



Town Of Belmont

Office of the Select Board
and Town Administrator

FY23 BUDGET SCHEDULE

KEY DATES:	EVENT:
August 19, 2021	Free Cash Certified by Department of Revenue
September 30, 2021	Assistant Town Administrator Briefing on FY23 Budget Detailed Capital Budget Requests
October 13, 2021	Town Administrator Briefing on FY23 Budget operating budget guidelines with Department Heads, Distribution of budget materials to Departments, including Personnel Analysis Sheets, Statutory Analysis Sheets, Budget Narrative, Revenue Analysis Sheets, Performance Measures
November 12, 2021	FY23 Salary, Non-Salary Operating Budget, Budget Narratives, and Detailed Capital Budget Requests Due to Town Administrator's Office by Departments
November 22 - 24, 2021	Formal department presentations to the Town Administrator, including Personnel Analysis Sheets, Statutory Analysis Sheets, Budget Narrative, Revenue Analysis Sheets, Performance Measures, and Capital Budget Requests
November 29, 2021 (estimated)	FY23 Tax Rate recommendation by Board of Assessors and vote by the Select Board
December 6 or 13, 2021	Public meetings by Select Board on Department budget requests
January 5, 2022	Public Input Meeting FY23 Budget
January 24, 2022	Submission of proposed FY23 Operating Budget to the Select Board, Select Board transmits FY23 Budget to the Warrant Committee. Joint Meeting with the School Committee and Select Board to review Town and School Budget Proposals
January 24, 2022	Joint Meeting of Select Board, School Committee, Warrant Committee, and Capital Budget Committee to present budget overview

Updated 08/23/2021

January 26, 2022	Governor's Budget Announced – Initial Local Aid Estimates Provided
February, 2022	Minuteman Regional School District Votes for FY23 Budget
February 3 – April 21, 2022	Capital Committee reviews Capital Budget and prepares report to ATM
February 16, 2022	Possible budget revisions based on the Select Board's public meetings and review of all general government budget requests. Transmit the Approved Town Operating Budget, as amended, to the Warrant Committee as voted by the Select Board
April 5, 2022	Annual Town Election
May 2, 2022	Annual Town Meeting – Non-Financial Articles
June 6, 2022	Annual Town Meeting – Budgetary Articles

Updated 08/23/2021