

TO: Director of Capital Planning  
FROM: John Phelan, Superintendent of Schools  
Town of Belmont  
Belmont High School  
MSBA Project ID Number: 201500260505  
DATE: January 25, 2021  
RE: Project Funding Agreement Budget Revision Request, NUMBER: 03

Pursuant to Section 3.6 of the Project Funding Agreement between the TOWN of BELMONT (the “District”) and the MASSACHUSETTS SCHOOL BUILDING AUTHORITY (the “Authority”), the District hereby requests a revision to the Total Project Budget, Exhibit A, dated January 2, 2019, for the Belmont High School Project. As required, the District has provided the information outlined in the table below to indicate the Total Project Budget categories (line items) affected, the amounts needed and the reasons for the proposed revision.

The District acknowledges and agrees that it will not seek reimbursement from the Authority for any costs that exceed the already approved line item limits set forth in Exhibit A until after the Authority has accepted this Total Project Budget Revision Request, and the Authority’s ProPay system has been adjusted accordingly.

The District further acknowledges and agrees that in accordance with Sections 3.6 and 3.7 of the Project Funding Agreement, any revisions to the Total Project Budget will not result in an increase to the Total Facilities Grant amount set forth in Section 2.1 of the Project Funding Agreement.

The District further acknowledges and agrees that the need for these revisions to the Total Project Budget ~~have not~~ have] been identified in the OPM monthly report as required pursuant to the Contract for Owner’s Project Management Services between the District and the OPM.

The District further acknowledges and agrees that all of the information contained in this Total Project Budget Revision Request has been reviewed and approved by the TOWN of BELMONT’s School Building Committee, and it further certifies and acknowledges that the funds to pay for the costs associated with these proposed revisions are available as indicated by the signatures noted below.



**Table 2: Construction Contingency Budget Revision**

Use Table 2 below for identification of expenditures against the Construction Contingency. The Total Construction Contingency in the Current Total Project Budget, Exhibit A of the PFA dated 01-02-2019 is \$14,200,000. (Please attach all supporting documentation, e.g., executed contracts, amendments and/or supporting invoices for reimbursable expenses)

From Classification Code	From Classification Name	To Classification Code	To Classification Name	Budget Revision Amount	Reason for transfer	Amount Remaining in Construction Contingency	MSBA USE ONLY		
							Ineligible/Cost/Scope Items excluded from the Total Facilities Grant		
							New Scope Exclusion	Transfer Scope Exclusion	Note if any

**Table 3: Budget Revisions not originally from Owner's or Construction Contingency**

Use Table 3 below for identification of expenditures not originally from Owner's or Construction Contingency. The Current Total Project Budget, Exhibit A of the PFA dated 01-02-2019 is \$295,159,189. (Please attach all supporting documentation, e.g., executed contracts, amendments and/or supporting invoices for reimbursable expenses)

From Classification Code	From Classification Name	To Classification Code	To Classification Name	Budget Revision Amount	Reason for transfer	Amount Remaining in Revised Budget Line	MSBA USE ONLY		
							Ineligible/Cost/Scope Items excluded from the Total Facilities Grant		
							New Scope Exclusion	Transfer Scope Exclusion	Note if any
0502-3200	Division 32 - Exterior Improvements	0502-0010	GMP Insurance	\$12,113.00					
0502-0200	Division 2 - Existing Conditions	0502-0100	Division 1	\$255,112.00					
0502-2300	Division 23 - HVAC	0502-0100	Division 1	\$94,457.00					
0502-3100	Division 31 - Earthwork	0502-0100	Division 1	\$77,602.00					
0502-2600	Division 26 - Electrical	0502-0400	Division 4 - Masonry	\$27,926.00					
0502-3300	Division 33 - Utilities	0502-0400	Division 4 - Masonry	\$5,207.00					



**Notes (applicable where marked in corresponding rows of tables above)**

- 1.) This budget transfer has already been incorporated into the ProPay budget as accepted in PFA Bid Amendment. All items noted as N/A in exclusion columns, no budget revision request to be entered into ProPay.
- 2.) The exclusions noted in this BRR are not new exclusions, but rather maintain the overall amount of excluded costs in the Total Project Budget without increase. An exclusion amount equal to the amount of the buyout savings entered in GMP contingency will be reduced in the divisions of the construction budget, offsetting the buyout savings amount, in order that the total excluded amount does not increase as a result of the transfer of buyout savings.
- 3.) The exclusions noted in this BRR are not new exclusions, but rather maintain the overall amount of excluded costs in the Total Project Budget without increase. An exclusion amount equal to the amount of the exclusions shown in this BRR will be reduced from the Construction Contingency line item, offsetting the amount being added to the Construction Change Order line item shown in this BRR, in order that the total excluded amount does not increase as a result of the budget transfers included in this BRR. Therefore the 1% or 2% potentially eligible Construction Contingency amount, whichever is applicable to this project, will not be reduced by this BRR.

By signing this Total Project Budget Revision Request, I hereby certify that I have read and understand the terms of this Request and further certify that the information supplied by the District in the tables is true, accurate and complete.

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\_\_\_\_\_  
**By (Please Print):**

**Title: Chief Executive Officer**

**Date:**

\_\_\_\_\_  
**By (Please Print):**

**Title: Superintendent of Schools**

**Date:**

\_\_\_\_\_  
**By (Please Print):**

**Title: Chair of the School Committee**

**Date:**

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MASSACHUSETTS SCHOOL BUILDING AUTHORITY

\_\_\_\_\_  
**By (Please Print):**

**Date:** \_\_\_\_\_  
**Title: Director of** \_\_\_\_\_