

# Perkins&Will

5.24.2021

## Belmont Middle and High School Building Committee

William Lovallo, Chair  
455 Concord Avenue  
Belmont, MA 02478

### Re: Additional Roadway Sub-Drainage

Dear Bill,

The following is an additional service cost for work related to resolving issues with roadway areas where installed binder layer of asphalt has failed. This includes meetings, site visits, and drawings associated with the installation of additional sub-drains for Phase 1.

#### FEES FOR ADDITIONAL SERVICES

Description	Cost	Notes
Perkins & Will	\$1,190	
Nitsch	\$4,400	See attached Nitsch proposal
Consultant Subtotal	\$4,400	
P&W Markup	\$440	10%
<b>Total Cost</b>	<b>\$6,030</b>	

Sincerely,



AIA, LEED BD+C  
Perkins&Will  
Project Manager, Senior Associate

cc. Pat Bruschi  
Brooke Trivas  
Tom Gatzunis  
Donald White  
Sandra Saccone

#### Accepted:

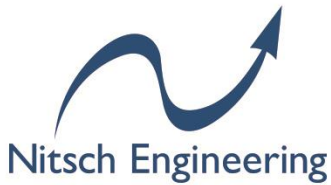
Belmont Middle and High School Building

Signature

Date

Name

Title



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May 18, 2021  
Revised May 24, 2021

Ms. Brooke S. Trivas, LEED AP BD+C  
Market Sector Leader, Principal  
Perkins + Will  
225 Franklin Street, Suite 1100  
Boston, MA 02110

RE: Nitsch Proposal #12296.P  
Belmont High School  
Roadway Sub-Drainage  
Additional Services  
Belmont, MA

Dear Brooke,

Nitsch Engineering is pleased to submit this Additional Services proposal to you (the Client) for professional civil engineering services associated with Belmont Middle/High School in Belmont, MA. This letter summarizes our scope, assumptions, schedule, and fee.

### SCOPE OF ADDITIONAL SERVICES

For work already performed associated with the installation of sub-drainage along sections of the school driveways. The work already performed includes attendance at meetings, a site visit and sketches associated with the installation of sub-drains in Phase I of the project.

### COMPENSATION

Compensation for the Additional Services provided will be in accordance with the Standard Contract Terms of Nitsch Engineering's executed agreement with the Client, dated November 15, 2018. The costs for these services is \$4,400.00 and will be billed on a lump-sum basis. Costs will not be incurred by Nitsch Engineering beyond this amount without verbal approval from the Client. Expenses are included in the above-listed fees.

Should the conditions of this Additional Services proposal meet with your approval, please sign the Client Authorization section below and return this Additional Services proposal to us for our files. If Nitsch Engineering is authorized to commence and/or continue providing its services on the project, either verbally or in writing, prior to the full execution of a written contract, such authorization will be deemed an acceptance of this Additional Services proposal, and all such services will be provided and compensated for in accordance with the terms and conditions contained herein as though this Additional Services proposal were fully executed by the Client.

If you have any questions, please call.

Very truly yours,

**Nitsch Engineering, Inc.**

  
David M. Conway, PE, LEED AP BD+C  
Senior Project Manager

Approved by:

Aaron A. Gallagher, PE, CFM®, LEED AP  
Vice President, Director of Civil Engineering

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**CLIENT AUTHORIZATION**

This Additional Services proposal is hereby accepted by the Client as evidenced by the execution hereof, and such a person so executing the same on behalf of the Client does hereby warrant full authority to act for, in the name of, and on behalf of the Client.

Such acceptance provides full authorization for Nitsch Engineering to proceed with providing the Scope of Additional Services under the terms and conditions stated herein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title