

Superintendent Screening Committee
February 23, 2023 Minutes
Zoom Meeting

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DATE: March 13, 2023
TIME: 3:00 PM

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Present - Amy Checkoway, Roy Epstein, Nomita Ganguly, Michael Gao, Mark Guzelian, Kim Haley-Jackson, Geoffrey Lubien, Russell Mann, Mike McAllister, Meg Moriarty, Heather Rubeski, Artemis Tingos, Rachel Watson, Chon'tel Washington

Absent - Ade Baptista, Tomas Estrada Donahue, Gi Yoon-Huang, Jeff Liberty, Heidi Paisner, William Pennington, Ramneek Saxena,

The Bryan Group - Alison Freeman, John Freeman

I. WELCOME/ROLL CALL:

1. Superintendent Screening Committee Chair Rachel Watson called the meeting to order at 7:01
2. Minutes will be ready for approval at the next meeting.

II. Objectives:

1. To identify 4-5 semi-finalists for superintendent position
2. To make a decision to move straight to long interviews

III. AGENDA REVIEW:

1. Approved motion made by Rachel Watson and seconded by Meg Moriarty to enter Executive Session for purpose to consider applicants for employment and so the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants for the next superintendent of the Belmont Public Schools and will reconvene in Open Session once a decision is reached..

ENTER EXECUTIVE SESSION:

EXIT EXECUTIVE SESSION: 7:55 - Approved motion made Rachel Watson by and seconded by Kim Haley-Jackson to return to open session.

IV. Long Interview Overview: 10 min.

1. Discussion of continuing with short interviews or moving to long interviews. There is an advantage to moving to long interviews because the field is narrowed to 4-5 candidates and all will be interviewed. The purpose of short interviews is to narrow the field down to 4 or 5 candidates.
2. Review process long interviews. Typically on Zoom given the timeline and all interviews will be recorded and shared with the committee. Finalists presented to the school committee for a day of activities including group meetings and face to face interviews. There will also be a leadership simulation in process to interact with peers.
3. Approved motion made by John Sullivan and seconded by Rachel Watson to move recommended candidates directly to long interviews.

V. DEBRIEF: 5 min. - 7:55

1. SSC should become familiar with 4-5 candidates interview materials prior to viewing interviews
2. SSC identified 4-5 candidates to move forward.
3. Made decision to move directly to long interviews.

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VI. ADJOURNMENT: 8:00 - Rachel lead Next Meeting (Date & Time): TBD

1. Approved motion made by Rachel Watson and seconded by Heather Rubeski to adjourn at 8:10.

Documents & Exhibits

[BELMONT OVERVIEW OF THE LONG INTERVIEW PROCESS](#)