

**Structural Change Impact Group
Consolidation, Regionalization & Outsourcing Working Group**

Minutes
July 8, 2021
Meeting conducted via Zoom

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: August 19, 2021
TIME: 3:49 PM

Members present: Brian Antonellis, Paul Rickter, Mark Paolillo
Members absent: Aaron Pikcilingis
Other attendees:

Meeting was called to order at 8:09am.

Approval of Minutes

Minutes of May 13, 2021 and June 3, 2021 were approved. (Moved: Paolillo, Seconded: Antonellis, Voted 3-0)

Update on Progress

Members reported on progress made on topics they are researching. All items are identified by their ID numbers and are included in the committee idea matrix posted at <https://www.dropbox.com/sh/b64yoe9y05lnwzb/AAB5iDttndB5Pfik6Wzo5Qgva?dl=0>.

- On Research selling or leasing town-owned properties (ID 36), Antonellis is putting together a list of all town-owned properties to evaluate value and market comparables. He expects to have a report ready next week.
- On Group purchasing ideas (ID 2), Rickter reported on the conversation with Town Administrator Patrice Garvin. In their conversation, Garvin noted that she had that day received an inquiry from another town on group purchasing of leaf blowers, as an example of group purchasing ideas that arise informally. The possibility of a central procurement office was suggested, though the savings on purchasing would need to offset the cost of running the office. Rickter will reach out to department heads once we have a handle on how we want to manage outreach to departments.

Identify Ideas for Reports

Working groups of the Structural Change Impact Group have been asked to start writing up draft reports on ideas that have been flagged as complete or ruled out. The following ideas were selected and assigned to working group members. Individual members will write up drafts for these ideas and send them to the SCIG chair, with a due date of August 1..

- Put legal services out to bid (ID 134) - Paolillo
- Consolidate town and school facilities departments (ID 139) - Paolillo
- Adopt South Pleasant zoning overlays (ID 154) - Rickter
- Create a revised Economic Development Committee (ID 167) - Antonellis
- Adopt a Housing Production Plan for affordable housing (ID 174) - Rickter

- Acorn Park development (ID 176) - Antonellis
- Unify police and fire as public safety force (ID 222) - Paolillo
- Reduce reports and staff stop attending committee meetings (ID 214) - Pikilingis
- Withdraw from Minuteman school district (ID 177) - Pikilingis
- Restrict liquor license transfers (ID 168) - Pikilingis
- Join Community Compact for grants for Collins Center resources (ID 169) - Rickter
- Eliminate citizens building committees and hire project managers (ID 212) - Antonellis
- Appoint Town Clerk (ID 215) - Paolillo
- Change Open Meeting Law (ID 219) - Rickter

Next steps

Topics that we will discuss at our next meeting:

- Discussion on the ideas we selected for draft reports
- Viable outsourcing opportunities
- Outreach to town departments

Future meeting schedule

Next working group meeting is tentatively scheduled for Thursday, July 15, at 8:00am. We agreed that this should be an in person meeting.

Adjourned at 9:33am (Moved: Paolillo, Seconded: Antonellis, Voted 3-0)

Minutes recorded by Paul Rickter