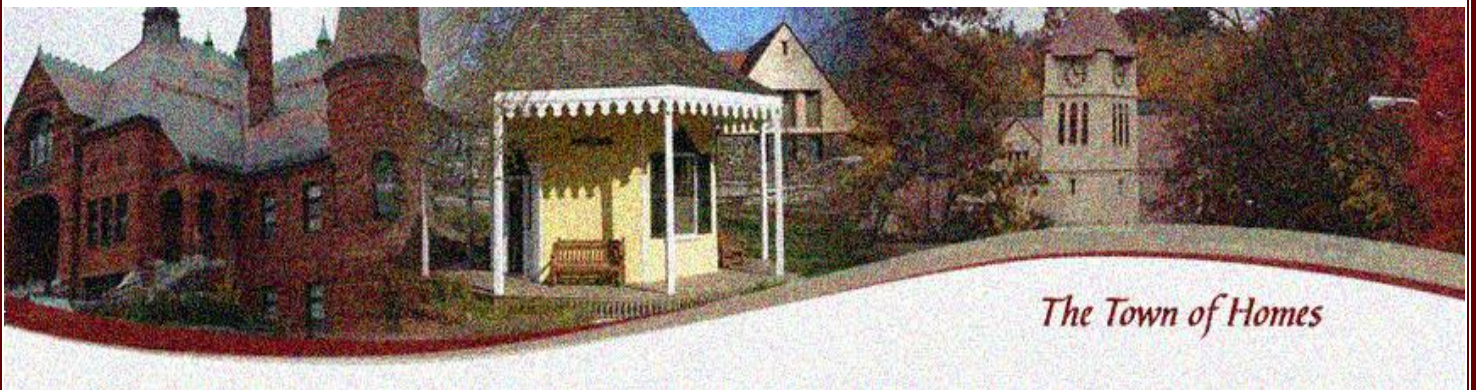
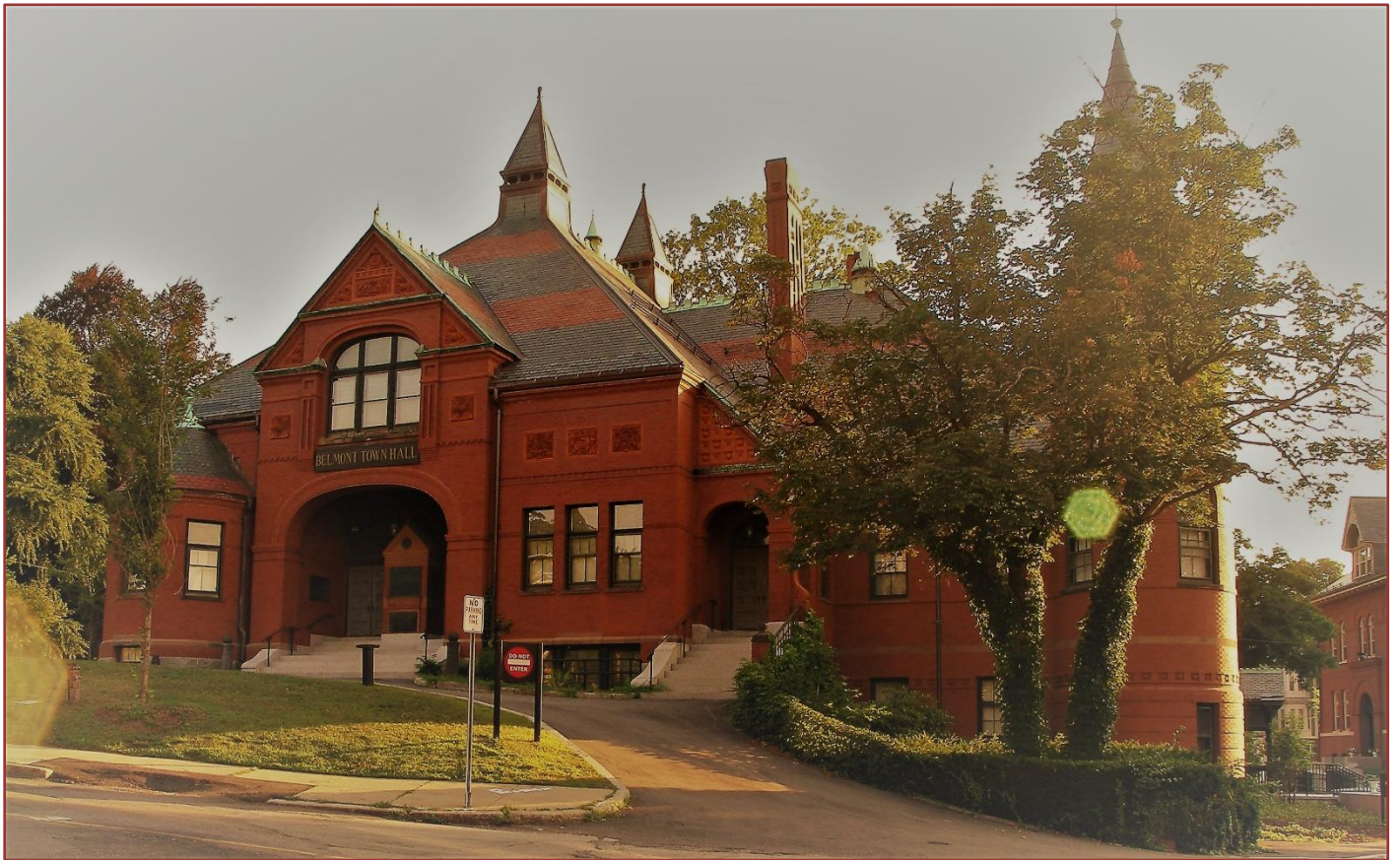


Town of
Belmont
MASSACHUSETTS



2019 ANNUAL REPORT

2019 Annual Report

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2019 Annual Report

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Affiliated Organizations:

Belmont has a representative on the governing boards of these organizations

Minuteman Regional School District	219
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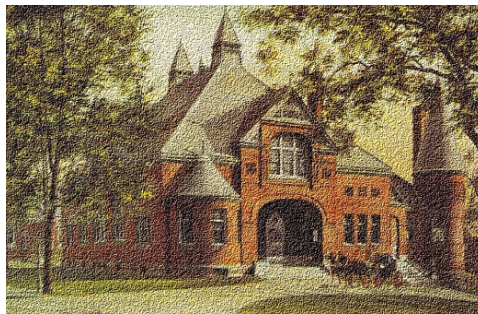
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TOWN PHONE LISTING BY DEPARTMENT

Department:	Number: (617)
Town's Main Phone Line	993-2600
<u>ACCOUNTING</u>	993-2620
<u>ASSESSORS</u>	993-2630
<u>FACILITIES DEPARTMENT</u>	993-2640
<u>COMMUNITY DEVELOPMENT</u>	993-2650
<i>BUILDING</i>	993-2664
<i>ENGINEERING</i>	993-2665
<i>PLANNING</i>	993-2666
<i>PLUMBING</i>	993-2662
<i>INSPECTION LINE</i>	993-2663
<u>COUNCIL ON AGING</u>	993-2970
<u>CREDIT UNION</u>	993-2790
<u>FIRE DEPT</u>	993-2200
<i>Fire Prevention</i>	993-2210
<u>BELMONT HOUSING AUTH</u>	484-1411
<u>EMERGENCY MANAGEMENT</u>	993-2260
<u>HEALTH</u>	993-2720
<i>VETERANS AGENT</i>	993-2725

Department:	Number: (617)
<u>HUMAN RESOURCES</u>	993-2740
<u>INFORMATION TECH</u>	993-2750
<u>LIBRARY</u>	993-2850
<u>LIGHT</u>	993-2800
<u>POLICE</u>	993-2501
<i>Traffic Division</i>	993-2530
<u>PUBLIC WORKS</u>	993-2680
<i>Snow Emergency Hotline</i>	993-2698
<i>Parks</i>	484-2538
<i>Cemetery</i>	993-2710
<i>Recreation</i>	993-2760
<i>Water</i>	993-2700
<u>RETIREMENT</u>	993-2792
<u>SCHOOL DEPT</u>	993-5400
<u>SELECT BOARD</u>	993-2610
<u>TOWN CLERK</u>	993-2600
<u>TREASURERS</u>	993-2770
<u>PARKING CLERK</u>	993-2770



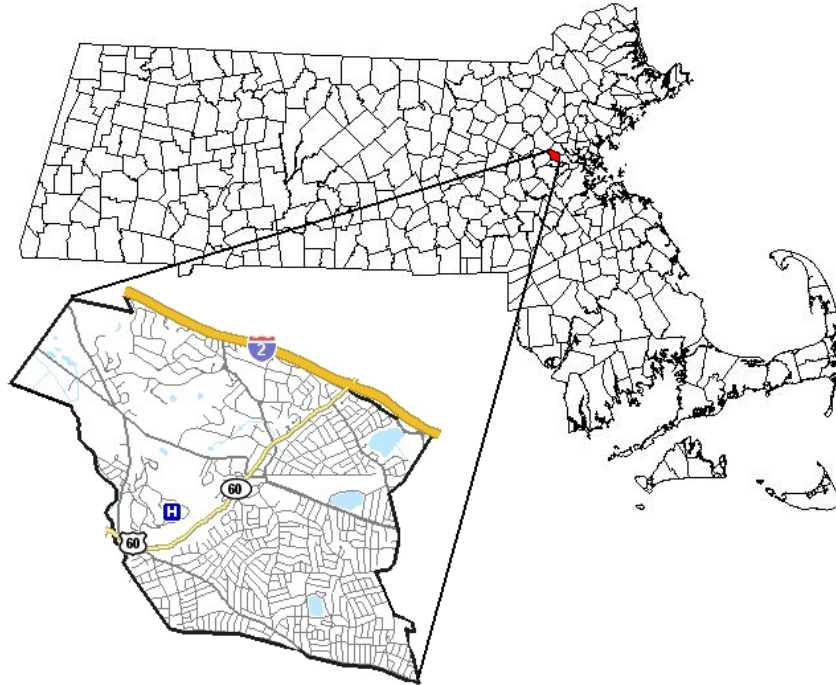
Belmont Town Hall
455 Concord Avenue
Belmont, Massachusetts 02478

Select Board and Town Administration
Office General E-mail: selectboard@belmont-ma.gov

Town Website: www.belmont-ma.gov

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COMMUNITY PROFILE:



LOCATION:

The Town of Belmont is suburban community located in heart of the Greater Boston Metropolitan Area. Known to longtime residents as “The Town of Homes”, Belmont is a primarily residential community located in close proximity to the region’s economic centers. A part of Middlesex County, Massachusetts, Belmont is situated on Cambridge’s western border and is just 8 miles from Downtown Boston. The Town is also bordered by Watertown, Waltham, Lexington and Arlington.

HISTORICAL:

First Settlers	1639
Town Incorporated	1859

GEOGRAPHIC LOCATION:

Latitude	42° 23' 46"
Longitude	71° 10' 33"

ELEVATION ABOVE SEA LEVEL:

High Point	341.2 feet
Low Point	6.8 feet

AREA DATA:

Area in Square Miles	4.655
Total Acreage	2,978.95
Land Surface Acreage	2,946.40
Water Surface Acreage	32.55

REAL ESTATE IN FY18:

Real Estate Valuation (total)	\$	7,171,735,907
Personal Property	\$	115,745,370
Total Valuation	\$	7,287,481,277
FY18 Tax Rate per Thousand	\$	12.15

POPULATION:

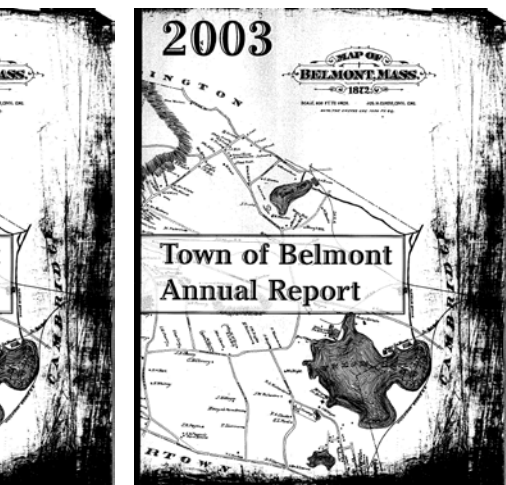
Federal Census, 1970	28,285
Federal Census, 1980	26,100
Federal Census, 1990	24,720
Federal Census, 2000	24,194
Federal Census, 2010	24,729
Town Census, 2015	23,570

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HISTORY OF BELMONT:

By Richard Betts; Town Historian

Settlement in the area that now includes Belmont began in 1630, when Sir Richard Saltonstall and approximately 40 families separated from the first settlers of the Massachusetts Bay Colony and moved inland to start an agricultural community. Originally called Pequosette after the local Indian tribe, the name of the new town soon changed to Watertown. In 1638, by order of the General Court, Watertown paid the Pequosette Indians the sum of 13 pounds, 7 shillings and 6 pence for the land.



The original settlement spread inland extensively into the present towns of Watertown, Waltham, Weston, Lincoln, and parts of Cambridge and Belmont. In 1738, Waltham seceded from Watertown, and the future Belmont was now part of three towns.

In 1805, Frederick Tudor began cutting ice on Fresh Pond. As his business grew, he decided to build a railroad from his wharves in Charlestown to Fresh Pond. This line was built about 1843.

With the railroad so near, the citizens of Waltham clamored to have it extended to their village which was granted and the line ran through what was to become the Town of Belmont. The railroad made the purely agricultural community available for residences of well-to-do Bostonians. Settlements centered around Wellington Station (now Belmont Center), Waverley Station, and Hill's crossing station.

Those settlements grew into villages, but local government arrangements were annoying because citizens had to go to Watertown, Waltham, or West Cambridge (now Arlington) to vote and attend town meetings. A group of about 1,000 people joined

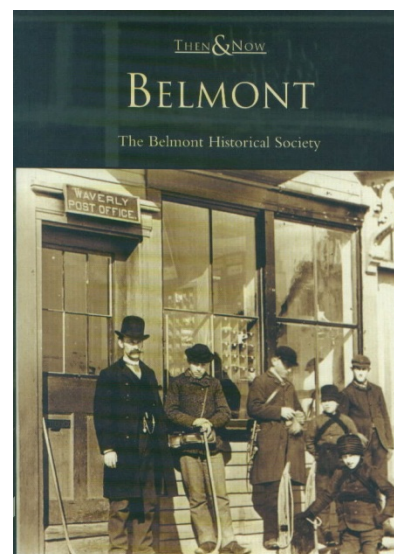
together in the early 1850's and announced their desire to form a separate town. One of the most enthusiastic advocates was John Perkins Cushing, the largest taxpayer of the proposed town, who gave generously and openly to the incorporation expense on the condition that it be named after his 200 acre estate "Bellmont."

The towns of Watertown, Waltham, and West Cambridge fought the proposed creation of a new town, but in the end the battle was won and on March 18, 1859 the Town of Belmont was born. Of the then total area of 5 square miles, 2.26 were taken from Watertown, 0.67 from Waltham, and 2.82 from West Cambridge. The population was 1,175 of whom 170 were registered voters and 325 were school children. The new town was a widespread collection of fruit farms and market gardens. Produce from Belmont farms was sold at Faneuil Hall market. Specialties included celery, tomatoes, cucumbers, berries, and small fruits. In fact, "Belmont" became a term of distinction indicating quality and large size.

The original town included a part of present day Cambridge including half of Fresh Pond. Because of a controversy over a slaughter house erected in Belmont on the banks of the pond which was the drinking water supply for Cambridge, 0.89 square mile of Belmont was annexed in 1880 to that city.

This left Belmont with a total area of 4.676 square miles. Minor adjustments due to various Route 2 widenings makes the total area 4.655 square miles today.

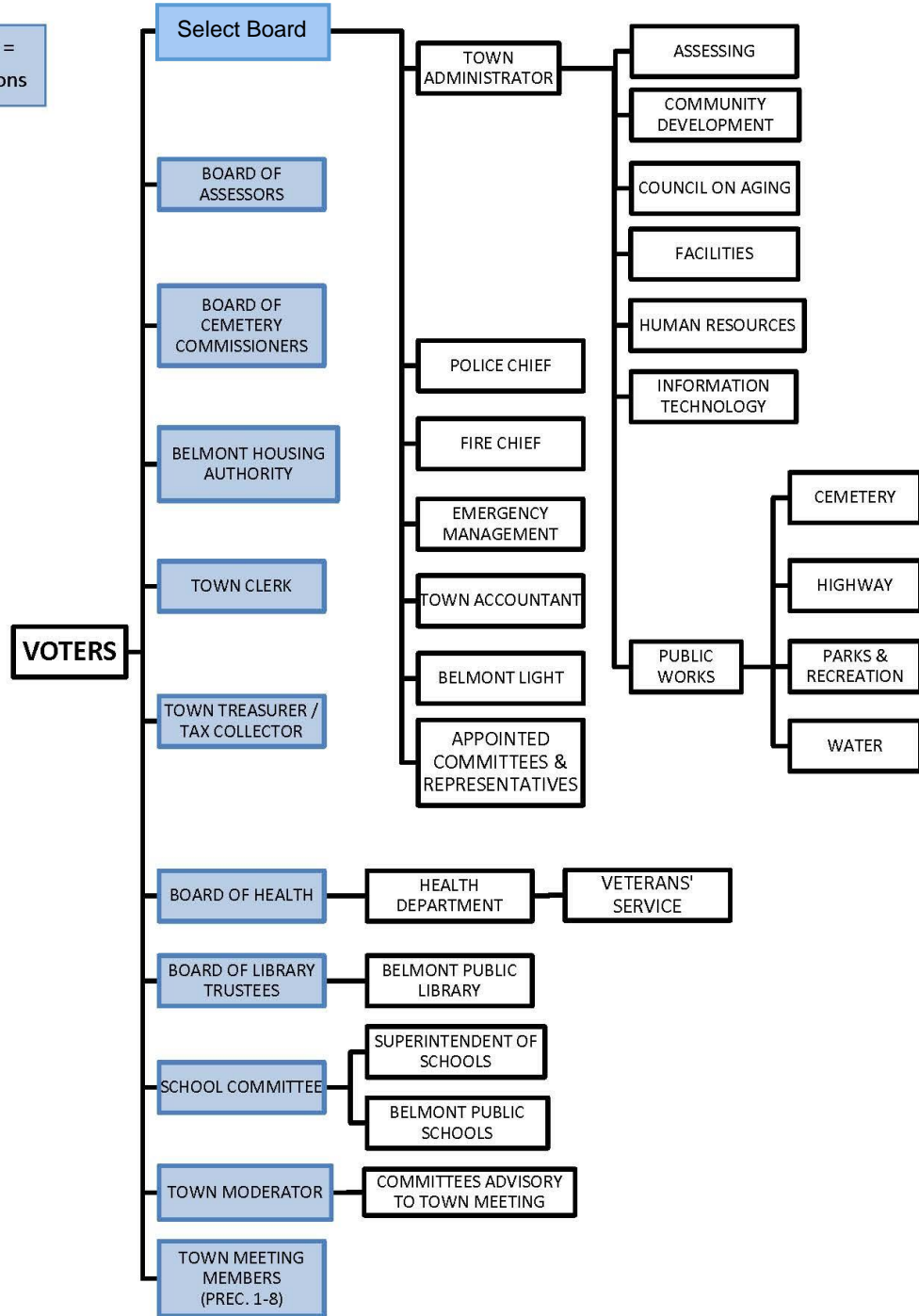
In the 1900's, the large number of artists, authors, educators, physicians, and scientists moving to the town doubled its population. As a result, the farming community disappeared. Belmont today, with a population of 25,349, is almost entirely residential and is known as "*The Town of Homes.*"



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Town of Belmont Organizational Chart

Legend:
 Shaded boxes =
 Elected Positions



2019 Annual Report

ELECTED OFFICIALS:

Select Board:

	<u>Term:</u>
Thomas Caputo, Chair	2021
Adam Dash, Vice-Chair	2020
Roy Epstein, Member	2022

School Committee:

	<u>Term:</u>
Susan E. Burgess-Cox, Chair	2021
Andrea Prestwich, Secretary	2022
Catherine A.C. Bowen	2020
Tara Donner	2021
Amy Checkoway	2022
Michael Crowley	2020

Board of Assessors:

	<u>Term:</u>
Robert P. Reardon, Chair	2020
Charles R. Lavery, III, Vice-Chair	2022
Martin B. Millane, Secretary	2021

Board of Cemetery Commissioners:

	<u>Term:</u>
Ellen O'Brien Cushman, Chair	2021
William J. Chemelli, Vice-Chair	2022
Alexander E. Corbett, III, Clerk	2020

Board of Health:

	<u>Term:</u>
Donna Sue David, Chair	2020
Julie C. Lemay, Vice-Chair	2022
Stephen Fiore	2021

Board of Library Trustees:

	<u>Term:</u>
Kathleen Keohane, Chair	2020
Elaine C. Alligood, Vice-Chair	2021
Gail S. Mann, Secretary	2020
Mark Carthy	2022
Mary Donahue Stearns	2022
Corrine McCue Olmsted	2021

Housing Authority:

	<u>Term:</u>
Donna Brescia, Chair	2020
Charles R. Lavery, III,* Vice-Chair	2021
Gloria E. Leipzig, Treasurer	2023
Anne Barrington Mahon	2021
Cassandra Page	2024

**Massachusetts Governor's Appointee*

Town Clerk:

	<u>Term:</u>
Ellen O'Brien Cushman	2022

Town Treasurer:

	<u>Term:</u>
Floyd S. Carman	2020

Town Moderator:

	<u>Term:</u>
Michael J. Widmer	2020

Representative in General Court:

	<u>Term:</u>
David M. Rogers	2020

Senator in General Court:

	<u>Term:</u>
William N. Brownsberger	2020

2019 Annual Report

TOWN MEETING MEMBERS:

AT-LARGE

Town Treasurer:

Floyd S. Carman 184 Brighton St

Town Clerk:

Ellen O'Brien Cushman 38 Scott Rd

Board of Selectmen:

Adam Dash 12 Goden St

Board of Health:

Julie C. Lemay 37 Statler Rd

Town Moderator:

Michael J. Widmer 126 Gilbert Rd

Senator in General Court:

William N. Brownsberger 120 Gilbert Rd

PRECINCT ONE:



PRECINCT TWO:



John P. Alcock 42 Madison St
 Jennifer G. Ausrotas 65 Richardson Rd
 Heather A. Barr 180 School St
 Daniel Patrick Barry 129 Goden St
 Jessica Lee Bennett 15 Trowbridge St
 Carolyn J. Bishop 7 Orchard St
 Kathryn M. Bonfiglio 84 Long Ave
 Reed F. Bundy 259 School St
 Mark Carthy 21 Stone Rd
 Peter J. Dizikes 34 Randolph St
 Christine M. Doyle 15 Cedar Rd
 Mary Gavin 12 Long Ave
 Helen E. Golding 18 Louise Rd
 Gail M. Gorman 96 School St
 Daniel W. Halston 10 Myrtle St
 Jessica Olans Hausman 11 Sharpe Rd
 Jocelyn C. Hayes 5 Colonial Ter
 Alina Lisanke 77 Bow Rd
 Anne Marie S. Mahoney 24 Goden St
 Gretchen McClain 87 School St
 Robert E. McGaw 23 Louise Rd
 ***Barbara E. Miranda 22 Myrtle St
 Holly Hart Muson 40 Temple St
 **Lydia P. Ogilby 306 Washington St
 Corinne McCue Olmsted 28 Stone Rd
 Emily A. Peterson 22 Glendale Rd
 Adriana Poole 53 Louise Rd
 Yvette J. Tenney 70 Bow Rd
 Jennifer Walker Thomas 55 Bright Rd
 Emma L. Thurston 101 Baker St
 Ian L. Todreas 16 Chenery Ter
 Stephen Tomczyk 47 Hamilton Rd
 Daniel Vernick 73 Fairmont St
 John J. Weis 30 Chenery Ter
 *Elizabeth Woo 16 Randolph St
 Kristen F. Zecchi 30 Orchard St

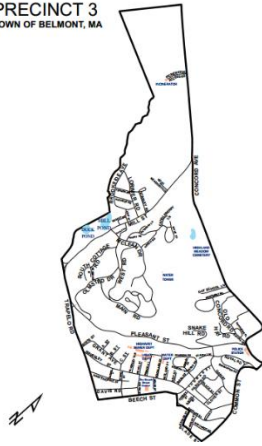
Leslie J. Aitken 70 Evergreen Way
 Rachel J. Berger 33 Stella Rd
 W. Sumner Brown 35 Ross Rd
 M. Patricia Brusch 52 Radcliffe Rd
 John J. Buckley 11 Leicester Rd
 Susan Burgess-Cox 135 Radcliffe Rd
 Thomas Caputo 63 Richmond Rd
 *Julia F. Corbett 48 Stella Rd
 Joseph G. DeStefano 3 Sumner Ln
 Elizabeth Dionne 55 Wellesley Rd
 James F. Gammill 19 Dorset Rd
 Ronald H. Geiger 27 Stella Rd
 Anne K. Helgen 243 Marsh St
 Karen B. Herosian 585 Pleasant St
 Kelly Ann Higgins 9 Garfield Rd
 David Hurley 20 Birch Hill Rd
 Kathleen Keohane 19 Rutledge Rd
 Linda Levin-Scherz 75 Woodbine Rd
 Thomas J. Lowrey 123 Winter St
 Peter R. Magni 140 Radcliffe Rd
 **Elizabeth M. McGuire 70 Lawrence Ln
 Robert E. McLaughlin 81 Wellesley Rd
 Judith A. McSwain 35 Ross Rd
 Meghan A. Moriarty 22 Garfield Rd
 John P. Murphy 5 Stella Rd
 Daniel D. Nolan 1015 Concord Ave
 Karnig Ostayan 35 Lantern Rd
 Cindy G. Papa 109 Winter St
 Elizabeth W. Pew 27 Wellington Ln
 John Robotham 19 Scott Rd
 Suzanne H. Robotham 19 Scott Rd
 **Joseph A. Scali 19 Prospect St
 Maryann L. Scali 19 Prospect St
 Amy Trotsky 10 Clairemont Rd
 Julia H. Weeks 585 Concord Ave
 Elizabeth F. Weintraub 51 Prenitss Ln
 David Zipkin 137 Clafin St

*Elected at Caucus
 **Served Partial Term in 2019
 ***Moved within Belmont

2019 Annual Report

PRECINCT THREE:

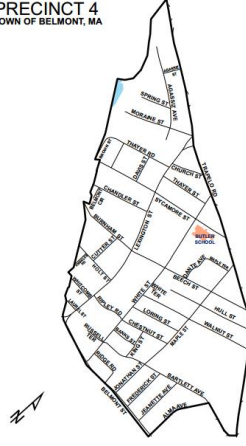
PRECINCT 3
TOWN OF BELMONT, MA



Bradley Earl Abruzzi	14 Pearl St
Liz Allison	69 Pinehurst Rd
Suzanne R. Bass	530 Concord Ave
Lot Webster Bates	112 Waverley St
Adam S. Belkadi	12 Woodland St
Joseph John Bernard	71 Waverley St
David R. Chase	14 Waverley Ter
Stephanie J. Crement	20 Harris St
John T. Dieckmann	47 Lorimer Rd
Bonnie L. Friedman	16 Hay Rd
Shaun A. Goho	50 Davis Rd
Ariane Goodman-Belkadi	12 Woodland St
**Charles M. Hamann	6 Meadows Ln
Richard P. Hartley	11 Edward St
*Daniel J. Healey	670 Concord Ave
James Patrick Herron	28 Hawthorne St
Vera L. Iskandarian	338 Waverley St
Ann M. Jansen	59 Lorimer Rd
Juliet B. Jenkins	76 Lorimer Rd
Ralph T. Jones	56 Summit Rd
Mary K. Kennedy	11 Lorimer Rd
Robert V. Kennedy	11 Lorimer Rd
**Janet Kruse	13 Grant Ave
Sarah G. Lemieux	57 Common St
Raffi M. Manjikian	12 Pearl St
**ChristineM. McVay	109 Brookside Ave
Diane Beckley Miller	80 Clark St
Martha C. Moore	331 Waverley St
Jill Souza Norton	98 Clark St
Lisa A. Oteri	31 Waverley Ter
Martin Plass	10 Stanley Rd
Judith Ananian Sarno	30 Waverley Ter
Robert L. Sarno	30 Waverley Ter
Vincent P. Stanton, Jr.	32 Royal Rd
Mary Donahue Stearns	15 Winthrop Rd
Heli Tomford	72 Pinehurst Rd
Ian P. Watson	81 Clark St
Carole Williams	3 Stables Way
Michelle A. Young	34 Davis Rd

PRECINCT FOUR:

