



Town of Belmont

The Town of Belmont is now accepting applications for the Full-Time position of:

**ASSISTANT TOWN ENGINEER/
STORMWATER COORDINATOR
DEPARTMENT OF PUBLIC WORKS
NUEX GRADE 19
\$95,943.67 – \$136,837.87**

Under the direction of the Town Engineer provides oversight of the Town's compliance with applicable federal and state stormwater laws, rules, and permits in support of the Town's Municipal Separate Storm Sewer System (MS4) program, National Pollutant Discharge Elimination System (NPDES) permit, the Town's Stormwater Management and Erosion Control Bylaw, and support of the Town's overall Stormwater Program. Provides support on various municipal engineering projects, provides support to the Conservation Commission.

Perform site inspection to verify compliance the Belmont Stormwater Management and Erosion Control Bylaw. Work closely with Department divisions, Town departments and Town Committees to ensure compliance with MS4 and NPDES requirements. Participate in the planning, developing, and managing of the Pavement and Sidewalk Management Program, sewer and stormwater Capital Improvement Program projects.

A Complete Job Description is available at the Human Resources Office.

Bachelor's degree (Master's Degree preferred) in Civil/Environmental Engineering or Management, Environmental Science, or Environmental Planning/Policy with five to seven (5-7) years of related work experience; or equivalent. Must have passed the Fundamentals of Engineer exam and be working to become a Massachusetts Registered Professional Engineer. Valid Class D driver's license required.

This is a Full-Time 40 hour per week, fully benefited position. The salary range is \$95,943.67 to \$136,837.87.

Resume, cover letter and the required Town of Belmont Application accepted at the Human Resources Department, 455 Concord Avenue, Belmont, MA 02478 or humanresources@belmont-ma.gov or fax 617-993-2741

Pay Equity/Equal Opportunity/Americans with Disabilities Act Employer



Application Process

All applicants are required to complete a Town application form, available from the Town's website, www.belmont-ma.gov, by emailing humanresources@belmont-ma.gov, calling (617) 993-2740 or by visiting the Human Resources Department at the Belmont Town Hall. Applicants may attach resumes to the Town application form as additional information but cannot use this in lieu of completing the required form.

Some full-time and some part-time employees will need to complete a pre-employment physical and drug-screening examination. All positions will also require a CORI criminal background screening. If applicable, the Town reserves the right to modify the application deadline and/or accept applications after the deadline in order to best serve the interest of the community.

The Human Resources Department and a review committee will review all completed applications and will select the most highly-qualified respondents for interviews. The Town will acknowledge receipt of completed applications that it receives and will only further contact individuals who the Town selects to interview.

Individuals who need accommodations in order to participate in this process should contact the Town's Human Resources Department. Please address all questions regarding the Town's hiring process to:

Human Resources Department
Town of Belmont
455 Concord Avenue
Belmont, Massachusetts 02478
(617) 993-2740
humanresources@belmont-ma.gov