



MODERATOR'S MESSAGE ON TOWN MEETING PROCEDURES

Belmont's Town Meetings are conducted in accordance with the Massachusetts General Laws, our Representative Town Meeting statute, the General Bylaws, and traditional customs and practices that we have followed for many years, with guidance provided by the principles and rules of conduct in *Town Meeting Time, a Handbook of Parliamentary law*. Several matters of procedure are summarized below.

- An **article** in the Warrant provides notice to the Town Meeting of a matter to be considered. The article itself is not a specific proposal for action. A **motion** is a proposal for action by the Town Meeting and must be within the scope of the notice provided by an article in the Warrant. An article may not be amended but a motion may be amended by vote of the Town Meeting.
- Formal seconding will not be required on **main motions** under articles in the warrant. Seconding will be required on all other motions.
- All **main motions and proposed amendments** involving the expenditure of money must be in writing. All other motions and proposed amendments must also be in writing unless they are brief and simple as to be easily understood when stated orally.
- All substantive amendments and motions to be offered under an article in the Warrant must be submitted to the Town Clerk in writing not later than the close of business on the third (3rd) business day before the commencement of the session at which the Article is considered, in order to provide sufficient time for review by Town Counsel and the Moderator and to be made available for distribution to the Town Meeting Members before the commencement of such session. The Moderator may allow exceptions to the advance filing requirement in case of motions that are easy to understand, but such exceptions are within the exclusive discretion of the Moderator.
- Except for motions involving the expenditure of money or Bylaw amendments, the Moderator will first recognize the maker of the motion, if he or she wishes to speak.
- Before commencing discussion on motions involving the expenditure of money or Bylaw amendments, the Moderator will first call for committee reports as follows:
 - **Expenditure of Money** – Warrant Committee,
 - **Capital Improvements** – Warrant Committee, then Capital Budget Committee,
 - **General Bylaw amendments** – Bylaw Review Committee,
 - **Zoning Bylaw amendments** – Planning Board.
- Town Meeting Members wishing to speak should come to a microphone. When recognized by the Moderator, the Member should state his or her name and precinct number before commencing.
- Registered voters of the Town who are not Town Meeting Members may speak at the Town Meeting, but first must either arrange in advance with the Moderator for recognition or arrange to be introduced by a Town Meeting Member.

- Persons who are not Town Meeting Members may be admitted to the floor by invitation **but may not vote.**
- All discussion must be relevant to a motion before the town meeting. All speakers must address the Moderator; questions may be asked only through the Moderator. Speakers are limited to an initial question and one follow-up question. A Town Meeting Member who wishes to make a motion that is debatable must first make the motion and, after it is seconded, if required, the Moderator will recognize the maker of the motion to speak to it. The Moderator will not recognize a motion made at the conclusion of a speech. This, by definition, includes a motion that would terminate debate, such as a motion for the previous question.
- The Moderator will try to recognize Town Meeting Members in the order in which they come to the microphones. While our General Bylaws do not set a time limit for Town Meeting Members when speaking for the first time, the Moderator has established a limit of three minutes. Unless the Town Meeting consents no person may speak more than twice upon any question, except to correct an error or to make an explanation of a previous statement. No person should seek recognition to speak for a second time until others who have not yet spoken have had an opportunity to be recognized. The five-minute limit also applies to those speaking for a second time.
- Section 30-115 (F) of our General Bylaws requires that all votes shall be taken in the first instance by electronic roll call vote, except those motions that are privileged, subsidiary, incidental or non-binding,
- Our Bylaws require that a Town Meeting Member who wishes to speak on an issue in which he or she or a member of his or her family has a direct financial interest, or in which he or she is engaged as an attorney or consultant, must first disclose this interest to the Town Meeting.
- A motion to reconsider a vote adopted at one session of a Town Meeting may not be made at an adjourned session of the same Town Meeting unless the mover has given notice of his or her intention either at the session at which the vote was passed or by written notice delivered to the Town Clerk by 12 o'clock noon on the first business day following the commencement of the session at which the vote sought to be reconsidered was passed. If the vote to be reconsidered was taken by roll call vote, a motion to reconsider will not be in order unless it is made by a Town Meeting Member who had voted with the prevailing side. A two-thirds vote is required for reconsideration; no vote may be reconsidered more than once.
- Action on our general budget article will not be considered final so as to require a two-thirds vote for reconsideration, or any other procedures relating to reconsideration, until all action under that Article has been completed.

Any citizen who has questions about Town Meeting procedures is encouraged to email me at mike.j.widmer@gmail.com.

Michael J. Widmer
Moderator



TOWN OF BELMONT
OFFICE OF THE SELECT BOARD
455 CONCORD AVENUE
BELMONT, MASSACHUSETTS 02478

selectboard@belmont-ma.gov

455 CONCORD AVENUE
BELMONT, MA 02478-2573
PHONE (617) 993-2610
FAX (617) 993-2611

SELECT BOARD

MARK A. PAOLILLO, Chair
ROY EPSTEIN, Vice Chair
ELIZABETH DIONNE, Member

TOWN ADMINISTRATOR
PATRICE GARVIN

ASSISTANT TOWN ADMINISTRATOR
JENNIFER HEWITT

April 19, 2023

Dear Town Meeting Members:

We look forward to seeing you at the Annual Town Meeting scheduled for **7:00 pm on Monday, May 1, 2023**. Town Meeting will take place in the Belmont High School Auditorium. By now, you should have received an email from the Moderator, Michael J. Widmer, outlining this year's warrant schedule. To reiterate:

Segment "A":

The first night is Monday, May 1st, continuation dates are May 3rd, 8th and 10th; all meetings will be held in the Belmont High School Auditorium. The order of the articles will be 1, 2, 3, 4, 11, 6, 8, 9, 10, and 5. On the second night, May 3rd, a Special Town Meeting will be convened at 7:30 pm in order to consider the appropriation of a new rink and sports facility as approved by the voters at the April 4th Annual Town Election.

Segment "B":

The first night is Wednesday, May 31st, continuation dates are June 5th, 7th and 12th; all will be held in the Belmont High School Auditorium. More information on Segment B will be sent to you as it draws closer.

The warrant articles and other documents you should review in advance of Town Meeting have already been sent to you electronically by the Town Clerk. There are twenty-three articles. If there are any amendments that are filed in advance in the remaining time, they will also be sent to you electronically.

The Warrant and additional information can be found in the Town Meeting section of the Town Clerk's web page at www.belmont-ma.gov.

The customary Warrant Discussion Night, co-sponsored by the League of Women Voters and the Warrant Committee, is scheduled for April 27, 2023 at 7:30 pm. This will also be a Zoom meeting. The login information is posted on the calendar on the Town homepage.

We thank you for your continued devotion to our Town's affairs.

Sincerely,

Mark A. Paolillo
Chair

Roy Epstein
Vice Chair

Elizabeth Dionne
Member

LIBRARY BUILDING PROJECT COMMUNITY UPDATE FORUM



Meet the committee and:

- **see the updated design plans**
- **hear about our process and timeline**
- **ask questions**
- **provide feedback**

**TUESDAY, APRIL 25
7:30PM ON ZOOM OR
AT SELECT BOARD
MEETING ROOM, TOWN HALL**



You are invited to attend:

Warrant Briefing

Thursday, April 27th, 2023

at 7:30 PM

Viewing Options:

<https://us02web.zoom.us/j/86719886843>

Zoom meeting ID: 867 1988 6843

Live broadcast: Belmont **Ch 8 (Comcast); Ch 28 (Verizon)**
Livestream or on-demand: belmontmedia.org/watch/govtv

Opportunity to ask questions about:

Warrant Articles

prior to

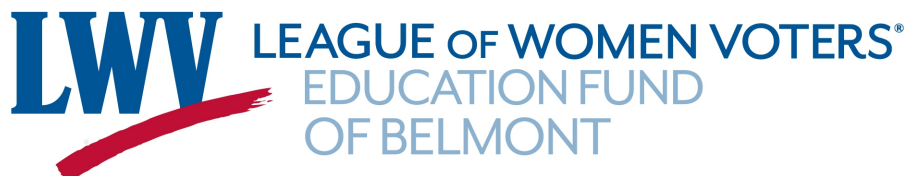
**Annual Town Meeting – Segment A
May 1st**

**Town Officials and Department Heads
will be present to provide information**

Geoffrey Lubien

Chair of the Warrant Committee will preside

**Cosponsored by: the Warrant Committee
and the**



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**TOWN OF BELMONT
WARRANT FOR 2023 ANNUAL TOWN MEETING
MAY 1, 2023
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on **MONDAY, MAY 1, 2023, at 7:00 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles:

ARTICLE 1

REPORTS

To hear the report of the Select Board and other Town Officers, any Committee heretofore appointed and to act thereon.

This article accepts the reports of Town departments appearing in the Annual Town Report and allows the Select Board and other Town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow Town officials and committees to report at the call of the Moderator.

Majority vote required for passage.

ARTICLE 2 AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

To see if the Town will authorize the Select Board to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same on behalf of the Town, as and when they deem it for the best interest of the Town, or in any way act thereon.

This is a standard article that authorizes the Select Board to represent the Town's legal interests and to settle legal claims.

Submitted by the Select Board

The Select Board will report on this Article.

Majority vote required for passage.

ARTICLE 3 AMEND UTILITY EASEMENT 778-782-790 PLEASANT STREET

To see if the Town will authorize the Select Board to enter into an agreement to modify easements located on land now owned by Empire Management Corporation granted to the Town of Belmont, recorded at the Middlesex South District Registry of Deeds, Land Court Division, as Book 9549 Page 383 and Book 9541 Page 289, for the purpose of relocating existing water and sewer utility pipes, as shown on the plan entitled "Easement Plan 778-782-790 Pleasant Street Belmont, Massachusetts" dated April 7, 2023 by Brennan Consulting, a copy of which is on file in the Office of the Town Clerk, or take any other action relative thereto.

This article will amend existing utility easements by allowing the creation of a new sewer and water easement on the property at 778-782-790 Pleasant Street.

Submitted by the Select Board

The Select Board will report on this Article.

Majority vote required for passage.

ARTICLE 4 AMEND ZONING BY-LAW - INSPECTOR OF BUILDINGS

To see if the Town will clarify certain terms in the Zoning By-law by amending Section 1.4 to add this definition:

Inspector of Buildings – The person holding the title "Inspector of Buildings" for the Town of Belmont, who shall be deemed the "zoning administrator" and a "permit granting authority" under M.G.L. c. 40A, § 1A. The terms "Building Commissioner" and "Building Inspector" in this Zoning By-law are deemed to be the same as "Inspector of Buildings."

or in any way act thereon.

The article is to correct the terminology in the Zoning By-Law to "Inspector of Buildings" as well as to define this phrase.

Submitted by the Select Board

The Select Board and Planning Board will report on this Article.

Two-thirds majority vote required for passage.

**ARTICLE 5 AMEND GENERAL BYLAW §50-2020: ESTABLISH RECREATION
REVOLVING FUND**

To see if the Town will vote to establish a Recreation Revolving Fund under M.G.L. chapter 44, § 53E½ by amending § 50-220 of the Town Bylaws to add a new subsection I., as follows, or in any way act thereon:

I. Recreation Revolving Fund: funds derived from recreation programs and activities to be expended by the Director of the Recreation Department for costs associated with recreation programs, including part-time wages, for FY2025 and subsequent years.

The article is to establish a Recreation Revolving Fund to allow the Recreation Department to transition their self-sustaining programs from the General Fund budget to a revolving fund, beginning in FY2025.

Submitted by the Select Board

The Select Board and Warrant Committee will report on this Article.

Majority vote required for passage.

**ARTICLE 6 CITIZEN PETITION: Sidewalk Safety – Amend General Bylaws: §60-800. D(2)
and D(3) Public Ways, Sidewalks and Rights-Of-Way. Obstructions**

To see if the Town will vote to amend the General Bylaws with a goal of calling specific attention to the problem of obstruction of sidewalks especially by the parking of vehicles on sidewalks that interfere with the safe use of sidewalks by pedestrians, persons using wheelchairs, persons using carriages to transport children, elderly persons, and students walking to school, by amending § 60-800.D(2) "Obstructions," by inserting the words "(including, without limitation, the parking of vehicles of any type)" after the words "man-made materials" and by inserting the following words at the beginning of § 60-800.D(3) "Fines for violations of subsections D(1) and D(2) shall be on the following schedule: first offense: written warning; second offense: \$50; third and successive offenses: \$100 each. The Town will communicate at least annually to the residents of the Town the requirements of this §60-800.D, but failure to do so shall not affect its enforceability." so that it reads:

§ 60-800. Public ways, sidewalks and rights-of-way.