PRECINCT 4
TOWN OF BELMONT, MA



Rola M. Baghdady	14 Loring St
Sami S. Baghdady	14 Loring St
Helen E. Bakeman	92 Lexington St
Catherine A.C. Bowen	67 Bartlett Ave
Judith L. Brown	300 Trapelo Rd, #19
William J. Chemelli	11 Ripley Rd
Michael B. Chesson	21 Whitcomb St
Charles L. Clark	150 White St, #2
Kevin M. Cunningham	20 Chandler St
Debra Deutsch	56 Hull St
David R. Flewelling	36 Sycamore St
Sheila M. Flewelling	36 Sycamore St
Lucia E. Gates	11 Agassiz St
Linda DeVito Ghilardi	16 Church St, 3L
Lisa M. Gibalerio	20 Chandler St
Jirair M. Hovsepien	44 Chandler St
Henry V. Kazarian	22 Banks St
Brian Keefe	195 Lexington St
Philip W. Lawrence	68 Agassiz Ave
Anne Barrington Mahon	19 Alma Ave
Shonool Malik	4 Sycamore St, #1
Alon Joseph Manela	50 Bartlett Ave
William G. Messenger	84 Lexington St
John B. Occhino	18 Hull St
Sandra M. Occhino	18 Hull St
Rose E. O'Neil	77 Maple St
Lisa A. Pargoli	223B White St
David Powelstock	23 Alma Ave
Gitanjali Rege	64 Beech St
Ogden R. Sawyer	181 Lexington St
Elizabeth B. Schmidt	59 Lexington St
Daniell G. Stevens	3 Chestnut St
Johanna M. Swift	92 Hull St
Laura Joy Vanderhart	96 Agassiz Ave
David M. Webster	18 Holt St
Joseph P. White	14 Maple Ter

PRECINCT FIVE:

PRECINCT 5
TOWN OF BELMONT, MA



Elaine C. Allgood	265 Beech St
Arto N. Asadoorian	40 Slade St
Claus C. Becker	20 Poplar St
Kristen Bell	121 Slade St
Suzanne W. Bloore	37 Hastings Rd
Mary Bradley	12 Leslie Rd
Stephan W. Carlini	31 Horne Rd
**Laurie Carlson	20 Upland Rd
Nancy A. Carlson	12 Poplar St
Joanne E. Coakley	95 Horace Rd
David Coleman	26 George St
Julie S. Crockett	232 Trapelo Rd
**A.H. Silvia Cruz	38 Winslow Rd
Thayer Donham	77 Hammond Rd
Janice M. Ellard	12 Horace Rd
Judith D. Feins	71 Bay State Rd
Howard Mark Fine	88 Bay State Rd
Timothy Flood	46 Wiley Rd
Travis R. Franck	102 Gilbert Rd
Matthew Garver	33 Homer Rd
**Richard Glade Hansen	38 Winslow Rd
*Christopher Howe	35 Bay State Rd
Raymond Johnson	53 Hammond Rd
Myron J. Kassaraba	43 Hastings Rd
Azra Nelson	28 Vincent Ave
John M. O'Connor	35 Upland Rd
Tommasina A. Olson	10 Bay State Rd
John W. Pollock	383 Common St
Lois J. Pollock	383 Common St
Andres T. Rojas	72 Drew Rd
**Edward C. Sanderson, III	44 Flett Rd
Andrea Serra-Masciari	51 Flett Rd
John P. Sullivan	72 Palfrey Rd
Mark D. Wagner	21 Hastings Rd
Jeanne Widmer	126 Gilbert Rd
**Lucia Wille	58 Hammond Rd
Casey Claire Williams	46 Wiley Rd
Roger P. Wrubel	165 Slade St

*Elected at Caucus

**Served Partial Term in 2019

***Moved within Belmont

2019 Annual Report

PRECINCT SIX:

PRECINCT 6
TOWN OF BELMONT, MA



David B. Alper	1 Oak Ave
Karen McNay Bauerle	59 Hurd Rd
John J. Bowe	20 Elizabeth Rd
Roger Duane Colton	34 Warwick Rd
Tara Donner	47 Payson Rd, #2
Theodore Dukas	236 Payson Rd
Roy Epstein	34 Cushing Ave
Stephen A. Evans	100 Van Ness Rd
Judith F. Feinleib	87 Oakley Rd
Elizabeth Gibson	15 Oakley Rd
Laurie A. Graham	32 Warwick Rd
**Marcie S. Hirsch	64 Old Middlesex Rd
Suzanne Johannet	45 Warwick Rd
Virginia Jordan	34 Lawndale St
Mary Ann Kazanjian	355 School St
Julie M. Kirrane	23 Lawndale St
Stephen H. Klionsky	196 Payson Rd
Priya Adhikari Licht	174 Lewis Rd
**Elizabeth G. Lipson	89 Townsend Rd
Gail S. Mann	196 Payson Rd
Lauren Meier	39 Oak Ave
Jeanne R. Mooney	60 Oak Ave
Katherine Oates	82 Cushing Ave
Linda N. Oates	302 Payson Rd
Aaron B. Pikilingis	24 Branchaud Rd
Katherine Poulin-Kerstien	44 Townsend
Robert P. Reardon	73 Van Ness Rd
Jocelyn Record	44 Oak Ave
Brian S. Saper	16 Old Middlesex Rd
Joel M. Semuels	18 Bellevue Rd
Jamie H. Shea	149 Washington St
Elyse B. Shuster	29 Van Ness Rd
Judith Singler	53 Selwyn Rd
Laurie R. Slap	95 Long Ave
Michael A. Smith	40 Warwick Rd
Philip K. Thayer	39 Oak Ave
Peter Whitmer	41 Hurd Rd
Julie Wu	66 Hillside Ter

PRECINCT SEVEN:

PRECINCT 7
TOWN OF BELMONT, MA



Bethan J. Bailey	11 Springfield St
Seth D. Belcher	44 Dartmouth St
**Kathleen L. Bonnin	44 Dalton Rd
Seetha Burtner	120 Elm St
Margaret M. Callanan	21 Sargent Rd
Richard "Nick" Candee	21 Anis Rd
Jill Eden Clark	45 Dartmouth St, #1
**Paul J. Coutinho	23 Woods Rd
Clare G. Crawford	134 Dalton Rd
Nancy A. Donald	31 Marlboro St
Joan A. Drevins	61 Betts Rd
Benjamin T.C. Geiger	3 Anis Rd
Elizabeth Ann Goss	102 Fairview Ave
Laura Joyce Hill	10 Hartley Rd
**Jerry Chengyu Hsieh	23 Harvard Rd
Robert N. Imberman	450 School St
Abigail C. Jacobs	17 Marlboro St
**Henry D. Jacoby	106 Grove St
**T. Douglas John	3 Livermore Rd
Patricia A. Kelley	30 Grove St
**Dovie Yoana King	27 Oxford Ave
Natalie M. Kostich	262 Grove St
Jennifer D. Kundrot	101 Fairview Ave
Ellen S. Lewis	111 Elm St
Hannah Smith Liberty	43 Worcester St
Deborah S. Lockett	112 Dalton Rd
Geoffrey George Lubien	38 Unity Ave
Michael McNamara	41 Marlboro St
Benjamin J. Meshoulam	54 Newton St
Glen Mohr	281 Washington St
**Carol A. Moyles	27 Betts Rd
Paul S. Nelson	40 Unity Ave
Stephen R. Pinkerton	139 Dalton Rd
Alison M. Rhodes	54 Newton St
Heather M. Rubeski	133 Dalton Rd
**Penelope H. Schafer	161 Lewis Rd
Kimberly Selness	48 Unity Ave
Annis Whitlow Sengupta	35 Marion Rd
Brett C. Sorenson	30 Woods Rd
*Daniel J. Strain	54 Livermore Rd
Susan Rebecca Titus	26 Livermore Rd
Alexandra E. van Geel	64 Livermore Rd
Glenn P. Wong	70 Livermore Rd

PRECINCT EIGHT:

PRECINCT 8
TOWN OF BELMONT, MA



Kathleen M. Baskin	73 Munroe St
Marty Bitner	207 Claffin St
Kevin P. Brosnan	31 Tobey Rd
Carolyn A. Bunyon	50 Albert Ave
Brian C. Caputo	75 Oliver Rd
Laura S. Caputo	75 Oliver Rd
Alexander Corbett, III	114 Alexander
Kathleen "Fitzie" Cowing	278 Cross St
Michael F. Crowley	119 Farnham St
Pamela G. Eagar	138 Claffin St
Anthony A. Ferrante	15 Westlund Rd
Anne Covino Goldenberg	36 Stearns Rd
Melissa Ann Irion	132 Dean St
Stephen Michael Kerins	27 Sandrick Rd
Christine W. Kochem	21 Jason Rd
Robert C. Kochem	21 Jason Rd
Anne-Marie M. Lambert	79 Chilton St
Shilpa Lawande	137 Chilton St
Natalie MacLean Leino	27 Sherman St
Melissa MacIntyre	94 Winn St
Donald H. Mercier	96 Cross St
Patrick J. Murphy, IV	130 Claffin St
**Frances B. Napoli	229 Channing Rd
David T. Nuscher	50 Winn St
Mark A. Paollilo	42 Pilgrim Rd
Sonja B. Plesset	27 Arthur Rd
Lynn Peterson Read	62 Munroe St
Roger Read	62 Munroe St
Paul C. Rickter	119 Cross St
Ann M. Rittenburg	42 Farnham St
Paul F. Roberts	54 Cross St
Deborah M. Rosales	48 Farnham St
Stephen B. Rosales	48 Farnham St
Ellen F. Schreiber	49 Sandrick Rd
Scott D. Stratford	97 Alexander Ave
Ellen J. Sugarman	119 Cross St
Gi Hyun Yoon-Huang	107 Winn St

*Elected at Caucus

**Served Partial Term in 2019

***Moved within Belmont

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SELECT BOARD:

Chair: Thomas Caputo

Vice - Chair: Adam Dash

Member: Roy Epstein



Town Administration Office Staff:

Town Administrator: Patrice Garvin

Assistant Town Administrator: Jonathan Marshall

Budget Director: Glen Castro

Administrative Coordinator: Pam Callahan

Administrative Assistant: Matthew Haskell

Committee's Purpose and Duties:

The Office of the Select Board and Town Administrator is responsible for the oversight and general direction of the Town's delivery of municipal services, and all matters not otherwise provided for by law or specified in the Town's By-Laws.

The Select Board is comprised of three (3) elected members who serve in a part-time capacity and receive a small annual salary for their service. The members do not maintain individual offices in the Town Hall. Instead, they rely on full-time administrative and management staff to manage the day-to-day operations of the Town.

The Select Board appoint a full-time Town Administrator to serve as the Town's Chief Administrative Officer and to manage the daily operations of the Town on behalf of the Board.

The Board oversees many aspects of Town business, including the preparation of the annual budget and the Warrant for Town Meeting, approval of local licenses, making committee appointments, setting town policies and overseeing the management and delivery of municipal services. The Select Board convene regularly throughout the year, typically biweekly on Monday evenings, to discuss policy issues; to set agendas for itself and the Town Meeting; to resolve disputes; to issue licenses; to establish ad hoc committees; to make appointments to existing boards and committees; and to develop a budget recommendation for Warrant



Committee consideration and Town Meeting approval. Although the Town's governing structure is fragmented (e.g., many independent, elected boards and officials), the Select Board is the primary entity that has the structure and ability to identify issues of Town-wide importance that can be translated into operational goals or placed on the legislative warrant for Town Meeting consideration and approval. It is the Select Board that creates the official Warrant for the Town Meeting.

Many hours of staff and management support are provided to the Select Board to fulfill the Town's legal duties and to oversee the delivery of town services in the most efficient and effective way possible. The Town

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Administrator's Office coordinates the following activities under the authority of the Select Board: processing Town license applications; working with the Chairman of the Select Board to set the Board's meeting agendas; preparing the "agenda packet" for each member of the Select Board; compiling background information for each agenda item to ensure efficient and effective meetings; processing the actions of each Select Board meeting; tracking requests from residents for Town information, tracking and processing insurance claims against the Town; preparing all materials for the smooth and efficient flow of the Town Meeting; facilitating the preparation and consolidation of the Town's operating budget; formulating a budget recommendation to the Board for their consideration and approval as the Executive branch of Town government.

Summary of Activities and Accomplishments:

- Implement a strategic planning process and coordinate goal-setting sessions with the Select Board and Department Heads.
- Develop recommendations for providing vocational education to Belmont students.
- Continued collaboration between the Select Board, School, Warrant and Capital Budget Committees in developing a fiscal 2020 operating and capital budget.
- Continued work on a Community Compact Agreement with the State.
- Continue implementation and monitoring of Green Communities Initiatives to achieve energy consumption reductions.
- Continue the Belmont High School Building process in accordance with MSBA requirements and timelines.
- Continued development of Capital Plan for Major Buildings.
- Continued implementation of the Recreation Strategic Plan.
- Prepare for collective bargaining negotiations for expiring labor contracts.
- Approve updated Personnel Policies.
- Develop capital plan for the next phase of Sewer and Storm Water Rehabilitation.
- Further refinement of Parking Management Plan for Belmont Center.
- Investigate Stormwater Enterprise Fund Model.
- Continue progress on a new skating rink as part of a public/private partnership once more information on the Belmont High School project becomes available as part of the Feasibility Study Process.
- Continue to support the work of the Financial Task Force II.
- Continue to improve communications with the public.
- Supported the Belmont Food Pantry inside Town Hall.
- Continue to make improvements to the Public Budget Document.
- Continue consolidation of Town and School facility budget items.
- Provided support to the Logan Airport Noise Advisory Committee.
- Coordinated approval of Common Victualler and Retail and Restaurant Liquor Licenses for 2019.
- Coordinated and expanded outreach for facility rentals in Town Buildings.
- Continued to make improvements to the appointment process of residents to various to committees and Boards by the Select Board.

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Goals for 2020:

- Implement a strategic planning process and coordinate goal-setting sessions with the Select Board and Department Heads.
- Continue implementation and monitoring of Green Communities Initiatives to achieve energy consumption reductions.
- Continue the Belmont High School Building process in accordance with MSBA requirements and timelines.
- Review recommendations based on the completed Feasibility Study by the Community Path Implementation Committee for Select Board approval.
- Develop capital plan for the next phase of Sewer and Storm Water Rehabilitation.
- Further refinement of Parking Management Plan for Belmont Center.
- Investigate Stormwater Enterprise Fund Model.
- Continue progress on a new skating rink as part of a public/private partnership once more information on the Belmont High School project becomes available as part of the Feasibility Study Process.
- Continue to review and implement recommendations contained in the first Financial Task Force report.
- Continue to improve communications with the public.
- Continue to make improvements to the Public Budget Document.
- Continue consolidation of Town and School facility budget items.
- Continuation of the Belmont High School Feasibility Study
- Improvements to the Grove Street Playground
- Continued discussions on the Community Path Feasibility Study Process
- Continued discussions on other major capital projects for buildings and other assets with strategic plan of proposed schedule
- Smart Meters for water consumption will be installed to provide real time information to users
- Recommendations for providing vocational education to Belmont students will be developed
- Continued implementation of the recommendations contained in the Recreation Strategic Plan

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SCHOOL COMMITTEE

Chair: Susan Burgess-Cox

Secretary: Andrea Prestwich

Committee Members:

Kate Bowen

Amy Checkoway

Michael Crowley

Tara Donner

Purpose and Duties:

The Belmont School Committee is an unpaid six-member board elected to three-year terms at Belmont's annual Town Election. Terms overlap so two members are elected per year. Massachusetts law grants three specific powers to school committees: to appoint and remove the superintendent, to set school policies, and to review and approve budgets.

Summary of Activities and Accomplishments:

(Please briefly describe your Committee's Activities and Accomplishments in 2019)

- Approved FY20 budget with 3.6 additional FTEs in areas of guidance, teaching and an English Language Learner Program Director to provide support to students and accommodate the growing enrollment.
- Began construction on a new 7-12 school
- Approved the recommendation of the District Reconfiguration Group for a K-3/4-6 configuration
- Continued implementation of district-wide Social Emotional Learning (SEL) and Achievement Gap work
- Worked with Select Board to begin the process for developing a Request for Proposal for a potential public/private partnership for a new rink
- Reviewed a prior decision to withdraw membership from the Minuteman School District and recommended Belmont rescind the withdrawal and remain a member of the District
- Began a pilot for a later start time for students at Belmont High School.

Goals for 2020:

The overall goal of the Belmont School Committee has remained constant over the last several years. Its goal is to use its powers to ensure that the Belmont Public Schools achieve its mission:

With a commitment to teaching and learning, the Belmont Public Schools strive to nurture the intellectual, social, and personal development of each student and to create a dynamic community of lifelong learners who contribute to the common good and are of service to others.

The School Committee will strive to ensure that policies and budgets align with the following three goals, and that the superintendent acts to achieve them:

1. To prepare all students for college, career, and life-long learning through a balanced and healthy school experience, continuity of curriculum and compliance with Commonwealth and community standards, support for educators to experiment and innovate, and clear articulation of our instructional models.
2. To support continuous improvement and overall programmatic and fiscal stability by engaging

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Foundation for Belmont Education:

The Foundation for Belmont Education (FBE) raises funds in support of enrichment and innovation in the Belmont Public Schools. Founded in 1993 by community members who wanted to ensure support for the continued excellence of the school system, the FBE awarded more than \$242,000 to the Belmont Public Schools in the 2018-19 school year.

The FBE raises funds in several ways. Many residents and families support the FBE's Annual Appeal, which helps to fund various programs. The Apple Run (formerly the Dan Scharfman Memorial Run) is held on the first Sunday of October and kicks off our fundraising season. The 5K and 2K races are a favorite among serious runners and families alike. The Spelling Bee for Grades K-6 is an annual fall event, drawing more than 750 Belmont student spellers and is a fun family day designed to showcase the students' spelling skills. Every March, the FBE holds its Annual Fundraiser and Auction, which has become a much-anticipated community event. With the support of businesses and residents, this event raised nearly \$100,000 last year. Additionally, there were 575 STAR Awards (Staff and Teacher Appreciation and Recognition) purchased by students and their families to honor and thank Belmont educators and staff for their outstanding dedication to their children's education.

During the 2018-19 school year, the FBE again sponsored the Outstanding Teacher Awards, where teachers from each of Belmont's six public schools are nominated by students and community members. The 2018-19 recipients were **Mark Abruzzese**, Belmont High School, Chemistry; **Bhuvana Kaushik**, Chenery Middle School, Math, Grade 6; **Ellen Levy, Butler, Kindergarten**; **Kelly Mastalong**, Belmont High School, Social Studies; **Colleen McBride, Wellington, Grade 2**; Sarah Pierson, Burbank, Grade 3; and **Nicole Torniero, Winn Brook, Grade 2**. In addition, **Leon Dyer**, Chenery Middle School, Technology Education, was the recipient of the S. Warren Farrell Award for Educational Excellence. This award is a subset of the Outstanding Teacher Awards and both honors Warren Farrell for his many years of volunteer leadership in Belmont and its public schools, and recognizes a teacher or other educator for their longstanding dedication and leadership in Belmont's public schools.

In total, the FBE has awarded more than \$3.9 million to the Belmont Public Schools in the form of 794 awards for Learning Excellence Grants, Professional Development support, and large-scale special initiatives. The commitment and generosity of the FBE and its volunteers along with the many families and businesses who contribute to the FBE each year enable the Belmont Public Schools to offer many programs that would otherwise be impossible to undertake. The School Committee, teachers and administrators are very grateful for the ongoing support of the Foundation for Belmont Education.

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School Advisory Councils:

As a result of the 1993 Education Reform Act, School Advisory Councils have been established at each of Belmont's schools. The Advisory Councils have taken an active role in addressing policy issues at the site level. Members of the 2017-2018 School Advisory Councils include the following:

School	Teacher Representatives	Parent Representatives	Community Representatives
Burbank	Nik von Huene Seeley Okie	Kathy Meyer Jingsi Shaw Kristina Elias	Suzanne Alcock
Butler	Danielle Betancourt, Chair Jennifer Pressey Brian Bisceglia-Kane	Kim O'Mahony Tammy Calise	Julie Crockett
Wellington	Heidi Paisner, Chair Kendra Nyanzi Elizabeth Cox	John Bresnihan Emily Rodriguez Lauren Capitani	
Winn Brook	Janet Carey, Chair Melissa Crough Cate Calhoun Caeli Fraher	Caroline Ruscak Tomas Palacios Gi Yoon-Huang Joshua Gould	Lynn Bodmer
Chenery Middle School	Michael McAllister, Chair Nicolette Foundas	Amelia Newbury Jessica Bendell April Edrington	Scott D. Packard Alton Price
Belmont High School	Isaac Taylor, Chair Dan Moresco Jeff Shea	Virginia Cox Annah Abrams Rachel Bruno	Ottavio Forte

Programs and Instruction

In 2019 the Belmont Public Schools remained committed to universal access to the highest quality curriculum for all students. This is accomplished through the efforts of BPS educators who are supported in their learning and growth through the district's professional development program. We have established three primary means to achieve this goal: professional development meetings led by Principals, Directors, and Curriculum Specialists focusing on district and school strategic initiatives; Professional Learning Teams (PLTs), educators working together on a targeted area of need to improve learning for all students; and professional development courses, seminars, workshops, and study groups led by BPS educators and partner organizations (held during meeting and early release times as well as optional times after school, evenings, weekends, and summers). This year we have a focus on learning about culturally responsive teaching to address achievement gaps and developing a comprehensive framework in all schools to support the Social and Emotional Learning (SEL) of all students. There is a district Culturally Responsive Teaching (CRT) Steering Committee made up of teachers and administrators that plans and designs the ongoing professional learning for all staff and monitors our progress toward our long term vision to "draw strength from difference" as we work to create school cultures where all students feel loved, valued, and validated so that they are able to learn to their highest potential. A detailed listing of these offerings can be viewed on the Professional Development web site for the Belmont Public Schools at this address:

<http://www.belmont.k12.ma.us/bps/Staff/Professional-Development>.

Assessment

This annual report on the results of standardized testing in the Belmont Public Schools includes information on standardized tests which students took as a result of state mandate and student choice during the 2018-2019 school year.

Student Choice

SAT Reasoning Test
SAT Subject Tests
ACT

Multiple
Administration
Dates

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Advanced Placement (AP)

State Mandated

Grades 3, 4, 5, 6,
7, 8, 10

Massachusetts Comprehensive
Assessment System (MCAS)
English Language Arts and Mathematics

Spring (March-May)

Grades 5, 8, 9

Massachusetts Comprehensive
Assessment System (MCAS)
Science

Spring (May-June)

This year all students in grades 3 through 10 in the Commonwealth of Massachusetts took the Massachusetts Comprehensive Assessment System (MCAS). For students in grades 3 through 8, this was the third administration of a new test, the Next Generation MCAS in English Language Arts and Mathematics; for grade 10 students, this was the first administration of the Next Generation MCAS in English Language Arts and Mathematics; the science MCAS continued to take the “legacy” MCAS tests. In 2019 students in all grades and subjects took their tests on the computer. Assessments in English/language arts and mathematics are administered in Grades 3, 4, 5, 6, 7, 8, and 10; assessments in science are administered in grades 5, 8, and 9. Passing scores on the grades 9 and 10 assessments are a requirement for high school graduation.

Belmont High School students choose to participate in one or more tests to demonstrate their readiness for college. These options include the Scholastic Aptitude Test (SAT) of reading, writing, and math; the SAT subject tests; and the American College Test (ACT) of English, math, social science, and science. Students also have access to Advanced Placement courses at Belmont High School and can take Advanced Placement Exams to potentially earn college credit while still in high school.

Belmont High School students also participate in the Preliminary Scholastic Achievement Tests. This test is the basis for the National Merit Scholarship Program. This year eleven Belmont High School students were named semifinalists in the 2020 Merit Scholarship Competition. In addition, there were 22 commended students.

SAT (2018-2019)

The SAT Reasoning Test

The SAT Reasoning Test includes two sections: the evidenced-based reading and writing section and the math section. Each section is scored on a scale ranging from 200 to 800, resulting in a total possible score of 1600. The reading portion of the tests asks students to read a variety of forms of text and answer multiple choice questions to demonstrate their command of the evidence, their understanding of words in context, and their ability to analyze and synthesize what they’ve read. In the writing and language section of the test, students demonstrate their ability to improve sentences or passages by selecting a better option from the choices; they also demonstrate their command of Standard English conventions. In the math section students solve real world problems to demonstrate their mastery of math concepts, operations, and relations. There are two sections to the math test. On one you are allowed to use a calculator; on the other you are not allowed to use a calculator. Students have the option of writing an essay in which they analyze a passage, supporting their claims with evidence from the passage. This optional section is required by some colleges and universities as part of their admissions process. The total testing time for the SAT is 3 hours without the essay, or 3 hours and 50 minutes with the essay.

Student Results

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The SAT report summarizes information for seniors who took the SAT Reasoning Test at any time during high school through March 2019. If a student took the test more than once, the most recent score was used. Belmont's total score mean is 1,285, which includes a mean score of 633 on the Evidenced-based Reading and Writing Section, and a mean score of 652 on the Math Section. Comparisons with state and national scores are below, along with the scores from the previous year.

Two hundred sixty-four BHS seniors (87% of the class of 2019) reported SAT Test scores. In Belmont, the evidenced based reading and writing test mean is 74 points higher than the state mean and 102 points higher than the national mean. The mathematics mean for Belmont is 91 points higher than the state mean and 124 points higher than the national mean. The combined mean for Belmont students was 165 points higher than the state mean and 226 points higher than the national mean.

The College Board sets benchmark scores to represent readiness for college level courses. Of the 264 Belmont High School students who took the test, 92% met the benchmark for evidence based reading and writing, and 88% met the benchmark for math. 86% of the test takers met both benchmarks.

2018-19 Results

Highest possible combined score = 1600

Overall MEAN	Belmont Public Schools	State	National
Evidence-Based Reading and Writing	633	559	531
Mathematics	652	561	528
Combined	1285	1120	1059

2017-18 Results

Highest possible combined score = 1600

Overall MEAN	Belmont Public Schools	State	National
Evidence-Based Reading and Writing	633	562	536
Mathematics	647	563	531
Combined	1279	1125	1068

ACT (2018-19)

The ACT consists of curriculum-based tests of educational development in English, mathematics, reading (social sciences), and science (biology and STEM) designed to measure the skills needed for success in first year college coursework. The ACT is scored on a scale of 1 to 36, with 36 being the highest possible score. The English test focuses on editing and revising skills. The mathematics test consists of problems found in Algebra I, Algebra II, and Geometry. The reading test focuses on reading comprehension questions using a variety of passages from the social sciences. The science test measures interpretation, analysis, evaluation, reasoning, and problem-solving skills required in the natural sciences. This battery of tests takes 3 hours. An optional writing test measures skills in planning and writing a short persuasive essay. The writing test takes 40 minutes.

Student Results

The ACT report summarizes information for seniors who took the ACT any time during high school through spring 2019. One hundred nine BHS seniors (36% of the class of 2019) reported ACT scores. Students receive four scores, one for each section of the test. According to ACT, student scores should be

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compared to the ACT College Readiness Benchmark scores which are the minimum scores needed on ACT subject-area tests to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses. The ACT equates their tests to such college courses as English Composition, Algebra, Social Sciences, and Biology. Comparisons with state and national scores are below, along with the scores from the previous year.

Of the 109 Belmont High School students who took the test, 90% met the benchmark English composition, 79% met the benchmark for algebra, 76% met the benchmark for social sciences, and 76% met the benchmark for biology. 61% of the test takers met all four benchmarks.

2019 Results

	ACT College Readiness Benchmark	BHS Average Score	State Average Score
English	18	26.6	25.5
Mathematics	22	26.6	25.2
Reading (Social Sciences)	22	27.2	26.1
Science (Biology)	Biology 23	26.1	24.8
Composite	N/A	26.7	25.5

2018 Results

	ACT College Readiness Benchmark	BHS Average Score	State Average Score
English	18	27.5	25.5
Mathematics	22	27.0	25.2
Reading (Social Sciences)	22	27.6	25.9
Science (Biology)	Biology 23	26.6	24.7
Composite	N/A	27.3	25.5

Advanced Placement

The Advanced Placement Program offers 36 discipline-based examinations. These exams consist of multiple choice and open response questions. The examinations are graded on a 5-point scale. Most of the nation's colleges and universities award credit for grades of 3 or higher. The values of an Advanced Placement Program are many. First, AP courses offer a standard curriculum that is used across the country and acknowledged throughout the world for its quality and rigor. Second, the AP curriculum tends to raise the quality of curriculum throughout the entire high school. Finally, the AP courses at Belmont High School are aligned with university standards and expectations, allowing students to experience rigorous, college-level courses while still in high school.

