

**Structural Change Impact Group
Consolidation, Regionalization & Outsourcing Working Group**

Minutes
July 16, 2021
Meeting conducted via Zoom

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: August 19, 2021
TIME: 3:50 PM

Members present: Brian Antonellis, Aaron Pikcilingis, Paul Rickter, Mark Paolillo

Members absent:

Other attendees:

Meeting was called to order at 8:08am.

Update on Progress

Members reported on progress made on topics they are researching. All items are identified by their ID numbers and are included in the committee idea matrix posted at <https://www.dropbox.com/sh/b64yoe9y05lnwzb/AAB5iDttndB5Pfik6Wzo5Qgva?dl=0>.

- On Outsource specific services (ID 16), Pikcilingis & Paolillo will meet on Monday to review budget book to identify staff roles that could be opportunities for outsourcing.
- On Group purchasing ideas (ID 2), Rickter is ready to contact department heads but is waiting for this meeting to clarify how this will fit with other planned outreach to department heads. He will contact all department heads with questions on this topic.
- On Research selling or leasing town-owned properties (ID 36), Antonellis has created a list of town-owned properties and market values.

Meetings with Department Heads

The working group discussed plans for meeting with selected town department heads. Topics we want to focus on include rezoning, outsourcing, and regionalization opportunities. We agreed to meet with DPW, Facilities, Police, Fire, and Community Development. Meetings tentatively scheduled for July 28 & 30 via Zoom. Each working group member agreed to formulate questions and send them to Pikcilingis. We will meet before these meetings on 7/22 to plan these discussions.

Identify Further Ideas for Reports

The working group discussed the ideas that we've assigned for August 1 write ups. Pikcilingis will review the list to see if there are more ideas that can be addressed.

Future meeting schedule

7/22 at 8am unless the full committee meets then. If that happens, meet 7/22 at 3pm. Then July 28 & 30 meetings with department heads.

Adjourned at 9:00am (Moved: Paolillo, Seconded: Rickter, Voted 4-0)

Minutes recorded by Paul Rickter