D. Obstructions.

1. No person shall permit a tree, branch thereof, hedge, bush or shrubbery growing on his/her land to extend over or overhang any street, sidewalk or highway so as to interfere with the free and full use of such street, sidewalk or highway.
2. No person, other than an authorized agent of the Town, may place or cause to be placed or maintained any permanent or temporary structure or any natural or man-made materials (*including, without limitation, the parking of vehicles of any type*) on any public street, sidewalk or highway in such a manner as to obstruct or otherwise interfere with the free and full use of such public street, sidewalk or highway for the passage of vehicles or pedestrians, except upon written permit or authorization from the Select Board or its designee, which the Board or its designee may in its discretion issue subject to such terms and conditions, including a bond, as may be deemed necessary and appropriate to protect the public safety.
3. *Fines for violations of subsections D(1) and D(2) shall be on the following schedule: first offense: written warning; second offense: \$50; third and successive offenses: \$100 each. The Town will communicate at least annually to the residents of the Town the requirements of this §60-800.D, but failure to do so shall not affect its enforceability. In addition to other penalties applicable to violation of these bylaws, in the event the Town undertakes to remove any obstructions described in Subsection D(1) and (2), the Town may charge the landowner for the reasonable cost thereof.*

or in any way act thereon.

Submitted by Gi Yoon-Huang, Town Meeting Member - Precinct 8

The Petitioner will report on this Article.

Majority vote required for passage.

ARTICLE 7 CITIZEN PETITION: Amend Section 7.5.2(a) of the Belmont Zoning Bylaw to Require Development Impact Report (DIR)

To see of the Town will vote to amend the Town of Belmont Zoning By-Law by adding this provision to Section 7.5.2(a)

A DIR shall be required if such application is for a proposed project that involves any of the following:

- i. the total land area affected by the alteration, regrading, landscaping, and construction of the proposed project exceeds 35,000 square feet;
- ii. the removal of more than 50 trees that each have a caliper exceeding 4 inches (measured 4.5 feet above the surface of the adjacent ground); or
- iii. an alteration that will result in land disturbance of more than 10,000 square feet of land, whether or not the land is substantially restored to its previous grade and surface coverage; or
- iv. the addition or relocation of 40 or more parking spaces.

or in any way act thereon.

Submitted by Ralph Jones, Town Meeting Member - Precinct 3

The Petitioner and the Planning Board will report on this Article.

Two-thirds majority vote required for passage.

ARTICLE 8 CITIZEN PETITION: Amend General Bylaw §40-325E: Fees for Special Event permits for use of the park sites

To see if the Town will Amend § 40-325.E by adding the following:

"Fees for Special Event permits for use of the park sites shall be waived if the permittee is a 501(c)(3) non-profit organization based in Belmont, the event is open to the public, and attendees are not charged a fee to attend."

or in any way act thereon.

Submitted by the Tommasina Olson, Town Meeting Member - Precinct 5

The Petitioner will report on this Article.

Majority vote required for passage.

ARTICLE 9 CITIZEN PETITION: Authorizing 10 Year Terms for Town Leases & Procurement Contracts for Electric Vehicles, Buses and Trucks

To see if the Town will vote to adopt the following binding resolution:

In recognition of the growing availability of electric-powered cars, buses, trucks, vans, and other classes of vehicles (each an "EV", together "EVs"), as well as the increasing availability of federal and state public grants to support their procurement, it is fiscally prudent to authorize the Town to enter into long-term leases, rentals, subscriptions, or similar vehicle procurement contracts (each an "EV Contract") for EVs whenever an EV Contract is an appropriate alternative to outright EV purchase.

The upfront procurement cost of EVs, especially buses and large trucks, when combined with the purchase and installation of dedicated charging equipment, may make it financially beneficial to the Town to enter into a multi-year EV Contract in order to amortize those upfront costs over a longer term and allow the annual cost of an EV to be economically competitive with gas and diesel alternatives.

The 2009 Town Meeting adopted Belmont's Climate Action Plan, which calls for an 80% reduction in the Town's carbon emissions by 2050 (compared to 2007). The 2019 Town Meeting adopted the Climate Action Roadmap, which laid out a plan to reach that goal, including reducing vehicle emissions. The procurement of EVs across the Town's fleet is consistent with both the Climate Action Plan and the 2019 Climate Action Roadmap.

Statewide procurement law limits any municipal contract to a term of not more than three years, unless authorization for a longer term of contract is approved by the governmental body, i.e., Town Meeting. M.G.L. c. 30B, § 12(b) provides: "Unless authorized by majority vote, a procurement officer shall not award a contract for a term exceeding three years, including any renewal, extension, or option. Such authorization may apply to a single contract or to any number or types of contracts, and may specify a uniform limit or different limits on the duration of any such contracts."

NOW, THEREFORE, BE IT RESOLVED, that the Town of Belmont hereby authorizes Belmont Schools and all other Town Departments (each a "Town Department") to enter into EV Contracts for municipal vehicles as follows:

(1) Any EV Contract hereafter entered into by any Town Department may be for a term of up to 10 years, including any term renewals, extensions, or options (the "10-Year Term"); provided, that nothing herein shall require any Town Department to procure EVs at any time, nor for any particular term of years; and

provided further, that any Town Department may enter into an EV Contract with a term shorter than a 10-Year Term, if a shorter term is deemed to be in the best financial or operating interests of the Town;

(2) The foregoing maximum 10-Year Term authorization shall be deemed hereby granted for any EV Contract entered into by any Town Department from this date forward, unless and until this authorization is revoked by action of a subsequent Town Meeting; and

(3) This authorization is intended to and shall be interpreted to implement the authorizations contemplated by M.G.L. c. 30B, § 12(b), or in any way act thereon.

Submitted by the Brian Kopperl, Belmont Registered Voter - Precinct 6

The Petitioner, the Warrant Committee, and the Comprehensive Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 10 CITIZEN PETITION: Replace General Bylaw § 60-310 with Specialized Energy Code

To see if the Town will vote to replace § 60-310 of the Town of Belmont General Bylaws, titled "Stretch Energy Code" with a new § 60-310 titled "Specialized Energy Code," for the purpose of regulating the design and construction of buildings for the effective use of energy and reduction of greenhouse gas emissions, pursuant to the entirety of 225 CMR 22 and 23 including Appendices RC and CC, including future editions, amendments, or modifications thereto, with an effective date of January 1, 2024, so that it reads as follows:

§ 60-310 Specialized Energy Code**A. Purpose**

The purpose of the Specialized Energy Code is to provide a more energy-efficient and low greenhouse gas emissions alternative to the Stretch Energy Code or the baseline Massachusetts Energy Code, applicable to the relevant sections of the State Building Code for new construction.

B. Applicability

This § 60-310 applies to residential and commercial buildings.

C. Specialized Energy Code

The Specialized Energy Code codified by the entirety of 225 CMR 22.00 and 23.00 including Appendices RC and CC, and including any future editions, amendments, or modifications, is herein incorporated by reference into this § 60-310.

D. Enforcement

The Specialized Energy Code is enforceable by the Inspector of Buildings. This section § 60-310 shall be effective January 1, 2024.

or in any way act thereon.

Submitted by the Roger Wrubel, Town Meeting Member - Precinct 5

The Petitioner will report on this Article.

Majority vote required for passage.

ARTICLE 11**FY2024 COMMUNITY PRESERVATION COMMITTEE BUDGET & PROJECTS**

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation Budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds for the administrative and operating expenses of the Community Preservation Committee, the undertaking of Community Preservation Projects as summarized in the table below, and all other necessary and proper expenses for the year, or in any way act thereon.

Amount	Project Name	Category	Funding Source
\$ 200,000	Conservation Fund	OS	Open Space Recreation
\$ 250,000	Fund to Support the Creation of New Affordable Housing	CH	Community Housing
\$ 941,953	Grove Street Baseball and Basketball Reconstruction	RC	Open Space Recreation
\$ 86,787	Library Historic Objects Preservation Plan	HP	Historic Preservation
\$ 124,592	PQ Park Basketball Court Replacement - In Kind	RC	Open Space Recreation
\$ 400,000	Rejuvenation of Sherman Gardens	CH	Community Housing

Off-Cycle Funding Applications			
\$ 31,500	Belmont Womans' Club Window Restoration Installation Project for 3rd Floor	HP	Historic Preservation

This is a standard article that appropriates funds to support the operations of the Town's Community Preservation Committee and its approved projects. The Community Preservation Fund receives revenues from a 1.5% property tax surcharge to fund the program. The state provides limited matching grant funds to the Town based on the surcharge collections.

Submitted by the Community Preservation Committee

The Select Board, Community Preservation Committee, Warrant Committee, and Comprehensive Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 12

SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of each and all the elected officers of the Town, appropriate a sum of money for that purpose, determine how the same shall be raised, or in any way act thereon.

Elected Officials of the Town	FY2023 Salary	FY2024 Salary	Change
Town Moderator	\$ 450	\$ 450	\$—
Chair of the Select Board	\$ 5,000	\$ 5,000	\$—
Select Board (2)	\$ 4,500	\$ 4,500	\$— (each)
Town Clerk	\$ 106,556	\$ 106,556	\$—
Chair of the Board of Assessors	\$ 3,030	\$ 3,030	\$—
Assessors (2)	\$ 2,200	\$ 2,200	\$— (each)

This is a standard article to comply with the provision in M.G.L. c. 41, §108 requiring the compensation levels of all elected officers to be fixed at the Annual Town Meeting, and to appropriate the funds necessary for FY2024. Please note that Town Meeting will establish and appropriate the compensation of other municipal employees under Article 22.

Submitted by the Select Board

The Select Board and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 13 ENTERPRISE FUNDS FOR WATER, SEWER AND STORMWATER SERVICES

To see if the Town will vote to appropriate a sum of money from the accounts classified as an "Enterprise Fund", pursuant to Chapter 44, Section 53F½ of the General Laws for water service, and for sewer and stormwater service; or in any way act thereon.

This is a standard article to appropriate funds to support the operations of the Town's water and sewer functions from enterprise funds that receive revenues from user fees. Enterprise funds are entirely self-supporting from user fees and do not receive any funding from property taxes.

Submitted by the Select Board

The Select Board, Warrant Committee, and Comprehensive Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 14 ESTABLISH EXPENDITURE LIMITATION FOR REVOLVING FUNDS

To see if the Town will vote, pursuant to Chapter 44, Section 53E½, of the General Laws, to establish expenditure limitations for FY2024 for the revolving funds authorized in § 50-220 of the Town Bylaws;

Fund Title	Entity/Dept.	Spending Limits
Senior Programs	Council on Aging	\$ 150,000
Art Gallery	Belmont Cultural Council	\$ 15,000
Rock Meadow Maintenance	Conservation Commission	\$ 15,000
Copying/Lost Books	Library Trustees	\$ 15,000
Stormwater Improvements	Community Development	\$ 100,000
MLK Day Breakfast	Human Rights Commission	\$ 5,000
Non-School Property Maintenance	Facilities	\$ 60,000
Stormwater Consulting	Community Development	\$ 50,000
Total		\$ 410,000

or in any way act thereon.

This is a standard article that sets a limit on the amount of fee revenue that can be expended from the various revolving funds listed in §50-220 of the Town Bylaws during the upcoming fiscal year.

- A. *Senior Programs Fund: funds derived from Council on Aging course and program fees, charges or other receipts to be expended by the Council on Aging to fund courses and programs for Fiscal Year 2018 and subsequent years.*

- B. *Art Gallery Fund: funds derived from commissions on art sales, to be expended by the Belmont Cultural Council for gallery exhibits and event expenses, including administrative costs and part-time wages, for Fiscal Year 2018 and subsequent years.*
- C. *Rock Meadow Restoration and Maintenance Fund: funds derived from rental fees from garden plots, to be expended by the Conservation Commission for costs associated with the restoration and maintenance of the Rock Meadow conservation area, including part-time wages, for Fiscal Year 2018 and subsequent years.*
- D. *Library Lost Book and Copying Fund: funds derived from lost book fees and fees for printing and copying, to be expended by the Board of Library Trustees for the replacement of lost books and for copier and printer supplies and maintenance for Fiscal Year 2018 and subsequent years.*
- E. *Stormwater Improvement Fund: funds derived from payments made in lieu of on-site stormwater facilities, under the Stormwater Management and Erosion Control Bylaw, to be expended by the Director of the Office of Community Development for design, construction, and maintenance of public or shared stormwater facilities, for Fiscal Year 2018 and subsequent years.*
- F. *Martin Luther King Day Breakfast Fund: funds derived from ticket sales for the annual Martin Luther King Day Breakfast, to be expended by the Human Rights Commission for event expenses for Fiscal Year 2018 and subsequent years.*
- G. *Non-School Property Maintenance Fund: funds derived from the rental of Town properties not under the control of the School Department, to be expended by the Select Board for the maintenance and repair of such properties.*
- H. *Stormwater Consulting Fund: funds derived from consultant fees paid by applicants for stormwater permits, to be expended by the Director of the Office of Community Development for peer review consultant services for Fiscal Year 2018 and subsequent years.*

Submitted by the Select Board

The Select Board and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 15

TRANSFER TO THE GENERAL STABILIZATION FUND

To see if the Town will vote to transfer a sum of money from unappropriated available funds in the Treasury to the General Stabilization Fund, or in any way act thereon.

This article is to transfer a portion of the Town's certified Free Cash balance to the General Stabilization Fund.