Year	Students participating in AP program	Exams taken by the participating students	Subject areas of the exams	Percentage of scores of 3, 4, or 5
2010	415	820	23	95%
2011	378	746	23	94%
2012	386	836	21	94%
2013	414	838	22	93%
2014	459	1,006	25	95%
2015	458	1,032	27	95%
2016	468	1,034	25	95%
2017	498	1,099	28	95%
2018	502	1,159	25	95%
2019	528	1,206	28	93%

In 2019, Belmont High School students took Advanced Placement Exams in 28 subject areas. They are listed by discipline:

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<p>English</p> <ul style="list-style-type: none"> • English Literature and Composition <p>Foreign Language</p> <ul style="list-style-type: none"> • Chinese Language and Culture • French Language and Culture • German Language and Culture • Japanese Language and Culture • Latin • Spanish Language and Culture <p>History and Social Science</p> <ul style="list-style-type: none"> • European History • Human Geography • Macroeconomics • Microeconomics • Psychology • United States Government and Politics • United States History 	<p>Mathematics</p> <ul style="list-style-type: none"> • Calculus AB • Calculus BC • Computer Science A • Statistics <p>Science</p> <ul style="list-style-type: none"> • Biology • Chemistry • Environmental Science • Physics 1 • Physics 2 • Physics C: Electricity and Magnetism • Physics C: Mechanics <p>Fine and Performing Arts</p> <ul style="list-style-type: none"> • Music Theory • Studio Art: 2-D Design Portfolio • Studio Art: Drawing Portfolio
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AP Scholar Awards

Belmont High School students are well represented in the AP Scholar Awards Program.

- The AP Scholar Award was earned by 76 students who received grades of 3 or higher on three or more AP exams
- The AP Scholar with Honors Award was earned by 49 students who received an average grade of at least 3.25 on all AP Exams taken and grades of 3 or higher on four or more of these exams.
- The AP Scholar with Distinction award was earned by 122 students who received an average grade of at least 3.5 on all AP Exams taken and grades of 3 or higher on five or more of these exams.
- The National AP Scholar Award was earned by 44 students. This award is granted to students who receive an average grade of at least 4 on all AP Exams taken and grades of 4 or higher on five or more of these exams.
- The AP International Diploma was earned by 2 students. This certificate is available to U.S. high school students applying to universities outside the country who earned a score of 3 or higher on five or more AP exams.

In total, 293 AP awards were earned by BHS students in 2019.

Massachusetts Comprehensive Assessment System (MCAS)

During the 2018-19 school year, Belmont students in grades 3 through 10 took the Massachusetts Comprehensive Assessment System tests in English/Language Arts, Mathematics, and Science. See below for the details on the subjects tested at each grade. A review of the results of the 2019 MCAS indicates an overall strong performance for Belmont students in the aggregate and areas where we need to improve for some subgroups of students.

The 2019 test administration was the third year of the Next Generation MCAS for grades 3 through 8 for both English Language Arts and Math. The names for the performance levels have changed, and the new standards for “meeting expectations” are generally more rigorous than the previous standards for “proficient.” As a result, the Department of Elementary and Secondary Education projected that approximately 50% of students across the state would score in the “meeting expectations” range or above.

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Our students in grades 3 through 8 exceeded the state projection. In English Language Arts, 78% of our students met or exceeded expectations; in math, 78% of our students met or exceeded expectations. Please see below for results by grade level and subject.

MCAS Test Administration for 2018-19

Grade Tested In 2018-19	YOG	Current Grade In 2018-19	# Tested	Subject Tested
10	2021	11	336 337	English Math
9	2022	10	320	Physics
8	2023	9	335 336 334	ELA Math Science
7	2024	8	361 361	ELA Math
6	2025	7	365 365	ELA Math
5	2026	6	368 366 363	ELA Math Science
4	2027	5	394 394	ELA Math
3	2028	4	348 348	ELA Math
Total MCAS Tests Administered, Spring 2018			6,031	

All students must pass a science, English, and math test in order to earn a high school diploma. Although this was the first year that high school students took the Next Generation MCAS with different scores and performance levels, the Department of Elementary and Secondary Education used a statistical approach called “equipercentile linking” to calculate the scores for each performance level in order to maintain the same percentage of students who had achieved proficient or above with the Legacy MCAS. The performance levels of the Next Generation MCAS are Exceeding Expectations; Meeting Expectations; Partially Meeting Expectations; and Not Meeting Expectations. In 2019 the high school science MCAS was the only remaining Legacy MCAS and continues with the performance levels of Advanced, Proficient, Needs Improvement, and Failing.

English Learners (ELs) participate in the MCAS. In addition, all EL students are assessed annually with the ACCESS test. This test measures students' English language proficiency and progress in learning English in the four domains of reading, writing, listening, and speaking across all content areas.

Yearly Comparison of Combined Percentages of Student Performance at Advanced and Proficient on Legacy MCAS or Exceeding and Meeting Expectations on Next Generation MCAS

Grade	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
3 Reading	81%	85%	82%	86%	77%	81%	85%	82%	69%	80%	83%
3 Math	85%	85%	82%	85%	83%	89%	85%	85%	79%	79%	81%
4 English	75%	82%	84%	80%	83%	72%	90%	85%	75%	83%	82%
4 Math	72%	75%	69%	73%	78%	79%	80%	83%	73%	78%	79%
5 English	85%	84%	88%	83%	86%	91%	87%	89%	72%	79%	84%
5 Math	76%	75%	82%	84%	81%	88%	75%	78%	74%	75%	80%
5 Science	70%	73%	72%	71%	67%	81%	72%	79%	78%	80%	85%
6 English	86%	91%	94%	91%	89%	90%	90%	84%	80%	78%	76%
6 Math	78%	83%	85%	83%	84%	82%	84%	79%	81%	79%	85%
7 English	91%	92%	93%	97%	93%	93%	90%	90%	71%	71%	75%

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7 Math	77%	80%	76%	78%	80%	83%	76%	84%	75%	76%	78%
8 English	96%	96%	93%	95%	98%	97%	91%	91%	85%	76%	78%
8 Math	75%	77%	79%	79%	87%	83%	70%	62%	85%	78%	79%
8 Alg. 1							97%	98%	NA	NA	NA
8 Science	68%	78%	71%	78%	80%	78%	75%	72%	76%	72%	83%
9 Physics	93%	95%	94%	95%	92%	91%	94%	95%	90%	93%	97%
10 English	95%	94%	98%	99%	97%	98%	97%	98%	96%	98%	90%
10 Math	94%	96%	95%	96%	95%	96%	96%	96%	96%	93%	91%

Assessment and Accountability

2019 marks the second year of the new system for classifying schools and districts based on accountability indicators that include MCAS achievement and growth as well as other measures. Instead of levels, districts and schools are now placed in one of two categories: requiring assistance or intervention, and without required assistance or intervention. In the past, districts received the same accountability determination as the lowest performing school in the district; now, districts are classified based on the results of all students in the district and its lowest performing students. All Belmont schools and the district have been classified as not requiring assistance or intervention. For the second year in a row, the Butler Elementary School received the additional designation of a School of Recognition for high achievement, high growth, and for exceeding targets. This year the Burbank Elementary School was named a School of Recognition for high achievement. Only 67 schools in the state received this recognition. We extend congratulations and thanks to all Belmont educators for their hard work and dedication in supporting all students, and additionally to educators at Butler and Burbank for the special recognition.

This classification is based on accountability indicators that measure the performance of schools and districts. For elementary and middle schools, these include achievement in English language arts (ELA), mathematics, and science based on MCAS assessments; growth in ELA and mathematics; progress toward English proficiency based on the ACCESS that English learners (ELs) take annually, and rates the school and district on the percentage of ELs meeting annual targets to achieve English proficiency in six years; and chronic absenteeism, based on the percentage of students in grades 1-12 missing 10 percent or more days of school. For high schools there are additional measures. These include high school completion, based on the four-year cohort graduation rate, extended engagement rate, and annual dropout rate; and advanced coursework completion, based on the percentage of 11th and 12th grade students achieving a passing grade in at least one advanced course, such as Advanced Placement courses and selected rigorous mathematics and science courses.

Schools and the district are held accountable for improving student performance in each of these measures as part of the criterion-referenced component of the accountability system. Based on 2018 data, the Department of Elementary and Secondary Education set improvement targets for each indicator, and improvement is measured both for all students and for the student group consisting of the lowest performing students. These are students who have been enrolled in the district for at least two consecutive years, and whose performance on the 2018 MCAS placed them in the lowest quartile of the school. In grades 3 through 8, where students are tested annually, the school is evaluated based on how the same students performed on the 2019 MCAS and the additional indicators. For the high school, the evaluation is based on improvements of the 2019 lowest performing students as compared to the 2018 lowest performing students.

Points are assigned for each measure, weighted by indicator, and converted to a percentage for all students and the lowest performing students. These two percentages are then averaged to determine the criterion-referenced target percentage for each school and the district. Schools and districts earning 75% or higher are deemed to be meeting targets; those earning 74% or below are partially meeting targets.

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Here is a summary of the 2019 cumulative criterion-referenced targets for each school and the district:

	Cumulative Criterion-Referenced Target (2018 and 2019)	Overall Classification	Reason for Classification
Belmont (district)	87%	Not requiring assistance or intervention	Meeting or exceeding targets
Burbank Elementary	86%	Not requiring assistance or intervention	Meeting or exceeding targets
Butler Elementary	96%	Not requiring assistance or intervention	Meeting or exceeding targets
Wellington Elementary	77%	Not requiring assistance or intervention	Meeting or exceeding targets
Winn Brook Elementary	81%	Not requiring assistance or intervention	Meeting or exceeding targets
Chenery Middle School	84%	Not requiring assistance or intervention	Meeting or exceeding targets
Belmont High School	85%	Not requiring assistance or intervention	Meeting or exceeding targets

The accountability determination for our schools also includes a **normative component**, comparing the performance of the students in a school to all other similar schools in the state. Our elementary and middle school are compared to all schools serving grades 3 through 8, and our high school is compared to all schools serving grades 9 through 12. This component, the **accountability percentile**, compares the individual indicators from the 2018 data, ranks them, and assigns a percentile from 1 to 99. Districts are not assigned an accountability percentile.

School	Accountability Percentile
Burbank Elementary School	97
Butler Elementary School	98
Wellington Elementary School	96
Winn Brook Elementary School	93
Chenery Middle School	98
Belmont High School	92

As noted previously, under this accountability system, Belmont schools and the district have been classified as not requiring assistance or intervention. Overall our students continue to demonstrate strong achievement and growth on the MCAS assessments and our English learners are meeting state targets for achieving proficiency. This is a result of rigorous curricula aligned with state standards and effective instruction. Belmont's educators and leaders are to be commended for their commitment to providing a high quality education to our students, and acknowledge that we must continue to improve in the areas where students are not yet meeting with the level of achievement and growth that we want for all students.

For more information on assessment and accountability information for the district and schools, go to the MCAS/Report Cards information on the Belmont Public Schools web site, at this link: <http://www.belmont.k12.ma.us/bps/Administration/MCAS-Testing-Report-Cards>

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Community Education:

The Belmont Community Education program, through the Belmont Public Schools, offers residents the opportunity to participate in a variety of educational, enrichment, and life skills courses. Classes are offered during Fall and Spring terms, beginning in October and March respectively. Courses include both single-evening and multiple-session programs to accommodate a wide range of participants and interests. Course offerings vary from term to term. The Community Education program is committed to offering high-quality courses at affordable costs to Belmont residents and residents of surrounding communities. The program welcomes suggestions and input from the community for additional course offerings.

More information is available at the program website: <http://www.belmont.k12.ma.us/community-education>. The Belmont Public Schools are grateful for the advice and support of the Superintendent's Community Education Advisory Board, consisting of Belmont residents Diane Barbieri, Janice Ellard, Liz Keegan, Tomi Olson, Scott Stratford, and Director Kelly Higgins.

Business and Finance:

Budget

At the Annual Town Meeting, the members approved a general fund school budget for FY19 of \$56,985,592. Supplementing this Town appropriation were federal and state grants totaling \$3,793,126. The School Department also offsets a portion of its operational expenses through user fees. In FY19, \$3,772,359 was charged to fee-based revolving accounts to cover operational areas including preschool, full-day kindergarten, food service, athletics, busing, fine and performing arts, student activities, building rentals, and community education.

Increased overall student enrollment, contractual salary raises, medical insurance, and mandated student services were the main cost drivers in the budget. In reviewing costs on a per pupil basis, the Belmont Public Schools continued to spend below the state average. Data obtained from the state Department of Elementary and Secondary Education indicates that for FY18 (the most recent year for which data was available at time of this report), Belmont's average per-pupil expenditure was \$14,246, as compared to the state average of \$16,495.

In the spring of 2015 the community voted in favor of a Proposition 2 ½ budget override, which provided an infusion of funds in the operating budget of the School Department, as well as other Town Departments beginning in FY16. The School Department is appreciative of these funds. These override funds supported a three-year fiscal plan developed by a Town Financial Task Force. The focus of the plan for the School Department was: To add positions to support student engagement and to address class size; To meet mandated services needs such as Special Education out-of-district tuitions, transportation, and contract services, and English Language Learner supports; And, to provide school principals and program curriculum directors the ability to expend their instructional supplies, materials, and texts budgets without having to freeze the school budget as was done in several of the prior fiscal years. As a result of prudent fiscal management by the Town and Schools and favorable state and local revenues, override funds were still available to support school operations in FY19, beyond the term of the original three-year plan.

Building Maintenance

School maintenance and custodial functions have been operated in conjunction with the consolidated Town/School Facilities Department. Some of the benefits of the consolidation have been the coordination of bids for awarding contracted trade services for building maintenance and repairs, now covering both Town and School buildings; a consolidated Capital Budget Plan for Town and School facilities; and access to a Facilities Department major building repair account to assist in addressing school building needs, beyond what could be supported by the School Department operating budget alone. In FY17, all of the School Department's general fund non-salary buildings and grounds maintenance budget of approximately \$2,500,000 was migrated from the School Department budget to the Town's consolidated Facilities Department budget. This change was reflected in the Town Meeting appropriation for FY18, and was done

2019 Annual Report

to better align facilities dollars with the Facilities Department responsible for maintaining school buildings. The School Department continues to support the work of the Facilities Department by providing funds from the School Department Building Rental Revolving Account for school building maintenance expenses. The amount expended from this account in FY19 was \$239,425.

Belmont High School Project

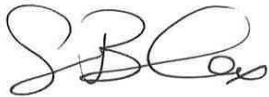
Based on a Statement of Interest submitted to the Massachusetts School Building Authority (MSBA) in FY15, the MSBA invited the Town and the School Department to participate in a building project for Belmont High School. In FY16, Town Meeting voted to appropriate \$1,750,000 for a feasibility study for the project. A Building Committee was formed, as well as the project team. Proposals were submitted and reviewed for each architect/design team interested in working on the Feasibility Study. Various grade configurations were also presented as a possible means to address increasing student enrollment at all levels of the district.

On November 7th, 2018, the Town of Belmont voted in favor of a building project for a 7-12 Belmont High School. Construction of Phase One (9-12 portion of building) will begin in the summer of 2019 with an estimated completion date of summer, 2021. Phase Two (7-8 portion of building) will begin in the summer of 2021 with an estimated completion date of summer, 2023.

Conclusion:

In Fiscal Year 2019, as in years past, Belmont has every reason to be proud of its schools and its students. The schools operate efficiently, with minimal administrative overhead; the teaching staff and administrators are excellent, highly trained, and dedicated.

Respectfully submitted,



Susan Burgess-Cox, Chair
Belmont School Committee



John P. Phelan, Superintendent
Belmont Public Schools

2019 Annual Report

BOARD OF ASSESSORS:

Chair: Robert P. Reardon, C.A.E.

Vice - Chair: Charles R. Laverty, III, Esq.

Secretary: Martin B. Millane, Jr.

Appointed Staff:

Assessing Administrator: Daniel A. Dargon, Jr., M.A.A.

Assistant Assessing Administrator: Maryanne Knorr, A.A.S.

Purpose and Duties:

The Assessors' Office is responsible for administering Massachusetts property tax laws effectively and equitably and for producing accurate and fair appraisals of all taxable property. In Belmont, the property tax contributes over 79% of the town's operating budget. Taxable property includes not only real estate, but business personal property as well.

Summary of Activities and Accomplishments:

The Assessors held regular bi-monthly meetings, and met on a weekly basis during the busy tax-billing periods, and at other such times, as requested, had conferences and meetings with taxpayers, interested citizens and various Town Boards, Officials and the Board of Selectmen.

Members of the Board and office staff attended schools, classes and conferences sponsored by the Department of Revenue, International Association of Assessing Officers, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office and the appraisal and maintenance of real and personal property for assessment purposes.

The Board of Assessors voted to issue an actual real estate tax bill for Fiscal Year 2020, with a tax rate of \$11.00 per thousand, in December 2019, to ensure proper financial management for the Town by avoiding unnecessary borrowing costs. The Board of Assessors has successfully issued timely tax bills for more than thirty years.

The assessed value tax roll for the Town of Belmont contains 8,365 real property accounts and 412 personal property accounts with an annual total assessed value of \$9,209,854,505, an increase in value of \$1,263,176,510 and 13.7% for Fiscal Year 2020.

The office staff processed approximately 574 transfers of real property, of which approximately 52% of the transfers were determined "valid" sales. There were 21,497 motor vehicle excise tax bills with a total excise tax of \$3,767,493.61 committed to the Tax Collector, with an average excise tax bill of \$175.26. A total of 720 motor vehicle excise tax bills were granted abatements resulting in \$74,400.95 being abated, 137 applications for statutory exemptions for real estate tax were granted resulting in \$246,220.75 being exempted, and 52 applications for CPA surcharge exemption were granted resulting in \$6,244.41 being exempted.

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The Annual Town Meeting appropriated \$148,777,909.72 of the projected \$151,522,038.28 in total revenues leaving \$2,744,128.56 which was apportioned to a tax stabilization fund for future use. The Town Government estimated receipts and available funds which totaled \$50,213,638.72, leaving \$101,308,399.56 to be raised by taxation.

The Board successfully defended overvaluation appeals before the Massachusetts Appellate Tax Board. The Board of Assessors continued the real and personal property re-inspection program as part of the computerized assisted mass appraisal system, otherwise known as the “CAMA” system. During 2019, the Board of Assessors continued updating the existing CAMA system with regards to all property information: building permits, building plans, sketches, images, living area, as well as all other assessment information. Personal Property accounts have also been updated with regards to assessment of furniture and fixtures, equipment and machinery, and inventory. The re-inspection program provided an increase in assessed value of \$95,004,430 in new growth for an increase in tax levy of \$1,108,702 for Fiscal Year 2020. The Assessing Administrator continued visiting homes that sold for Fiscal Year 2021, for sales that occurred between January 1, 2019 and December 31, 2019 in order to verify the sale date, sales price and validity of the sale in person. The continual updating of the computer system of the Assessors Office allows for improved working conditions and public access. The Board also updated the property record information on the Town’s Web site to make data, pictures and sketches available on line.

The Board will continue with an equalized value program. All building, plumbing and electrical permits, and occupancy certificates, will continue to be monitored for possible adjustments in value. Sales ratio studies will be monitored as part of the equalization program in preparation of the Fiscal Year 2021 reappraisal.

The Board of Assessors also provided technical assistance to the Board of Selectmen on matters relating to the potential acquisition and sale of public land. The expertise of the Board and staff saves the cost of real estate appraisal services which would otherwise be required in such matters.

The Town of Belmont’s Board of Assessors Office holds many designations by individual members of the Board and staff. These designations include: one Certified Assessment Evaluators (CAE) and one Administrative Assessment Specialist (AAS), awarded by the International Association of Assessing Officers (IAAO), one Massachusetts Accredited Assessor (MAA) and one Certified Massachusetts Assessor (CMA), awarded by the Massachusetts Association of Assessing Officers (MAAO), as well as numerous other professional designations from both the public and private sectors.

In April, Robert P. Reardon was re-elected as Chairman of the Board, with Charles R. Laverty, III, as Vice Chairman, and Martin B. Millane, Jr., as Secretary. In May, Elizabeth Collins retired from her position of Office Assistant in the Assessors’ Office, after 70+ years of working for the Town of Belmont. In September, Karen Fantasia was appointed to fill in the vacant position of Office Assistant.

Respectfully Submitted,

Robert P. Reardon, C.A.E., Chair
Board of Assessors

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BOARD OF CEMETERY COMMISSIONERS

Chair: Ellen O'Brien Cushman

Vice-Chair: Alexander E. Corbett, III

Clerk: William J. Chemelli

Purpose and Duties:

The Board of Cemetery Commissioners herewith files our annual report of activities for the calendar year 2018, our 160th year in operation. We are a three member, elected, volunteer board, consisting of the above named members. The Department of Public Works employees are responsible for day to day cemetery operations. The Cemetery Commission is responsible for setting prices and policies for both Belmont Cemeteries, working with and on the Land Management Committee for Lone Tree Hill, the group that manages the inactive cemetery land at Highland Meadow Cemetery under a Conservation Restriction B1, and planning for any future phases of cemetery development. In addition the Board works cooperatively with the Town Treasurer to ensure proper investment planning for the perpetual care funds as articulated in MGL. Ch. 114.

Summary of Activities and Accomplishments:

The buffer strip of the Belmont Day School project, along the new roadway has been installed however we continue to receive complaints from visitors about its lack of value and density. We have asked the Planning department of the Town to inspect the installation and report back to confirm that all plantings are installed and of the correct size/caliper. We continue to receive some complaints from families who feel that the solace of the cemetery has been inexorably altered by the installation of the road and the activities that coincide with burial services at Highland Meadow. In 2020 we will examine ways to minimize this impact. In addition, our staff and families have reported some new pooling of water on the surface over the past two years. We have engaged the services of Stantec to evaluate the situation fully and expect their analysis and report in 2020.

Balances As of December 31, 2019:

Cemetery Annual Planting Fund	\$ 145,531.62
Cemetery Perpetual Care Fund	\$ 1,885,643.95
Norway Erikson Perpetual Care Fund	\$ 60,468.14
Highland Meadow Lot Sales	\$ 3,408,200.00

Goals for 2020:

- Continue to fund the perpetual Care Account at 50% of cemetery lot sales.
- Monitor and work cooperatively with the Planning department to ensure the buffer as planted fulfills the requirements of the Site Plan Review for Belmont Day expansion; develop a plan to lessen direct impact to our families and visitors.
- Work with Stantec and the DPW
- Prepare/plan for future cemetery phases – the original master plan maps show possible, future phase alternatives, and we will continue to work with the Town Treasurer on funding alternatives.

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- Advocate with DPW on their operating model to maintain quality and flexibility as well as long-term financial viability. Examine the current cost structure and evaluate pricing for services.
- Continue to advocate for and encourage participation in the Annual Planting Program and the Memorial Tree Planting Program to enhance landscape areas at both cemeteries.
- Propose Cemetery Capital projects to be paid by Sale of Cemetery Lots account for significant maintenance and/or installation of such projects as Walls, Fencing, Irrigation, Complete Renovation/Rehabilitation of Planting Beds.

Respectfully Submitted,

Ellen O'Brien Cushman

Chairman, Board of Cemetery Commissioners

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BOARD OF HEALTH:

Chair: Julie C. Lemay, M.P.H.

Vice - Chair: Donna S. David, R.N., M.N.

Board Member: Stephen M. Fiore, ESQ.

Health Department Staff:

Director: Wesley Chin, M.P.H.

Assistant Director: Diana Ekman, M.S., REHS

Animal Control Officer: Suzanne Trasavage

Public Health Program Assistant & Clerk of the Board: Maria Reddington

Youth & Family Services Coordinator: Janet Amdur, LICSW, EdM

Public Health Nurse: David Neylon, R.N., CIC, REHS

Veterans' Service Officer: Robert Upton

Youth Commission Coordinator: Tiana Watson



Purpose and Duties:

The mission of the Belmont Board of Health (BOH) is to protect and promote the health and wellbeing of Belmont residents and visitors to the town. This mission is accomplished by a BOH that consists of three elected members who meet on a regular basis to establish and review local public health policies, regulations, and programs; these programs are designed to minimize the risk of disease, injury, and environmental health hazards to residents and visitors. The day-to-day operations of the BOH are carried out by Health Department staff. Staff provide the public with education to promote health and prevent spread of disease, oversee enforcement of local, state, and federal environmental and public health regulations, and regularly monitor health status indicators to determine the needs of the community.

The BOH collaborates regionally with other municipalities to maximize services to the community in such areas as mosquito control, tobacco control and prevention of youth access to tobacco, emergency preparedness and public health nursing. Belmont and Lexington share a Public Health Nurse and recently renewed the municipal contract for this service. Additionally, Belmont, Brookline, Waltham, and Watertown are members of a Substance Abuse Prevention Collaborative. The Collaborative continues to share a grant from the Massachusetts Department of Public Health; this grant is managed and administered entirely by staff from the Wayside Multi-Service Center in Watertown to raise awareness and change social norms around underage drinking.

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The Health Department is responsible for conducting routine inspections of permitted food service establishments to ensure safe and sanitary conditions are being maintained and to minimize the risk of a foodborne illness outbreak. There are 114 permitted food service establishments in Belmont. These establishments include retail food stores, restaurants, catering establishments, bakeries, schools, mobile canteen trucks, farmers' market stands, etc. Between one to three routine inspections are conducted at each of these establishments throughout the year, depending on the relative risk of the operation and their history of compliance. Plan reviews are conducted for new food establishments and for renovations to existing ones. Pre-operational inspections are performed to ensure that new construction is consistent with the plans that were submitted and approved. In 2019, 4 food establishments closed, 6 new establishments opened, and 9 plan reviews were conducted. The Department also conducts regular inspections at the seasonal Farmers' Market because products available for purchase now include many prepared foods, meats, dairy products and seafood. Volunteers and non-profit organizations, as well as for-profit organizations, are also subject to food safety regulations when they are serving food to the public at temporary food events. Event organizers regularly contact the Department for advice to determine if a temporary food permit is required for their event. Approximately 200+ food service inspections are conducted each year. This number does not include complaint investigations.



The Department enforces the State Sanitary Code, 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, and responds to residents' complaints concerning possible health and safety violations in their homes or dwelling units. If a housing violation is observed during an inspection, an Order Letter for Correction(s) is issued to the property owner and sometimes to the occupant/tenant. The Health Department is often required to facilitate corrective actions between occupants and landlords, so that violations can be remedied in a timely manner. However, cases may occasionally require court intervention to achieve desired compliance. In 2019, staff conducted 55 housing inspections.

In addition to housing concerns, the Department responded to and took action on 555 complaints that included inappropriate garbage/rubbish storage and disposal, air quality concerns, electric sanding, overgrown lawns, rodent problems, food and general safety issues. Department staff conducted 71 inspections for possible rat sightings on private property.

The Department also inspects 10 recreational day camps, 12 swimming pools, and one biotech facility/laboratory annually.

The Board of Health is responsible for subsurface sewage systems in the town, under the Department of Environmental Protection's (DEP) regulations known as "Title 5." Soil testing, plan reviews, and oversight of construction are responsibilities of Health Department staff.

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In 2019, the Department was allotted 30 doses of flu vaccine from the State, to provide flu vaccines to residents that are underinsured or uninsured. Additionally, with the assistance of Osco Drug, the Public Health Nurse coordinated three Town employee flu clinics in 2019 where 164 Town employees were vaccinated.

In 2019 the Health Departments in Arlington, Belmont, Brookline, Norwood, Randolph, Stoughton, and Watertown shared a grant from the Massachusetts Department of Public Health to fund a full-time regional Tobacco Control Program Coordinator. The Tobacco Control Program Coordinator conducts inspections at tobacco retailers and performs tobacco compliance checks in the seven towns. There are 14 tobacco sales establishments in Belmont. In FY 2019, the BOH updated its local tobacco regulation to prohibit the sale of tobacco products in healthcare institutions, introduced a cap to limit the number of retail tobacco licenses permitted in town, and placed a limit on the number of adult only tobacco retailer locations.

The Animal Control Officer (ACO) patrols the Town's parks, streets, and conservation areas. The ACO is responsible for the quarantine of domestic animals for possible exposures to rabies and responds to numerous animal related service requests. Examples of service requests include: wild animal rescues, wild animal euthanasia due to severe injuries, home visits, Police and Health Department dispatches, and reports of found and missing dogs and cats. Additional responsibilities of the ACO include submission of bats for rabies testing, annual inspections of backyard chicken coops, and working with Department staff to coordinate a community rabies clinic for dogs and cats.

In an effort to maximize services to Town residents, the Youth and Family Services Coordinator is shared with the Council on Aging (COA). Under this arrangement, the Coordinator works 20 hours per week for the Health Department providing social services for families and children in need and 20 hours for COA providing services for senior citizens. The Coordinator provides individual and family mental health counseling, case management, and crisis intervention services. The Coordinator is also able to connect residents to resources for basic needs such as food, housing, and fuel assistance. Additionally, the Coordinator develops and oversees a number of community programs such as the Giving Tree, Golden Shoes, Peeps Diorama Contest, clutter support groups, a 50+ job seekers networking meetup and substance abuse education.

