

**Structural Change Impact Group**  
**Subcommittee on Town Services, Budget and Revenue**

MEETING MINUTES

Friday, March 11, 2022

Location – Remote Meeting on Zoom

**Members present:** Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen

**Members absent:** None

**RECEIVED**  
**TOWN CLERK**  
**BELMONT, MA**

DATE: April 1, 2022

TIME: 9:14 AM

*[Meeting called to order at 11:03am]*

- **Approval of March 4, 2022 Minutes [11:03am]**
  - Motion to approve minutes by Vicki Amalfitano (*Vote 4-0 in favor*)
    - Seconded by Joe Bernard
    - In favor: Vicki Amalfitano, Joe Bernard, Matthew Gasbarro, Anne Helgen
    - Opposed: none
- **Review of Themes [11:06am]**
  - Matthew Gasbarro shared the document 2022-03-11\_SCIG\_REV\_Projects .xlsx
  - The group reviewed the list of themes to be assigned to open ideas. Discussion ensued and concluded they should be refined and grouped as follows. The group then assigned each report one or more of these themes.
    - Town Structure
      - Regionalization
      - Centralization and/or Standardization
      - Outsource/Insource
      - Employee Pension/Retirement
      - Governance (NEW)
      - Town Cost Mitigation (NEW - distinguishes between cost reduction for the Town vs for residents - think taxes, etc)
      - Town Efficiency/Best Practices (NEW - we felt it better to separate Innovation/Transparency and use this name for town transparency ideas)
    - Economic Development
      - Monetize Real estate
      - New Revenue
      - Business Improvement (NEW - example idea was Leonard St Summer Use)
    - Quality of Town Services
      - Reduce costs to residents
      - Innovation/Transparency (Placeholder, to be renamed again. This was renamed from Innovation/Efficiency and used for ideas like 311 app, online payments, public visual budget, modernize town website)

- Community Benefit (NEW - pedestrian safety, community engagement committee)
- **Dissolving Working Group [12:21pm]**
  - The group discussed the need for future meetings and decided none were needed. The minutes can be voted on at a future Structural Change Impact Group meeting and the working group then can be dissolved.
- **Adjournment [12:31pm]**
  - Motion to adjourn by Joe Bernard, *(Vote 4-0 in favor)*
    - Seconded by Matt Gasbarro
    - In favor: Vicki Amalfitano, Joe Bernard, Matt Gasbarro, Anne Helgen
    - Opposed: none

*[Vote to adjourn was unanimous; the meeting was adjourned at 12:31pm]*