Submitted by the Select Board

The Select Board and Warrant Committee will report on this Article.

Majority vote required for passage.

**ARTICLE 16 RENAME AND REPURPOSE THE CAPITAL/DEBT STABILIZATION FUND
AS THE CAPITAL STABILIZATION FUND**

To see if the Town will vote to rename and repurpose the Capital/Debt Stabilization Fund established via Article 19 at the 2015 Annual Town Meeting and replace it with a new Capital Stabilization Fund as follows, or in any way act thereon:

Article 19 from 2015 Annual Town Meeting:

That the Town create a Capital/Debt Stabilization fund in accordance with Section 5B of Chapter 40 for the purpose of defraying the capital costs, or the costs of borrowing, associated with the engineering and design (including feasibility studies), construction, reconstruction, renovation, furnishing and equipping of any of the four following building projects (not in any order of priority): (1) the Belmont High School, (2) the Belmont Public Library, (3) the Department of Public Works facility, or (4) the Belmont Police Station, or any combination thereof.

Revised Capital Stabilization Fund:

That the Town create a Capital Stabilization fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws for the purpose of funding capital projects as recommended by the Comprehensive Capital Budget Committee. Any funds received by the Town from the sale of surplus property, refunds, rebates and reimbursements from energy efficiency projects, solar installations, and other capital investments, shall be dedicated to the fund.

This article updates the Capital Stabilization Fund and dedicates future funding to the fund for later appropriation by Town Meeting, as recommended by the Comprehensive Capital Budget Committee.

Submitted by the Select Board

The Select Board, Warrant Committee and the Comprehensive Capital Budget Committee will report on this Article.

Two-thirds vote required for passage.

ARTICLE 17 APPROPRIATION OF TRANSPORTATION GRANT

To see if the Town will vote to appropriate a sum of money received from the Commonwealth Transportation Infrastructure Fund for the purpose of funding improvements to the Town's transportation infrastructure or any other public purpose substantially related to the operation of transportation network services, or in any way act thereon.

*This article is to appropriate **\$10,394.60** received from the Commonwealth as the Town's share of the Transportation Infrastructure Enhancement Trust Fund. The funds will provide additional support for transportation related projects.*

Submitted by the Select Board

The Select Board and the Warrant Committee will report on this Article.

Majority vote required for passage.

**ARTICLE 18 ESTABLISH OPIOID SETTLEMENT STABILIZATION FUND AND
DEDICATE OPIOID SETTLEMENT FUNDS TO THE OPIOID SETTLEMENT
STABILIZATION FUND**

To see if the Town will vote to create an Opioid Settlement Stabilization Fund in accordance with Massachusetts General Laws, Section 5B of Chapter 40, for the purpose of funding prevention, harm reduction, treatment and recovery programs as further detailed in the Massachusetts State-Subdivision Agreement for Statewide Opioid Settlements, and further to dedicate the amounts received from Statewide Opioid Settlements between the Massachusetts Attorney General and non-bankrupt opioid industry participants to the Opioid Settlement Stabilization Fund, or in any way act thereon.

This article is to establish a Stabilization Fund to dedicate funds received from the Opioid Settlement for later appropriation by Town Meeting.

Submitted by the Select Board

The Select Board and the Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 19 APPROPRIATION OF OPIOID SETTLEMENT DISTRIBUTION

To see if the Town will vote to appropriate the proceeds from the Opioid Settlement distributions to the Opioid Settlement Stabilization Fund to allow the Town to meet its requirements under the Opioid Settlement agreement, or in any way act thereon.

This article appropriates the Opioid Settlement distribution payments received in FY2023 to the Opioid Settlement Distribution fund. Without this dedication, the funds would become General Fund revenues, and the Town would be unable to use them to meet the requirements of the Opioid Settlement and would be out of compliance. No funds can be spent from the fund until appropriated by Town Meeting.

Submitted by the Select Board

The Select Board and the Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 20

APPROPRIATION OF FY2024 CAPITAL EXPENDITURES

To see if the Town will vote to appropriate sums of money to purchase public safety equipment, computer equipment (including consulting work), public works equipment and furnishings and equipment for Town facilities, construct public ways, and for building and facility and public works construction, major maintenance and alterations (including design work); to determine whether these appropriations shall be raised by borrowing or otherwise, or in any way act thereon.

This is a standard article to appropriate funds for capital budget expenditures. While the article is general as to the categories of capital expenditures, the motion will be explicit. The recommendations of the Comprehensive Capital Budget Committee for FY2024 capital expenditures will be distributed to Town Meeting Members prior to the Annual Town Meeting.

Submitted by the Select Board

The Select Board, Warrant Committee, and Comprehensive Capital Budget Committee will report on this Article.

Majority vote required for passage unless bonding authorization is required.

ARTICLE 21

**APPROPRIATION TO OTHER POST-EMPLOYMENT BENEFITS (OPEB)
STABILIZATION FUND**

To see if the Town will vote to appropriate, or transfer from available funds in the Treasury, a sum of money to the Other Post-Employment Benefits ("OPEB") Stabilization Fund; and to determine whether the money shall be provided by the tax levy, by transfer from available funds, by transfer from the Departmental Enterprise Funds, or by any combination of these methods; or in any way act thereon.

This article seeks to appropriate from available free cash or other available funds for future Town liabilities for Other Post-Employment Benefits.

Submitted by the Select Board

The Select Board and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 22

**FY2024 BUDGET APPROPRIATION AND AUTHORIZATION TO
TRANSFER BALANCES TO FUND THE FY2024 BUDGET**

To determine what sums of money shall be granted to pay Town expenses for the fiscal year beginning July 1, 2023, and to make the necessary appropriations for the same for the support of schools and for other Town purposes; and to raise, appropriate, transfer money from available funds, and change the purpose of the unexpended balance of prior appropriations to fund the ensuing year's operations, or in any way act thereon.

This is a standard article that appropriates the Town's FY2024 budget, commencing on July 1, 2023. The budget consists of several categories of expenditures; each such category, and the transfer of balances from various sources necessary to fund the General Fund Budget, will be presented for a separate vote of Town Meeting. The Warrant Committee Report contains the budget summary and supporting information and will be distributed to Town Meeting Members in advance of the Annual Town Meeting.

Submitted by the Select Board

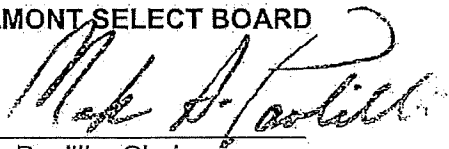
The Select Board and Warrant Committee will report on this Article.

Majority vote required for passage.




Given under our hands this 11th day of April, 2023

BELMONT SELECT BOARD


Mark Paolillo, Chair


Roy Epstein, Vice Chair


Elizabeth Dionne, Member

A True Copy, Attest

Town Clerk of Belmont, MA

TOWN OF BELMONT, MASSACHUSETTS
ANNUAL TOWN MEETING
MAY 1, 2023

**Scrivener's Error for Article 5, Amend General Bylaw §50-220:
Establish Recreation Revolving Fund**

The title of Article 5 in the True Copy of the Annual Town Meeting Warrant for 2023 contained an additional zero (0) in the referenced Bylaw. This has been remedied above and will appear with the updated title in the motions. See below for the redline change:

AMEND GENERAL BYLAW §50-2~~0~~20: ESTABLISH RECREATION REVOLVING FUND



MOTIONS
2023 ANNUAL TOWN MEETING
May 1, 2023
Draft as of April 25, 2023
(Subject to Change)

PRELIMINARY MOTION

ORDER OF THE ARTICLES

MOVED: That the Town Meeting hear the motions in the following order:
1, 2, 3, 11, 6, 8, 9, 10, 5
4, 7, 12-22

(Majority vote.)

ARTICLE 1

REPORTS

MOVED: That Article 1 be taken from the table.

MOVED: That Article 1 be laid on the table.

(Majority vote.)

ARTICLE 2

AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

MOVED: That the Select Board be, and it hereby is, authorized to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town, as and when they deem it for the best interest of the Town to do so; said power shall be vested solely in the Select Board.

The Select Board will report on this Article.

Majority vote required for passage.

ARTICLE 3

AMEND UTILITY EASEMENT 778-782-790 PLEASANT STREET

MOVED: That the Town vote to authorize the Select Board to acquire, by voluntary conveyance, purchase or eminent domain, a permanent easement containing 18,743.5 square feet, more or less, and identified on the plan titled "Easement Plan 778-782-790 Pleasant Street Belmont, Massachusetts" prepared by Brennan Consulting dated April 7, 2023, a copy of said plan being on file with the Town Clerk's office.

The Select Board will report on this Article.

Majority vote required for passage.

ARTICLE 5 AMEND GENERAL BYLAW §50-220: ESTABLISH RECREATION REVOLVING FUND

MOVED: That the Town approve Article 5, as printed in the 2023 Annual Town Meeting Warrant.

The Select Board and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 6 CITIZEN PETITION: Sidewalk Safety – Amend General Bylaws: §60-800. D(2) and D(3) Public Ways, Sidewalks and Rights-Of-Way. Obstructions

MOVED: That § 60-800(D) "Obstructions," of the General Bylaws be amended by inserting into § 60-800(D)(2) the words "(including, without limitation, the parking of vehicles of any type)" after the words "man-made materials," and by inserting the following sentence at the beginning of § 60-800.D(3): "The Town will communicate at least annually to the residents of the Town the requirements of this §60-BOO.D, but failure to do so shall not affect its enforceability."

Submitted by Gi Yoon-Huang, Town Meeting Member - Precinct 8

The Petitioner will report on this Article.

Majority vote required for passage.

ARTICLE 8 CITIZEN PETITION: Amend General Bylaw §40-325E: Fees for Special Event Permits for Use of the Park Sites

MOVED: That the Town approve Article 8, as printed in the 2023 Annual Town Meeting Warrant.

Submitted by the Tommasina Olson, Town Meeting Member - Precinct 5

The Petitioner will report on this Article.

Majority vote required for passage.

ARTICLE 9	CITIZEN PETITION: Authorizing 10 Year Terms for Town Leases & Procurement Contracts for Electric Vehicles, Buses and Trucks
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MOVED: That the Town approve Article 9, as printed in the 2023 Annual Town Meeting Warrant.

Submitted by the Brian Kopperl, Belmont Registered Voter - Precinct 6

The Petitioner, the Warrant Committee, and the Comprehensive Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 10	CITIZEN PETITION: Replace General Bylaw § 60-310 with Specialized Energy Code
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MOVED: That the Town approve Article 10, as printed in the 2023 Annual Town Meeting Warrant.

Submitted by the Roger Wrubel, Town Meeting Member - Precinct 5

The Petitioner will report on this Article.

Majority vote required for passage.

ARTICLE 11	FY2024 COMMUNITY PRESERVATION COMMITTEE BUDGET & PROJECTS
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MOVED: That the Town reserve for appropriation the following amounts from FY2024 estimated receipts of **\$1,500,000** as recommended by the Community Preservation Committee:

1. **\$150,000** for acquisition, creation and preservation of open space and for recreational use, or for the rehabilitation and restoration of land for recreational use;

2. **\$150,000** for acquisition, preservation, rehabilitation and restoration of historic resources;
3. **\$150,000** for the creation, preservation and support of community housing;
4. **\$975,000** to the budgeted reserve; and
5. **\$75,000** to be appropriated for the Administrative Expenses and all other necessary proper expenses of the Community Preservation Committee for FY2024.

(Majority Vote)

And that

MOVED: **A.** That a total of **\$200,000**, whereby **\$140,000** be appropriated from the Fund Balance reserved for Open Space and Recreation, and that the remaining **\$60,000** be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the **Conservation Fund**.

MOVED: **B.** That a total of **\$250,000**, whereby **\$140,000** be appropriated from the Fund Balance reserved for Community Housing, and that the remaining **\$110,000** be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the **Fund to Support the Creation of New Affordable Housing**.

MOVED: **C.** That **\$941,953** be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the **Grove Street Baseball and Basketball Reconstruction**.

MOVED: **D.** That **\$86,787** be appropriated from the Fund Balance reserved for Historic Preservation of the Community Preservation Fund for the **Library Historic Objects Preservation Plan**.

MOVED: **E.** That **\$124,592** be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the **PQ Park Basketball Court Replacement - In Kind**.

MOVED: **F.** That **\$400,000** be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the **Rejuvenation of Sherman Gardens**.

MOVED: **G.** That **\$31,500** be appropriated from the Fund Balance reserved for Historic Preservation of the Community **Preservation** Fund for the **Belmont Woman's Club Window Restoration Installation Project for 3rd Floor**.

All said projects being more particularly described in the Final Applications on file with the Community Preservation Committee.

The Select Board, Community Preservation Committee, Warrant Committee, and Comprehensive Capital Budget Committee will report on this Article.

Majority vote required for passage.

