

Structural Change Impact Group
Working Group: Personnel, Compensation, Benefits, Retirement
MEETING MINUTES

Wednesday, February 2, 2022, at 2:30 PM
Location – Remote Meeting on Zoom

Members Present: Travis Franck, Anne Helgen, Norma Massarotti, and Meg Moriarty.
Guests Present: None
Absent: None
Notetaker: Norma Massarotti

[Meeting called to order at 2:30 pm by Travis Franck]

Minutes Approval

- meeting minutes from January 25, 2022, meeting (unanimously approved)
- meeting minutes from September 27, 2021, were slightly edited and then approved by 3-0 subcommittee members, Meg Moriarty abstained as she was not in attendance)
- Norma Massarotti to submit meeting minutes to Town Clerk and Select Board Administrative Assistant
- Subcommittee reviewed draft write-ups and provided feedback for the following ideas:
 - ID#61 (regrade/reclassify salary ranges for jobs)
 - ID#60 (eliminate life insurance benefits)
 - ID#81/#82 (evaluate staffing level/mix for library)
 - ID#236 (move union negotiations for school from school committee to more neutral party) – this idea was held for review to combine its write-up with other ID's whose content overlaps with this one.
 - ID#54 (fleet management)

Public Comments: Not applicable

Discussion on Next Steps:

- Subcommittee members to continue to progress write-ups and research where required and share drafts when available with other committee members for their input and alignment.
- Subcommittee will continue to meet multiple times each week as availability permits to progress completion of write-up reviews. Tentative dates for next week's meeting are February 7, 2022, and February 9, 2022.

[Meg Moriarty left meeting at 3:40pm].

[Travis Franck offered motion to adjourn; approval (3-0); the meeting adjourned at 4:00pm].

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: February 23, 2022
TIME: 8:29 AM