

Structural Change Impact Group
Subcommittee on Town Services, Budget and Revenue

MEETING MINUTES

Friday, December 10, 2021

Location – Remote Meeting on Zoom

RECEIVED
TOWN CLERK
BELMONT, MA

DATE: January 6, 2022

TIME: 11:12 AM

Members present: Vicki Amalfitano, Joe Bernard, Anne Helgen

Members absent: Matt Gasbarro

Other attendees: none

[Meeting called to order at 8:02am by Chair Vicki Amalfitano]

Approval of meeting minutes

- **Motion** to approve the meeting minutes from November 12, 2021 *(Vote 3-0 in favor)*
 - Moved by Anne Helgen, seconded by Joe Bernard
 - In favor: Anne Helgen, Joe Bernard, Vicki Amalfitano
 - Opposed: none

Update Progress on Big Impact and Interim Impact Ideas

- Anne Helgen commented that she has made several changes to the write-up on Civil Service, and plans to send it to the Police Chief and Fire Chief
- Vicki Amalfitano commented that she is working on the write-up on naming rights, she spoke to an employee at the Belmont Public Library on this topic
- Vicki Amalfitano commented that she received a reply from Tony DiCologero, Director of Finance, Business & Operations for Belmont Public Schools, on the topics of naming rights and centralization of supply chain
- Vicki Amalfitano commented that she is working on the write-up on programmatic budgeting, she is reading some interesting recommendations on this topic published by the University of Pennsylvania about how programmatic budgeting is used by the City of Philadelphia
- Anne Helgen recommended reaching out to Chris Doyle, Warrant Committee member, on the topic of programmatic budgeting, and further discussion ensued on this topic
- Joe Bernard commented that he is working on the write-up on PILOT payments, he plans to collaborate with Brian Antonellis on this topic
- Further discussion ensued on the topic of PILOT payments, including the following points:
 - Anne Helgen recommended compiling a list of the services that the town provides to the nonprofits
 - Vicki Amalfitano commented that the Boston Redevelopment Authority likely has a robust process for requiring some concessions when a nonprofit undertakes development projects
- Joe Bernard commented that he is working on the write-up on updating the town's master plan and conducting a survey about town services, and further discussion ensued on the topic of Belmont's master plan and the charge of the Vision 21 Implementation Committee

Other Business

- Discussion ensued on the findings provided in the 2011 Belmont Financial Management Review report that was produced by the Massachusetts Department of Revenue Division of Local Services
- Discussion ensued on recommendations for themes to be reported in the full committee's interim report to the Select Board, including the following:
 - Greater centralization of activity and responsibility
 - Better utilization of software solutions
 - Transparency
 - Community engagement
 - Financial benefit
- Discussion ensued on Idea #32 regarding parking, and it was decided to separate the quick win idea from the other parking ideas that had been combined into Idea #32, because the other ideas still need to be researched and written up
- Discussion ensued on the topic of creating of a separate tracking sheet--smaller than the full matrix spreadsheet--to show just the status of ideas, for easier tracking

[Vote to adjourn was unanimous; the meeting was adjourned at 9:09am]

Meeting minutes recorded by Joe Bernard