Belmont Annual Town Meeting 2023

Report from the Community Preservation Committee

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COMMUNITY PRESERVATION COMMITTEE

Chair: Elizabeth Harmer Dionne, Board of Parks Commissioners Appointee
 Vice-Chair: Margaret Velie, Conservation Commission Appointee
 Secretary: Juliet Jenkins, Select Board Appointee
 Carol Berberian, Planning Board Appointee
 Sarah Caputo, Select Board Appointee
 Michael Chesson, Historic District Commission Appointee
 Gloria Leipzig, Housing Authority Appointee
 David Lind, Recreation Commission Appointee

April 26, 2023

Dear Town Meeting Member,

The enclosed information summarizes the status of the past ten years of Town Meeting approved projects and describes the seven (7) projects which Belmont's Community Preservation Committee (CPC) is unanimously recommending to Town Meeting for funding under the State's Community Preservation Act (CPA) in FY 2024. Detailed project descriptions and expense summaries for all Town Meeting approved projects can be found on the CPC webpage on the Town of Belmont website: <http://www.belmont-ma.gov/community-preservation-committee>.

Town Meeting has the final vote on approving and appropriating funds for these recommended projects. According to CPA legislation, Town Meeting actions on CPC-recommended projects are limited to those listed below.

- Town Meeting may approve, reduce or reject recommended funding amounts.
- Town Meeting may reserve all or part of the amount recommended for a specific project to the applicable reserve (open space/recreation, historic resources, community housing).
- Town Meeting may not increase funding amounts recommended by the CPC or initiate appropriations from Belmont's Community Preservation Fund.

This is the tenth year the CPC will make funding recommendations to Town Meeting, and we welcome your questions and suggestions. Please contact CPC Clerk Matt Haskell at mhaskell@belmont-ma.gov or call our hotline at (617) 993-2774.

The CPC does not plan to make paper copies of this packet generally available. If you need a paper copy, please contact Matt Haskell (mhaskell@belmont-ma.gov) to make arrangements to receive one.

We look forward to discussing these recommendations with you at Town Meeting.

Elizabeth Harmer Dionne, Chair

Overview of the CPA in Belmont

Recommended Community Preservation Act Funding for FY 2024

The Community Preservation Committee (CPC) is recommending seven (7) projects for FY 2024 funding. Described in the following pages, each of these projects was evaluated by the CPC in light of the articulated criteria for eligibility and appropriateness under the Community Preservation Act (CPA). The projects have been presented at a CPC public hearing held on November 9, 2022 and its regularly scheduled meeting on February 8, 2023; at the Select Board's regularly scheduled meetings on March 6 and 20, 2023; and at the Warrant Committee's regularly scheduled meetings on March 8 and 15, 2023. In addition, the seven projects will be presented at the League of Women Voters Warrant Briefing on April 27, 2023.

Community Preservation Act

The CPA is a state statute which individual communities in the Commonwealth may choose to adopt. Belmont adopted the statute at the state election held November 2, 2010. CPA communities impose a surcharge on their own property taxes of up to 3%, and funds raised from the surcharge are restricted to use for projects in four categories: community housing, historic resources, open space and recreation. To support expenditures in these areas, the state provides a partial match of the funds raised by the community surcharges.

Belmont elected a 1.5% surcharge on both residential and commercial taxpayers. Mindful of the burden on homeowners, however, the Town also adopted provisions which exempt the first \$100,000 of residential property values from the surcharge and grant a total exemption from the surcharge to lower-income residents who may apply for it through the Assessors Office. In FY 2022, the annual surcharge averaged \$225.15 per Belmont single-family household. Belmont currently generates approximately \$1.475 million of CPA funding annually. CPA funds are restricted to their statutory uses and are not available to meet other needs or potential shortfalls in the Town's annual operating or capital budget.

The State CPA Trust Fund (which provides the match to towns that have adopted the CPA) is funded by registry of deed fees, which suffered as more communities adopted the CPA. In 2019 the state legislature approved an increase in certain registry fees to bolster the State CPA Trust Fund. However, lower levels of real estate activity have reduced fee revenues at the state's Registries of Deeds, such that the state Department of Revenue has declined to give guidance on the expected state match for FY 2023 (typically paid in the November following the close of the Town's fiscal year on June 30).

In FY 2022, Belmont's CPA surcharge generated **\$1,474,723**. The FY2022 match for Belmont was **\$567,936**. Total CPA funding received in 2022 was **\$2,042,659**. As noted in the official statistics maintained by the Community Preservation Coalition, the Town's receipts from the Trust Fund have ranged from a high of \$641,403 in 2021 (43.84% match) to a low of \$189,960 in 2018

(17.2% match). As noted above, the state match is paid after the end of the state's fiscal year on June 30, so the Town actually receives and accounts for it during the subsequent fiscal year.

https://www.communitypreservation.org/cpc-report?report_src=bbzvidkqg|a=dr&rid=183

Since inception, Belmont's CPA Fund has received **\$3,797,698** in state matching funds. The Town CPA surcharge has generated **\$12,489,956** through FY 2022. To date the Town's combined state and local CPA Fund receipts total **\$16,287,654**.

Community Preservation Committee

The CPA requires each adopting community to appoint a Community Preservation Committee. Belmont's CPC consists of nine members, of whom three are appointed by the Select Board as at-large members and six are appointed by the following boards and commissions: the Conservation Commission, the Historic District Commission, the Housing Authority, the Parks Commission (the Select Board in Belmont), the Planning Board, and the Recreation Commission. All currently serving members are listed in the Introductory Letter on page 3 of this Report.

The CPC is responsible for reviewing applications for funding under the CPA and recommending to Town Meeting expenditures of CPA funds on those projects it approves each year. All recommendations to Town Meeting by the CPC are made within the framework of Belmont's **Community Preservation Plan**, which was originally approved by the CPC on August 14, 2013. Each summer the CPC updates the Community Preservation Plan for the following fiscal year, a process in which the public is welcome to participate. The Plan was last updated in August 2022, following Belmont's 2022 Annual Town Meeting. The most current version of the Plan is posted on the town website at:

https://www.belmont-ma.gov/sites/g/files/vyhlf6831/f/uploads/2022_fy24_cpa_plan_final_-_updated_state_match.pdf

Each year's updated Community Preservation Plan reflects the CPC's experience in helping projects reach a successful conclusion and maximizing the benefits of CPA funding. As a result, the CPC is particularly focused on comprehensive, efficient long-term planning and leveraging CPA funds through state and federal grants. Questions posed to project applicants in the Preliminary and Final Application Forms (as set out in the Community Preservation Plan) promote high-quality projects that are thoughtfully integrated into the Town as a whole and which will maintain their value over time.

CPA funds have made a tremendous positive difference in the quality of life of Belmont's residents. Charts beginning on page 28 of this report list the many projects previously funded by Town Meeting at the recommendation of the CPC. These projects include rebuilding the Underwood Pool, rebuilding of most of the Town's playgrounds and tennis courts, ongoing culling of invasive species from open space, significant and ongoing restoration to the historic, municipal buildings in Town Center and Homer House, preservation of municipal records, ongoing planning regarding preservation and expansion of the Town's community housing stock,

preservation and restoration of the historic front of the Police Station, and funding the significant design work necessary to access state and federal funding for Phase I of the Community Path. This year the CPC hopes that Town Meeting will approve funding for a Conservation Fund to enable preparatory work for the acquisition of additional open space for the Town.

With careful planning construction schedules and rigorous accounting of project turn-backs, there have been sufficient CPA funds for all CPC-recommended projects to date. However, prioritizing CPA expenditures may become necessary going forward, as the Town contemplates increasingly expensive projects. Two important examples include design funds for Phase II of the Community Path and the possible redevelopment of the Town's entire affordable housing stock (using CPA funds as seed money to leverage access federal, state, and other construction grants). The CPC does not have a formal policy for reserving CPA funds for upcoming projects, but project sponsors may come forward to request such reservations as they anticipate significant financial need.

Town Meeting can authorize the CPC to spend up to 5% of the local surcharge for administrative costs, including funding studies or design work related to CPA-eligible projects. On June 30, 2022, Activitas, Inc., submitted Recreational Studies Inventory funded by CPA administrative funds. This comprehensive study of the Town's playing fields and outdoor recreation facilities will guide recreation priorities and spending for years to come.

https://www.belmont-ma.gov/sites/g/files/vyhlf6831/f/uploads/21046-belmont_inventory-2022_06_30.pdf

The CPC is currently in the process of formulating a similar conditions study with the Historic District Commission and Facilities Department, which will create an inventory of current and future CPA-eligible projects for the Town's historic assets.

These two studies will be important tools for Belmont's Comprehensive Capital Budget Committee (adopted by Town Meeting in April 2022), as it creates a master list of Belmont's capital needs. Careful stewardship of CPA funds can ensure preservation of current assets, while simultaneously facilitating valuable aspects of Belmont's future.

FY 2024 CPA Project Summary

<u>No.</u>	<u>Project Title</u>	<u>CPA Category</u>	<u>Project Sponsor</u>	<u>Amount Requested</u>
1	Conservation Fund	Open Space	Mary Trudeau, Conservation Agent, Conservation Commission	\$200,000
2	Fund to Support the Creation of New Affordable Housing	Community Housing	Rachel Heller and Betsy Lipson, Co-Chairs, Belmont Housing Trust	\$250,000
3	Grove Street Baseball and Basketball Reconstruction	Recreation	Brandon Fitts, Director of Recreation, Friends of Grove Street Park, Belmont Youth BB & Softball	\$941,935
4	Library Historic Objects Preservation Plan	Historic Preservation	Kathleen Keohane, Elaine Alligood, Belmont Library Board of Trustees	\$86,787
5	PQ Park Basketball Replacement – In Kind	Recreation	Brandon Fitts, Director of Recreation	\$124,592
6	Rejuvenation of Sherman Gardens	Community Housing	Belmont Housing Authority, Margaret Moran and Matthew Zajac for Cambridge Housing Authority	\$400,000
7	Belmont Womans' Club Window Restoration Installation for 3 rd Floor	Historic Preservation	Wendy Murphy, President, Belmont Womans' Club	\$31,500
TOTAL AMOUNT REQUESTED				\$2,034,814

Project Summary for Town Meeting

Project:	Grove Street Baseball and Basketball Reconstruction
CPA Category:	Recreation
Amount Requested:	\$941,935.07
Amount Recommended:	\$941,935.07
CPC Vote:	Unanimously Recommend Favorable Action
Sponsors:	Town of Belmont Recreation Department, Friends of Grove Street, Belmont Youth Baseball & Softball

Project Description

This project will implement the conceptual design conducted in FY2023 through a \$40,000 CPA fund appropriation to rehabilitate the baseball fields and basketball court. It will rebuild and replant the grass playing fields, which require reconstruction every 20-25 years and are currently dangerous for players. It will also reconstruct the basketball court, which is beyond repair. Finally, it will address ongoing drainage issues to protect work done in the rest of the park.

Project Goals and Objectives

This project will address issues with the court and fields that are used by hundreds of residents weekly. This project will address the CPC goal of preserving the Town's precious assets. This project would address issues identified in previous work at the Grove Street Park.

Project Benefit

The reconstruction will allow for proper grading which should address the safety concerns as well hit groundballs move from the infield to outfield. Draining will also be addressed allowing the field to be played on faster following significant rain events. The uneven grades also create potential for leg injuries as players chase after baseballs. The basketball court has cracks growing throughout the court. The public works department has repaired and patched these cracks overtime, but the current condition is beyond repair. The court will need to be reconstructed. This project is also identified as a need in the Inventory and Assessment document.

Project Summary for Town Meeting

Project:	Rejuvenation of Sherman Gardens
CPA Category:	Community Housing
Amount Requested:	\$400,000
Amount Recommended:	\$400,000
CPC Vote:	Unanimously Recommend Favorable Action
Sponsors:	Belmont Housing Authority

Project Description

This project seeks development funding to support the redevelopment and expansion of Sherman Gardens. A funding award would build upon prior CPA allocations for this purpose made in fiscal years 2018 (\$173,200) and 2022 (\$400,000). These awards provided funding for consulting, feasibility analysis, architectural, and engineering work at Sherman Gardens. Predevelopment efforts are proceeding well, with a feasibility report prepared by Cambridge Housing Authority (CHA) delivered to BHA in December 2022.

Project Goals and Objectives

The \$400,000 in CPA funding requested in this application will further support design activities required for zoning approval, which will make the project shovel-ready. Both a zoning approval and the Town's ongoing financial commitment will enhance BHA's ability to leverage funding from other entities, such as Community Economic Development Assistance Corporation (CEDAC), Local Initiatives Support Corporation (LISC), Massachusetts Housing Partnership (MHP) and the Massachusetts Department of Housing and Community Development (DHCD).

Project Benefit

The redevelopment of Sherman Gardens -will both preserve and expand the stock of affordable rental housing in Belmont. Belmont has adopted multiple planning documents that emphasize the importance of producing and preserving affordable housing.

Project Summary for Town Meeting

Project:	Fund to Support the Creation of New Affordable Housing
CPA Category:	Community Housing
Amount Requested:	\$250,000
Amount Recommended:	\$250,000
CPC Vote:	Unanimously Recommend Favorable Action
Sponsors:	Belmont Housing Trust

Project Description

The purpose of this project is to develop or support affordable housing within the Town by subsidizing the creation of additional affordable units in housing construction projects. This project builds on the \$250,000 in CPA funds Town Meeting approved in 2021 for the same purpose. The funds will be expended at the discretion of the Housing Trust under terms of a grant agreement signed Spring 2022 by the Town of Belmont, the Community Preservation Committee, and the Housing Trust.