Belmont is one of approximately 25 cities and towns that comprise the East Middlesex Mosquito Control Project. Each participating municipality contributes funds toward the overall maintenance and administration of the District and then additional funds cover specific services provided to each community. Mosquito control specific to Belmont includes adult mosquito surveillance by trapping, helicopter Bti (*Bacillus thuringiensis* var. *israelensis*) application in a small area of Beaverbrook Reservation, and catch basin larval control.



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Belmont is a member of Public Health Emergency Preparedness Region 4A/B with 27 other communities. Through this collaborative effort, local municipalities are encouraged to work together to coordinate for emergency response planning.



In accordance with Chapter 115 of the Massachusetts General Laws, the Veterans' Service Officer (VSO) provides comprehensive services to the Town's veterans and their dependents. The VSO is typically the first individual that a Veteran or dependent contacts for advice and assistance. The VSO works to determine a Veterans' eligibility to receive entitlements from the Department of Veterans' Services and Veterans' Affairs through extensive vetting in accordance with State and Federal rules and regulations. The VSO also coordinates and oversees many events to raise awareness and honor Veterans including the annual Memorial Day Parade, Purple Heart Ceremony, Flag Disposal Ceremony, Veterans' coffee hour at the COA, and Veterans' Day exercises with the schools, COA, and local VFW.

The Director and Assistant Director manage all of the programs that are housed in the divisions of Environmental Health, Disease Control, Animal Control, and Social Services with a great deal of support from the Public Health Program Assistant. The day-to-day administrative tasks of the Health Department rest on the shoulders of the Public Health Program Assistant. Administration is considered a division in itself due to the abundance of permits processed, accounts managed, and grants monitored by the Program Assistant. There are daily burial permits that must be reviewed and processed, dozens of phone calls to answer, Board meeting minutes to write, meetings and program planning, social media and web page maintenance and a variety of bookkeeping duties involved. The Program Assistant manages free sharps disposal collection and pick-up, mercury and button cell battery disposal, temporary dumpster permits and edits documents for all staff members. Animal Control dispatch and response is a crucial task for the Program Assistant that takes coordination and attention to detail due to the potential for exposure to rabies. The Program Assistant assures that department has the most current public health information and updates by maintaining contact with several organizations such as the Massachusetts Health Officers' Association (MHOA), the Massachusetts Environmental Health Association (MEHA), and the Massachusetts Association of Health Boards.

Additionally, in 2018 the Select Board reinstated the Youth Commission and a Youth Commission Coordinator was hired to develop programming to encourage healthy behaviors. The Health Department was charged with providing administrative oversight to the Youth Commission Coordinator in FY 2019.

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Summary of Activities and Accomplishments:

- The Department received a \$5,000 Community Benefit Grant from Mt. Auburn Hospital to help provide funding for Youth Commission initiatives.
- Health Department staff developed and led trainings to inform food service workers from local restaurants and Belmont Public Schools (BPS) of changes associated with the Massachusetts Department of Public Health's adoption of the 2013 FDA Food Code.
- Health Department staff worked with the Food Service Director for Belmont Public Schools to have BPS food service employees certified in Choke Saving.
- Health department staff collaborated with the School Resource Officer at Belmont High School and staff from Health Resources in Action to host an education seminar for parents about the dangers of e-cigarettes and vaping.
- Health Department staff participated in a regional emergency preparedness training exercise to prepare for a mass vaccination event such as a widespread flu pandemic.
- The contract with the Town of Lexington for shared Public Health services was renewed.
- The Animal Control Officer (ACO) worked with the Recreation Department to update rules and signage for the Off Leash Dog Program.
- The ACO introduced the Animal Rescue League's "Too Hot for Spot" campaign to Belmont residents. This campaign focuses on educating pet owners about the importance of NEVER leaving a pet inside of a car during extreme temperatures.
- The Youth & Family Services Program Coordinator applied for the 2nd year of a grant through the Mass Council on Aging to run the 50+ Job Seekers Networking Group.
- The Youth & Family Services Program expanded the yearly holiday gift drive for Belmont children and teens in need, receiving 38 specialty gift requests, along with generous donations of hats/scarves/gloves/clothing to distribute. Holiday meals and other special donations were also distributed.
- On November 2, 2019 the Town of Belmont opened with great celebration and honor the newly refurbished Belmont Veterans Memorial at Clay Pit Pond. The VSO served on the Belmont Veterans Committee and worked in collaboration with the Belmont Veterans Committee to plan, organize, facilitate and conduct the dedication ceremonies. The VSO also had the honor of serving as the MC for the event and to introduce and recognize the event participants.

Goals for 2020:

- To identify and apply for public health grant opportunities for needs determined through regional and local health assessments.
- To work in collaboration with the Office of Community Development to develop an online method for home owners and building contractors to apply for and submit payment for temporary dumpster permits when applying for a building permit on the People Forms platform.
 - To continue to contract out food service inspections in order to increase our capacity to offer health education programs as identified through health assessments and surveys.
 - To maintain the seasonal environmental health internship program to raise awareness and educate residents on nuisance conditions that may contribute to rodent problems such as trash, debris, and unkempt properties.
 - Expand assistance and linkages of resources to residents and veterans who require counseling and/or other services in order to maintain a safe and sanitary lifestyle.
 - To develop and implement intergenerational social programs and community involvement projects to promote charitable contributions, health lifestyles, and improved mental health.

2019 Annual Report

Thanks and gratitude to the Belmont Board of Health Members, Ms. Donna David, Ms. Julie Lemay, and Mr. Stephen Fiore for their service and devotion to the Town of Belmont and support to the staff of the Health Department.

I would also like to thank the other town Departments, Boards, Commissions and the Citizens Emergency Response Team (CERT) for their support and assistance throughout the year.

Respectfully Submitted,

Wesley Chin, MPH
Director
Belmont Health Department

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<u>Cases of Reportable Diseases by Year</u>				
Confirmed Disease	2016	2017	2018	2019
Amebiasis	0	0	1	0
Babesiosis	0	0	0	0
Calicivirus/Norovirus	0	1	0	0
Campylobacteriosis	6	7	2	11
Cryptococcus neoformans	0	0	0	0
Cryptosporidiosis	0	0	0	0
Dengue Fever	0	0	0	0
Enterovirus	0	0	0	0
Giardiasis	2	1	0	0
Group A streptococcus	0	0	2	0
Group B streptococcus	2	2	1	0
Haemophilus influenza	1	0	2	0
Hepatitis A	0	1	0	1
Hepatitis B (acute)	1	0	1	0
Hepatitis B (chronic)	5	1	0	0
Hepatitis C (acute)	0	0	1	0
Hepatitis C (chronic)	3	4	0	5
Human Granulocytic Anaplasmosis	0	1	0	0
Influenza	0	87	118	46
Invasive bacterial infection (other)	0	1	0	0

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Confirmed Disease	2016	2017	2018	2019
Legionellosis	0	0	0	0
Lyme Disease	5	0	0	0
Measles	0	0	0	0
Meningitis – Unknown Type	0	0	0	0
Mumps	0	0	0	1
Pertussis (and other Bordetella species)	3	2	3	0
Salmonellosis	4	4	3	0
Shiga toxin producing organism	1	0	0	0
Shigellosis	2	0	1	2
Streptococcus pneumoniae	2	0	0	1
Tuberculosis, Active	0	0	0	0
Tuberculosis, Latent (LTBI)	27	27	0	0
Tuberculosis, Class A/B	1	0	0	0
Varicella	1	0	1	0
Vibrio sp.	1	1	0	1

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<u>Cancer Deaths 2019</u>	
Breast	8
Lung	5
Stomach	0
Ovary	
Prostate	6
Colon	1
Pancreas	7
Remaining Sites	20

Breakdown by age and gender available in the Health Department. This total will not correspond to the total under “All Cancers” in the death statistics below because this total includes more than the primary cause of death.

<u>DEATHS OF BELMONT RESIDENTS -2019</u>			
Heart Disease	34	All Cancers	37
Cerebrovascular Disease	9	Pneumonia & Influenza	11
Chronic Obstructive Pulmonary Disease	6	Diabetes Mellitus	0
Liver Diseases/Cirrhosis	1	Atherosclerosis	2
Accidents/Suicides	10	Alzheimers/Dementia	58
Birth Injuries, Newborn	0	Infections, Congenital	0
Malformations	0	All Other Causes	34
TOTAL DEATHS = 202			

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2019 Permits and Licenses Issued			
Animal Permits	19	Food Permits (All Types)*	240
Biotech Licenses	1	Rubbish Hauler Permit	60
Burial Permits	119	Septage Hauler Permits	5
Day Camp Licenses	9	Swimming Pool Licenses	12
Dumpsters, Annual	59	Tanning Facilities	0
Dumpsters, Temporary	268	Tobacco Permits	14

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2019 RECEIPTS	
Abrasive Blasting Permits	300.
Animal Permits	665.
BioTechnology Permits	100.
Body Work/Establishments	0
Burial Permits	730.
Citations, Animal	3400.
Citations, Tobacco	100.
Citations, Other	0.
Day Camp	1950.
Dumpster Permits	15900.
Food Establishment Permits	18205.
Food Service Plan Review	1100.
Mobile Food Trucks	1050.
Rabies Clinic	0.
Rubbish Haulers	5700.
Swimming Pools	700.
Septage Haulers Permits	600.
Sealer of Weights & Measures Fees	5645.
Tobacco Sales Permits	3000.
Misc. (late fees, re-inspections, variance requests, etc.)	1900.
Total	\$61,045.

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BOARD OF LIBRARY TRUSTEES

Chair: Kathy Keohane

Vice-Chair: Elaine Alligood

Secretary: Gail Mann

Committee Members:

Mark Carthy

Corinne McCue Olmsted

Mary Stearns

Library Highlights

- Collection Usage now **10th** in the Commonwealth of Massachusetts, with 648,000 items circulated – highest in the history of the Library
- Over 950 children, teens and adults participated in one of the most successful and impactful summer reading programs ever – community participation doubled from 2018
- 164% increase in utilization of e materials. Downloads of ebooks, audiobooks, movies, music and other e-materials went from 42,604 to 112,597
- Part of that increase was the ever-popular Hoopla, a source of streaming and downloadable content, saw an increase of 8% from 9,114 views/downloads in 2018 to 9,845 this year
- 18,084 children, teens, and adults attended 941 concerts, story times, book clubs, hands-on workshops, meetings and other library programs a 2% increase from last year
- Reference Librarians answered 29,754 reference questions from patrons. This is an essential function of a public library, to help users find information, and answers to their questions. To see encouraging numbers like this help us to know we are doing our job with this bedrock responsibility of our Reference team
- 1,415 individuals signed up for library cards, bringing the number of cardholders to 16,976 - greater than **64%** of our residents!
- Completed a pilot of “Access 4 Every Student”, a 5th grade Library card initiative. Hundreds of 5th graders received their first library card. Program in partnership with The Chenery Middle School is adopted and 2nd year effort underway. Library card initiative expanded to Kindergarten families
- Completed a much-needed refresh of the Teen Room. New paint, carpet and the addition of comfortable seating helped create a newer and welcoming environment for Belmont teenagers
- Museum passes funded by the Friends of the Belmont Public Library provided 2,531 free or discounted visits to area museums for families and individuals (a 2% increase)
- Library Building Committee completed Schematic Design phase for the Library Project. Belmont Library Foundation now driving fundraising efforts

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- This year over 52 individuals contributed over 3500 volunteer hours to the Library. Trustee, Friends, and Foundation Boards, Teenagers working towards community service requirements, some great folks working on grounds beautification, and never-ending support of the friend's annual book sales just to name a few.

Purpose and Duties:

The Belmont Public Library is guided by the past and focused on the future. Its mission is to enrich the lives of the community by empowering its citizens personal, educational, and professional growth. The Library is dedicated to advancing literacy and fostering life-long learning. We aim to provide a center for information and discovery through innovative programming, robust collections, and responsive services. The Library is a place for Belmont to learn, share, and create, and relax.

Summary of Activities and Accomplishments:

Circulation Services

The Belmont Public Library was the 10th best circulating public library in the Commonwealth of Massachusetts with an overall collection use in FY19 of 648,076 items circulated. This increase makes FY19 the best usage in our Library history. There are over 370 public libraries throughout Massachusetts. In addition to Belmont, the top 10 include the cities of Boston, Newton, Brookline, Cambridge, and Quincy. All of these communities much larger than us and include multiple branches. To be in the same league as these places in terms of usage of the library is a testament not only to a successful library and staff, but to the citizens of Belmont who value the services of the library.

We successfully completed another year of our homebound delivery program called "Books on Wheels," a partnership with the Council on Aging circulating hundreds of items by delivery to homebound citizens in Belmont.

Staff in both the Circulation and Reference Departments carefully select and curate a variety of displays throughout the Library, highlighting current events, holidays, trends and unique interests. These bimonthly displays drive very strong circulation statistics regularly.

The Circulation team handles all items delivered from and to other Minuteman libraries, typically over 110,000 items annually.

Adult/Reference Services

We offered a wide range of adult offerings this year, offering new programs, and enhancing mainstay offerings. Offerings are guided by the demands and interests of the community and our changing demographics. There was something for everyone among the adult offerings including our mainstay offerings like our Friends Author Series, Dial M For Movies film review group, and Music on Saturday offerings. We also expanded programs including our Library of Things, added ELS conversation groups and launched new programs our "Space Series" and Spanish language groups.

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2019 marked the 50th anniversary of the moon landing. We celebrated this milestone during our summer reading program, and as part of our celebration, we interviewed people who had first-hand memories of this historic event. We called it Moon Memories: An Oral History Project. These oral histories are archived on the library's SoundCloud account, and available for use through the website. Ask us for guidance and we'll be happy to show you how to access them.

To honor Apollo 11 landing on the moon, we also hosted an inflatable planetarium. The projected show on the inside of a dome was *Life in the Universe* and it took a fresh look at those special places in space that might harbor life, including all of the planets in our solar system. It was a beautiful scenic tour of our universe through the eyes of astronomers looking for clues about the origin of life and the development of intelligence. This program was made possible by a partnership with the Council on Aging – Beech Street Center

Our space series also took some time to focus specifically on Mars, revealing the secrets of the Red Planet highlighted the exploration of the red planet. The program included Percival Lowell's drawings of canals on Mars, a discussion of HG Wells' *War of the Worlds*, and then moved into the modern era with NASA & ESA orbiting spacecraft, landers, and rovers!

Finally, Exoplanets Around Other Stars taught participants how the latest satellites are finding planets around our neighboring stars, and the incredible variety and numbers of planets found among them. We learned how NASA and the ESA plans to explore those newfound planets with the upcoming James Webb Space Telescope. The series was a great success and was a fun way to teach patrons about space and honor the past while looking to the stars.

The Music on Saturday Series hosted concerts throughout the year. We travelled back in time with a special performance by Studio Two, a headlining Beatles tribute band that focuses on the early years of The Beatles. They performed with period attire and equipment. Celtic and Folk Music with Colleen and Sean found common ground among different generations, in their love of the music of Ireland and the UK. They performed traditional and contemporary songs with pleasing harmonies. Violinist Joshua Peckins presented a lecture recital featuring solo violin music by Bach and Ysaye, with warm and personal stories about the composers and their music.

Many authors presented their work to patron through author talks, book groups, and other program opportunities in 2019. These offerings are always well attended, but we really were able to feel the impact had on the patrons this year through the feedback we received, and the circulation of books presented on.

Author Cheryl Suchors discussed her book *48 Peaks: Hiking and Healing in the White Mountains* as part of our Friends Author Series. At age 48, Cheryl set out to hike the arduous 4000 Footers of New Hampshire, enduring breast cancer, and redefining success along the way.

Author Kwan Kew Lai discussed her book *Lest We Forget: A Doctor's Experience with Life and Death During the Ebola Outbreak*. After fighting through yards of red tape, leaving her family, and putting her own health at risk to help suffering strangers, Kwan Kew Lai finally arrived in Africa to volunteer as an infectious disease specialist in 2014, during the largest Ebola outbreak in history. What she found was not only blistering heat, inhospitable working conditions, and deadly, unrelenting illness, but hope, resilience, and incredible courage.

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For many years, the Library offered a senior book discussion group as a collaboration with the Belmont Council on Aging. This year the group was retired allowing two new clubs to begin in its place. For 20 years participants and Librarian Miriam MacNair enjoyed the group thoroughly and we are honored by the contribution this group made to our Library. Miriam now offers a Classics Book Group at the Library and the Council on Aging started a club at Beech Street Center called Page Turners.

The monthly Books and Bites program featured a great collection of authors this year. Miriam spoke on the life and work of the writer Sarah Orne Jewett, focusing on two of Jewett's works of fiction: *Deephaven* and *The Country of the Pointed Firs*--and on the biography *Sarah Orne Jewett: A Writer's Life* by Elizabeth Silverthorne. Miriam also discussed the novel *Pride and Prejudice* by Jane Austen.

We had more great authors speak on their works as part of Books and Bites throughout the year.

- Julie Dobrow - *After Emily: Two Remarkable Women and the Legacy of America's Greatest Poet*
- Sylvia Ruth Gutmann - *A Life Rebuilt: The Remarkable Transformation of a War Orphan*
- Maryanne O'Hara - *Cascade*.
- Belmont Author Sara B. Fraser - *Long Division*
- Stephen Puleo - *American Treasures: The Secret Efforts to Save the Declaration of Independence, the Constitution, and the Gettysburg Address*

We hosted a screening of the documentary, *Generation Zapped*. This film highlighted the potential health risks of wireless technologies and provided tips on how you can keep yourself and your family safe. After the screening, we were joined by Cece Doucette, who has helped introduce legislation to educate and protect the public, who facilitated a Q&A session.

At our Fix-It Clinics, participants brought in small household appliances, clothing, electronics, mobile devices, toys, and more and received free guided assistance from volunteers with repair skills to disassemble, troubleshoot, and fix their items. These hands-on events build community connections and reduce the number of repairable objects that are thrown away.

In the spring patrons learned strategies to help maximize social security. John J. Duddy, President of Strategic Tax & Insurance Services, Inc. taught participants about many common mistakes people make when signing up for Social Security benefits.

Journalist and author Robert Whitaker highlighted research that showed long-term outcomes for medicated patients are poor. As a result, new initiatives are emerging that lessen the use of medications and focus instead on creating supports that help children and adults struggling with mental difficulties get well and stay well. A lively and informative Q&A session followed his presentation. This event was made possible by a partnership with Science for the Public.

The Belmont Library hosted renowned bird photographer Peter Christoph for three events: Art of Bird Photography, Birds of New England Swamps, and Whatever Happened to the Birds of J.J. Audubon? He shared his epic birding adventures in a presentation that was both entertaining and informative

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In May the Library hosted a Mental Health and Racial Equity talk presented by CHNA17. Its goal was to start conversations and build awareness of the connections between race and health, particularly focusing on mental health.

Belmont Against Racism hosted a film screening of *Activized: It's the American Thing to Do*. This film profiled a handful of ordinary Americans who have surprised themselves by becoming political activists.

Aldrich Astronomical Society astrophotographer, Kevin Boucher shared amazing Hubble pictures and some of his own photography. During his presentation, Kevin also discussed tips and tricks on how you can capture your own astrophographs.

Commemorating courage and sacrifice, the Belmont Public Library, in partnership with Belmont Veterans Services, hosted our annual Purple Heart Day Ceremony on August 7th

For our adult sessions of the Alien Autopsy Escape Room patrons were tasked with rescuing a surviving alien from the government. By solving puzzles, and gathering clues, participants worked their way through the room, turning off security cameras and disarming laser security systems.

Librarians started the Belmont Public Library Cookbook Club. Working from a different cookbook each month, participants select a dish to make and bring to that month's potluck where they discuss what they liked and disliked about the book. The club has consistently been filled to its capacity participants each month and showcases one of the Library's deepest collections.

Sally Cragin, award-winning columnist and tarot expert, taught a hands-on Tarot Card workshop that included the history of this unique art form and its practices. Patrons learned the rudiments of the four suits, the significance of the numbers, and the interpretation of 'Major Arcana' cards. Participants also got to practice performing readings for one another.

We hosted an evening with author Jonathan M. Hansen where he discussed his book, *Young Castro*, and its implications for our understanding of the history of US-Cuban relations going back centuries and of US-Latin American relations today.

In partnership with The Belmont Gallery of Art, artist Agusta Agustsson presented a Make-Your-Own Cutlery Wrap craft workshop. Using everyday products, participants printed a unique receptacle for eating utensils out of an old cloth napkin for on the go eating.

Daniel Zimmerman discussed his book, *Shots in the Dark*. He read segments from the book followed by several 'how I did it' stories, culminating in a Q&A.

Murder Mystery Party: Haunted Hunter filled our library with mischief, mayhem, and murder! Jest Murder Mystery Co. provided two professional actors to facilitate the evening's festivities. Once everyone arrived, every participant was given a part to play in the story, and everyone was encouraged to embody their given character. After the first act ended in the murder of a ghost hunter, it was up to our audience to decipher the clues, act their parts, and solve the whodunit! There were numerous standout acting performances from the audience, with "Hugh Huffman" taking home a trophy for his brilliantly acted old man character.

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The Library hosts several recurring adult events in addition to our author talks and music series. If you never visited our groups like the Knitting Club, Tai Chi, or our Library Director run Dial M for Movies film club, try them in 2020.

In partnership with the Belmont Media Center we hosted an interactive Halloween experience. Participants walked through the halls of a virtual reality haunted house! While the house was not real...the SCARES were!

Librarian Nancy McColm gave a talk on Ancestry.com library edition, focusing on what's included in our subscription, and how to search in ways that maximize the chance of finding one's family's records. After the talk, all attendees went to the Reference Room to practice what they had learned, and to receive one-on-one help.

We continue to offer two different weekly conversation groups for adult English language learners from countries all around the globe, with a Monday morning group held from September through May, and a Wednesday evening group all year long. These groups serve between 20-30 patrons each week.

Coordinator of Public Services Mary Carter led a yearlong effort to right size the collection of adult materials. Patrons now have easier access to sought after books and materials, and popular collections will now have the chance to grow as needed. In the coming year we will look to cut down on the signage that exists and relocate collections to increase ease of use and navigation within the Library.

Technology & Technical Services

After the retirement of 47-year employee Fred Dooe, we took the opportunity to reassess the way Technical Services functions for the Library. The back of the house services focus on both the management of technology infrastructure, management of materials both as they are prepared for public use, and as they are removed when no longer useful. It made great sense to our Library Director to take both groups of staff members which worked side by side, merge them into one department focused on these backs of the house duties. We also implemented a new reporting structure to better align staff and improve service delivery.

Former Technology Librarian Ellen Girouard became the Coordinator of this new Department called Technology & Technical Services. Ellen hired former Natick Library Director Lauren Pfindner to come and be our new Technology Librarian.

The library greatly expanded its' Library of Things collection in 2019, adding more items, created specialized branding, cataloging, packaging and a dedicated web page. The program was piloted in previous years with great success. In order to highlight this unique collection, logos were created that reflect the library's original branding, but play off it with an expanded color palette. This branding was carried through to the Library of Things page, <https://belmontpubliclibrary.net/services/library-of-things/>, leading to many inquiries regarding these new and exciting lending opportunities. In addition to existing items, the Library of Things now includes a telescope, sewing machine, Nintendo Switch, digital microscope and graphing calculators. Plans are underway to expand this collection even further with more science learning, digital conversion and streaming possibilities.

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Belmont patrons continue to expand their use of digital materials. We saw a 25% increase in usage specifically of Hoopla, RB Digital and Overdrive, our three most popular digital circulation methods. The Library can be used, on site, in your homes, even while traveling abroad, these increases year over year show us that while patrons continue to want physical books and other materials, they are also value digital access as well.

Children's

The Children's Department in Belmont is one of the busiest in the state, currently ranking 11th overall for collection use statewide. While our Jane Gray Children's Room is undersized and outdated, it is the destination of children and family's town wide. As the school age population continues to grow, we see our attendance at programs and usage of our collection doing the same.

It was a record-breaking year in the Jane Gray Dustan Children's room. Program attendance at the library and outreach to schools and other partners throughout town totaled 14,971, a 17% increase from our previous year including an approximately 41% increase in the number of attendees specifically at outreach programs held outside of the library building. This increase in outreach programming was a top priority of Children's Librarians.

Librarians regularly visited four Belmont preschools (The Wonder School, Waverley Square Daycare, Belmont Cooperative Nursery School, and Ranjana Jha's family daycare and preschool) and made a special visit to the Henry Frost Children's in the fall. The Library continued to lead weekly story times at the Farmers' Market.

The library built a strong foundation for regular outreach with local elementary schools and Chenery Middle School. During the fall of 2018, the library reached out to the fifth-grade class at the middle school to ensure that all fifth graders had the chance to create a library card of their own. The library enjoyed visits from second graders from the Burbank School and the Wellington School where students were able to learn about library materials and resources and get new library cards.

Librarians have started regular visits to the Belmont Gallery of Art for story times and crafts that connect to their exhibits. The newly reformed Belmont Youth Commission helped provide popular events including an ice cream social for middle schoolers, and a Pizza with the Police event where families could meet and socialize with Belmont Police officers. The Belmont Media Center ran after school programs where kids of all ages could experience Tilt Brush and other virtual reality programs.

Children's program and service offerings are responsive to the needs of the community. As the schools have seen increased demand for services, we have also seen these increases in our Children's programming. We have expanded offerings of programs including story time for 1 year olds to accommodate demand. We now have Chinese story time programs and will look to expand to other language story hours given the diverse needs of the community.

While outreach this year was noteworthy, general partnerships with community organizations and the schools were equally successful. The Library offered many popular after-school activities for older children, including from local Belmont companies and organizations such as The Duct Tape Network, Mad Science, Habitat, and Music Together of Belmont. We were able to launch our first Reading Dog program with the help of our former Coordinator of Public Services, and Elvis, her certified reading partner dog. Our Parent Child Book

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Club continued to bring multiple generations together to discuss and analyze books while munching on pizza. This book club has gotten specific feedback from patrons who treasure their experiences.

“This parent child book group is such a sweet way for my child and me to take our very introverted love of books out into the community. It helps us build a stronger bond between ourselves and our community. And it helps him to build skills of engaging in groups in community that will be useful for him across his lifetime.”

“With Deborahs encouraging engagement as facilitator, the library book club provides a wonderful social space to share ideas about different cultures and writing craft with peers. It also recently motivated my daughter to read a longer book than before. Because she struggles with dyslexia, this is huge. Thank you Deborah!”

The Children’s Librarians continued to partner with the local organizations and town agencies throughout this year. The Belmont Fire Department’s Engine 2 visited and gave kids a chance to see a real fire truck up close. A few weeks later, Belmont Firefighter Ross Vona read stories about firefighters and taught fire safety tips during Fire Safety Week.

The Children’s Department came together with the Reference and Young Adult Departments to create fun successful programs. Summer reading programs kicked off with events for all ages including a craft party, a life sized inflatable planetarium, virtual reality, and a movie and craft party. Spooky fun was had by all at the library’s Halloween party which included crafts, cookies, and a virtual reality haunted house provided by Belmont Media Center.

The Children’s Department’s partnership with the Watertown/Belmont Coordinated Family and Community Engagement (CFCE) grant program remains strong. During the school year, the grant program offers a weekly Literacy Playgroup and parent workshops at the library and provides additional programs and resources to library patrons. A weekly summer STEAM playgroup was offered for families with children ages 5 and under.

It’s official – Belmont kids love to read and bead! 957 children participated in the 2019 Books and Beads Summer Reading Program, a 58 percent increase from 2018. Participants earned different kinds of beads for every fifteen minutes of reading, as well as brag tags and books to keep as prizes for reaching a reading goal. The new program also provided volunteer opportunities to middle school and high school students who volunteered over a hundred hours to help distribute beads.

Children’s summer programs drew large crowds, including a concerts from Charlie Hope and Toe Jam Puppet Band, a puppet show from world-renowned performer Bonnie Duncan, new craft programs aimed at tweens. 2,215 people attended Library summer programs.

School vacation programs were also a huge draw. This included Ed’s Comedy Magic Show, Mr. Vinny’s Shadow Puppet Show, visits from real wild animals with Animal World Experience, and the return of our popular New Year’s Eve concerts where children can countdown to the new year early and dance and sing along to music that everyone in the family loves.

A large variety of storytimes and programs for our baby, toddler, and preschool aged patrons were offered. Concerts from popular local musician Matt Heaton, Music and Movement with local resident Rubi Lichauco and musical storytimes from the Powers Music School helped round out our regular early literacy offerings.

