Water Advisory Board Meeting Minutes of September 20, 2018.

In attendance: Chairman Frank E. French Jr., Member Joseph Barrell, Member William Shea, DPW members; Assistant Director Michael Santoro, Water Manager Mark Mancuso Water Operations Manager Gerry Daigle and Business Manager Judi Carmody.

1. Chairman French called the meeting to order at 10.03 am.
2. Water Manager Mr. Mancuso presented the issue with water/sewer bill from July 26, 2018 for 50 Spring Valley Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.

Chairman French made a motion for a sewer adjustment of 66% (33% covers the Town’s fixed costs) based on the average usage for the prior two similar quarters.

Seconded by Mr. Barrell.

Voted unanimously.

1. Water Manager Mr. Mancuso presented the issue with water/sewer bill from March 29, 2018 for 341 Trapelo Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested

Mr. Shea made a motion made a motion for a one time water and sewer adjustment of 50% based on the average usage for the prior two similar quarters.

Seconded by Mr. Barrell.

Voted unanimously.

1. Water Manager Mr. Mancuso presented the issue with water/sewer bill from July 26, 2018 for 44 Plymouth Avenue. The customer is requesting another water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.

Mr. Shea made a motion to deny this request since the customer has had a prior adjustment.

Seconded by Chairman French.

Voted unanimously.

1. Water Manager Mr. Mancuso presented the issue with water/sewer bill from July 26, 2018 for 67-71 Concord Avenue. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested

Chairman French made a motion for a sewer adjustment of 50% based on the average usage for the prior two similar quarters.

Seconded by Mr. Barrell.

Voted unanimously.

1. Water Manager Mr. Mancuso presented the issue with water/sewer bill from July 26, 2018 for 102 Slade Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested

Mr. Barrell made a motion for a water and sewer adjustment of 25% based on the average usage for the prior two similar quarters.

Seconded by Chairman French.

Voted unanimously.

1. Water Manager Mr. Mancuso presented the issue with water/sewer bill from June 28, 2018 for 380 Concord Avenue. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested

Chairman French made a motion for a water and sewer adjustment of 100% based on the average usage for the prior two similar quarters.

Seconded by Mr. Barrell.

Voted unanimously.

1. Water Manager Mr. Mancuso presented the issue with water/sewer bill from March 29, 2018 for 3 Waverley Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested

Mr. Barrell made a motion for a sewer adjustment of 50% based on the average usage for the prior two similar quarters.

Seconded by Chairman French.

Voted unanimously.

1. Mr. Barrell made a motion to approve the meeting minutes of June 25, 2018.

Seconded by. Chairman French.

Voted unanimously.

1. Water Manager Mr. Mancuso updated the board on the FY18 capital projects.
2. Water Manager Mr. Mancuso updated the board on the Smart Meter implementation.
3. Chairman French moved to adjourn the meeting at 11:35 pm.

Seconded by Mr. Barrell.

Voted Unanimously.

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William Shea, Clerk