Project Goals and Objectives

Ensure that Belmont increases affordable and mixed income housing when new development happens, particularly in the new multifamily zones that are required by state law for all 175 MBTA communities. Invest in affordable housing to lower the rents more than can be done through zoning alone. Work with affordable housing developers to leverage local funding to obtain state funding so that housing developments have more homes with rents that are affordable to households with low incomes. Fund pre-development work to determine if sites are suitable for community housing development.

Project Benefit

The costs of land and construction in Belmont are frequently identified as the main barriers to building housing that includes affordable homes. Housing costs are rising, as is the cost of living overall, and incomes are not keeping pace. Belmont is in the process of updating its Housing Production Plan. Early review of current data indicates that 14% of homeowners and 17% renters in town pay more than 50% of their monthly income on housing. These households are considered severely housing cost burdened. Building new housing that is priced appropriately for current Belmont residents and for a full range of household income levels helps us to be a welcoming, thriving, and strong community. The new MBTA communities zoning will spur interest in new development in Belmont. The timing of this CPA request is 2 to ready Belmont to maximize this opportunity to advance affordable housing. It also will help Belmont to achieve the 10% benchmark set by the state for affordable housing in each community.

Project Summary for Town Meeting

Project:	Conservation Fund
CPA Category:	Open Space
Amount Requested:	\$200,000
Amount Recommended:	\$200,000
CPC Vote:	Unanimously Recommend Favorable Action
Sponsors:	Belmont Conservation Commission

Project Description

The Conservation Commission has evaluated the CPA programs in neighboring Towns and believes that a successful acquisition of Open Space is dependent on having a ready source of funds to initiate a transaction. This fund will provide such a source and allow the CPA to engage in the acquisition of Open Space for the Town.

Project Goals and Objectives

The goal of this fund is to provide a dedicated account as a source of readily accessible funds to be used to facilitate the purchase of Open Space and/or deed restrictions for allowable CPA Act purposes.

Project Benefit

About 20% of Belmont is Open Space, with about half of that protected from development. In 2010 Belmont was number 18 out of the 351 municipalities in Massachusetts in terms of density.

To date, the CPA funds have not expended any monies towards the purchase of Open Space in the Town of Belmont. A desire to protect more Open Space was one reason the town adopted the CPA in 2010. The creation of this fund will allow the Town to react quickly to opportunities to expand open space in Town.

The Conservation Commission has evaluated the CPA programs in neighboring towns, and believes that a successful acquisition of Open Space is dependent on having a ready source of funds to initiate a transaction. This fund will provide such a source, and allow the CPA to engage in the acquisition of Open Space for the Town.

Project Summary for Town Meeting

Project:	PQ Park Basketball Court Replacement (In Kind)
CPA Category:	Recreation
Amount Requested:	\$124,592
Amount Recommended:	\$124,592
CPC Vote:	Unanimously Recommend Favorable Action
Sponsors:	Town of Belmont Recreation Department

Project Description

This court at PQ Park is a critical piece of infrastructure within the Town's parks system. Replacing it in-kind and making it playable will allow many residents to enjoy the sport. Parts of the court are torn up and are dangerous to play on. The plan is to combine the design and engineering and construction into one phase, since the court will be replaced as-is. This project is identified as a need in the Activitas Inventory and Assessment document.

Project Goals and Objectives

This project will address issues with the basketball court and the CPC Plan goal of preserving Town assets.

Project Benefit

The PQ basketball court is in need of replacement. It was the only aspect of the original renovation of the park that wasn't included in the construction. Parts of the court are torn up and are dangerous to play on. This project will seek to replace the current basketball court in-kind. The hope is to combine the design and engineering and construction into one phase since the court will be replaced as is. This project is also identified as a need in the Inventory and Assessment document.

Project Summary for Town Meeting

Project:	Library Historic Objects Preservation Plan
CPA Category:	Historic Preservation
Amount Requested:	\$86,787
Amount Recommended:	\$86,787
CPC Vote:	Unanimously Recommend Favorable Action
Sponsors:	Belmont Library Board of Trustees

Project Description

Key artifacts will be removed, renovated, and/or repaired as needed, stored, and then reinstalled in the new library building.

Project Goals and Objectives

The goal of this project is to protect, preserve, restore, and reinstall specific historic artifacts that are currently housed in the Belmont Public Library building.

Project Benefit

The Trustees wish to bring the past forward into the new library building. Each of the artifacts included in this proposal represent a unique and special tie to the history of our Town.

Project Summary for Town Meeting

Project:	Belmont Womans' Club Window Restoration Installation Project for 3rd Floor
CPA Category:	Historic Preservation
Amount Requested:	\$31,500
Amount Recommended:	\$31,500
CPC Vote:	Unanimously Recommend Favorable Action
Sponsors:	Belmont Woman's Club

Project Description

This is an off-cycle funding request to complete a project initially funded in FY2021 to restore the windows of the historic Homer House. During the project, the restorer has removed windows, brought them to her shop to restore them, then returned them to the house for reinstallation. Several windows have been successfully completed on the first and second floors. However, when her crew came to reinstall the restored windows to the third floor, they determined that the existing window frames were unstable, due to significant rot. This additional funding will allow the placement of scaffolding around the building in order to remove the rot and replace pieces of the window frames as needed.

Project Goals and Objectives

Goals of this proposed emergency project is to complete our initially funded project -restoring the windows of the Historic Homer House. As the project has continued, our restorer has taken windows out of the house, brought them to her shop and restored them, then returned to our house to install them. Several have been successfully completed on the first and second floors. However, when her crew came to re-install the restored windows to the 3rd floor, they determined that the existing window frames were too unstable. There are braces as described in the attached quote. There is significant rot on the frames. Given how high this work is, our window expert did not realize the extent of the situation when she first quoted the work. She does NOT do this work to make braces intact nor does she set up scaffolding around the building in order to remove the rot and replace pieces of the frame of the window as needed.

Project Benefit

The project is needed in that the Historic Homer House is a gem for the town, situated prominently just uphill of our main town center and close to the School administration and the Police buildings. The house pre-dates those buildings and is a significant tie to the glory days of Belmont in 1853. Originally a summer house, this house was built by the uncle of famed artist Winslow Homer. There are many architecturally significant features, including an early example of Mansard roofs, Italianate balconies in front and back and lovely stained glass windows that have earned this house a place on the National Historic Registry.

Final Report for Town Meeting

Project:	Repair and Weatherization of Chimneys at Town Hall
CPA Category:	Historic Preservation
Original CPA Grant:	\$125,000 (FY2021)
CPA Spending to Date:	\$86,000
Turnback:	\$39,000
Update Submitted By:	David Blazon
Submission Date:	April 12, 2023

Project Description

Hire Ted Galante Architects Services to identify deteriorating portions of the Town Hall Chimney's, develop a scope of work with specifications, and bid out a contract to have the chimneys repaired.

Original Goals and Objectives

Stabilize the chimneys from further deterioration, weather proof them to the extent possible, repair all cracks, realign the bricks

Current Status

The project was bid out. Calhess was the winning contractor. Calhess performed all the work last fall and got everything completed including new copper caps on all three Chimneys. Miscellaneous landscape repairs from the lifts prevented the project from being completely closed out. This portion is now complete, Calhass has been paid their final invoice and Ted Galante Architects have signed off on the project. The project was budgeted for \$125,000 and final project cost came in a \$86,000. \$39,000 will be turned back to the CPC.

Final Report for Town Meeting

Project:	Phase I – Consulting services for Payson Park Renovation
CPA Category:	Recreation
Original CPA Grant:	\$35,000 (FY2022)
CPA Spending to Date:	\$35,000
Turnback:	\$0
Update Submitted By:	Judi Carmody
Submission Date:	04/12/2023

Project Description

This proposal is the first phase of a two-phase plan in renovating Payson Park. Working with the Department of Public Works, this first phase seeks to hire the services of a Landscape Architectural Design Firm to conduct and administer an assessment of existing site conditions, and to develop (based on neighborhood feedback and participation) a conceptual design, and opinion of probable construction costs for renovations to Payson Park. Payson Park is located at the intersections of Payson Road and Elm Street, Elm Street and Stults Road and Stults Road and Van Ness Road.

Original Goals and Objectives

To utilize the services of a Landscape Architectural Design Firm in order to determine the repairs and improvements, and their costs, that might be best suited for the park.

Current Status

The landscape architectural firm, Activitas, Inc. was awarded this consulting project. The firm completed the goals and objectives of Phase I, and with the approval of Town Meeting, went on to assist in the development of a construction plan for the revitalization of Payson Park, which is Phase II- Construction Plans for Revitalization of Payson Park.

Progress Report for Town Meeting

Project: Digitizing Belmont's Town Records
 CPA Category: Historical
 Original CPA Grant: \$85,000 (FY2017)
 CPA Spending to Date: \$57,406.39
 Update Submitted By: Ellen O'Brien Cushman, Town Clerk
 Submission Date: April 18, 2023

Project Description

Scanning and digitizing Town Meeting records and transcripts from 1859 to present; indexing to permit easy search of Town Meeting actions. Indexing fields into database system (existing software as used for Vital Records digitization project). Application of Optical Character Recognition.

Original Goals and Objectives

The primary goal for this project:

To digitize the images of the Town Meeting and Annual Report documents from their many forms, and index them topically into the existing PaperVision database software the Town Clerk's office licenses for managing our vital records, our first CPA project. Indexing by topic will make them accessible and usable to the Town Clerk's staff utilizing the existing database software, cutting the research time certainly, but more importantly, it will allow the staff to obtain a complete picture of all the transactions or items involving that topic, instead of a lucky subset.

A future phase of this project could make the index and/or images of documents available to the general public via the internet so individuals can conduct some level of the research of public documents themselves.

Current Status

We continue to obtain, unearth and scan permanent and valuable records of the Town of Belmont dating back to 1855, even before Belmont even became a Town. We believe we're nearing completion of this effort however we know there is still a bit to go and hope to complete the work by mid-2023. COVID definitely impacted our ability to perform proper indexing of all of the documents; that's an effort that remains.. We've completed Town Meeting transcripts and our most fragile collection of Annual Reports.

Progress Report for Town Meeting

Project: Vital Records Preservation
 CPA Category: Historical
 Original CPA Grant: \$80,000 (FY2017)
 CPA Spending to Date: \$17,862.56
 Update Submitted By: Ellen O'Brien Cushman, Town Clerk
 Submission Date: April 18, 2023

Project Description

Conservation of the original vital records of births, deaths and marriages in Belmont that was started as one component of our FY13 CPA project to digitize and preserve the original vital records

Original Goals and Objectives

The goal of this project is conservation of the original vital records of births, deaths and marriages in Belmont that was started as one component of our FY13 CPA project to digitize and preserve the original vital records.

The Town Clerk is responsible for creating and archiving the records of the Town since its incorporation in 1859, including, but not limited to, vital records of births, deaths and marriages. Vital records are created and recorded daily by the Town Clerk's staff. The proper preservation of and access to these fragile original records is a major thrust for the Dept of Public Health for the Commonwealth as well as every town and city in the Commonwealth. The Belmont archive is the only source for these documents from 1859 to 1930, after which the Commonwealth Registry of Vital Records and Statistics was created and now stores a paper copy, but has not made electronic scans. The job of preserving and scanning has fallen to the individual Towns in the Commonwealth. We must preserve and conserve these individual vital record documents (birth certificates, death certificates, marriage certificates) to halt further degradation of the paper documents in addition to making digitizing them (our original FY13 CPA project).

Current Status

We continue to select books of vital records to have preserved and bound adhering to the standards and priorities of the Conservation Survey performed by Northeast Document Conservation Center. Unfortunately, during COVID our priorities had to shift in order to continue to provide full level of service to the demands of 2020, 2021, and 2022 Federal, State and Local Elections, Town Meetings and routine Town Clerk requirements and reinventing our processes.. This has kept us from fulfilling the goals indicated in our application. We hope to be able to complete all of the work in this project by Summer of 2023.

Progress Report for Town Meeting

Project:	Habitat Preservation: Control of Non Native and Invasive Plant Species at Rock Meadow
CPA Category:	Open Space
Original CPA Grant:	\$25,400 (FY2020)
CPA Spending to Date:	\$0
Update Submitted By:	Mary Trudeau
Submission Date:	April 18, 2023

Project Description

The proposal consisted of a multi year program of land management and treatment of non native and invasive plant species at Rock Meadow.

Original Goals and Objectives

The goal of this project is to preserve the valuable and unique grasslands and woodlands within Rock Meadow, through the reduction and elimination of targeted noxious weeds. The work is a component of the Rock Meadow Conservation Master Plan, prepared by the Conway School and the Conservation Commission in 2018, and is currently being implemented by a professional land manager, trained in the selective application of various control techniques

Current Status

Work, to date, remains incomplete. The pandemic initially caused delays with the contractor's ability to provide contracted services, and recent delays have been at the Commission's request. Control of the Black Swallowwort infestation has been complicated, and the Commission has asked the contractor to provide additional treatment options for the completion of the grant. An extension to the CPA grant deadline to December 2023 has been requested and received. Work is expected to begin this spring and summer.