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Sheryl White brought her popular Baby Sign Language and Mindfulness for Preschoolers programs to Belmont. Staff also had a chance to let their unique talents shine. The Ukuladies, a musical duo comprised of two of our children's librarians, performed several concerts, and librarians performed their own Halloween puppet show to an enchanted audience of over one hundred preschoolers.

We were thrilled to be able to update the appearance of our Children's Room in 2018. New carpet and paint added some color and brightness to our space. During the renovation we were able to provide children's services in the library's Assembly Room and still provide our usual services and programming.

Young Adult Services

Our Teen Department serves one of our most important demographics in town, our young people in middle and high school. These young adults are in the most important period of their lives so far, and are now discovering what they enjoy, how they feel, and who they are going to be. One of the real joys of our work is watching this time for them happen right in front of our eyes. Our proximity to the schools makes us a daily destination for the teens of Belmont, and we wouldn't have it any other way. Hearing teens talk about loving their library really makes you feel like you're doing it right too, they are totally honest always, so when we hear positive feedback from them, we know it's real.

"In the past I was worried about coming to the library, because there were lots of kids from school here, and I didn't want them to see me going to the Library. It was really dumb, I mean, they were here too, everyone likes the library, in this town it's cool, and now all of my friends come here all the time."

"The Library does the coolest things, it's not quiet or boring, and they always have snacks and fun stuff going on. We come here every day, well, not every day, but it feels like every day. The new YA space is chill too."

A key accomplishment of the Young Adult department in 2019 is the design and implementation of a remodel of the teen room. The remodel optimized the space usage and improved the comfort of the room. Feedback from teens on this project has been enthusiastic with many new teens enjoying the space. It's become the preferred spot to study, work on homework and hang out.

This year the library offered 113 programs, with 896 total attendees. Due to the aforementioned Teen Room remodeling project, numbers for fall programs were less than projected. However, performance indicators from the summer indicate a very successful year.

This year's summer reading program went through some changes as we revamped it to provide more ways for teens to participate. Rather than using bingo cards, teens were given the chance to earn 20 different embroidered patches that fit the "A Universe of Stories" theme, via traditional activities like reading books, but also via visiting cultural institutions, creating things, or trying their hand at some "adulting." Unlike last year, online sign up was also available. 80 teens signed up for the program, and participation rates were up over last year. Belmont teens earned a total of 300 individual patches.

The patches were not the only new feature of our summer reading program, previous years' summer program offerings have focused on offering all-ages activities, which, while open to teens, did not tend to attract them

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and would be dominated by children and their families. This year, we expanded our teen and tween only program offerings in June to August, to much success. Young Adult Librarian Rachel Moir tripled our participation as we went from 97 teens attending 16 teen-only programs during the summer of 2018, to 345 teens attending 33 programs during the summer of 2019.

Girls Who Code, our chapter of the national computer programming organization dedicated to getting young women interested in coding and STEM fields, continues to be a strong presence at the library. The weekly class, which runs 2 semesters, maxes out its 25-person sign up limit, we keep a wait list.

As a final, end of summer celebration, the library hosted teen and tween After Hours Laser Tag in the library, with 24 tweens and teens in attendance.

Belmont Public Library Foundation

The Belmont Library Foundation, a Massachusetts 501(c)(3) corporation, undertakes promotional and fundraising activities for the Belmont Public Library, including construction of a new library building. Now that Belmont's Library Building Committee has created a schematic design for a new building, the Foundation is preparing a major capital campaign to support fundraising efforts. The Library Foundation will be leading the effort to raise private donations for this important project. Please visit www.belmontlibraryfoundation.org to learn more.

Friends of the Belmont Public Library

The Friends of the Belmont Public Library continued to provide strong support for the library, funding a wide range of programs reaching all ages and interests. The Friends program highlights included author talks, music on Saturday programming, and many other previously mentioned programs.

One major focus each year for the Friends is the summer reading program including funding the book prizes for the Children's Summer Reading program. In 2019, the Friends also funded summer Thursdays with movies, crafts, and games for families. The Friends also continued to fund the library's popular museum pass program. The museum pass program offers free and discount passes to 20 museums and parks. The Library circulated 2437 museum passes this year.

The Friends continued their focus on the exterior of the Library, planting new shrubs and trees and tending to seasonal planters. We are very thankful to Belmont Garden Club volunteers who also pitched in on the Friends' beautification efforts.

Hundreds of Belmontonians support the Friends of the Library through their membership annually, and also through the thousands of donated books, films, and music cd's which come in daily. The sale of these items is an important part of their revenue. In addition, the Friends were able to provide used books for a variety of other worth causes including materials for teacher libraries in Belmont schools and free books for patrons of the Belmont Food Pantry.

Library Administration

Goals for 2020:

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- Continue to drive collection usage, program offerings and community participation. Explore opportunities to enhance existing programs and develop new ones to meet the evolving needs and demographics of the community
- Outline detailed plan to update the Long Range Plan for 2012 – 2026. Achieve significant results against this plan
- Complete future state staffing model. This will include an assessment of current staff skills, staffing models and will result in a plan for a target state staffing model to meet the future needs of the library.
- Staff Development: Expand opportunities for conference attendance. Provide management training for Department Heads. Conduct in-service staff development programs including health and safety training
- Continue to enhance the partnership and collaboration with the Belmont School Department
- Continue to enhance community outreach and engagement with key programs and partnerships (Library staff and Trustees)
- Continue to advocate for funding and support for library programs, services and facilities (Library Director and Trustees)

Library Administration drove activities and accomplishments in key areas over the past year including continued review and realignment of staff roles and structures, enhanced and expanded key programs and partnerships, and participation in key activities driving the next phase for the library project.

With regards to staffing, as staff have retired and or transitioned, the Library Director with the Trustees have sought to assess, revise and realign key roles, staffing models and reporting structures. This has resulted in a restructuring of the Technical Services Department and includes the hiring and transition of key staff members. In addition, staffing models were reviewed and part time roles considered as to how best to support the library during expanded hours.

A Library Innovation Consultant worked with the staff to assess 21st Century library needs and to explore paths to deliver these services. Recommendations confirmed many of the ideas that staff had previously identified and identified new opportunities to enhance services to the community.

The Library Director and staff continuously examine current programs, services and partnerships to identify areas to enhance, improve and in some instances stop. Details on these actions are reflected in other sections of this report. In addition, Library staff participate in a variety of Town events, including Meet Belmont, Town Day, Back to School Nights, host information forums for day care options, and staff a table at the Farmers Market where the community could find out about our upcoming programming, check out a bestseller, or enter a contest.

Expanded Children's room hours to weekday evenings implemented in prior years, has allowed greater access to over 7000 patrons annually. This year, we expanded our hours to include Sundays year round creating a long sought after 7 day a week schedule. Both of these are tied to the needs of our patrons and requests for hours that meet the changing needs of the community and varied uses for library services.

To eliminate barriers to service and to increase usership, many of our peer libraries have chosen to eliminate late fees. In reviewing our fee policy, we decided instead to implement the Food for Fines program as an

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alternative. Fines can be paid in the traditional way or can now be satisfied with a food donation for the Belmont Food Pantry. Thus far, this alternative has been overwhelmingly received resulting in the monthly donation of hundreds of food items to the pantry and helping them to meet their increased needs.

More than just books!! Circulation, program offerings and participation, use of community space and digital materials, visits to the building...Each category saw year over year increases confirming that Belmont residents are using the library building and services now more than ever.

With this usage and the age of the building, we continue to balance prudent investment in the current facility while we work with town officials and the community for a new building. Each of the major systems are at the end of their life (and beyond). Studies have demonstrated that a new building is not only needed but is the best financial option for the community.

The town appointed Library Building Committee completed the Schematic Design for a new building in late 2019. The Belmont Library Foundation has begun fundraising efforts. We urge you to learn about the Library Project by visiting <https://belmontpubliclibrary.net/about/building-committee/>

Goals for 2020:

- Continue to drive collection usage, program offerings and community participation. Explore opportunities to enhance existing programs and develop new ones to meet the evolving needs and demographics of the community
- Outline detailed plan to update the Long Range Plan for 2012 – 2026. Achieve significant results against this plan
- Complete future state staffing model. This will include an assessment of current staff skills, staffing models and will result in a plan for a target state staffing model to meet the future needs of the library.
- Staff Development: Expand opportunities for conference attendance. Provide management training for Department Heads. Conduct in-service staff development programs including health and safety training
- Continue to enhance the partnership and collaboration with the Belmont School Department
- Continue to enhance community outreach and engagement with key programs and partnerships (Library staff and Trustees)
- Continue to advocate for funding and support for library programs, services and facilities (Library Director and Trustees)

Respectfully Submitted,

Kathy Keohane
Board of Library Trustees, Chair

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BELMONT HOUSING AUTHORITY:

Chair: Donna Brescia

Vice-Chair: Charles R. Lavery, III, State Appointee

Secretary: Jaclyn M. Martin, Esq. Executive Director

Committee Members:

Gloria E. Leipzig, Anne Mahon, Cassandra Page

Purpose and Duties:

The Belmont Housing Authority provides decent, safe and sanitary housing assistance for low-and moderate-income persons. The BHA's Board of Commissioners set policy, while the Executive Director runs the day to day operations of the Authority. Belmont Housing Authority's current portfolio includes:

- ***State Aided Assistance.*** 254 state aided public housing units, consisting of:
 - o 154 c.667 Elderly/Disabled Housing units (80 one-bedroom units at Sherman Gardens, and 74 one-bedroom units at Waverly Oaks, of which 3 are handicap accessible units.)
 - o 100 c.200 Family Housing units, (50 two-bedroom units and 50 three-bedroom units at Belmont Village).
 - o 8-bedroom c.689 Department of Mental Health duplex.
 - o 10 Alternative Housing Vouchers Program (AHVP) Vouchers.

- ***Federal Aided Assistance.*** 47 Housing Choice Voucher Programs (Section 8).

Summary of Activities and Accomplishments:

In 2019, the Authority:

- Completed income certifications of all residents in all properties.
- Completed a capital improvement project that include rebuild of staircases in Sherman Gardens Community
- Major repairs to egress stairs in Belmont Village
- Completed asphalt paving and exterior repair at Belmont 667-1 and 220-1 developments
- Replaced furnaces at Belmont Village community
- Completed bathroom upgrades at Belmont Village units
- With CDC funds, the Authority hired a consultant to look possibility of adding units to Sherman Gardens

Goals for 2020:

In 2020, the Authority looks forward to:

- Identifying a new Executive Director to replace outgoing current ED Jackie Martin
- Continuing our efforts of exploring redevelopment possibilities at Sherman gardens and Belmont Village
- Continuing collaboration with the Town of Belmont departments and committee's to best serve our residents;
- Upgrading our website for better communication with residents, applications, and the general public;
- Enhancing community safety within the developments by upgrading lighting and adding cameras.

Respectfully Submitted,

Donna Brescia, Chair
Belmont Housing Authority

2019 Annual Report

TOWN CLERK'S OFFICE

Department Head: Ellen O'Brien Cushman, Town Clerk (Elected)

Assistant Town Clerk: Meg Piccione

Purpose and Duties:

The Town Clerk's Office gathers, records, and communicates governmental vital information in a timely manner and is the first point of contact for most resident/agency inquiries as well as contact point for residents to begin the complaint process. The Town Clerk's Office consists of three programs:

- **Town Clerk:** Responsible for creating, registering and maintaining official Town records, including births, deaths, marriages, businesses, pets, meetings and filings of governmental bodies, and is the point of contact for Town residents, and local, State and federal agencies.
- **Elections & Registrations:** Responsible for running elections and management of the Town census of voters and residents in compliance with local, State and federal laws and verifying residency for inquiring agencies.
- **Legislative:** Responsible for the managing Town Meeting through the elected Moderator, submitting votes to the Attorney General, Department of Revenue and other State agencies, maintaining contact information for and sending official communications to Town Meeting Members.

Summary of Activities and Accomplishments:

- *Customer Interactions:* As forecast, these numbers settled back to the one-election normal. Telephone calls are of course not included in these numbers.

Customer-reported satisfaction, trust and confidence in our department is extremely high.

Customer Interactions	2019	2018	2017	2016	2015
Visitors	15694	19,040	14,300	25729	15029
Emails Sent & Received	38,182	39,175	43,878	65,366	31,800

- *Elections and Early Voting:* 2019 was not busy as far as running elections but very busy in preparation for the Presidential Primary in March; the MA Legislature added five days of Early Voting before the 2020 Presidential Primary, requiring much preparation and planning in 2019. We continue to depend upon our 135 highly skilled and enthusiastic election workers.
- *Fulfillment of Public Records Requests:* Our Public Records Portal, NextRequest, used to track and fulfill Public Records Requests per the MA Public Records Law was extremely busy, handling approximately 100 requests per month, totaling 2988 since inception in 2017. . The portal allows centralized viewing and depository of documents as well as requests, currently 4400 documents are contained in the system with 19,000 downloads. All Town departments use this utility, which saves a tremendous amount of labor, emails and coordination effort. The NextRequest system is a tremendous labor saving utility, allowing coordination, tracking, automated timelines, redaction and legal information to allow Town employees to easily respond to requests within the law.
- *Community Preservation Act Project to Digitize and Preserve Belmont's Records:* We utilize our digitized vital records to issue certified copies to the public; we utilize the documents in our daily routines and continue to verify the index fields. In addition, during 2019 we were able to complete the scanning of Town Meeting transcripts, Town Annual Reports, and Board of Selectmen minutes from 1859 to the present. In 2020 and 2021 we will be considering and creating restricted access.

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- *Town Meeting Actions:* 2019 Annual Town Meeting (five nights) with 22 articles, Special Town Meeting May 1st (one night) with three articles, Special Town Meeting June 5th with one article and Special Town Meeting November 13 (two nights) with six articles. Successful acceptance by the Attorney General of five amendments/additions to the General and Zoning Bylaws as of this writing. We appreciate working with our dedicated Town Moderator Michael Widmer who prepares thoroughly for Town Meeting and runs it efficiently, which simplifies the certification process. TurningPoint electronic voting has, five years after introduction, in 2020 must record roll call votes for virtually all substantive actions of Town Meeting.. Members are comfortable with the processes and results and appreciate the accuracy of the votes..
- *Minutes for Town Boards, Commissions and Committees:* We continue to work with all committees to provide missing minutes and are working to make significant progress to fill the gaps.
- *Online Payment of Certified Copies:* We have designed an online ordering and payment system for individuals to order and pay for certified copies of vital records hoping for final launch in spring 2020.
- *Some additional Statistics:* 2389 pet licenses issued, more than 2400 other fee-based requests fulfilled, 209 births, 206 deaths and 91 marriages were recorded for Belmont residents.
- During 2019, we benefited from 350 hours of volunteer help from Belmont High School students in the summer and another 250 hours during the school year; we couldn't do everything in our responsibility without our wonderful volunteers.
- *Residency Verification for School Children.* We provide detailed data to the School Dept. and look forward to working with the Superintendent and School Committee to further enhance the verification process to include mid-point verifications; the number verifications & students continues to rise significantly:

Residency Verifications	2019	2018	2017	2016	2014
# Verifications (one per family)	665	706	647	646	474
# School Age Children Verified	1305	1156	1087	1080	770

- **Continuing Goals for 2020:**

Work with IT to evaluate programs for providing agenda development, through legal posting and minutes, integrated with the meeting calendar on the website. We will continue to work with other Town departments by actively sharing our databases and information. We anticipate further expansion of online payment for certified copies.

Continue CPA project indexing Town Meeting Transcripts & Annual Reports and Select Board minutes, preserving fragile record books.

The Town Clerk's Office staff will continue to strive for efficiency by tracking and improving our throughput. Policies and procedures are developed thoughtfully to minimize effort and maximize results. We strive to address a customer's problem in the first contact with complete and accurate information. Touch a piece of paper once. Enter data once. Make information accurate and accessible so it's not a time-consuming hunt when asked to produce a document.

Respectfully Submitted,

Ellen O'Brien Cushman
Town Clerk

2019 Annual Report

TOWN TREASURER'S OFFICE

ELECTED TREASURER, COLLECTOR AND PARKING CLERK: Floyd S. Carman

TREASURER'S OFFICE STAFF:

Assistant Treasurer and Assistant Collector: Michael Trainer

Payroll Technician: Mary Ehler

Administrative Assistant: Iwona Gosz

Real Estate Technician: Richard Arria

Excise Technician: Elaine Tripoli

Accounts Payable: Janine Doumanian

The Treasurer/Tax Collector Office has responsibilities to oversee the Town investments, cash management, and revenue collection activities, manage the issuance of General Obligation Bonds, prepare and file debt service compliance reports and administration of payroll and employee benefits. They also directly support the Parking Clerk, Permanent Audit Committee, Capital Endowment Committee, Town of Belmont Scholarship Fund Committee, Community Preservation Committee, Belmont Employees Credit Union and Belmont Cultural Arts.

FY19 ACCOMPLISHMENTS:

- **PAPERLESS TAX BILLING SOLUTION:**

As of 12/31/2019 Belmont was 1 of 90 communities offering the optional paperless solution. The future benefits for a paperless solution should reduce paper cost and postage.

As of 12/31/2019 these are the metrics for Belmont Taxpayers using the on-line features:

	12/31/2017	12/31/2018	12/31/2019
Real Estate bills Issued:	8,325	8,338	8,355
Personal Property bills Issued:	479	488	473
Excise Tax bills issued:	<u>21,429</u>	<u>21,442</u>	<u>21,497</u>
Total:	30,233	30,268	30,325
On-line Users	5,707	8,259	11,321

The Department also offers the ability to pay on-line with a credit card. It is anticipated that as time moves on the next generation of Belmont homeowners will sign up for paperless billing in larger numbers.

- **COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Comprehensive Plan was updated and approved June 2019. During FY19 reviewed 8 project applications and approved 6 projects for Town Meeting vote on May 6, 2019.

All of the projects were approved for appropriation by Town Meeting totaling \$1,992,975.

In September 2019 (FY2019) received 7 project applications and 5 approved as eligible projects. Final vote by CPA Committee was held on January 8, 2020.

- **FY19 ISSUED DEBT**

BHS Project	\$100.0 Million
DPW/PD Project	\$7.4 Million
Water Bond (MWRA)	\$0.5 Million
Sewer Bond (2)	\$0.5 Million

- **REAL ESTATE TAX LIEN CLEAN UP PROJECT**

- Engaged outside attorney, KP LAW, P.C.
- During calendar year 2019 closed 5 liens totaling \$350,000.

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- **RATING AGENCY UPDATE**

- FY2018 Financial Audit completed on time.
- All financial disclosure documents filled on time.
- Updated \$108.2M Bond Offering Statement for March 2019 financing of Belmont High School, DPW/Police and Water Main projects.
- April 2019 Moody's and Standard & Poor's AAA rating reaffirmed for Belmont. We are 1 of 11 communities out of 351 in Massachusetts with AAA rating from both.

Miscellaneous Accomplishments:

Treasury Management

The balance of General Fund earnings \$1,156,358 increased by \$689,880 from the previous years. The FY19 weighted annual interest rate was 1.75%. Our cash flow continues to be steady with a 99.5% tax collection rate.

Debt Management

As of 6/30/19 the current year Net Debt Service Cost was \$14,130,731 with total outstanding debt remaining of \$163,320,561. This represents twelve projects which include Belmont High School, DPW/Police, Blair Pond Electric Substation, Wellington Elementary School, Town Hall Complex, Fire Station, BHS Athletic Field and Town Water/Sewer projects.

Tax Collection

The Town continues to enjoy a high collection rate, 99.5% for FY19. A number of properties are delinquent with back taxes and the appropriate tax title taking documents were filed to establish a lien and protect the Town's interest in collecting delinquent taxes. Taxpayers experiencing financial hardship are encouraged to consult with the Board of Assessors to determine eligibility for deferrals and exemptions as options to allow them to remain in their homes. While properties in deferral accrue interest on outstanding taxes at 4.5% annually, overdue tax and lien amounts incur 14% interest and 16% when in tax title. All taxes, liens, and accrued interest are ordinarily collected when the property is sold or refinanced.

Parking Clerk

The parking revenue for FY19 was \$234,355.

Respectfully submitted

Floyd S. Carman, Treasurer/Tax Collector and Parking Clerk

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TREASURY MANAGEMENT TREASURER BOOK BALANCE FISCAL YEAR 2019 GOVERNMENTAL FUNDS

Checking Accounts

Treasurer / Parking Tickets	Bank Of America	\$ 237,272.74	
Treasurer	Belmont Savings	\$ 285,948.28	
Parking Coin	Belmont Savings	\$ 2,445.88	
Library	Belmont Savings	\$ 3,626.68	
Athletic	Belmont Savings	\$ 4,843.19	
School Lunch	Belmont Savings	\$ 1,660.61	
Light/Water	Belmont Savings	\$ 51,043.58	
Recreation	Belmont Savings	\$ 15,481.38	
Light/Water Lockbox	Century Bank	\$ 54,781.13	
Treasurer/Lockbox	Century Bank	\$ 45,897.25	
School Online Payment	Century Bank	\$ 4,707.89	
Town Clerk Online	Century Bank	\$ 3,031.05	
Town of Belmont/Ambulance	Century Bank	\$ 1,797.50	
Community Development Online	Century Bank	\$ 2,898.47	
Treasurer	East Cambridge Savings	\$ 1,225,506.39	
	Petty Cash	\$ 1,400.00	
	Returned Checks	\$ 3,732.69	\$ 1,946,074.71

Investment Accounts

Investment	Belmont Savings	\$ 4,510,093.64	
Investment	Belmont Savings	\$10,078,540.01	
Investment/Vendor Payment	Century Bank	\$ 4,748,332.14	
Investment/Federal/State Grants	Citizens Bank	\$ 2,469,552.27	
Payroll Account	Citizens Bank	\$ 1,000,000.00	
Investment	LPL Financial	\$ 1,293,999.96	
Investment	MMDT	\$ 5,405,530.94	
Highland Meadow Cemetery	MMDT	\$ 980,900.00	
Certificate Of Deposit	Belmont Savings	\$ 4,120,224.66	
Certificate Of Deposit	East Cambridge Savings	\$ 5,010,151.35	
Certificate Of Deposit	Leader Bank	\$ 6,148,254.97	\$ 45,765,579.94

Capital Endowment Fund

Cash Equivalents	Ameriprise	\$ 323,425.25	
Equities	Ameriprise	\$ 2,499,063.05	
Fixed income	Ameriprise	\$ 1,278,336.83	\$ 4,100,825.13

General Stabilization Fund

Morgan Stanley	\$ 2,726,618.08	\$ 2,726,618.08
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Belmont Cultural Council

LPL Financial	\$ 239.76	\$ 239.76
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CPA

Morgan Stanley	\$ 4,519,476.25	\$ 4,519,476.25
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NESWEC - Landfill

Morgan Stanley	\$ 2,819,071.16	\$ 2,819,071.16
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Subtotal Government Funds

\$ 61,877,885.03

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TREASURY MANAGEMENT TREASURER BOOK BALANCE FISCAL YEAR 2019 FIDUCIARY FUNDS

Student Activiy Fund

High School - Savings	Belmont Savings	\$ 245,830.69	
High School - Checking	Belmont Savings	\$ 25,332.21	
Chenery School - Savings	Belmont Savings	\$ 31,515.52	
Chenery School - Checking	Belmont Savings	\$ 16,568.82	\$ 319,247.24

Scholarship Funds - Various

LPL Financial	\$ 648,297.04	\$ 648,297.04
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Library Funds

Blanche Howe Jenney	LPL Financial	\$ 18,296.04	
Dustan Library Bequest Fund	LPL Financial	\$ 377,364.25	
Ester Burdick Fund	LPL Financial	\$ 13,079.84	
Jane Gray Children Education Fund	LPL Financial	\$ 612,202.72	
Katharine W. Atkins Fund	LPL Financial	\$ 23,223.96	
Lenk Library Bequest Fund	LPL Financial	\$ 61,059.98	
Library Capital Building Fund	LPL Financial	\$ 30,600.37	
Library Gift Fund	LPL Financial	\$ 199,690.73	
Margaret Wrisley Fund	LPL Financial	\$ 20,091.32	
May Philip Bequest Fund	LPL Financial	\$ 172,480.81	
Michael Deluty Fund	LPL Financial	\$ 16,421.97	\$ 1,544,511.99

Cemetery Funds

Cemetery Annual Planting	LPL Financial	\$ 144,189.78	
Cemetery Perpetual Care	LPL Financial	\$ 1,868,259.21	
Northway/Erickson Perpetual Care	LPL Financial	\$ 59,910.58	\$ 2,072,359.57

Other Trust Funds

Carl Barron Fire Grant	LPL Financial	\$ 1,938.18	
Education Check Off	LPL Financial	\$ 90,367.62	
General Check Off (Capital)	LPL Financial	\$ 21,062.25	
Housing Affordable Trust	LPL Financial	\$ 20,395.46	
Local Law Enforcement	LPL Financial	\$ 66,236.98	
Marian Mugar Police Kitchen Fund	LPL Financial	\$ 7,381.86	
Scholarship Check Off	LPL Financial	\$ 301,307.86	
Senior Center Check Off	LPL Financial	\$ 993.02	
Underwood Pool Trust Fund	LPL Financial	\$ 64,047.28	\$ 573,730.51

OPEB Fund	Morgan Stanley	\$ 4,475,969.50	\$ 4,475,969.50
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Health Employer	MMDT	\$ 2,751,969.10	
Health Employee	MMDT	\$ 1,407,906.69	\$ 4,159,875.79

Police Cash Evidence	Belmont Savings	\$ 8,993.00	\$ 8,993.00
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HS Building Project Fund	Belmont Savings	\$96,040,259.56	\$ 96,040,259.56
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Police / DPW Project Fund	Belmont Savings	\$ 7,730,120.66	\$ 7,730,120.66
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Town Of Belmont PQ Park Donations	Belmont Savings	\$ 35,208.65	\$ 35,208.65
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Subtotal Fiduciary Funds **\$117,608,573.51**

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TREASURY MANAGEMENT TREASURER BOOK BALANCE FISCAL YEAR 2019 ENTERPRISE FUNDS

BMLD Contingency	Morgan Stanley	\$ 1,656,201.63	
Light Depreciation Fund	LPL Financial	\$ 9,020,568.61	
Light Rate Stabilization	LPL Financial	\$ 1,695,846.29	
BMLD/Eversource	Belmont Savings	\$11,909,758.87	
MWRA I/I Study & GIS Loan/Grant	MMDT	\$ 84,545.89	
MWRA Interest Free Loan	MMDT	\$ 1,521,304.05	
Water Fund	TD Bank North	\$ 2,448,829.08	
Sewer Fund	TD Bank North	\$ 2,041,768.33	\$ 30,378,822.75
Subtotal Enterprise Funds			\$ 30,378,822.75
Total Governmental, Fiduciary, and Enterprise Funds as of 6/30/2019			\$209,865,281.29

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TREASURER BALANCE 7/1/2018 INCOME DEPOSITS WITHDRAWALS SCHOLARSHIPS TREASURER BALANCE 6/30/2019

