



Maura Healey, Governor  
Kimberley Driscoll, Lieutenant Governor  
Gina Flandaca, Secretary & CEO  
Jonathan L. Gulliver, Highway Administrator



July 25, 2023

Patrice Garvin  
Town Administrator  
455 Concord Avenue  
Belmont, MA 02478

Via email: [pgarvin@belmont-ma.gov](mailto:pgarvin@belmont-ma.gov)

Dear Patrice Garvin:

Thank you for applying to MassDOT's Local Bottleneck Reduction Program during the Fiscal Year 2024 funding round. I am pleased to inform you that Belmont's application for improvements at the intersection of Leonard Street, Concord Avenue and Common Street at the Belmont Center Bridge has been selected to advance to a site visit.

As detailed in the [program guidance](#), municipalities selected for a site visit will be connected directly to a MassDOT-led design consultant. This consultant team will conduct a site visit with Belmont to inform a preliminary scope of work to be reviewed by MassDOT. MassDOT will determine whether the proposed project elements are likely to meaningfully improve bottleneck conditions, are within the scope of the program, and are likely to be accomplished within the maximum construction grant allowance of \$500,000. Please note that an award for construction is not guaranteed and will vary based on the scope of work necessary to improve the bottleneck location.

Projects that are approved to advance beyond the site visit are designed entirely by the consultant firm assigned by MassDOT at no cost to the community. After a completed design is approved by MassDOT, construction funding is provided via a reimbursement-based grant. Communities are wholly responsible for the advertisement and construction of the project, as well as any costs beyond the awarded amount. Further details on project implementation are [available online](#).

MassDOT will assign Belmont to one of the program's onboarded design firms shortly. A member of the assigned consultant team will reach out via email to schedule the site visit in four to six weeks. The municipality must make all pertinent signal equipment available to MassDOT and its consultant during the site visit. MassDOT looks forward to working with you on this important project. Please reach out to [LocalBottleneckGrants@dot.state.ma.us](mailto:LocalBottleneckGrants@dot.state.ma.us) with any questions.

Sincerely,

Jonathan L. Gulliver  
Highway Administrator

cc: Kristen Pennucci, MassDOT Community Grants Program Administrator