Progress Report for Town Meeting

Project:	Clay Pit Pond – Preservation and Restoration of Vegetation
CPA Category:	Recreation_____
Original CPA Grant:	\$20,000 (FY2020)_____
CPA Spending to Date:	\$12,596.62_____
Update Submitted By:	Mary Trudeau_____
Submission Date:	April 18, 2023_____

Project Description

Restoration of the vegetated buffer on the banks of the pond, through the strategic removal of non native and invasive vegetation

Original Goals and Objectives

The current CPA Grant Application proposes the preservation and restoration of the vegetation currently surrounding the Pond. Existing thickets at the perimeter of the waterway are dominated by nonnative and invasive vegetation which seasonally obscure much of the scenic value of the Pond. In addition to limiting viewing of the waterbody, the density of the vines and thicket preclude access to the waterbody by all but the most intrepid. Historic activities, such as fishing, if they exist at all, are limited to a few poorly defined openings in the vegetation. The implementation of the proposed restoration and management of the invasive and non native vegetation will restore the historic views and vistas incorporated into the original Underwood landscaping plans.

Current Status

While treatment and control of vegetation has begun, work has been delayed through the pandemic restrictions, as well as spatial conflicts with the ongoing construction at the Belmont High School Property. An extension to the CPA grant, to December 2023, has been requested and received. Work is expected to continue in the upcoming year. Tasks include continued removal of vegetation, particularly on the school side of the pond, and the continued monitoring and treatment of regrowth on the Concord Avenue portion of the property.

Progress Report for Town Meeting

Project:	Homer House Window Restoration
CPA Category:	Historical Preservation
Original CPA Grant:	\$100,000 (FY2021)
CPA Spending to Date:	\$33,138
Update Submitted By:	Wendy Murphy
Submission Date:	April 17, 2023

Project Description

The Belmont Woman's Club is restoring all the windows at the 1853 W.F. Homer House, located at 661 Pleasant Street. The project began nearly two years ago and is being completed by contractor Window Woman of Amesbury, MA. The windows are being removed and brought to the Window Woman studio where they are repaired and restored. The windows are then returned to the Homer House for reinstallation. Repairs include replacement of glass, repair of broken ropes, restoration of rotted wood, repair of window alignment, repair of locking mechanisms, and restoration of full functionality. Forty-three windows are being repaired.

Original Goals and Objectives

Goals and objectives are to restore all windows in the Homer House so that they are safe and fully functional

Current Status

As of this date, twenty-one of forty-three windows have been restored and reinstalled.

Progress Report for Town Meeting

Project: Town Hall Slate Roof Repairs
CPA Category: Historic Preservation
Original CPA Grant: \$366,300 (FY2020 & FY2023)
CPA Spending to Date: \$0
Update Submitted By: David Blazon
Submission Date: April 12, 2023

Project Description

Survey and quantify all the slate roof deficiencies on Town Hall. Develop a specification and bid out the project to qualified bidders to make all the necessary repairs.

Original Goals and Objectives

To preserve the buildings' structure and maintain the integrity of the interior.

Current Status

The project went out to bid last spring 2022 where there was only one bidder and the amount was double the allowed budget. An off-cycle request and special town meeting took place in the fall. An additional amount was added to the budget but it was too late to rebid. Facilities just held the re-bid for the roof where a number of bidders participated. The winning bid came in at \$147,250. We are in the middle of verifying references before we execute a contract with the lowest bidder.

Progress Report for Town Meeting

Project: Benton Library Chimney Repair
CPA Category: Historic Preservation
Original CPA Grant: \$150,000 (FY2023)
CPA Spending to Date: \$0
Update Submitted By: David Blazon
Submission Date: April 12, 2023

Project Description

On February 10, 2022 the existing fieldstone chimney on the Benton Library collapsed. The collapse caused further damage to the existing wooden bulkhead, the roof sheathing, shingles, one rafter and gutter. The project is to rebuild the chimney with the same and alike stones and materials. Repair the roof and rafters. Replace the bulkhead.

Original Goals and Objectives

Restore the Chimney and the associated damaged areas to its original condition.

Current Status

Approximately 5 businesses attended the mandatory walk through for the project bid. Only two bids were received. One bidder was extremely high and the other bidder did not prove that they had similar work experience on this type of restoration. BCA and the Town is in the middle of re-bidding the project, hoping to attract a better set of bidders.

Progress Report for Town Meeting

Project:	Restoration of Belmont's Historic Tower Clock
CPA Category:	Historic
Original CPA Grant:	\$ 26,100 (FY2023)
CPA Spending to Date:	\$ 0
Update Submitted By:	Michael Flamang, The First Church in Belmont UU
Submission Date:	April 11, 2023

Project Description

Original Goals and Objectives

The clock in the tower of the First Church in Belmont Unitarian Universalist was purchased at the direction of Town Meeting in 1889 and installed in the new church building in time for its dedication in 1890.

At this time, the clock does not operate. The movement is totally serviceable. It is in need of overhaul and cleaning.

In recent years, numerous Commonwealth municipalities have used CPA funds for work on religious buildings including their towers and clocks in the towers.

This project provides funds for renovating the clock and installing electrically powered winding equipment.

Current Status

A working group from the Church and the Belmont Citizens Forum reviewed three responsive proposals. A preferred proposal was selected. The group selected a leader and asked the Board of the Church to appoint Mike Flamang as the "Agent" for the project. At this time, the Church is negotiating a contract for the restoration work with Phillip D'Avanza Clock Repair of Goffstown, New Hampshire.

Town staff has reviewed a draft of the contract. The draft is in order and complies with Town procurement procedures.

The cost of the work is within the cost estimate upon which the grant request was based.

A realistic schedule shows the project being completed by December 2023.

Progress Report for Town Meeting

Project:	Town Field Playground Restoration
CPA Category:	Recreation
Original CPA Grant:	FY19 \$25,000; FY20 \$60,000; FY21 \$680,624; FY 23 \$343,409
	Total Grant \$1,109,033
CPA Spending to Date:	\$875,219
Update Submitted By:	Cortney Eldridge – Friends of Town Field Playground
Submission Date:	April 27, 2023

Project Description

Town Field playground and courts are located at the intersection of Beech and Waverley Streets. It is a highly utilized recreational space for both children and adults and was in severe disrepair. The area being revitalized includes the previous Town Field playground, four pickleball courts, one basketball court, and the tennis wall. This project began in 2016 with conversations among neighbors and community members. We held several public meetings, worked closely with the DPW and Recreation Department, and privately raised \$27,000 to offset CPC and Town costs.

Original Goals and Objectives

The goal of this project is to rehabilitate the Town Field playground and courts. Key components include improved safety, fun, and applicability to a wider audience (ages and abilities).

Current Status

Construction has begun, and is slated to be completed in May 2023. As of writing, both the 2-5 and 5-12 play areas are nearly complete. We have expanded usable space and the new parkour area – intended for pre-teens, teens, and adults – is being built, and woodchips have been delivered for all three areas. Seating has begun to be installed, and the four pickleball and one basketball courts have been prepped and are slated to be completed in May 2023. As of writing, there are three basketball hoops in the midst of installation. The existing trees have been protected and are still standing, and additional landscaping (including shade trees) will be planted during a weather-appropriate time after the construction has been completed.

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE
CPA FUND**

Revenue (FY2012-FY2023)	Total
Local Surcharge (through FY2022)	\$ 12,403,660
State Match	\$ 3,797,698
Surcharge-Subsequent Year Collection	\$ 86,296
Interest and Misc. Fees	\$ 406,690
Total	\$ 16,694,343
Expenses (FY2012-FY2023)	
Project Spending	\$ (12,142,031)
Remaining Appropriated Project Funding	\$ (2,112,049)
Admin. Expenses	\$ (300,483)
Total Expenses	\$ (14,554,563)
Anticipated Appropriations May 2023 Town Meeting (FY2024)	
FY2024 Projects	\$ (2,034,814)
FY2024 Admin. Budget	\$ (75,000)
Total Appropriations (FY2024)	\$ (2,109,814)
Summary	
Collections	\$ 16,694,343
Expenses	\$ (14,554,563)
Anticipated Appropriations May 2023 Town Meeting (FY2024)	\$ (2,109,814)
Total Estimated CPA Fund Balance (06-30-23)	\$ 29,966
Anticipated FY23 Receipts (07-01-23)*	\$ 1,500,000
Total Anticipated Fund Balance for ATM 2024**	\$ 1,529,966

* The CPA Fund Balance is replenished on July 1 of each year by the Local Surcharge collected during the prior fiscal year, which ends on June 30. The available CPA Fund Balance as of June 30, 2023 does not include Belmont's FY2023 Local Surcharge of approximately \$1,500,000. It also does not include the State Match, which is typically paid in November of the same calendar year (but subsequent fiscal year).

** As noted on page 4 above, the State Department of Revenue has taken the unusual step of declining to give guidance on the expected State Match for FY 2023, advising CPA communities to be "conservative" in their budgeting. Accordingly, we will not include any estimated State Match in the Anticipated FY24 Receipts line until we receive further guidance. We have also excluded possible turnbacks from prior-year projects that may close under budget in the coming year. Both the State Match and project turnbacks could significantly increase the CPA Fund Balance before Annual Town Meeting in 2024.

The CPC can recommend that Town Meeting appropriate funds in the same year as collection (i.e., expend the anticipated FY2024 Local Surcharge in FY2024). However, Belmont has taken a conservative approach, spending money the year after it is collected. This approach means that current-year collections are available as a reserve fund in the event that emergency, off-cycle funding is required.

TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE
CPA Project Statuses
4/18/2023

FY 2014										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
(Belmont Village) Electric Service Upgrade Underground Wiring	Donna Hamilton	\$ 147,000.00	\$ 128,161.00			100.0%	\$ 18,839	CLOSED	UPGRADE	Community Housing
(Town Hall) Concord Avenue Door Remediation	Kevin Looney	\$ 72,000.00	\$ 71,871.00			100.0%	\$ 130	CLOSED	REMEDIATION	Historic Preservation
Building Survey and Investigation of the William Flagg Homer House	Susan Smart	\$ 10,000.00	\$ 9,500.00			100.0%	\$ 500	CLOSED	SURVEY	Historic Preservation
Comprehensive Cultural Resources Survey	Lisa Harrington	\$ 115,000.00	\$ 115,000.00			100.0%	\$ -	CLOSED	SURVEY	Historic Preservation
Irrigation Improvements at Rock Meadow Community Gardens	Mary Trudeau	\$ 10,000.00	\$ 9,024.00			100.0%	\$ 976	CLOSED	RENOVATION	Recreation Land
Joey's Park Rehabilitation	Ellen Schreiber	\$ 100,000.00	\$ 100,000.00			100.0%	\$ -	CLOSED	RESTORATION	Recreation Land
Landscape Plan for Intergenerational Walking Path at Clay Pit Pond	Mary Trudeau	\$ 20,000.00	\$ 18,970.00			100.0%	\$ 1,030	CLOSED	DESIGN	Recreation Land
Preserving and Digitizing Belmont's Vital Records	Ellen O'Brien Cushman	\$ 100,000.00	\$ 86,604.00			100.0%	\$ 13,396	CLOSED	PRESERVATION	Historic Preservation
Underwood Park (Plan & Design)	Peter J Castanino	\$ 298,000.00	\$ 298,000.00			100.0%	\$ -	CLOSED	DESIGN	Recreation Land
		\$ 872,000.00	\$ 837,130.00	\$ -	\$ -	100.0%	\$ 34,871			
FY 2015										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Belmont Community Moving Image Archive	Jeffrey Hansell	\$ 12,000	\$ 11,964			100.0%	\$ 36	CLOSED	IMAGING	Historic Preservation
Daniel Butler School Playground Project (Phase II)	Michael McAllister, Princi	\$ 66,524	\$ 64,488			100.0%	\$ 2,036	CLOSED	CONSTRUCTION	Recreation Land
(Belmont Village) Electrical Upgrade Interior Wiring	Donna Hamilton	\$ 165,000	\$ 165,000			100.0%	\$ -	CLOSED	RENOVATION	Community Housing
First Time Homebuyer Assistance	Helen Bakeman	\$ 375,000	\$ -			100.0%	\$ 375,000	CLOSED	AFFORDABLE HOUSING	Community Housing
JV Field Irrigation Upgrade	Jim Fitzgerald	\$ 8,700	\$ 8,700			100.0%	\$ -	CLOSED	CONSTRUCTION	Recreation Land
Underwood Pool	David Kale	\$ 2,000,000	\$ 2,000,000			100.0%	\$ -	CLOSED	CONSTRUCTION	Recreation Land
Winn Brook Field Renovation	Peter Thomson	\$ 100,000	\$ 96,374			100.0%	\$ 3,626	CLOSED	RENOVATION	Recreation Land
		\$ 2,727,224	\$ 2,346,526	\$ -	\$ -	100.0%	\$ 380,698			
FY 2016										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Belmont Veterans Memorial Project	Kevin Ryan	\$ 60,000	\$ 26,800			100.0%	\$ 33,200	CLOSED	RESTORATION	Historic Preservation
Electrical Upgrade	Donna Hamilton	\$ 522,500	\$ 522,500			100.0%	\$ -	CLOSED	UPGRADE	Community Housing
Digitization of Belmont Newspapers (1890-1923)	Emily Reardon	\$ 17,923	\$ 17,105			100.0%	\$ 818	CLOSED	DIGITIZATION	Historic Preservation
1853 Homer House Rehabilitation and Restoration	Wendy Murphy	\$ 100,000	\$ 99,900			100.0%	\$ 100	CLOSED	RESTORATION	Historic Preservation
Pequossette Tennis Courts Rehabilitation and Restoration	David Kale	\$ 295,000	\$ 210,047			100.0%	\$ 84,953	CLOSED	RESTORATION	Recreation Land
Wellington Station Exterior Restoration and Rehabilitation	Emilio E Mauro, Jr.	\$ 26,300	\$ 26,300			100.0%	\$ -	CLOSED	RESTORATION	Historic Preservation
		\$ 1,021,723	\$ 902,652	\$ -	\$ -	100.0%	\$ 119,071			