RECAP OF SCHOLARSHIP FUNDS FOR FISCAL YEAR 2019

ACHORN	\$ 4,609.65	\$ 95.31			\$ (200.00)	\$ 4,504.96
ALLEN LEARNING	\$ 516.23	\$ 7.08			\$ (500.00)	\$ 23.31
ARNO	\$ 7,424.61	\$ 154.77			\$ (200.00)	\$ 7,379.38
BAKON	\$ 20,191.55	\$ 414.64			\$ (1,000.00)	\$ 19,606.19
BETTENCOURT	\$ 31,887.58	\$ 667.84			\$ (500.00)	\$ 32,055.42
BLACKER	\$ 26,069.17	\$ 548.93			\$ (1,000.00)	\$ 25,618.10
BURNHAM	\$ 5,345.81	\$ 113.33				\$ 5,459.14
GEORGE CAREY		\$ 49.92	\$ 6,250.00	\$ (3,400.00)		\$ 2,899.92
CHERKERZIAN	\$ 12,223.79	\$ 256.72	\$ 500.00		\$ (500.00)	\$ 12,480.51
CRISAFULLI	\$ 3,593.41	\$ 73.84			\$ (200.00)	\$ 3,467.25
DESTEFANO	\$ 300.99	\$ 5.09	\$ 300.00		\$ (300.00)	\$ 306.08
FITZPATRICK	\$ 4,152.11	\$ 88.12				\$ 4,240.23
FREEMAN	\$ 12,034.40	\$ 499.38	\$ 27,024.06			\$ 39,557.84
GALLAND PALAIS	\$ 10,747.90	\$ 225.42	\$ 350.00		\$ (500.00)	\$ 10,823.32
GRANT	\$ 24,977.67	\$ 472.82			\$ (4,500.00)	\$ 20,950.49
HANSON	\$ 2,462.53	\$ 49.97			\$ (200.00)	\$ 2,312.50
HECHT	\$ 38,691.91	\$ 811.58			\$ (500.00)	\$ 39,003.49
KELLEY	\$ 21,858.86	\$ 459.67			\$ (200.00)	\$ 22,118.53
LEE/RAY	\$ 11,938.10	\$ 257.91			\$ 500.00	\$ 12,696.01
LYONS	\$ 6,399.45	\$ 133.70			\$ (200.00)	\$ 6,333.15
MCLAUGHLIN WALTER		\$ 42.09	\$ 2,500.00			\$ 2,542.09
MCNEIL	\$ 5,953.91	\$ 120.04			\$ (500.00)	\$ 5,573.95
MEYHERHOEFER	\$ 313.59	\$ 2.95			\$ (300.00)	\$ 16.54
NAHABEDIAN	\$ 4,215.44	\$ 83.31			\$ (500.00)	\$ 3,798.75
OLIN	\$ 6,628.72	\$ 137.97			\$ (200.00)	\$ 6,566.69
PHI BETA KAPPA	\$ 1,400.13	\$ 29.98			\$ (30.00)	\$ 1,400.11
REID FAMILY SCHOLARSHIP	\$ 12,888.47	\$ 266.53			\$ (500.00)	\$ 12,655.00
RILEY	\$ 79,679.64	\$ 1,671.23			\$ (1,000.00)	\$ 80,350.87
ROTARY CLUB OF BELMONT	\$ 4,865.30	\$ 90.91			\$ (1,000.00)	\$ 3,956.21
RUANE	\$ 9,577.28	\$ 191.90			\$ (1,000.00)	\$ 8,769.18
SAIA	\$ 5,732.43	\$ 118.89	\$ 500.00		\$ (500.00)	\$ 5,851.32
SHARPE	\$ 8,671.85	\$ 182.64	\$ 300.00		\$ (300.00)	\$ 8,854.49
SHAW NORMA LEE	\$ 1,371.75	\$ 27.46	\$ 200.00		\$ (500.00)	\$ 1,099.21
SULLIVAN JOHN	\$ 19,173.20	\$ 405.39				\$ 19,578.59
SULLIVAN ROBERT	\$ 3,533.90	\$ 69.76	\$ 100.00		\$ (500.00)	\$ 3,203.66
TELLIER	\$ 88,590.87	\$ 1,871.74				\$ 90,462.61
THE EDUCATION CHECK OFF	\$ 86,901.54	\$ 1,836.59	\$ 1,629.49			\$ 90,367.62
THE TOWN OF BELMONT SCHOLARSHIP	\$ 300,402.10	\$ 6,272.86	\$ 832.90		\$ (6,200.00)	\$ 301,307.86
UNSELFISH TEAMMATE AWARD	\$ 1,992.13	\$ 30.21			\$ (1,000.00)	\$ 1,022.34
VIALE ATHLETIC SCHOLARSHIP	\$ 1,286.54	\$ 16.85	\$ 700.00		\$ (1,000.00)	\$ 1,003.39
WESTLUND	\$ 16,139.24	\$ 335.18			\$ (500.00)	\$ 15,974.42
WESTPHAL	\$ 60,205.90	\$ 1,259.88			\$ (1,000.00)	\$ 60,465.78
WHITNEY	\$ 43,288.96	\$ 890.28			\$ (2,000.00)	\$ 42,179.24
WOMEN'S ROTARY	\$ 1,311.15	\$ 25.63			\$ (200.00)	\$ 1,136.78
	\$ 1,009,549.76	\$ 21,366.31	\$ 41,186.45	\$ (3,400.00)	\$ (28,730.00)	\$ 1,039,972.52

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TREASURER BALANCE INCOME DEPOSITS WITHDRAWALS SCHOLARSHIPS TREASURER BALANCE
7/1/2018 6/30/2019

RECAP OF CEMETERY FUNDS FOR FISCAL YEAR 2019

CEMETERY ANNUAL PLANTING	\$ 140,942.61	\$ 2,647.17	\$ 600.00			\$ 144,189.78
CEMETERY PERPETUAL	\$ 1,872,626.99	\$ 37,632.22		\$ (42,000.00)		\$ 1,868,259.21
NORTHWAY-ERICKSON	\$ 58,735.57	\$ 1,175.01				\$ 59,910.58
	\$ 2,072,305.17	\$ 41,454.40	\$ 600.00	\$ (42,000.00)	\$ -	\$ 2,072,359.57

RECAP OF LIBRARY FUNDS FOR FISCAL YEAR 2019

ATKINS	\$ 23,588.63	\$ 489.07		\$ (853.74)		\$ 23,223.96
BURDICK	\$ 13,285.02	\$ 275.60		\$ (480.78)		\$ 13,079.84
DELUTY	\$ 16,679.70	\$ 345.93		\$ (603.66)		\$ 16,421.97
DUSTAN JANE GRAY	\$ 621,841.77	\$ 12,868.40		\$ (22,507.45)		\$ 612,202.72
DUSTAN BEQUEST	\$ 369,557.15	\$ 7,807.10				\$ 377,364.25
JENNY (CGM INCOME+DEP)	\$ 18,235.49	\$ 914.49		\$ (853.94)		\$ 18,296.04
LENK BEQUEST		\$ 1,059.98	\$ 60,000.00			\$ 61,059.98
LIBRARY BLDG FUND	\$ 29,958.04	\$ 642.33				\$ 30,600.37
LIBRARY GIFT	\$ 195,999.41	\$ 4,140.77		\$ (449.45)		\$ 199,690.73
MAY PHILIP BEQUEST		\$ 2,480.81	\$ 170,000.00			\$ 172,480.81
WRISLEY	\$ 20,406.75	\$ 423.13		\$ (738.56)		\$ 20,091.32
	\$ 1,309,551.96	\$ 31,447.61	\$ 230,000.00	\$ (26,487.58)	\$ -	\$ 1,544,511.99

RECAP OF OTHER TRUST FUNDS FOR FISCAL YEAR 2019

BARRON	\$ 1,897.71	\$ 40.47				\$ 1,938.18
BELMONT CULTURAL COUNCIL	\$ 5,289.08	\$ 112.13		\$ (5,161.45)		\$ 239.76
HOUSING AFFORDABLE TRUST		\$ 139.57	\$ 20,255.89			\$ 20,395.46
LAW ENFORCEMENT	\$ 68,626.26	\$ 1,459.47	\$ 1,251.25	\$ (5,100.00)		\$ 66,236.98
MUGAR	\$ 7,228.76	\$ 153.10				\$ 7,381.86
SENIOR CHECK OFF	\$ 16,631.78	\$ 352.11	\$ 1,373.12	\$ (17,363.99)		\$ 993.02
GENERAL CHECK OFF	\$ 19,663.46	\$ 416.04	\$ 982.75			\$ 21,062.25
UNDERWOOD POOL TRUST FUND	\$ 69,565.82	\$ 1,469.91		\$ (6,988.45)		\$ 64,047.28
	\$ 188,902.87	\$ 4,142.80	\$ 23,863.01	\$ (34,613.89)	\$ -	\$ 182,294.79

RECAP OF LIGHT FUNDS FOR FISCAL YEAR 2019

LIGHT RATE STABILIZATION	\$ 2,632,871.25	\$ 62,975.04		\$ (1,000,000.00)		\$ 1,695,846.29
LIGHT DEPRECIATION	\$ 8,597,580.83	\$ 215,761.44	\$ 207,226.34			\$ 9,020,568.61
	\$ 11,525,216.01	\$ 285,117.34	\$ 233,445.22	\$ (1,058,966.33)	\$ -	\$ 10,716,414.90

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DEBT MANAGEMENT DEBT SERVICE COST AS OF 6/30/2019

Description of Debt	Bonded Amount	Issue Year	Year of Payment	Principal Paid	Interest Paid	P& I Total Paid
Title V Loans	\$ 60,160	2001	18 of 19	\$ 3,134		\$ 3,134
Fire Station Construction	979,900	2015	3 of 11	100,000	\$ 22,298	122,298
Concord Avenue Land	350,150	2015	3 of 10	40,000	8,100	48,100
Senior Center	3,310,000	2010	9 of 17	195,000	57,618	252,618
Wellington School	26,700,000	2010	8 of 25	860,000	798,176	1,658,176
FY 2012 Refunding	9,956,000	2013	6 of 12	1,000,000	230,000	1,230,000
BHS Harris Field	960,000	2014	4 of 10	95,000	23,750	118,750
Department Vehicles	1,420,000	2014	4 of 10	145,000	34,950	179,950
Underwood Pool	2,790,000	2015	3 of 15	185,000	61,050	246,050
Belmont Center	1,450,000	2015	3 of 10	145,000	30,450	175,450
BHS Fire System	800,000	2016	2 of 5	160,000	16,400	176,400
Radio System	1,086,000	2016	2 of 10	110,000	22,975	132,975
Modular's (Est)	2,734,000	2019	1 of 10	239,000	82,000	321,000
Subtotal	\$ 52,596,210			\$ 3,277,134	\$ 1,387,767	\$ 4,664,901
GOB Sewer Loan	\$ 1,259,950	2015	3 of 12	\$ 130,000	\$ 31,377	\$ 161,377
MWRA Water Bond	872,000	2010	9 of 10	87,200		87,200
MWRA Water Bond	988,785	2011	8 of 10	98,879		98,879
MWRA Water Bond	988,785	2010	7 of 10	98,879		98,879
MWPAT	7,226,667	2012	7 of 20	341,435	104,230	445,665
MWRA Water Bond	1,000,000	2012	6 of 10	100,000		100,000
MWPAT	1,579,600	2013	5 of 20	71,148	26,023	97,171
MWRA Water Bond	500,000	2013	5 of 10	50,000		50,000
MWRA Sewer Bond	2,300,000	2014	3 of 20	99,236	43,318	142,554
MWRA Water Bond	500,000	2014	4 of 10	50,000		50,000
MWRA Water Bond	500,000	2015	3 of 10	50,000		50,000
TOWN Water Bond	482,000	2014	4 of 20	25,000	14,488	39,488
TOWN Water Bond	269,602	2015	3 of 20	15,000	6,325	21,325
MWRA Water Bond	500,000	2016	2 of 10	50,000		50,000
MWRA Water Bond	477,000	2019	1 of 10	47,700		47,700
MWRA Water Bond (Est)	2,198,000	2019	1 of 20	113,000	87,000	200,000
Subtotal	\$ 21,642,389			\$ 1,427,477	\$ 312,761	\$ 1,740,238
BMLD	\$ 26,100,000	2014	5 of 20	\$ 1,120,000	\$ 830,626	\$ 1,950,626
TOTAL	\$ 100,338,599			\$ 5,824,611	\$ 2,531,154	\$ 8,355,765

2019 Annual Report

DEBT MANAGEMENT TOWN OUTSTANDING DEBT AS OF 6/30/19

	Principal Outstanding 6/30/2017	Principal Outstanding 6/30/2018	Principal Outstanding 6/30/2019
Title V Loans	\$ 9,402	\$ 6,268	\$ 3,134
Concord Avenue Land	310,000	270,000	230,000
Fire Station Construction	874,900	774,900	674,900
Fire Station Construction	35,000	-	-
Senior Center	1,750,000	1,555,000	1,270,000
Wellington Elementary School	21,500,000	20,675,000	18,380,000
Town Hall / Fire Station Debt Refunding	6,400,000	5,400,000	4,400,000
Fire Vehicles	985,000	840,000	695,000
Harris Field	665,000	570,000	475,000
Underwood Pool	2,410,000	2,220,000	2,035,000
Belmont Center	1,160,000	1,015,000	870,000
Public Safety Radio Equipment	970,000	860,000	750,000
BHS Fire Alarm	640,000	480,000	320,000
Belmont Municipal Light	23,060,000	21,980,000	20,860,000
MWRA Water Bond	3,577,950	2,880,993	6,243,935
MWRA Sewer Bond	10,015,855	9,378,662	8,737,603
Belmont High School	-	-	94,428,000
DPW & Police Station Renovations	-	-	6,988,000
Modular Class Room	-	-	2,231,000
TOTALS	\$ 74,363,107	\$ 68,905,823	\$ 169,591,572

2019 Annual Report

DEBT MANAGEMENT DEBT AUTHORIZED BUT NOT ISSUED AS OF 6/30/19

Description of Debt Authorization	Year	Amount	Amortization Period
Belmont High School (Exempt)	2019	\$ 193,409,189	30 years
DPW & Police Station Renovations	2019	3,500,000	30 years
Water Main Replacement (MWRA)	2018	2,852,000	10 years
MWRA Sewer Phase 8	2019	245,850	5 years
MWRA Sewer Phase 9 &10	2019	424,000	10 years
TOTAL AUTHORIZED NOT ISSUED		\$ 200,431,039	

2019 Annual Report

SUMMARY OF TAX COLLECTOR'S REPORT JULY 1, 2018 TO JUNE 30, 2019

Real Estate, CPA & Personal Property Taxes

Commitment	Real Estate	\$ 91,315,373.61
Commitment	CPA	\$ 1,228,356.92
Commitment	Personal Property	\$ 1,421,400.00
Total	Commitment	<u>\$ 93,965,130.53</u>

Collection	Real Estate	\$ 90,387,558.99
Collection	CPA	\$ 1,072,155.84
Collection	Personal Property	\$ 1,416,911.58
Refund	Real Estate	\$ (100,501.23)
Refund	CPA	\$ (438.39)
Refund	Personal Property	\$ (549.10)
Abated	Real Estate	\$ 574,199.51
Abated	CPA	\$ 17,572.00
Abated	Personal Property	\$ 53.45
Uncollected	Real Estate	\$ 454,116.34
Uncollected	CPA	\$ 4,517.81
Uncollected	Personal Property	\$ 4,984.07
Total		<u>\$ 93,830,580.87</u>

Real Estate Tax Collected for Previous Years \$ 426,940.97

CPA Interest and Previous Years Collected \$ 5,887.20

Real Estate & Tax Deferred Interest and Fees Collected \$ 162,578.34

Tax Title Interest Collected \$ 197,057.84

Tax Deferral

Opening Balance 07/01/18		\$ 561,247.85
Plus New Tax Deferred Taxes in FY19		\$ 100,963.07
Less Paid Tax Deferred in FY19		\$ (38,236.25)
Outstanding Balance as of 6/30/19		<u>\$ 623,974.67</u>

Tax Title

Opening Balance 07/01/18		\$ 1,377,811.94
Plus New Tax Title in FY19		\$ 314,932.89
Less Paid Tax Title in FY19		\$ (457,832.46)
Outstanding Balance as of 6/30/19		<u>\$ 1,234,912.37</u>

2019 Annual Report

SUMMARY OF TAX COLLECTOR'S REPORT JULY 1, 2018 TO JUNE 30, 2019

Motor Vehicle Excise Tax

Total Commitment		<u>\$3,354,740.66</u>
Collections		\$3,211,201.25
Refunds		(27,371.47)
Abated		48,285.56
Uncollected		<u>122,625.32</u>
Total		<u>\$3,354,740.66</u>
Motor Vehicle Excise Tax collected for Previous Years in:		
FY19		\$612,324.86
Motor Vehicle Excise Tax Fees Collected for Previous Years in:		
FY19		\$33,051.81
Motor Vehicle Excise Tax Marking Fees Collected in:		
FY19		\$8,740.00
Uncollected Motor Vehicle Excise Tax for Previous Years:		
FY18	\$33,078.42	
FY17	\$16,320.28	
FY16	\$15,728.89	
FY15	\$10,906.75	
FY14	\$7,041.11	
FY13	\$7,072.33	
FY12	\$9,755.31	
FY11	\$9,961.99	
FY10	\$10,422.34	
FY09	\$7,585.53	
FY08	\$9,910.39	
FY07	\$9,331.37	
FY06	\$10,201.62	
FY05	\$9,904.39	
FY04	\$12,947.72	
Prior to 2003	\$136,446.05	\$316,614.49

2019 Annual Report

SUMMARY OF TAX COLLECTOR'S REPORT JULY 1, 2018 TO JUNE 30, 2019

Parking Fines

Outstanding Parking Fines as of 07/01/2018	\$ 501,764
New Parking Tickets Issued in FY19	\$ 291,930
Less Payments FY19	\$ (270,390)
Outstanding Parking Fines as of 06/30/2019	<u>\$ 523,304</u>

Handicap Parking Fines

Outstanding HP Fines as of 07/01/2018	\$ 19,125
New Parking Tickets Issued in FY19	\$ 2,300
Less Payments FY19	\$ (2,400)
Outstanding HP Fines as of 06/30/2019	<u>\$ 19,025</u>

2019 Annual Report

**SUMMARY OF TAX COLLECTORS REPORT
BELMONT REAL ESTATE AND EXCISE
CHECK OFF TAX BILL DONATIONS
July 1, 2018 to June 30, 2019**

	<u>Number</u>	<u>Amount</u>
Senior Center	57	\$ 1,373
Education	35	\$ 1,629
Scholarship Fund	38	\$ 833
General Fund	25	\$ 983
Capital Endowment	25	\$ 959
TOTAL	180	<u>\$ 5,777</u>

2019 Annual Report

CAPITAL ENDOWMENT FUND Fiscal Year 2019

The advisors for the Capital Endowment Fund are:

- Jonathan B. Treat
- Ernest E. Fay
- S. Warren Farrell, Jr.
- James F. Gammill
- Roy Epstein, Ex-Officio, Select Board
- Floyd S. Carman, Ex-Officio, Town Treasurer
- John J. Olohan, Ameriprise Financial Services, Inc.

The Capital Endowment Fund was established to fund and facilitate innovations in town government and to assist with long range capital planning. This fund was enacted by the state legislature and signed into law by the Governor of the Commonwealth in April of 1995.

\$2,000,000 was received from the proceeds of the sale of Belmont's cable system. An additional \$943,949.24 was appropriated into the fund by Town Meeting in 2001. All proceeds from the voluntary tax bill check-off for capital projects are deposited into this account.

Capital Endowment Fund Activity

Opening Balance 7/01/2018	\$3,944,373
Withdrawal per TMM Vote***	(-125,000)
Income Earned	<u>281,452</u>
Closing Balance 6/30/2019	<u>\$4,100,825</u>

Capital Endowment Fund Asset Allocation As of 6/30/2019

Cash & Cash Investments	\$323,425
Equities	1,278,337
Fixed Income	<u>2,499,063</u>
Closing Balance 6/30/2019	<u>\$4,100,825</u>

***Note: Distribution of \$125,000 in FY2019 to Capital Budget

Respectfully submitted,
Floyd S. Carman, Town Treasurer

2019 Annual Report

LIST OF MODERATOR APPOINTED COMMITTEES:

PERMANENT

Bylaw Review Committee:

Charles Hamann, *Chair*
Robert McGaw
Robert Schafer
Ellen O'Brien Cushman *ex-officio, Town Clerk*

Capital Budget Committee:

Anne Marie S. Mahoney, *Chair*
Rebecca Vose, *Secretary*
Patricia Brusch
Susan Burgess-Cox *ex-officio, School Committee*
Karl Haglund *ex-officio, Planning Board*
Jennifer Fallon *ex-officio, Warrant Committee*
Adam Dash *ex-officio, Board of Selectmen*
Chitra Subramanian *Town Accountant*

Minuteman High School Committee Member:

James Gammill

Permanent Building Advisory Committee:

Patricia Brusch, *Chair*
William Lovallo
Robert McLaughlin
Joel Mooney
Stephen Sala
William Shea
Michael Smith

COMMITTEES

Warrant Committee:

Laurie Slap, *Chair*
Ellen Schreiber, *Vice-Chair*
John Alcock
Michael Cragg
Elizabeth Dionne
Christine Doyle
Jennifer Fallon
Susan Gonzalez
Daniel Halston
Anne Helgen
Andrew Levin
Geoffrey Lubien
Robert McLaughlin
Lynn Read
Paul Rickter
Jack Weis
Michael Crowley *ex-officio, School Committee Chair*
Thomas Caputo *ex-officio, Board of Selectmen Chair*

2019 Annual Report

TEMPORARY

DPW/Police Short Term Building Committee

Anne Marie Mahoney, *Chair*
Anthony Ferrante, *Vice-Chair*
Kathleen (Fitzie) Cowing, *Secretary*
Roy Epstein
Richard McLaughlin
Stephen Rosales
Judith Sarno
William Shea
Michael Smith
James MacIsaac, *Town Liaison – Police Chief*
Michael Santoro, *Town Liaison – DPW Highway Mgr.*

High School Building Committee

William Lovallo, *Chair*
Patricia Bruschi
Joseph DeStefano
Michael McCallister
Robert McLaughlin
Christopher Messer
Diane Miller
Joel Mooney
Ellen Schreiber
Jamie Shea
Emma Thurston
Catherine Bowen, *ex-officio, School Committee*
Tom Caputo *ex-officio, Select Board*
Stephen Dorrance, *ex-officio, Town Facilities Director*
Patrice Garvin, *ex-officio, Town Administrator*
John Phelan *ex-officio, School Superintendent*

COMMITTEES

Library Building Committee

Clair Colburn, *Chair*
Stephen Sala, *Secretary*
Sally Martin, *Treasurer*
Steven Engler
Jennifer Fallon
Madeline Fraser Cook
Marcie Hirsch
Kathleen Keohane
Robert McLaughlin
Barton Nelson
Stephen Sala
Robert Schafer
Heli Tomford

2019 Annual Report

BELMONT MIDDLE AND HIGH SCHOOL BUILDING COMMITTEE:

Chair: Bill Lovallo

Vice-Chair: Pat Bruschi

Secretary: Chris Messer

Treasurer: Emma Thurston

Committee Members:

John Phelan, Superintendent

Steve Dorrance, Director of Facilities

Kate Bowen, School Committee Liaison

Ellen Schreiber

Tom Caputo, Select Board Liaison

Jamie Shea

Joe DeStefano

Patrice Garvin, Town Administrator

Diane Miller

Joel Mooney

Robert McLaughlin, Warrant Committee Liaison

Michael McAllister, Chenery Middle School Principal

Purpose and Duties:

In 2016 the Committee was formed after the MSBA [Massachusetts School Building Authority] accepted Belmont into their Grant program to partially fund the design and construction of a new or renovated Belmont High School. The Committee's responsibility is to oversee the execution of this task with the MSBA. In 2018 the School Committee approved the school to be a Middle and High School consisting of grades 7-12.

In 2018 the Schematic Design was approved for a single four-story school building consisting of a separate Middle School area serving grades 7 and 8 and a separate High School area servicing grades 9-12. The total square footage of the building is 445,100 square feet with approximately 56,000 square feet being a renovated portion of the existing High School consisting mainly of the Field House and Small Gym and the remainder of the area all new construction. The design of the school is expected to achieve Zero Net Energy status with no fossil fuels and all heating and cooling energy sourced through geothermal wells and approximately 1/3 of the electrical needs provided by rooftop photovoltaic cells.

Construction was broken into two main phases with Phase 1 being the construction of the High School portion with occupancy planned for the fall of 2021 and Phase 2 consisting of the construction of the Middle School portion with occupancy planned for the fall of 2023. In 2018 the Voters of Belmont approved the Project for funding based on a funding budget of \$295,159,189 with up to \$80,644,278 of that cost being funded by MSBA.

Summary of Activities and Accomplishments:

In 2019 the Construction Documents were complete. Three separate rounds of estimating occurred to ensure that the estimated cost of construction, based on the design, was within the construction cost budget. Value engineering was completed in two of the estimating rounds to align the design with the construction cost. Construction on Phase 1 was started in the summer of 2019 through the release of early bid packages consisting of site work, foundations and the building superstructure.

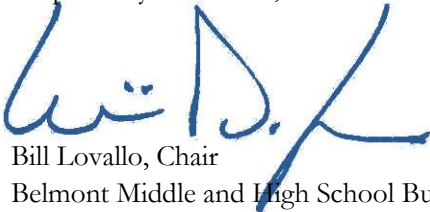
2019 Annual Report

Goals for 2020:

Bidding for the remainder of the Project will be complete in 2020 to allow construction to continue on Phase 1. The selection of Furniture, Fixtures and Equipment will take place in 2020 along with bidding for that scope. Similarly, the bidding of Technology consisting of computers, classroom monitors, and similar equipment will take place in 2020.

The Project remains on budget and on schedule and the Committee continues to ensure those targets are met.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Bill Lovallo".

Bill Lovallo, Chair
Belmont Middle and High School Building Committee

2019 Annual Report

BYLAW REVIEW COMMITTEE

Chair: Charles M. Hamann

Committee Members:

Robert E. McGaw

Robert Schafer

Mark Thurber

Ellen O'Brien Cushman, Town Clerk, ex-officio

The principal function of the Bylaw Review Committee is to review proposals for General Bylaw changes. It is not charged with the task of proposing substantive changes on its own. If requested by the Selectmen or another Town Board or officer, the Committee will assist in drafting amendments or additions to the General Bylaws that are proposed for inclusion in the Warrant for any Town Meeting. The Committee is also charged with the duty of reporting to the Town Meeting any recommendations it considers appropriate on any article in a Town Meeting Warrant that proposes an amendment or addition to the General Bylaws. In recent years the Committee has also assisted Belmont citizens in refining their proposed amendments to the Bylaws

Prior to the Annual Town Meeting the Committee reviewed and approved as to form and placement (1) a proposed amendment to the animal control bylaw to make changes in the enforcement provisions required by state law changes, and (2) a proposed amendment changing references in the General Bylaws to the "Board of Selectmen" to a gender neutral reference to the "Select Board". Both amendments were approved by Town Meeting.

Prior to a Special Town meeting held in November the Committee reviewed an amendment to the provisions governing the conduct of Town Meeting, specifically the part thereof concerning roll call votes and amendments to the proposed amendment made by Town Meeting members. At the outset the Committee noted a problem with existing provisions governing electronic voting. In cases where non-roll call votes are made electronically, those votes could be considered the equivalent of voting by secret ballot. State law requires that, in the case of representative town meetings such as Belmont's, voting by secret ballot have the approval of two thirds of the town meeting members present at the meeting. The initial proposal was amended by the Committee to require such authorization before electronic votes were taken and, with this change, approved the proposed amendment as to form and placement. Town Meeting subsequently approved a further amendment to the proposed amendment requiring roll call votes on all main motions presented to the meeting and then approved the proposed amendment with this change. The amendment to the amendment was also approved by the Committee.

All three amendments to the General Bylaws adopted by Town Meeting were approved by the Attorney General.

Once again, special thanks to Ellen Cushman, Town Clerk and our ex-officio member. Ellen works tirelessly to keep the Committee on track in attending to its work (especially the Chair) and makes sure in doing its work the Committee is in compliance with the Open Meeting Law.

Respectfully submitted,

Charles M. Hamann, Chair

2019 Annual Report

CAPITAL BUDGET COMMITTEE:

Chair:	Anne Marie S. Mahoney	Moderator Appointee
Secretary:	Rebecca Vose	Moderator Appointee
Committee Members:		
	M. Patricia Brusch	Moderator Appointee
	Susan Burgess-Cox	School Committee
	Adam Dash	Select Board (beginning April 4)
	Jennifer Fallon	Warrant Committee
	Karl Haglund	Planning Board
	Mark Paolillo	Select Board (ending April 2)
Ex Officio:		
	Patrice Garvin	Town Administrator
	Jon Marshall	Assistant Town Administrator
	Glen Castro	Budget Analyst

Purpose and Duties:

According to Article 13 of the Town's by-laws: "It shall be the duty of the Committee annually to prepare a capital report showing, for each six years hence following, a list of those public improvements and non-recurring major equipment needs which, in its opinion, represent the most necessary enhancement projects or purchases to be undertaken by the Town during each such year. The report shall include the probable cost of each such improvement or purchase and the Committee's recommendations as to the method of financing them."

In addition, the CBC oversees the capital purchases funded by water and sewer enterprise funds and the roads and sidewalk repairs funded by discretionary money, the 2001 and 2015 overrides, and state Chapter 90 funds. At the request of the Town Treasurer the CBC also maintains a policy of not bonding more than one third of the total expenditures in any year

Summary of Activities and Accomplishments:

The CBC met from January, when it received the Capital Budget, through May to review and analyze the FY2020 capital requests from the Town and School Departments in order to form recommendations to Annual Town Meeting for capital spending. The Committee also received and discussed updates on major capital projects which this year included the middle/high school, DPW/Belmont Police Department, library and skating rink projects.

This year, as in every one of the most recent years, choosing the most necessary projects and equipment to fund was a difficult challenge. In round numbers, the CBC had \$1.7 million in total funds to address \$3.5 million in department requests. This \$1.7 million was a combination of discretionary money allocated to the CBC, 2.5 percent annual increase, and Capital turn-back money. A total of \$2.6 million was spent on roads and sidewalks. The roads money includes \$541,127 plus a bonus distribution of \$108,488 in Chapter 90 highway funds. The Town Administrator took capital projects and equipment funded by water and sewer enterprise funds away from the Capital Budget Committee and into separate articles this year.

