

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE (CPC)**

SEP 20 PM 12:01

Minutes: Wednesday, September 11, 2019, Town Hall Conference Room #1, 5:30PM
Present: Margaret Velie, Elizabeth Dionne, Gloria Leipzig, Stephen Pinkerton Floyd
Carman, Andy Rojas, Lisa Harrington
Other: Glen Castro, Judith Singler
Absent: David Kane, Roy Epstein

Margaret Velie called the meeting to order at 5:30 PM.

Approved Minutes

- Motion to approve Regular meeting minutes, as amended, for Wednesday, August 14, 2019, passed with 4 Yeas and 3 Abstention.
 - Stephen Pinkerton moved to approve meeting minutes as amended.

CPA Plan and Rules – Discussion and Update

Margaret Velie stated that the CPA Plan is finalized. Elizabeth Dionne and Gloria Leipzig reviewed and made the final updates to the CPA Plan in late August. Elizabeth Dionne will be presenting new changes to the CPA Plan at the public meeting. Margaret Velie reiterated that private parties on private property CPC is now asking for 10% towards the cost of total CPA grant funding. Elizabeth Dionne stated the following:

- Publicly sponsored on public property CPC is not asking for any funds towards the cost of the project
- Privately sponsored on public property with approval of town department the 10% cost towards funding the project will be waived
- Projects sponsored by religious organization will be subjected to additional screening
- CPC does not commit to approving the full scope of a project that comes out of a project design funded by the CPA
- Public comments are welcome for CPA Plan
- CPC strongly recommends attending Select Board meetings, Warrant Committee meetings, and town meetings
- Encourage to read page 28 chart 1 and ask questions

Andy Rojas stated the initial design phase for sponsors to come up with the budget and that CPC will not necessarily agree with the budget. Gloria Leipzig stated that Roy Epstein asked that the balance for affordable housing should be noted on the CPA Plan. Margaret Velie stated that \$130,000 is reserved for affordable housing in FY20 by Town Meeting, as it was for Open Space/Recreation and Historic Resources.

Public Meeting Discussion and Agenda

Margaret Velie reviewed the process for the public meeting going over application and eligibility chart. Gloria Leipzig stated she will give an update on Sherman gardens, Belmont village, and an electrical upgrade. Margaret Velie inquired whether Belmont village is no longer veterans housing. Floyd Carman stated that some research needed to be done whether veterans housing or not. Gloria Leipzig will inquire with Jaclyn Martin, Director, Housing Authority, to do some research on veterans housing.

Signage

Gloria Leipzig asked that plaques are available so that people know projects funded by CPA funds. Andy Rojas stated as part of the condition of the sponsor's contract should be that a sign is present during construction, design, or permanent and should say project funded by CPA funds. Floyd Carman stated a low maintenance sign works on a pole or a fence.

Project Updates

Margaret Velie stated that in the past members were assigned projects.

FY16 Project(s)

Homer House – Lisa Harrington updated that the cupola is done. Andy Rojas stated that Wendy Murphy will be coming to CPC for Homer House windows.

FY17 Project(s)

Clay Pit Pond – Margaret Velie stated that project is pretty much done but CPC has not closed it out.

Vital records and Digitizing Belmont's meeting records – Floyd Carman will be in contact with Ellen Cushman and project will be done June 2020

FY18 Project(s)

Sherman Gardens – Gloria Leipzig stated that an architect and financial analyst did a presentation on redevelopment. Floyd Carman stated to update community using the newspaper regarding affordable housing.

FY19 Project(s)

McLean Barn Conditions – Lisa Harrington stated McLean Barn is great. Stephen Pinkerton stated project looks fantastic.

Grove Street Park Intergenerational Walking Path - Stephen Pinkerton stated that there is a problem with Grove Street cobblestone pavers in a seating plaza. The cobblestone pavers are not

acceptable as they are uneven. The cobblestone is in, however the joints haven't been filled with concrete as some needs to be pulled up to pour concrete footing for benches. Andy Rojas stated that replacing the pavers is the only solution. Floyd Carman stated that is not the role of CPC to manage the project. Floyd Carman and Stephen Pinkerton will meet at Grove Street to look into the issue of cobblestone.

Other Business

- Floyd Carman stated that we have \$660,000 for Town Field Playground committed in FY21. We only have about \$640,000 available balance in FY21. Michael Flamang picked up an application. Tomi Olson will potentially submit an application.
- Next meeting: Wednesday, October 9, 2019 at 5:00pm.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Glen Castro