Town of Belmont
Community Preservation Committee
CPA Project Statuses

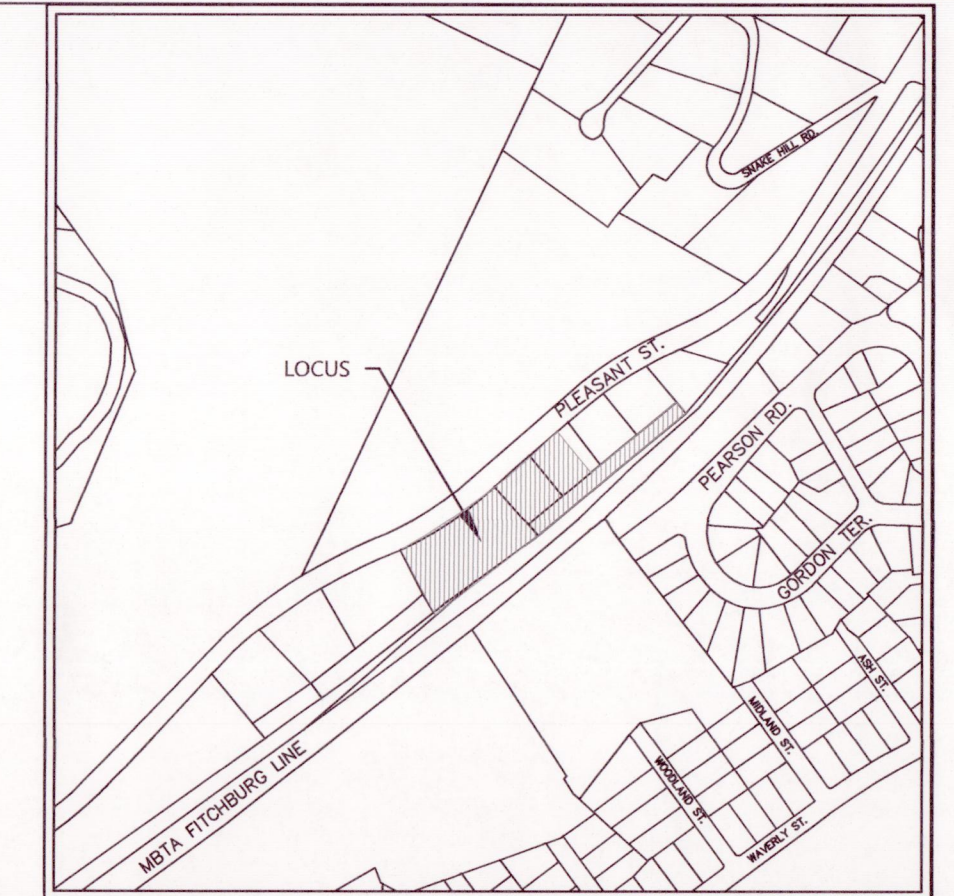
FY 2017										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Construction of Intergenerational Walking Path at Clay Pit Pond	Mary Trudeau	\$ 228,350	\$ 228,350			100.0%	\$ -	CLOSED	CONSTRUCTION	Recreation Land
Preserving Belmont's Original Vital Records*	Ellen Cushman	\$ 80,000	\$ 22,135	\$ 2,865	\$ 55,000	31.3%	\$ -	OPEN	PRESERVATION	Historic Preservation
Digitizing Belmont's Town Meeting Records*	Ellen Cushman	\$ 85,000	\$ 57,406	\$ 4,421	\$ 23,173	72.7%	\$ -	OPEN	DIGITIZATION	Historic Preservation
Town Hall Exterior Railings Improvements	Gerald R. Boyle	\$ 75,000	\$ -			100.0%	\$ 75,000	CLOSED	RENOVATION	Historic Preservation
PQ Playground Revitalization (Phase I)	Julie Crockett	\$ 25,000	\$ 25,000			100.0%	\$ -	CLOSED	REVITALIZATION	Recreation Land
Winn Brook Tennis Courts	Jay Marcotte	\$ 325,000	\$ 268,000			100.0%	\$ 57,000	CLOSED	CONSTRUCTION	Recreation Land
		\$ 818,350	\$ 600,892	\$ 7,285	\$ 78,173	90.4%	\$ 132,000			
*Authorization extened to June 2022 - Voted at April 14, 2021 CPC Meeting										
FY 2018										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Grove Street Tennis Courts	Jay Marcotte	\$ 336,000	\$ 322,857			100.0%	\$ 13,143	CLOSED	REPLACEMENT	Recreation Land
Assessment and Project Redevelopment of Sherman Gardens	Jaclyn Martin	\$ 173,200	\$ 140,218	\$ 32,982	\$ -	100.0%	\$ -	OPEN	REDEVELOPMENT	Community Housing
Belmont Headquarters Sons of Italy - Historical Artifacts Preservation	Cynthia Pasciuto	\$ 24,125	\$ 24,051			100.0%	\$ 74	CLOSED	PRESERVATION	Historic Preservation
Grove Street Park Intergenerational Walking Path Construction Site Plan	Donna Ruvolo	\$ 35,000	\$ 35,000			100.0%	\$ -	CLOSED	CONSTRUCTION	Recreation Land
PQ Playground Revitalization Project Phase 2	Julie Crockett	\$ 615,000	\$ 591,965			100.0%	\$ -	CLOSED	REVITALIZATION	Recreation Land
		\$ 1,183,325	\$ 1,114,091	\$ 32,982	\$ -	100.0%	\$ 13,218			
FY 2019										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Town Field Playground Restoration	Cortney Eldridge	\$ 25,000	\$ 24,658			100.0%	\$ 342	CLOSED	RESTORATION	Recreation Land
Architectural Drawings for Music Bandstand at Payson Park	Tomi Olsen	\$ 5,000	\$ 3,660			100.0%	\$ -	CLOSED	A. DRAWINGS	Recreation Land
McLean Barn Conditions Stabilization	Ellen Cushman	\$ 175,000	\$ 164,178	\$ -	\$ -	100.0%	\$ 10,822	CLOSED	PRESERVATION	Historic Preservation
Belmont Veterans Memorial Restoration and Enhancement	Angelo Firenze	\$ 103,000	\$ 103,000			100.0%	\$ -	CLOSED	RESTORATION	Historic Preservation
Funds Set Aside to Housing Trust	Judith Feins	\$ 250,000	\$ 250,000			100.0%	\$ -	CLOSED	RENTAL ASSISTANCE	Community Housing
Construction of Grove Street Park Intergenerational Walking Path	Donna Ruvolo	\$ 780,087	\$ 696,640			100.0%	\$ 83,447	CLOSED	CONSTRUCTION	Recreation Land
Community Path Off-Cycle Project Alexander Avenue Underpass	Patrice Garvin	\$ 400,000	\$ 338,100	\$ 61,900	\$ -	100.0%	\$ -	OPEN	DESIGN	Recreation Land
		\$ 1,738,087	\$ 1,580,236	\$ 61,900	\$ -	100.0%	\$ 94,611			

Town of Belmont
Community Preservation Committee
CPA Project Statuses

FY 2020										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Belmont Police Station	Anthony Ferrante	\$ 787,575	\$ 785,176			100.0%	\$ 2,399	CLOSED	RESTORATION	Historic Preservation
Town Hall Complex Slate Roofs	Steve Dorrance	\$ 100,000	\$ 750	\$ -	\$ 99,250	0.7%	\$ -	OPEN	RESTORATION	Historic Preservation
Community Path Phase 1b (Brighton Street to Clark Street Bridge) Design	Patrice Garvin	\$ 1,000,000	\$ 664,813	\$ 213,199	\$ 121,988	87.8%	\$ -	OPEN	DESIGN	Recreation Land
Clay Pit Pond: Preservation and Restoration of Vegetation	Mary Trudeau	\$ 20,000	\$ 12,597	\$ 7,403	\$ -	100.0%	\$ -	OPEN	PRESERVATION	Recreation Land
Rock Meadow: Habitat Preservation Control of Non-native & Invasive Vegetation	Mary Trudeau	\$ 25,400	\$ -	\$ -	\$ 25,400	0.0%	\$ -	OPEN	PRESERVATION	Open Space
Town Field Playground Restoration	Cortney Eldridge	\$ 60,000	\$ 60,000			100.0%	\$ -	CLOSED	DESIGN	Recreation Land
		\$ 1,992,975	\$ 1,523,335	\$ 220,603	\$ 246,638	87.6%	\$ 2,399			
FY 2021										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Chimney Repair	Steve Dorrance	\$ 125,000	\$ 86,000	\$ -	\$ -	100.0%	\$ 39,000	CLOSED	RESTORATION	Historic Preservation
Belmont Police Station Exterior Stairs	Anthony Ferrante	\$ 100,000	\$ 77,681			100.0%	\$ 22,319	CLOSED	PRESERVATION	Historic Preservation
Phase Two Emergency Rental Assistance Program	Besty Lipson	\$ 100,000	\$ 100,000			100.0%	\$ -	CLOSED	RENTAL ASSISTANCE	Community Housing
Town Field Playground & Court Restoration	Cortney Eldridge	\$ 680,624	\$ 519,610	\$ 161,014	\$ -	100.0%	\$ -	OPEN	RESTORATION	Recreation Land
Homer House Window Restoration	Wendy Murphy	\$ 100,000	\$ 33,138	\$ 66,862	\$ -	100.0%	\$ -	OPEN	RESTORATION	Historic Preservation
Feasibility for the Redevelopment and Creation of New Affordable Housing Units at Belmont Village	Jacklyn Martin	\$ 173,000	\$ -	\$ -	\$ 173,000	0.0%	\$ -	OPEN	AFFORDABLE HOUSING	Community Housing
		\$ 1,278,624	\$ 816,429	\$ 227,876	\$ 173,000	86.5%	\$ 61,319			
FY 2022										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Consulting Services for Payson Park Renovation	Linda Oates & Susanne Croy	\$ 35,000	\$ 35,000	\$ -	\$ -	100.0%	\$ -	OPEN	RESTORATION	Recreation Land
Community Path Right of Way Acquisition	Jon Marshall	\$ 200,000	\$ -	\$ -	\$ 200,000	0.0%	\$ -	OPEN	DESIGN	Recreation Land
Tennis Court Expansion-Winn Brook School	Jon Marshall	\$ 190,000	\$ 188,567	\$ 1,433	\$ -	100.0%	\$ -	OPEN	CONSTRUCTION	Recreation Land
Transfer to Belmont Housing Trust	Betsy Lipson & Rachel Heller	\$ 250,000	\$ -	\$ -	\$ 250,000	0.0%	\$ -	OPEN	AFFORDABLE HOUSING	Community Housing
		\$ 675,000	\$ 223,567	\$ 1,433	\$ 450,000	33.3%	\$ -			