2019 Annual Report

The need for additional funds is most dramatically illustrated in the Facilities department. Facilities requested \$2.065 million but the CBC was only able to fund \$1.036 million, leaving window replacement, uninvent rebuilds, safe entry foyers and indirect water heaters unfunded in the School Department and fire station cabinets, full station apron rebuild, Beech St. Center flooring, and Town Hall plaster repairs unfunded for the Town.

Of note is the \$100,000 that the CBC was able to provide to the DPW for furnishing, fixtures and equipment when the construction project is completed.

The CBC was able to fund the following with the support of Town Meeting:

<p>Butler School</p> <p style="padding-left: 20px;">Heat mitigation \$ 48,000</p> <p style="padding-left: 20px;">Fire alarm panel \$125,000</p> <p style="padding-left: 20px;">Building envelope \$200,000</p> <p style="padding-left: 20px;">Boiler (2nd of 2) \$ 80,000</p> <p>Burbank School</p> <p style="padding-left: 20px;">Boiler (3rd of 3) \$ 80,000</p> <p>Winn Brook School</p> <p style="padding-left: 20px;">Fire alarm panel \$125,000</p> <p style="padding-left: 20px;">Boiler (2nd of 2) \$ 80,000</p> <p style="padding-left: 20px;">Public address system \$ 45,000</p> <p>Library</p> <p style="padding-left: 20px;">AC unit, 2nd floor \$ 30,000</p> <p style="padding-left: 20px;">Gutters & downspouts \$ 45,000</p>	<p>Town and Schools General</p> <p style="padding-left: 20px;">Roof plan, immediate repair \$115,000</p> <p style="padding-left: 20px;">Vehicle repair \$ 8,032</p> <p style="padding-left: 20px;">OSHA Compliance Assess't \$ 25,000</p> <p style="padding-left: 20px;">Building Maintenance System \$ 50,000</p> <p style="padding-left: 20px;">Fire station apron repair \$ 25,000</p> <p>Department of Public Works</p> <p style="padding-left: 20px;">Central fleet utility truck \$ 73,100</p> <p style="padding-left: 20px;">DPW Furnishings \$100,000</p> <p>Police</p> <p style="padding-left: 20px;">Replace dispatch server hardware \$ 15,000</p> <p>IT</p> <p style="padding-left: 20px;">Network construction, last phase \$100,000</p>
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<p>Fire</p> <p style="padding-left: 20px;">Cardiac Monitor, year 2 set aside \$ 7,000</p> <p style="padding-left: 20px;">Ambulance replacement, year 3 set aside \$65,000</p> <p style="padding-left: 20px;">Fire Pumper – replaces 2005 front line pumper</p> <p style="padding-left: 40px;">\$347,100 funded in FY2020</p> <p style="padding-left: 40px;">\$347,100 funded in FY2021 (Voted at Special Town Meeting in November.)</p>

<p>Sidewalks \$ 220,631</p> <p>Roads 2001, 2015 overrides \$1,725,126</p> <p style="padding-left: 20px;">Chapter 90 \$ 541,127</p> <p style="padding-left: 20px;">Add'l Chapter 90 \$ 108,488</p> <p style="padding-left: 20px;">Total \$2,595,372</p>
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<p>Cemetery</p> <p>Transfer from Perpetual Care Fund Interest for Backhoe \$121,000</p>

2019 Annual Report

Goals for 2020:

Rebecca Vose has represented the CBC on the Financial Task Force II. Through her the Committee continues to advocate for additional discretionary funds for Capital equipment and projects. These additional funds could be a percentage of the annual Town budget as recommended by the Collins Center study of the Town's finances or a flat amount that begins at a minimum of \$3.0 million and escalates at a minimum of 2.5% annually with the rest of the budget.

A Long Range Capital Planning Committee is presently being formed to prepare and annually review a long term capital improvement program while making recommendations on long term capital expenditure requests from Town boards and departments. CBC members Jennifer Fallon and Anne Marie Mahoney have agreed to serve on this committee.

Finally, for years the CBC had discussed at length the idea of creating a free-standing technology fund that would be overseen by the CBC but would be above and beyond the discretionary spending currently allocated to the Committee. Every year technology requests from all departments escalate and available funds are not enough to keep pace with the growing needs in the Town. Technology is as necessary a part of our daily operations as other equipment and infrastructure.

Respectfully Submitted,

Anne Marie S. Mahoney
Capital Budget Committee

2019 Annual Report

DEPARTMENT OF PUBLIC WORKS/BELMONT POLICE DEPARTMENT

BUILDING COMMITTEE:

Chair: Anne Marie S. Mahoney

Vice-Chair: Anthony Ferrante

Secretary: Kathleen Cowing

Treasurer: Judith Ananian Sarno

Committee Members:

Roy Epstein

Steven B. Rosales

William Shea

Michael Smith

Ex Officio:

Police Chief Richard McLaughlin (Retired December 31)

Assistant Police Chief James MacIsaac (Appointed Chief in December)

DPW Director Jason Marcotte

Assistant DPW Director Michael Santoro

Facilities Director Steven Dorrance

Town Administrator Patrice Garvin

Owner's Project Manager:

Thomas Gatzunis, Daedalus Projects, Inc.

Architect:

Theodore Galante, The Galante Architecture Studio, Inc.

Purpose and Duties:

(See Department of Public Works/Belmont Police Department Building Committee reports to Annual Town Meeting: May 30, 2018 and May 1, 2019.)

The DPW/BPD Building Committee was authorized by Town Meeting on November 13, 2017 and subsequently appointed by the Town Meeting Moderator. The Building Committee was tasked with forming a schematic design with cost estimates and ultimately construction documents for renovations and additions to the DPW facility at the town yard and the police station on its present location on Concord Avenue.

Because it was unlikely that the Town would support a debt exclusion to construct new facilities or to fund renovations the Committee was tasked with creating a solution for both facilities that could be financed within the operating budget. The November 2017 Special Town Meeting approved using \$383,230 from the Kendall Insurance Fund for schematic design.

By February 2018 the DPW/BPD Building Committee had hired an owner's project manager (OPM) and architect. OPM Thomas Gatzunis of Daedalus Projects, Inc. of Boston and architect Theodore Galante of Galante Architecture Studio, Inc. of Cambridge created an aggressive timeline for forming a schematic design and bringing it, with cost estimates, to Annual Town Meeting in June 2018. ATM approved funds for design and construction documents for both facilities as well as a plan for funding the construction.

2019 Annual Report

Summary of Activities and Accomplishments:

2019 has been an exciting year for these building projects. By March the designs and documents were complete, cost estimates had been evaluated, and the application for Community Preservation Act funds to preserve the historic exterior of the police station had approval from the Community Preservation Committee. Bids were opened on April 26 and were favorable. The Committee went to Annual Town Meeting in May with firm construction bids and a revised plan for the police station.

The Building Committee decided that it was prudent to renovate and refresh the interior of the existing building in conjunction with the new construction. This expanded scope of work would require the police to move out of the building for the duration of the construction. Please see Annual Town Meeting transcript for details of the Committee's presentation. The financial highlights are as follows:

Expenses

\$ 8,988,453	Total construction (DPW - \$1.3 and Police Station - \$7.67)
\$ 500,000	Relocation of the police to trailers at the Water Department off Woodland St.
\$ 1,147,550	Soft costs (Design, OPM)
\$ 1,919,066	Contingency
<hr/>	
\$12,555,069	Total Project Cost

Revenue

\$ 7,400,000	Approved by May 2018 Town Meeting and bonded
\$ 590,000	Allocated from the Kendall fund for Design and OPM
\$ 3,756,494	Approved by May 2019 Town Meeting to be bonded
\$ 808,575	CPA funds for exterior design and construction
<hr/>	
\$12,555,069	Total Revenue

Funds for furnishings, fixtures and equipment for both buildings would come from the Capital Budget - \$100,000 for DPW in FY20 and \$250,000 for Police in FY21.

Following Town Meeting contracts were signed with E.A. Colangeli Construction Company, Incorporated of Malden for work on the DPW and GVW Construction, Incorporated of Boston for the police station project. Ground breaking for the DPW project took place on June 4 and work commenced immediately. The Police Department vacated the station and moved into trailers at the end of Woodland St. in the summer. A trailer was set up on the front of the police station for the dispatch function. Groundbreaking took place on July 9 and work commenced in August.

The DPW addition and renovation has been a challenge considering the age and condition of the existing building. However, the work was near completion by the end of December and the DPW personnel are pleased with the results – bright, clean space for lockers and showers, break room, training and quiet rest room, laundry area, offices, and contractor check-in. We remind the Town that the addition and renovations are meant to last for ten years until plans and funding for a new facility can be secured.

2019 Annual Report

The Police Station construction is going well and is, thus far, on time. All parties anticipate a late October 2020 substantial completion.

Goals for 2020:

The Building Committee expects the punch list for the DPW facility to be completed by the beginning of February 2020 and all furnishings to be installed by the end of March. We anticipate successful police station construction with late October 2020 substantial completion followed by police personnel's return to the station. Our goal is two completed projects within budget that the Town can treasure and enjoy for years to come.

Respectfully Submitted,

Anne Marie S. Mahoney
Department of Public Works/Belmont Police Department Building Committee

2019 Annual Report

PERMANENT BUILDING ADVISORY COMMITTEE

Chair: Patricia Brusch

Vice-Chair: Stephen Sala

Committee Members:

William Lovallo

Robert McLaughlin

Joel Mooney

William Shea

Michael Smith

Purpose and Duties:

The purpose of the Permanent Building Advisory Committee is to provide a service for, and to give advice to all building committees in the town. In addition, the Permanent Building Committee oversees all building projects with a construction value of \$50,000 or greater, and reviews all building projects with anticipated costs below the \$50,000 threshold. Most members of the committee are appointed by the Moderator, with one member being appointed by the Select Board.

Summary of Activities and Accomplishments:

During 2019, 4 major building projects were underway. These projects are the Belmont Middle and High School, the Department of Public Works, the Belmont Police Station, and the Belmont Public Library. There were also other building-related projects that the town is dealing with for which discussion with the Permanent Building Committee took place. Most notably among these is the preparation of the RFP for a new hockey rink along Concord Ave.

The building committee overseeing the renovations of the Department of Public Works and the Police Station received approval from Town Meeting to proceed to construction during 2019. Bill Shea and Michael Smith represent the Permanent Building Committee on these two projects. While there is one building committee overseeing both of these construction projects, the projects were separated and each was bid as a separate project and each has a different time frame. The 2019 Annual Report will detail these projects in another section. By the end of 2019, most of the planned work for the Department of Public Works was complete, with furnishings and some minor other work remaining. It is anticipated that the new areas will be fully occupied in the spring of 2020. Construction of the Police Station is underway, with a completion date anticipated sometime in late 2020 or early 2021.

The Belmont Middle and High School actually began work in December 2018 with an "early package" to begin work on the Wenner Field House. Test wells for the geothermal system that will be used to heat and cool the school were also built in order to give the engineers specific information about how and where to place the 300 wells that will make up the system. During the summer of 2019 a number of other construction activity began on the site. The Wenner Field House was fenced off from the rest of the school, and both abatement of asbestos and removal of the walls around the Higgenbottom Pool were accomplished. New locker rooms were built to temporarily house the athletes during the period of construction, the weight room was moved, and utilities were placed in the ground. Also during the fall of 2019 other major work was begun, namely the setting of the piles which will hold up the building, laying of concrete. The members of the permanent Building Committee working on this project are Bill Lovallo (chair), Pat Brusch (vice chair), Joel Mooney, and Robert McLaughlin.

The Belmont Middle and High School meets as a formal group approximately every 2 weeks, with various members of the committee working on other areas several other times during a week. Bill Lovallo and Pat Brusch attend the weekly site meetings which are held by the entire construction team, the Contractor, Skanska Construction, the architect

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Perkins and Will, and the Owner's Project Manager, Daedalus Projects Inc. John Phelan, Supt of Schools also attends these weekly meetings.

During 2019 the architect fully developed the design and prepared the construction documents which were scheduled to go out to bid in early January 2020. During this process, 3 different and complete cost estimates were prepared in order to continue to check that the project was staying within the budget. In both the early spring, and again with the summer estimate, the estimates indicated that the project was over budget and the entire building committee worked hard to find reductions in the design to bring the project back within the budget. By the time the final estimate was done in the fall of 2019, it showed that the project was within the original budget.

Many meetings were held with various town boards and departments. The building committee met regularly for about 8 months with the Planning Board. The Conservation Commission has also been very involved in this project. Department heads and personnel from a large number of departments of town have attended numerous meetings and have been very generous with their advice and assistance. These include Community Development, Department of Public Works, the Fire and Police Departments, Facilities, the Health Department, the Water Department, Electric Light, the Town Administrator and many others

It is anticipated that the bids will be opened in February and a final contract will be executed in March. Completion of the high school part of the building should be accomplished by the start of the 2021-2022 school year (Sept 2021). The students in grades 9 to 12 will occupy the new building, the existing building (except for the Field House and Pool) will be demolished, and the middle school area will be constructed. It is expected that the entire building will be ready for occupancy in Sept of 2023.

The Belmont Public Library project also got going with a schematic design prepared during 2019. Steve Sala and Bob McLaughlin represent the Permanent Building Committee on this project. Many public meetings were held during this year to receive input from the citizens on the ongoing design process. It is the intent of the Library Trustees to spend the next couple of years raising private funds to help support the construction of the project and then to approach the taxpayers for a debt exclusion for the remainder. Construction is not expected to begin for another 4 years.

Also during 2019 the Permanent Building Committee was asked to work with the Town Administrator and the Planning Department to develop an RFP to construct a new hockey rink on some of the land west of the Harris Football Field on Concord Ave. It is anticipated that the School Committee will lease land to a private developer to build and operate a rink at this location. Joel Mooney represented the Permanent Building Committee on this project, with Bill Lovallo representing the Belmont Middle and High School. It is anticipated that the responses to the RFP will be received in the early spring of 2020. .

Respectfully submitted,

Patricia Brusch, Chairman

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WARRANT COMMITTEE:

Chair: Laurie Slap

Vice-Chair: Christine Doyle

Secretary: Geoffrey Lubien

Committee Members:

John Alcock

Michael Cragg

Elizabeth Dionne

Jennifer Fallon

Susan Gonzalez

Daniel Halston

Anne Helgen

Robert McLaughlin

Lynn Peterson Read

Paul Rickter

Ellen Schreiber

Jack Weis

Ex-Officio and Liaisons:

Thomas Caputo, Select Board

Michael Crowley, School Committee

Purpose and Duties:

The Warrant Committee (many towns use the label “Finance Committee”) consists of up to seventeen members appointed by the Town Moderator for staggered three-year terms. One representative from the Select Board and one from the School Committee serve as ex-officio members. The Warrant Committee elects its officers: Chair, Vice-Chair and Secretary. The Town By-Laws give the Warrant Committee responsibility for reporting and making recommendations to Town Meeting on any article that involves the appropriation of money. The most significant is the annual Town budget. The Warrant Committee also reports on any matter that in the Committee’s judgment significantly impacts the Town’s financial interest. In addition, the Warrant Committee reviews and approves all requests for transfers from the Reserve Fund. Established by Town Meeting, the \$400,000 Reserve Fund is designed for use for unbudgeted, emergency expenditures that arise during the course of the year.

Summary of Activities and Accomplishments:

In 2019, the Warrant Committee worked with the Board of Selectmen, the School Committee and various town and school departments to present a FY2020 budget to Town Meeting. This work included the annual Warrant Committee Report on the Town Budget. This document provides an executive summary of the budget for Town Meeting Members, as well as more detailed analyses of the budgets for individual departments. Examples of other warrant articles we examined included projects recommended by the Community Preservation Committee. In preparation for the Fall 2019 Special Town Meeting, the Committee carefully examined the impact of a decision to rescind membership withdrawal from the Minuteman Regional Vocational High School District.

Goals for 2020:

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The main responsibility of the Warrant Committee is to report on the annual Town budget. The Warrant Committee does so through the work of a series of subcommittees, namely: Education, General Government, Human Services, Public Safety, and Public Services – with additional liaisons to the Capital Budget Committee and the Financial Task Force II. The Committee also meets with the Select Board, School Committee, and Capital Budget Committee from time to time to consider relevant financial issues.

The Warrant Committee uses a template it has developed to evaluate appropriations and Warrant Articles. Specifically, for all projects coming before Town Meeting where a Warrant Committee recommendation is appropriate, the template includes: 1) questions about project scope, costs, and justification and requests for clarifying data; 2) assessment of future financial impacts such as effects on operating revenues and costs, and, 3) assessment of broader economic effects on the Town such as growth, distribution / equity, and efficiency. The Committee may also consider the longer-term consequences and tradeoffs of pursuing particular capital projects. The Warrant Committee relies on its collective professional expertise in finance and economics as well as experience in Town affairs. In preparation for the 2020 Annual Town Meeting, the Committee expects to examine how the proposed development at McLean will impact Town revenues and costs; and analyze any proposed private/public partnership to build and operate a new skating rink. The Committee will also work closely with the Financial Task Force II, Select Board, and School Committee to develop a five-year financial plan for the Town.

Respectfully Submitted,

Laurie Slap
Warrant Committee

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WELLINGTON SCHOOL BUILDING COMMITTEE:

Chair: Mark Haley

Vice - Chair: Patricia Brusch

Treasurer: John Bowe

Committee Members:

Laurie Graham

William Lovallo

Heidi Sawyer, Wellington Parent Liaison

Eric Smith

Ex-Officio and Liaisons:

Chris Kochem, Clerk

Stephen Lambert, Interim Principal, Wellington School

Anthony DiCologero, School Department Liaison

Steve Dorrance, Facilities Department Liaison

Ara Yogurtian, Office of Community Development

Purpose and Duties:

The Wellington School Building Committee was a temporary committee appointed by the Town Moderator and authorized under Article 6 of the February 7, 2005 Town Meeting to build a new Wellington School.

Summary of Activities and Accomplishments:

The new Wellington School opened in September 2011. The project architect was Jonathan Levi and Associates in association with Burt Hill/Stantec. The construction team was Skanska USA, and the Owner's Project Manager was PMA Consultants. Since that time, the Wellington School Building Committee has been working to complete the remaining project issues. In February 2014, the Boston Society of Architects (BSA) awarded three Design Awards to the Wellington School: the first, Educational Facilities Design – K-12, the second, Honor for Design Excellence and the third, the Harleston Parker Medal, which is the most prestigious Award bestowed by the BSA for design. MSBA final reimbursement payment of \$1,036,494.00 was received in June 2016. During 2017 and 2018 the Committee focused on addressing remaining project matters, including certain interior acoustical issues. The Committee completed its business at its December 4, 2018 meeting. The remaining funds were returned to the Town for other building projects, and the Committee's unused borrowing authority was rescinded at the 2019 Town Meeting.

Respectfully Submitted,

Mark Haley, Chair

Wellington School Building Committee

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SELECT BOARD APPOINTEES:

Age Friendly Belmont Advisory Council:

Heidi Barberio
Wesley Chin
Kristin Daley
Timothy Flood
Beverly Freeman
David Frizzell
Alice Melnikoff
Nava Niv-Vogel, *COA Staff Liaison*
Susan Polit
Judy Singler
Peter Struzziero
Eileen Tell

Belmont Emergency Management (BEMA):

Rick Nohl, *Assistant Director*
David Frizzell
Wayne Haley
Glen Castro

Belmont Energy Committee:

Roger Colton, *Chair*
Adrienne Allen
Marty Bitner
James Booth
Cabell Eames
Travis Franck
Erin Lynch
Donald Mercier

Belmont Media Center Board of Directors:

Laurie Graham, *School Committee Appointee*
Ralph Jones

Business Study Committee:

Artur Nergaryan, *Chair*
Wendy Etking, *Vice-Chair*
Kathleen Crowley
Suzanne Schalow
Emma Thurston
Katherine Venke

Cable Television Advisory Committee:

Mark Carthy, *Chair*
Chester (Chet) Messer II, *Secretary*
Jonathan Green

Community Path Project Committee:

Russell Leino, *Chair*
Catherine Bowen
Bonnie Friedman
Philip Lawrence
Holly Muson
Vincent Stanton Jr.
Ellen Sugarman

Community Preservation Committee:

Margaret Velie, *Chair, ex-officio Conservation Commission*
Floyd Carman, *Clerk*
Elizabeth Dionne
Roy Epstein, *ex-officio Board of Park Commissioners*
Lisa Harrington, *ex-officio, Historic District Commission*
David Kane, *ex-officio, Recreation Commission*
Gloria Leipzig, *ex-officio, Housing Authority*
Stephen Pinkerton, *ex-officio, Planning Board*
Andrés Rojas

Conservation Commission:

James Roth, *Chair*
Charles Chiang
Christopher Morris
Daniel Nolan
Jeffrey North
Margaret Velie
Miriam Weil
Mary Trudeau *Conservation Agent*
Roy Epstein, *Select Board Liaison*

Constables:

David Benoit
William Chemelli
Donna Feeley
Thomas Maguire
Richard Picceri
James Tortola

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Council on Aging:

Chao-Qiang Lai, *Chair*
Michael Cahalane, *Vice-Chair*
Theodore Dukas
Ethel Hamann
Tommasina Olson
Mark Paolillo
Maryann Scali
Joel Semuels
Judy Singler
Phyllis Solomon
Ellen Sullivan
Adam Dash, *Select Board Liaison*
Nava Niv-Vogel, *COA Staff Liaison*

Cultural Council:

Juliet Jenkins, *Chair*
Eve Alpern
Vicki Amalfitano
Jennifer Angel
Evelyn Corsini
Sarah Freiberg Ellison
Anette Goodro
Nancy Linde
Shonool Malik
Robert Nalbandov
Millie Rahn
Rebecca Richards
Arlyn Roffman
Marsha Semuels
Karen Twietmeyer
May Yingchun Ye

Disability Access Commission:

Janet MacDonald, *Chair*
Mark Clark
Nancy Donald
Patricia Groves
Michael Lanza
Emily Walsh
Judy Wolberg
Erica Zidel

Education Scholarship Committee:

Floyd Carman, *Chair*
Leslie Aitken
Julie Crockett
Stephanie King
Mary McCormick
Xin Yu
Thomas Brow, *Superintendent's Designee*

Financial Task Force 2:

Thomas Caputo, *Chair, ex-officio, Select Board*
Catherine Bowen, *ex-officio, School Committee*
Floyd Carman, *ex-officio, Town Treasurer*
Daniel Dargon, *ex-officio, Town Assessors' Director*
Anthony DiCologero, *ex-officio, Town School Dept.*
Patrice Garvin, *ex-officio, Town Administrator*
Geoffrey Lubien, *ex-officio, Warrant Committee*
Mark Paolillo
John Phelan, *ex-officio, School Superintendent*
Hardy Tey
Rebecca Vose, *ex-officio, Capital Budget Committee*

High School Traffic Working Group:

Jessica Bennett, *Chair*
Anne Paulsen, *Vice-Chair*
Catherine Bowen, *ex-officio, School Committee*
Glenn Clancy, *ex-officio, Community Development Director*
Thayer Donham, *ex-officio, Planning Board*
William Lovallo, *ex-officio, High School Building Committee*
Ben Mailhot, *ex-officio, Police Department*
Jay Marcotte, *ex-officio, Public Works Director*
Dana Miller, *ex-officio, Transportation Advisory Committee*
Mary Wybieralla

Historic District Commission:

Lisa Harrington, *Co-Chair*
Lauren Meier, *Co-Chair*
Richard Cheek, *Member Emeritus*
Michael Chesson
Kathleen Fahey
Tracy Marquis
Theresa McCarthy
Elizabeth (Sue) Pew
Michael Smith, *Alternate Member*
Nushin Yazdi, *Alternate Member*

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Belmont Housing Trust:

Rachel Heller, *Co-Chair*
Elizabeth Lipson, *Co-Chair*
Paul Rickter, *Secretary*
Thayer Donham, *ex-officio, Planning Board*
Judith Feins
Gloria Leipzig, *ex-officio, Housing Authority*
Tommasina Olson
Jeremy Romanul
Judy Singler
Joseph Zarro

Human Rights Commission:

Carl Brauer, *Chair*
Fran Yuan, *Vice-Chair*
Kathryn Bonifiglio, *Belmont Against Racism Liaison*
Kathleen (Kayta) Gajdos
Kimberly Haley-Jackson
Seneca Hart
Jess Hicks
Brian Nadeau
Robert Nalbandov
Matt O'Connell-Vale
Bhim Oli
Ye Pogue

Information Technology Advisory Committee:

Paul Roberts, *Chair*
James Berets, *Vice-Chair*
David Goldberg, *Secretary*
Daniel Ellard
Jonathan Green
Philip Lawrence
Charles Smart
Glenn Wong
Steve Mazzola, *School IT Liaison*
David Petto, *Town IT Liaison*
John Steeves, *Police Department Liaison*
Robin Tillberg, *Belmont Light Liaison*

Land Management Committee for Lone Tree

Hill:

Ellen O'Brien Cushman, *Chair, Cemetery Commissioner*
Radha Iyengar
Michele Gougeon, *McLean Hospital Appointee*
Tom Grimble, *McLean Hospital Appointee*
Andy Healy, *McLean Hospital Appointee*
Stephen Kidder, *McLean Hospital Appointee*
Jeffrey North, *Conservation Commission Appointee*

Light Board Advisory Committee:

Stephen Klionsky, *Chair*
Travis Franck, *Secretary*
David Beavers
Robert Forrester
Ralph Jones
Michael Macrae
Xiaoguang "Shirley" Wang

Local Emergency Planning Committee:

Wayne Haley, *Chair, Fire Department*
Robert Gad, *Secretary, Fire Department*
Wes Chin, *Health Department*
John Farino, *Purecoat North Representative*
David Frizzell, *Fire Department*
Andrew Healy, *McLean Hospital Representative*
James MacIsaac, *Police Department*
Jay Marcotte, *Public Works*
Rick Nohl, *Emergency Management / Fire Dept*
Christopher Roy, *Belmont Light*
Michael Santoro, *Public Works*
Craig Spinale, *Belmont Light*
Scott Spuria, *Fire Department Hazmat Rep*

Logan Airport Community Advisory Committee:

Myron Kassaraba, *Primary Representative*

Massport Community Advisory Committee:

Myron Kassaraba

MBTA Advisory Board:

Roy Epstein, *Primary Representative*
Matthew Haskell, *Alternate Representative*

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Meet Belmont Planning Committee

Lucy De Lefevre, *Chair*
Emily Ferris
Valerie Krempus
Ashely Lang
Brian Saper
Amy Tekeian Varjian
May Yingchun Ye

Metropolitan Area Planning Council:

Jeffrey Wheeler, *Town Planner*

MWRA Advisory Board:

Jay Marcotte, *Public Works Director*
Mark Mancuso, *Alternate*

Parking Clerk:

Floyd Carman

Permanent Audit Committee:

Robert Keefe, *Chair*
Floyd Carman, *Clerk, Town Treasurer*
Frank Caruso
Roy Epstein, *ex-officio, Select Board*
Robert Forrester
Glenn Logan
Chitra Subramanian, *Town Accountant Liaison*

Planning Board:

Stephen Pinkerton, *Chair*
Thayer Donham
Rui "Renee" Guo, *Associate Member*
Karl Hagland
Matthew Lowrie
Edmund Starzec

Recreation Commission:

Anthony Ferrante, *Chair*
Marsha Semuels, *Vice-Chair*
Courtney Eldridge, *Secretary*
Mary Bradley
Kimberly Haley-Jackson
Melissa Hart
Anne Helgen
Kathryn Jones
David Kane

Registrars of Voters:

Stanley Dzierzerski, *Republican*
Robert McGaw, *Chair, Democrat*
Ellen O'Brien Cushman; *Town Clerk, Unenrolled*
Stephen Shestakofsky, *Democrat*

Shade Tree Committee:

Lucia Gates, *Chair*
Rachel Berger
Michael Chesson
Julia Corbett
Kathleen (Kayta) Gajdos
Eva Hoffman
Caroline Hurwitch
Jennifer Parker
Laura Simmons
DeNee Reiton Skipper
Thomas Walsh, *Appointed Tree Warden*

Transportation Advisory Committee:

Dana Miller, *Chair*
Laurence MacDonald, *Vice-Chair*
Jessica Bennett
David Coleman
Clifford Gaysunas
Wayne Haley, *ex-officio, Asst. Fire Chief*
Charles Hamad
Jeremy Romanul
Jeffrey Roth
Annis Sengupta
Glenn Clancy, *Community Development Liaison*
Ben Mailhot, *Police Department Liaison*

Vision 21 Implementation Committee:

Kevin Dorn, *Chair*
Rogelio Fussa, *Vice-Chair*
Justin Bakule
Ira Morgenstern
Aaron Pikclingis
Ruchi Pinisetti
Talor Yates
Gang Zhao
Erica Zidel

Water Advisory Board:

Frank French, *Chair*
William Shea, *Secretary*
Joseph Barrell, Jr.

