

DATE: September 21, 2023
TIME: 8:59 AM

Minutes of the
Town of Belmont
Warrant Committee Meeting
Wednesday, June 14, 2023
7:30pm



To view the recording of the meeting, please click [HERE](#).

Call to Order: Mr. Lubien called the meeting to order at 7:30pm.

Member	Present	Member	Present
Geoffrey Lubien, Chair	Yes	Conor McEachern	Yes
		Meghan Moriarty, Ex-officio, School Committee	Yes
Paul Rickter, Vice-Chair	Yes	Robert McLaughlin	Excused
William Anderson	Yes	Lynn Peterson Read	Remote
Tom Caputo	Yes	Laurie Slap	Excused
Christine Doyle	Remote	Matthew Taylor	Yes
Anne Helgen	Yes	Marie Warner	Yes
Staff		Jack Weis	Yes
Patrice Garvin, Town Administrator	Yes	Mark Paolillo, Ex-officio Designee, Select Board	Excused

Review Q3 Municipal Financials

Ms. Garvin explained that this is a draft review because of the time constraints of Town Meeting. She reviewed the Revenue chart and said the Town is on target for collections at 76%. She cautioned that because of staff turnover some of these bookings need to be updated. She reviewed some of the notable Revenue items in the report. There were some questions and discussion about the revenue review and the issue of possibly incorrect bookings.

Ms. Garvin said the expenses are also on target at 72%, and explained what is impacting expenses especially employee turnover and overtime. There were some questions and discussion about the expenses review.

There was a discussion of the structure in place in preparation for budgeting next year.

Discuss Recently Concluded Annual Town Meeting, Budget, Process FY25 Budget and Warrant Committee Report

The Committee held a lengthy discussion about the Annual Town Meeting, the budget process, and schedule for next year. Also discussed were what strategies might be considered for communicating to residents about a possible override, the use of Free Cash, and responsible financial management.

Liaison Reports:

- A. Town Administrator: Ms. Garvin and Ms. Moriarty discussed scheduling a Joint Select Board and School Committee to vote funds transfers.
- B. Rink Committee: Mr. Caputo reported on the progress of the new skating rink.

Subcommittee Minutes

Shared Services March 1, 2023:

Motion: Mr. Taylor moved to approve the minutes of the March 1, 2023 Shared Services Subcommittee meeting. Mr. Caputo seconded, and the motion passed unanimously by roll call vote.

Shared Services April 27, 2023:

Motion: Mr. Taylor moved to approve the minutes of the April 27, 2023 Shared Services Subcommittee meeting. Mr. Caputo seconded, and the motion passed unanimously by roll call vote.

Public Services May 3, 2023:

Motion: *Mr. Anderson moved to approve the minutes of the May 3, 2023 Public Services Subcommittee meeting. Mr. Weis seconded, and the motion passed unanimously by roll call vote.*

Approve minutes (if any), including all outstanding subcommittee or working group minutes.

May 24, 2023: Mr. Weis made some grammatical corrections.

Motion: *Ms. Helgen moved to approve the minutes of the May 24, 2023 Warrant Committee meeting as amended. Mr. McEachern seconded, and the motion passed by roll call vote.*

June 5, 2023: Mr. Lubien put a bandwidth around the potential compromise for \$50,000-\$100,000.

Motion: *Ms. Helgen moved to approve the minutes of the June 5, 2023 Warrant Committee meeting as amended. Mr. Taylor seconded, and the motion passed by roll call vote with Mr. Caputo, Ms. Moriarty, and Ms. Doyle abstaining.*

Public Comment

Larry Link asked if the White Field House will be demolished. Mr. Caputo said his understanding is that it will eventually come down but will be delayed until after the football season. This will be funded separately from the debt exclusion. Mr. Link asked if there is an estimate of the cost for this, and Ms. Garvin explained that the asbestos abatement will have a large impact, but the cost won't be known until the project goes out to bid.

Adjournment

Motion: *Mr. Weis moved to adjourn the meeting of the Warrant Committee. Mr. Taylor seconded, and the motion passed unanimously. The meeting was adjourned at 9:02pm.*

Next Meeting: Wednesday, June 21 at 6:00pm

Respectfully submitted by,

Susan Peghiny
Recording Secretary