FY 2023										
PROJECT	SPONSOR	APPROPRIATION	SPENT	ENCUMBERED	AVAILABLE	% COMPLETED	TURNBACK	STATUS	PROJECT TYPE	CATEGORY
Belmont Cemetery Preservation and Master Plan	Jay Marcotte& Ellen O'Brien Cushman	\$ 60,000	\$ 14,048	\$ 34,150	\$ 11,802	80.3%	\$ -	OPEN	PRESERVATION	Historic Preservation
Belmont Community Path Phase II - 25% Design	Russ Leino & Glenn Clancy	\$ 200,000	\$ -	\$ 200,000	\$ -	100.0%	\$ -	OPEN	DESIGN	Recreation Land
Grove Street Baseball and Basketball Reconstruction	Brandon Fitts	\$ 40,000	\$ 38,563	\$ 387	\$ 1,050	97.4%	\$ -	OPEN	DESIGN	Recreation Land
Payson Park Revitalization Phase II	Susanne Croy & Linda Oates	\$ 1,190,530	\$ 57,141	\$ 1,055,875	\$ 77,514	93.5%	\$ -	OPEN	CONSTRUCTION	Recreation Land
Restoration of Belmont's Historic Tower Clock	John Dieckmann, Radha Iyengar, Sam R. James	\$ 26,100	\$ -	\$ -	\$ 26,100	0.0%	\$ -	OPEN	RESTORATION	Historic Preservation
Town Field Playground and Court Restoration	Cortney Eldridge	\$ 343,409	\$ 109,937	\$ -	\$ 233,472	32.0%	\$ -	OPEN	CONSTRUCTION	Recreation Land
Pre-Development Funding for Redevelopment of Sherman Gardens	Allison MacMartin	\$ 400,000	\$ -	\$ -	\$ 400,000	0.0%	\$ -	OPEN	AFFORDABLE HOUSING	Community Housing
Benton Library Chimney Repair	Elizabeth Gibson	\$ 150,000	\$ -	\$ 2,000	\$ 148,000	1.3%	\$ -	OPEN	RESTORATION	Historic Preservation
Benton Library Building Envelope Study	Elizabeth Gibson	\$ 20,000	\$ 18,000	\$ 2,000	\$ -	100.0%	\$ -	OPEN	RESTORATION	Historic Preservation
Town Hall Slate Roofs - Off-cycle	Dave Blazon	\$ 266,300	\$ -	\$ -	\$ 266,300	0.0%	\$ -	OPEN	RESTORATION	Historic Preservation
		\$ 2,696,339	\$ 237,690	\$ 1,294,412	\$ 1,164,238	56.8%	\$ -			

FOR REGISTRY USE ONLY



LOCUS MAP
(NOT TO SCALE)

PLAN FILED IN TOWN CLERKS OFFICE

DATE April 24, 2023
Ellen O'Brien Cushman
TOWN CLERK

APPROVED BY SELECT BOARD

DATE _____

ACCEPTED AT TOWN MEETING

DATE _____
ARTICLE _____

TOWN CLERK

NOTES

- UTILITY INFORMATION SHOWN IS BASED ON BOTH A FIELD SURVEY AND PLANS OF RECORD. THE LOCATIONS OF UNDERGROUND PIPES AND CONDUITS HAVE BEEN DETERMINED FROM THE FOREMENTIONED RECORD PLANS AND ARE APPROXIMATE ONLY. WE CANNOT ASSUME RESPONSIBILITY FOR DAMAGES INCURRED AS A RESULT OF UTILITIES THAT ARE OMITTED OR INACCURATELY SHOWN ON SAID RECORD PLANS, SINCE SUBSURFACE UTILITIES CANNOT BE VISIBLY VERIFIED. BEFORE PLANNING FUTURE CONNECTIONS, THE PROPER UTILITY ENGINEERING DEPARTMENT SHOULD BE CONSULTED AND THE ACTUAL LOCATION OF SUBSURFACE STRUCTURES SHOULD BE DETERMINED IN THE FIELD. CALL, TOLL FREE, THE DIG SAFE CALL CENTER AT 1-888-344-7233 SEVENTY-TWO HOURS PRIOR TO EXCAVATION.
- TO THE BEST OF OUR KNOWLEDGE, THERE ARE NO PROPOSED CHANGES IN STREET RIGHT OF WAY LINES.
- THE PURPOSE OF THIS PLAN IS TO SHOW THE LOCATION OF A PROPOSED UTILITY EASEMENT IN RELATIONSHIP TO THE LOCUS PARCEL.
- THIS DOCUMENT IS AN INSTRUMENT OF SERVICE OF BRENNAN CONSULTING AND ISSUED TO OUR CLIENT FOR PURPOSES RELATED DIRECTLY AND SOLELY TO BRENNAN CONSULTING OUR SCOPE OF SERVICES UNDER CONTRACT TO OUR CLIENT FOR THIS PROJECT. ANY USE OR REUSE OF THIS DOCUMENT FOR ANY REASON BY ANY PARTY FOR PURPOSES UNRELATED DIRECTLY AND SOLELY TO SAID CONTRACT SHALL BE AT THE USER'S SOLE AND EXCLUSIVE RISK AND LIABILITY, INCLUDING LIABILITY FOR VIOLATION OF COPYRIGHT LAWS, UNLESS WRITTEN CONSENT IS PROVIDED BY BRENNAN CONSULTING.

ASSESSORS INFORMATION

MBLU: 30/78 (PARCEL 1)
30/75A (PARCEL 2)
30/76 (PARCEL 3)
30/77 (PARCEL 4)

DEED REFERENCES

DEED BOOK 9541 PAGE 289 (UTILITY EASEMENT)
DEED BOOK 9549 PAGE 383 (UTILITY EASEMENT)
DEED BOOK 40654 PAGE 437 (UTILITY EASEMENT)
DEED BOOK 9339 PAGE 522 (UTILITY EASEMENT)
DEED BOOK 31277 PAGE 133 (PROPERTY DEED)
DEED BOOK 53729 PAGE 519 (PROPERTY DEED)
DEED BOOK 9541 PAGE 289 (PROPERTY DEED)

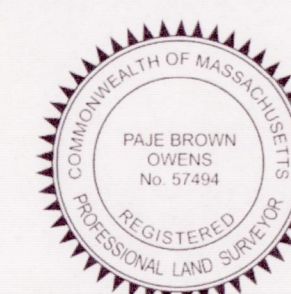
LEGEND

- ⊙ SEWER MANHOLE
- ⊖ DRAIN MANHOLE
- ⊕ WATER MANHOLE
- ⊙ MANHOLE
- ⊕ WATER SHUT OFF/WATER GATE
- ⊕ GAS SHUT OFF/GAS GATE
- ⊕ CATCH BASIN
- (C) CALCULATED
- Δ DELTA ANGLE
- R RADIUS OR RIM ELEVATION
- I INVERT ELEVATION
- L ARC LENGTH
- PROPOSED UTILITY EASEMENT

CERTIFICATION

I CERTIFY THAT THE PROPERTY LINES SHOWN HEREON ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

I FURTHER CERTIFY THAT THIS PLAN CONFORMS WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS.



Paul Brown
PROFESSIONAL LAND SURVEYOR
DATE 04/07/2023

REVISIONS

NO.	DATE	DESCRIPTION	BY	CHK'D	FILE: 20012-PR-UT-EASEMENT.dwg

RESEARCH: N/A	COMP:	CADD: SN	JOB NO. 20012
FIELD CHIEF: N/A	APPROVED: CE/PBO	PM: JG	SHEET NO. 1 OF 1

30 0 15 30 60 120

SCALE: 1"=30'

EASEMENT PLAN 778-782-790 PLEASANT STREET BELMONT, MASSACHUSETTS (MIDDLESEX COUNTY)

PREPARED FOR
EMPIRE MANAGEMENT GROUP

SCALE: 1" = 30'

DATE: APRIL 7, 2023

Brennan Consulting
ENGINEERING TRANSPORTATION SURVEYING

24 RAY AVENUE, BURLINGTON, MA
PHONE: (781) 273-3434 WWW.BRENNANCONSULTS.COM

Robert E. McGaw

23 Louise Road • Belmont • MA 02478 617-872-5683

robert.mcgaw.belmont@gmail.com

3 May 2023

Ellen O'Brien Cushman,
Town Clerk
Town of Belmont
Belmont, Massachusetts 02478

Re Warrant Article 3, 2023 Annual Town Meeting

Dear Ms. Cushman,

Please confirm the filing with your office of my attached proposed amendment to Warrant Article 3.

Background: The owner of the project at 778-782-790 Pleasant street is constructing a building over the location of the current Town easement that contains utility pipes, and naturally, the owner and the Town want the pipes relocated to go around the building — not under the building.

Purpose: The purpose of the amendment is to ensure that the Article gives the Select Board **full authority** in its **new agreement** to amend or replace the existing easements that the Town holds at 778-782-790 Pleasant Street and to require that the owner of the land at its sole cost and expense relocate the portions of the stormwater pipes, as well as water and sewer pipes, in compliance with the Town's specifications. The words "Land Court Division" are deleted because the referenced easement instruments are recorded on the unregistered side of the Registry of Deeds.

Moved: That Article 3 be amended by replacing it with the following language:

To see if the Town will authorize the Select Board to enter into an agreement to modify easements located on land now owned by Empire Management Corporation, recorded at the Middlesex South District Registry of Deeds, ~~Land Court Division~~, in Book 9549, page 383, and Book 9541, page 289, for the purpose of relocating **all or a portion of** existing water, **stormwater**, and sewer utility pipes, as shown on the plan entitled "Easement Plan 778-782-790 Pleasant Street, Belmont, Massachusetts" dated April 7, 2023, by Brennan a copy of which is on file in the Office of the Town Clerk, **such agreement to be on such terms and conditions as the Select Board deems appropriate, including without limitation, requiring the owner to perform such relocations at the owner's sole cost and expense and in compliance with the Town's specifications,** or take any other action relative thereto.

Sincerely,

Robert E. McGaw

Robert E. McGaw, Town Meeting Member, Precinct 1

CC via email: Moderator, Select Board, Town Counsel, Town Engineer



TOWN OF BELMONT
OFFICE OF THE TOWN ADMINISTRATOR
455 CONCORD AVENUE
BELMONT, MASSACHUSETTS 02478

townadministrator@belmont-ma.gov

455 CONCORD AVENUE
BELMONT, MA 02478
PHONE (617) 993-2610
FAX (617) 993-2611

TOWN ADMINISTRATOR
PATRICE GARVIN

ASSISTANT TOWN ADMINISTRATOR
JENNIFER HEWITT

April 18, 2022

RECREATION REVOLVING FUND

The Belmont Recreation Department has been expanding greatly in recent years and is now serving thousands of Belmont residents per year at camps, classes, organized and pick-up sports, dances, outings and events, and other extensive programming. The general approach is that the department sets a fee to cover the cost of providing the program, plus an overhead charge. The revenue is deposited into the General Fund, and the Recreation operating budget pays for the full-time staff who plan and oversee the programming, temporary staff who provide/support the programs, vendors who provide the programs, and various supplies and other expenses. In general, this structure has allowed the department to manage programming with very little support from taxpayers – participants pay ~84% of the department's costs.

COVID was not kind to Recreation Departments anywhere, as programming had to be cancelled due to the pandemic resulting in revenue losses. That experience has left many managers hesitant to dedicate too many resources to in-person events, fearing that a resurgence may negatively impact the budget. That was Belmont's experience – the FY2023 Recreation budget was conservative, and a supplemental was needed in Fall 2022 to allow Winter 2022-23 programming to proceed.

Given that registration fees allow Recreation programming to be self-funding, Town managers are seeking to set them aside in a Revolving Fund for a number of reasons:

1. To create administrative efficiencies;
2. To provide flexibility in responding to community programming needs;
3. To protect the General Fund from potential Recreation revenue shortfalls, and Recreation programming from General Fund budget pressures;
4. To provide a mechanism for extra funds to be dedicated to Recreation operating or capital expenses needs.

TIMEFRAME

We are pursuing a multi-step approach to implementing a Recreation Revolving Fund.

1. 2023 Annual Town Meeting is being asked to establish the Recreation Revolving fund.
2. 2024 Annual Town Meeting will approve the FY2025 budget, which will reflect the updated revolving fund structure, effective July 1, 2024.

This timeframe provides certainty for budget planning, allows staff time to implement the changes necessary to establish the new fund, and make arrangements for depositing revenues, making payments, running payroll, etc.

We anticipate funding full-time staff from the General Fund, with the Revolving Fund covering programming costs, including part-time and seasonal staff (e.g., life guards, camp counselors), custodian fees, and vendors who run the programs on our behalf.

Article 8
Amendment by Substitute Motion Tommasina Olson
Town Meeting Member, Precinct 5

I am filing an amendment to Article 8 with the language that follows.

"Fees for Special Event permits for use of the park sites shall be waived if the permittee is an [IRS-defined § 501\(c\)\(3\) nonprofit organization](#) (category "Arts, Culture & Humanities" or "Fairs, County and Other") [which is listed by the Massachusetts Attorney General as a charity and is domiciled](#) in Belmont, the event is open to [all communities](#) and attendees are not charged a fee to attend."

**Amendment to 2023 Annual Town Meeting, Article 11:
FY2024 COMMUNITY PRESERVATION COMMITTEE BUDGET & PROJECTS**

Amendment proposed by Catherine Bowen, Town Meeting Member Precinct 4

Received April 26, 2023 3:45 PM

Motion to amend:

To remove the portion of the motion that reads "C. That \$941,953 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Grove Street Baseball and Basketball Reconstruction." and replace with the following:

"C. That \$298,370 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Grove Street Baseball and Basketball Reconstruction."

Purpose of Amendment: To allow Town Meeting to debate and vote on allocating sufficient funds for the reconstruction of the Grove Street Basketball Court. This amendment would not provide sufficient funds for the reconstruction of the Grove Street Baseball Fields.