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Youth Commission:

Suzanne Morris, *Chair*
David Alper
Gavin Farrell
Zachary Gillette
Victoria Lesser
Laura Panos
Maria Tourreilles
Sarah Wynn
Zhenzhen Zhang

Zoning Board of Appeals:

Nicholas Iannuzzi, *Chair*
Demetrios (Jim) Zarkadas, *Vice-Chair*
Andrew Kelley, *Associate Member*
Teresa MacNutt, *Associate Member*
Andrew Plunkett
Phil Ruggiero
Craig White
Casey Williams, *Associate Member*
Ara Yogurtian, *Community Development Liaison*

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BELMONT BUSINESS STUDY:

Chair: Artur Nergaryan

Vice-Chair: Wendy Etkind

Secretary: n/a

Committee Members:

Artur Nergaryan – Art’s Specialties, Waverley Square

Kathleen A Crowley – Belmont Books, Belmont Center

Kathrine Venzke – Helena’s, Cushing Square

Suzanne Schalow – Craft Beer Cellar

Wendy Etkind – Oracle Retail, Resident Member

Emma Thurston – Damnation Alley Distillery (closed), Brighton Street Commercial Zone

Jeffrey Wheeler – Senior Planner

Patrice Garvin – Town Administrator

Purpose and Duties:

The Belmont Business Study purpose is to examine the current economic development structure of the Town of Belmont to determine the following:

1. Define what should be the focus of “Economic Development” in the Town of Belmont.
2. Develop and recommend a charge for a new Economic Development Committee to the Board of Selectmen based on its definition.
3. Advise what type of plans and proposals a newly formed Economic Development Committee needs to address.
4. Identify the positive and negative aspects to the public/ private relationship in Town, i.e. permitting process, zoning limitations and supporting infrastructure (roads/ water/ sewer).
5. Define what is meant by “Business Friendly”, and then where it is practiced, and if not how to best implement the term.

Deliverable to the Selectmen: Written report within six months to the Board of Selectmen, with recommendations and next steps.

Summary of Activities and Accomplishments:

- Defined project objectives
- Reviewed challenges with the current economic development structure which could create barriers for businesses to operate in Belmont
- Partnered with MAPC to define the survey questions, and work with town staff and stakeholders, such as Vision 21
- Analyzed survey results and reviewed MAPC data
- Compiled a report with recommendations and delivered to the Board of Selectmen.

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Goals for 2020:

N/A - the group has completed its charge as of August 2019.

Respectfully Submitted,

Wendy Etkind

Vice Chair, Belmont Business Study

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CABLE TELEVISION ADVISORY COMMITTEE:

Chair: Mark Carthy

Committee Members:

Jonathan B. Green

Chester R. Messer

Ex-Officio and Liaisons:

Chester R. Messer, Chair of the Board of Directors,

Belmont Media Center Jeffrey Hansell, Executive Director, Belmont Media Center

David Petto, Director of Information Technology, Town of Belmont

Steve Mazzola, Director of Technology, Belmont Public Schools

Patrice Garvin, Town Administrator

Purpose and Duties:

The Cable Television Advisory Committee advises the Selectmen in their role as Issuing Authority when negotiating the cable TV franchise agreements with the Town's cable TV providers (currently Comcast and Verizon).

Summary of Activities and Accomplishments:

2019 was a quiet year between Cable franchise agreements. There was no significant activity to report

Goals for 2020:

- Prepare to negotiate new franchise agreement with Verizon. Current Verizon contract expires July 30, 2022
- Monitor the existing agreements

Respectfully Submitted,

Mark Carthy, Chair
Cable Television Advisory Committee

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COMMUNITY PRESERVATION COMMITTEE:

Chair: Margaret Velie, Conservation Commission Designee

Vice-Chair: Elizabeth Dionne, Select Board Appointee

Clerk: Floyd Carman, Select Board Appointee

Committee Members:

Roy Epstein, Board of Parks Commissioners Designee*

David Kane, Recreation Commission Designee

Lisa Harrington, Historic District Commission Designee

Gloria Leipzig, Housing Authority Designee

Stephen Pinkerton, Planning Board Designee

Andrés Rojas, Select Board Appointee

*Tom Caputo stepped down as the Board of Parks Commissioners Designee in May 2019

Purpose and Duties:

The Community Preservation Committee (CPC) was formed to evaluate the community preservation needs of Belmont and make recommendations to Town Meeting for appropriation of Belmont's CPA Fund as part of the annual budget process. The CPC is responsible for reviewing applications for funding under the Community Preservation Act (CPA). The CPA fund is a powerful resource that can be used to maintain the character of Belmont, but doing so requires active members of the community to sponsor CPA eligible projects. With this in mind, the CPC encourages Belmont residents to spearhead their own community-based projects that uphold the integrity of our community.

The CPA allows towns to preserve Open Space, including Recreational Lands; preserve Historic Resources; and create and support Community Housing. There are two sources of revenue for Belmont's CPA Fund - a 1.5% surcharge on our property taxes and a partial match on that amount from the state.

Summary of Activities and Accomplishments:

The CPC received eight applications in the fall of 2018 and eventually recommended all eight for funding by the Annual Town Meeting in May of 2019. One project was dismissed by the sponsors just prior to Town Meeting. Town Meeting appropriated \$1,992,975 for six FY20 projects and indefinitely postponed voting on the seventh.

Community Housing

- There were no new Community Housing Projects funded for FY20. Ten percent of FY20 CPA funds are reserved for future Community Housing projects.

Historic Resources

- ***Belmont Police Station*** – \$787,575 to restore the façade of the Georgian Revival police station. The building was designed by H. Thaxter Underwood in 1930. The project will augment the proposed additions and improvements to the police station that Town Meeting approved in May 2018. This project is jointly sponsored by the BPD Temporary Building Committee and the Historic District Commission.
- ***Town Hall Complex Slate Roofs Restoration*** – The Belmont Facilities Department requested \$100,000 to rehabilitate and restore the slate roofs and associated internal water damage at Town Hall and the Homer and School Administration Buildings. The repairs are considered essential for preservation of Belmont's historically significant municipal core.

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Open Space/ Outdoor Recreational Land

- ***Clay Pit Pond, Preservation and Restoration of Vegetation*** – The Conservation Commission requested \$20,000 to help restore the vegetative buffer around the bank of the pond. The project’s goal is to remove non-native and invasive vegetation to improve the health of the native trees and shrubs. This should also improve vistas into the pond as exotic bittersweet vines seasonally screen much of the pond from view. The project will be conducted over three years. This project is a result of an earlier CPA funded Master Plan for Clay Pit Pond Park which was completed in 2015.
- ***Community Path Phase 1b Design (Brighton Street to Clark Street Bridge)*** – The Select Board requested \$1,000,000 to design Phase 1b of the Community Path. The project will create a new recreational path in Belmont from Brighton Street to the Clark Street Bridge. MA DOT determined that Phase I is eligible for state and federal construction funds if Belmont funds and retains a design consultant by July 2020.
- ***Rock Meadow Habitat Preservation*** -The Conservation Commission requested \$24,400 to preserve Rock Meadow by removing non-native and invasive plants. This is a three-year project with the bulk of the work in the first year. The exotic species of greatest concern in the meadow is Black Swallow-wort.
- ***Town Field Playground Restoration*** – The Friends of Town Field Playground requested \$60,000 out of a total cost of \$737,600 to prepare final construction drawings and bid documents towards the rehabilitation of the playground. In May 2018 Town Meeting approved \$25,000 to design the playground. Since then the scope has expanded to include the basketball and tennis/pickleball court. May 2020 Town Meeting will be asked to fund the construction costs of the playground, now estimated at about \$680,000.

In addition to overseeing Belmont’s CPA grant application process, the CPC monitored the progress of FY16 through FY20 CPA projects to ensure they are completed on time and within their allotted budgets. The following prior year CPA projects were completed during calendar year 2019:

FY16

- ***1853 Homer House Rehabilitation and Restoration*** - \$100,000 to address high-priority preservation and rehabilitation needs of the 1853 William Flagg Homer House as described in the professional Building Survey and Investigation (funded by Town Meeting, through CPA, in 2013), and as necessary to follow the Winter 2014 emergency work (funded by the Belmont Woman's Club and the Belmont Savings Bank) that involved the temporary stabilization/netting of the House's cupola for public safety. The cupola was restored, and its operable windows will now allow for proper ventilation of the house, provide access to the roof, and enhance the visitor experience.

FY17

- ***Winn Brook Tennis Courts*** - \$268,000 (\$325,000 appropriated) to remove and replace the four tennis courts at Winn Brook Playground.
- ***Construction of Intergenerational Walking Path at Clay Pit Pond*** - \$228,350 to rehabilitate the walkway on the south side of Clay Pit Pond. The current earthen path was replaced with a permeable stone surface incorporating subsurface engineering to improve the existing drainage issues.

FY18

- ***Belmont Headquarters Sons of Italy – Historical Artifacts Preservation*** - \$24,125 to document and preserve the Sons of Italy historical collection which chronicles the history of Italian-American populations in Belmont and around Massachusetts.
- ***Grove Street Tennis Courts*** - \$322,857 (\$336,000 appropriated) to remove and replace the four tennis courts at Grove Street Park.
- ***Grove Street Park Intergenerational Walking Path – Site Plan*** - \$35,000 to design an ADA compliant path that circumnavigates the park. The walking path is one element in the overall Master Plan for Grove Street Park.

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FY19

- *Town Field Playground Restoration Design* - \$25,000 to redesign Town Field playground. The Friends of Town Field Playground seeks to replace the existing outdated equipment. During the design phase, the scope was expanded to include the basketball and tennis/pickleball courts.
- *Belmont Veterans Memorial Restoration* - \$103,000 to restore the historical monument in the park. The semicircular wall was taken down, the stones preserved and cleaned (where possible), and rebuilt to the same specifications. The flagpole was replaced with a historically appropriate pole and an identical bronze plaque replaced the one that could not be restored. Additional “enhancements” to the memorial were privately funded.

Goals for 2020:

The CPC will be reviewing four projects that have requested CPA funding for FY21. Projects that receive CPC approval will be presented before the May 2020 Annual Town Meeting. In preparation for Town Meeting, the CPC will convene with a number of advisory boards and hold a public forum with the League of Women Voters and the Warrant Committee to vet any questions or concerns the community may have regarding the proposed projects.

Throughout the year, the CPC will continue to monitor the progress of approved projects to ensure they are completed on time and within their allotted budgets. All FY14 through FY 16 CPA projects have been completed. The following FY17 through FY19 projects are expected to continue through calendar year 2020.

FY17

Historic Resources

- *Preserving Belmont's Original Vital Records* - \$80,000 to preserve the original vital records of births, deaths and marriages in Belmont that was started as part of the FY14 Preserving and Digitizing Belmont's Vital Records Project. The Town Clerk's office will select which books to preserve of the original documents per the preservation survey, and engage a vendor to conduct the prescribed preservation
- *Digitizing Belmont's Town Meeting Records* - \$85,000 to digitize the images of the Town Meeting and Annual Report documents from their many forms, and index them topically into the existing Paper Vision database software the Town Clerk's office licenses for managing Belmont's vital records. Indexing by topic will make them accessible and usable to the Town Clerk's staff utilizing the existing database software, cutting the research time certainly, but more importantly, it will allow the staff to obtain a complete picture of all the transactions or items involving that topic.

FY18

Community Housing

- *Assessment and Project Redevelopment of Sherman Gardens* - \$173,200 to complete an assessment and project redevelopment plan of Sherman Gardens Apartments. The plan will focus on the feasibility of new construction on the site to provide elevator access for the elderly and disabled residents of Belmont and also the creation of affordable apartments on the site.

Open Space / Recreational Land

- *PQ Playground Revitalization Project Phase 2* - \$615,000 to construct the Pequossette Park Playground, as designed during Phase 1 of the project. The improvements to the PQ Park playground area will include: removal of all broken and outdated equipment; installing new age-appropriate play structures and equipment; replacing and extending paths around the playground area allowing for a handicapped accessible and intergenerational multi-use path; and all related site work.

FY19

Open Space / Recreational Land

- *Music Bandstand at Payson Park* - \$5,000 for architectural drawings for a bandstand at Payson Park, with the goal of an appropriate, acoustically sound structure in harmony with the natural surroundings of the Park.

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- *Construction of Grove Street Park Intergenerational Walking Path* - \$780,087 to build an intergenerational walking path in the park, with landscaping and seating. Town Meeting appropriated \$35,000 in FY18 to design a path that circumnavigates the park from *within* the park, adds trees for shade and visual interest, and includes seating areas and benches. The addition of a two batting tunnels, and the redesign of the batting warm up boxes (which will increase in size to accommodate actual swing space needs) will provide improved facilities for both formal and recreational baseball play and practice at the Park.
- *Community Path Alexander Avenue Underpass* - \$400,000 to design Phase 1a of the Community Path, the Alexander Avenue Underpass, under the MBTA rail lines joining Channing Road/Alexander Avenue with the Belmont High School property.

Historic Resources

- *McLean Barn Stabilization* - \$175,000 to fund the stabilization work. A Conditions Assessment and Stabilization Recommendations Study has recently been completed by Spencer, Sullivan & Vogt and informs the detailed scope of work for the stabilization. The work will protect the barn from weather, animals, and vandals, and will arrest further deterioration.

Community Housing

- *Funds Set-Aside for Belmont Housing Trust* - \$250,000 to provide resources to fulfill the Trust's purposes and duties. The Belmont Housing Trust is a public nonprofit, and was created by Belmont to help provide affordable housing for people with low, moderate, and middle-level incomes.

Respectfully Submitted,

Margaret Velie
Community Preservation Committee

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CONSERVATION COMMISSION

Chair: James Roth

Vice-Chair: Jeffrey North

Committee Members:

Charles Chiang

Christopher Morris

Margaret Velie

Miriam Weil

Dan Nolan, Associated

Purpose and Duties:

The Conservation Commission is appointed by the Board of Selectmen and is responsible for the implementation of the Massachusetts Wetlands Protection Act (WPA), a state law that is administered primarily by municipalities throughout the Commonwealth. As the Town has adopted Storm Water Regulations, the Conservation Commission has been an integral part of this increasing level of environmental protection within Belmont. Through their experience in the implementation of storm water management regulations developed by the Massachusetts Department of Environmental Protection, the Commission has modeled regulatory implementation of Storm Water Regulations and works with the Office of Community Development to issue permits.

While the regulation of activities within the jurisdiction of the Wetlands Protection Act is the primary function of the Commission, the Conservation Commission is also the responsible agent for Conservation lands in Belmont, and spends a great deal of time and energy in promoting and sponsoring the stewardship of Rock Meadow. With the considerable assistance of an active group of volunteers, the Commission also runs the Victory/Community Gardens at the southern end of Rock Meadow, and provides over one hundred thirty low cost plots for the growing of produce, herbs or flowers.

Summary of Activities and Accomplishments:

CPA FUNDED PROJECTS

The Town of Belmont adopted the Community Preservation Act in 2010. The Commission has used this funding for several projects, including improvements to the water service at Rock Meadow, engagement of a Landscape Architect to create a Master Plan for an improved park at Clay Pit Pond including the design of a walking path. However, to date, the largest project undertaken by the Conservation Commission through the CPA grant process is the funding of the construction of portion of the path work proposed in the Master Plan. The construction of the walking path system was awarded \$ 220,000 dollars, in 2016, and construction of the plan began in late 2018. The work includes the path system on the east, south and western perimeters of the Pond, as well as new benches along the path system. The design of the walking path is based on the original Underwood plan for the park, and contains iconic design elements unique to Belmont. The compacted stone, walking path runs between Hittinger Street and the western school driveway, and will provide a three season, permeable and well drained walking path through the park. Work has also been undertaken on behalf of the Belmont Veterans Committee, and a portion of the path system includes a memorial area for use of the Veterans. Completion of the path will create safe, full accessible pedestrian access through one of Belmont's most scenic and beloved properties. The construction of the paths, and the Veteran's Memorial will be completed in late spring of 2019.

LAND MANAGEMENT ACTIVITIES

The Commission has recently completed a Master Plan for Rock Meadow. This plan was funded entirely by a grant received from the Judith K. Record Fund. The master plan project was completed Sam Friedman and Taureen Gagnon, planners from the Conway School, in Easthampton, Massachusetts. Using a program,

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which incorporated citizen comment and participation, the Commission is now in receipt of a plan prioritizing activities and maintenance options for Rock Meadow.

The Conservation Commission has continued to undertake the maintenance (mowing) of Rock Meadow, as well as the responsibility for a dog waste removal station. An annual mowing is required to keep the grassland in a meadow condition, and is supplemented by path mowing throughout the growing season. Portions of the mowing work is funded by the garden rental fees generated by the Community Gardens, located in the Meadow. This year, as in recent years, local environmentalist Joe Finn was responsible for the path mowing at Rock Meadow.

For the past few years, the Commission has entertained a pilot, grazing program on a grassy section of the meadow. Sheep have been the grazers utilized, to date, and this year the Commission hopes to add a few goats to the mix to further improve the eradication of non-native and invasive plant species. While the sheep do a nice job with grasses, the goats are willing to eat bittersweet; poison ivy and other undesirables. The sheep have become a popular attraction for walkers through the meadow.

The Commission allowed the Belmont Hill School to use Rock Meadow running trails for (2) “home” cross country meets this year, and anticipates continuing with this practice. The Harvard Cross Country Running Club also used the Meadow for a running event this fall, as did the Race Around Waltham running event. These events hosted approximately 400 runners through the four events, and provided great exposure for our trails and paths. The Commission received donations towards the upkeep of the meadow from Belmont Hill School, the Harvard Running Club and the Race Around Belmont road race sponsors in return for the use of the running trails. These funds are put towards mowing the paths and trails to keep them accessible throughout the year.

VICTORY GARDENS and ROCK MEADOW ACTIVITIES

The Victory Gardens are located in the southeast corner of Rock Meadow, and provide plots for up to about 137 local gardeners. The gardens remain a popular activity, and there continues to be a waiting list of approximately 100 gardeners. While each plot is individually managed, the Commission uses the rental fees to provide water and compost to the gardens and funds access and restoration of the path system. As noted above, in recent years, garden receipts have also been used to fund mowing of trails in Rock Meadow.

Garden fees are also used to improve safety in the gardens, replacing rusted or dangerous fencing on an as needed basis. Labor is donated by the gardeners, and the improvement in appearance of the various improved plots is notable. Expanded efforts in the gardens included new compost bins and storage areas for chips and mulch products.

This summer, the Commission allowed a pilot program, allowing the raising of chickens for eggs within a small fenced section of the gardens. The project was managed cooperatively by a small group of citizens interested in local food sourcing. The layer project was very popular, and successful, and included approximately 16 layer hens. Bee keeping continues at Rock Meadow. Under the supervision of Mindy Minicello, we hosted approximately (6) hives this past summer. This is the ninth year of bee hives at the Meadow, and, this continues to be a very exciting project. In addition to the honey produced, the bees increase pollination within the gardens and meadow.

The Commission continues to delegate much of the garden management responsibilities to a team of gardeners. This team includes: Steve Pinkerton, Nigel Krauss, Amelia Fannin, Steve Klionsky and Sarah Richardson. The day to day operation of the gardens is managed by this team, and the Conservation Commission will continue to maintain oversight of the program. The gardeners meet once a month throughout the year, and the meetings are posted at the Town Hall. The garden committee promotes the use of environmentally sensitive pest control; efficient watering and conservation; and provides education to the community on a variety of topics throughout the growing season.

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Amelia Fannin has continued producing and distributing the Garden Newsletter, and communication continues to improve throughout the community. Maria Leza maintains the wheel barrows owned by the Gardens, and also, provides continuous efforts towards eradication of invasive plant species within Rock Meadow and the gardens. Diane Bissaro continues to manage the garden waiting list, and keeps accurate records of the garden requests. Steve Pinkerton coordinates with the Belmont Water Department and maintains and tirelessly upgrades the water system.

Joe Finn, a local environmentalist, was hired to maintain the paths at Rock Meadow throughout the growing season. In a sad note, after approximately 20 seasons, Joe removed his iconic blue bird boxes from Rock Meadow. Noting that the project has been adversely impacted by dog walking off of paths; curious by passers; and increased traffic through the meadow, Joe felt that Rock Meadow was no longer a suitable location for his boxes.

There are several local volunteer organizations that contribute man power to Rock Meadow maintenance programs. Belmont Serves, the Belmont High School Community Service program and Temple Beth El of Belmont all offer work days that benefit the Town. Projects include control of invasive plant species; cleaning of trash and debris; maintenance of drainage culverts and path maintenance and improvements. The Commission is grateful to these organizations for the valuable assistance provided.

PUBLIC HEARINGS and IMPLEMENTATION OF THE MASSACHUSETTS WETLANDS PROTECTION ACT

The Commission meets monthly to review applications for work within the jurisdiction of the Commission. Any project within one hundred feet of a wetland requires the review of the Conservation Commission and the issuance of a permit under the Massachusetts Wetlands Protection Act. The review and issuance of permits is time consuming, requiring extensive review of proposals, site visits and occasionally the use of experts to evaluate a particular project. This year the Commission reviewed proposals for delineations of wetlands; additions to single family homes; as well as the demolition and reconstruction of single family homes.

Goals for 2019:

The Commission will continue to protect and preserve open space within the Town of Belmont. Projects anticipated this year include the completion of the path project at Clay Pit Pond, and implementation of non-native and invasive plant species control programs at both Clay Pit Pond and Rock Meadow. These programs are designed to improve the quality of native habitat within these tracts of open space.

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CULTURAL COUNCIL

Chair: Juliet Jenkins

Secretary: Sarah Freiberg Ellison

Committee Members:

John Baboian
Annette Goodro
Rebecca Richards
Nancy Linde
Jennifer Angell
Nien Liu
Marsha Semuels
Shonool Malik
Arlyn Roffman

Purpose and Duties:

The main purpose of our committee is to ensure that the state funds from Mass Cultural Council are properly distributed for cultural events (including science) that benefit the Belmont public. We administer a grant funding cycle annually which begins in the summer with publicity to increase visibility of the available funds (typically ranging about \$5000) as well as the structure of the grant application process. The application is administered by the state MA Cultural Council through a portal which we can access during the process. We are available to advise and mentor interested parties during the process and after the award. Applications are judged based upon local criteria which is determined from public input. Annually we gather input from the public on the nature of programs desired. Additionally our committee attends Meet Belmont and participates in other town-wide forums. Our funded programs must adhere to the state arts council standards – benefitting the public, occurring in handicapped accessible locations among others.

Summary of Activities and Accomplishments:

In 2019 we administered an online a survey as required by the state to gather community input for our local criteria. We received more responses than in the recent past survey – nearly double at about 80 responses. The 2015 community survey results showed a strong preference for town-wide events.

Funded Events for 2019:

1. Owl Woman: \$100.00 (event already happened)
2. Musical Storytelling (Powers Music School): \$300
3. Belmont World Film: \$500
4. True Story Theater: \$400
5. Butler International Fair: \$200
6. Chenery Multicultural Night: \$500
7. NE Aquarium to Butler: \$250
8. Dance Wellness for All: \$500
9. Meet Julia Child: \$300
10. AGEN: A Dance Performance: \$350
11. 12: Go Home Tiny Monster (Belmont Public Library): \$300
12. Big Medicine (Payson Park Music Festival): \$650
13. Habitat/Farmers' Market: \$400
14. Porchfest: \$700

Goals for 2020:

In 2020 we expect to launch our own website which will more fully engage the public and increase knowledge and awareness of our grants as well as cultural events in the Belmont area by and for Belmont residents. 2019 saw a surge of activity by the council in social media with our facebook page offering a free way for us to educate and inform area

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residents about our programs and efforts. We hope to both continue and expand these efforts solely done on a volunteer basis. Our website is almost totally done by a new young board member who is well versed in website creation. As long as we can keep members like him on board, we will continue to increase our online presence. 2020 is also the year that we hope to create a mechanism for fund-raising through this website, an activity that the state arts council encourages all arts councils to engage in. With these funds we will be able to augment the amount of dollars that we grant. Finally, we hope to increase visibility and communication with our Belmont Gallery of Art, another all-volunteer organization which originated from our local council many years ago.

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BELMONT DISABILITY ACCESS COMMISSION

Chair: Janet H. Macdonald

Vice-Chair: Emily Walsh

Secretary: Nan Donald

Committee Members:

Mark Clark

Michael Lanza

Judy Wolberg

Erica Zidel

Purpose and Duties:

The Belmont Disability Access Commission is dedicated to protecting the rights of all Belmont citizens, of all ages and with the full range of all abilities and disabilities (specifically including “hidden disabilities”, to fully access Town services and programs.

Summary of Activities and Accomplishments:

We continue to be an advocacy and advisory commission responding to community needs. We have responded to requests from the Selectmen, Town Administrators Office, Community Development, and the Massachusetts Office of Disability. We dealt with requests from citizens concerning access and transportation issues. The Council of Aging has been helpful to us in assisting and providing guidance in certain situations. These requests are dealt in strict confidentiality.

We continue to receive updates from the Massachusetts Architectural Access Board for actions taken and approvals of accessible projects within the town. We continue to receive updates from the MAAB regarding the status of the Waverley “T” Commuter Rail Station. We approved plans for the Grove Street Walking Path, which is now under construction. We actively advocate for community functions such as the Martin Luther King Breakfast and Meet Belmont. We have endorsed the variance request to the MAAB regarding the Belmont Police Station renovations by the Police Station/DPW Building Committee, which is now a work in progress. In April we met with the Belmont Middle and High School Building Committee for a discussion about accessibility concerns.

Goals for 2020:

We will continue to serve the Belmont Community according to our mission statement. We will respond to requests from citizens regarding issues with respect and dignity. We continue to monitor requests for variances from the MAAB and the various Building Committees as the many new building projects/renovations continue in the town. We will have an organizational meeting in April of 2020 and meet quarterly or as needed during the year. We invite residents of Belmont with Special Needs/Disabilities, those who work with or care for, family members, and persons who are interested in accessibility issues to apply to become members of Disability Access Commission.

Respectfully Submitted,

Janet H. Macdonald, Chair

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EDUCATION SCHOLARSHIP COMMITTEE

Fiscal Year 2019

Chair: Floyd S. Carman

The members of the Education Scholarship Committee are **Leslie Aitken, Thomas Brow, Julie Crockett, Mary McCormick, Emily Walsh, June Yacubian, Xin Yu.**

The Belmont Education Scholarship Committee was established under MGL 60 §3C by the April 1995 Town Meeting. The Education Scholarship Committee awards scholarships to residents of Belmont who are pursuing higher education. Awards are based on the applicants' financial need, academic achievement, community involvement and school activities. The Committee also makes an annual award to the Belmont Public Schools. Funding is provided by Belmont Taxpayer's contributions to the voluntary Education and Scholarship check-offs on Belmont's real estate, personal property and motor vehicle excise tax bills.

The 2019 Town of Belmont Scholarship was awarded to the following recipients totaling \$11,000. Checks were mailed on 12/5/2019 to be applied to the recipient's second semester.

Recipient	College/University	City and State	Award Amount
Jin Young Hwang	Princeton University	Princeton, NJ	1,000.00
Emily Zhang	Brown University	Providence, RI	1,000.00
Francis Pacini	Boston University	Boston, MA	1,000.00
Cassandra Wang	Harvard University	Cambridge, MA	1,000.00
Katelyn Evans	Providence College	Providence, RI	1,000.00
Emily-Claire Duffy	Bates College	Lewiston, ME	1,000.00
Yo-Lei Chen	Carnegie Mellon University	Pittsburgh, PA	1,000.00
Marissa Cecca	University Of New Hampshire	Durham, NH	1,000.00
Dylan McLaughlin	University Of Massachusetts Amherst	Amherst, MA	1,000.00
Michaela Depamphilis	Middlesex Community College	Bedford, MA	1,000.00
Kejia Wang	Undecided (Gap Year / 2020 Enrollment)	TBD	1,000.00

Activity Report for the Town of Belmont Scholarship Check-Off Fund for Fiscal Year 2019

Opening Balance 7/1/18	\$300,402
Plus Tax Check-Off Donations	833
Plus Income Earned	6,273
Less Scholarship 2018/mailed December 2018(FY19)	(6,000)
Less Finnick Book Award	(200)
Closing Balance 6/30/2019	\$301,308

In Fiscal Year 2019, thirty-eight residents contributed to the Town of Belmont Scholarship Check-Off Program.

Activity Report for the Town of Belmont Education Check-Off Fund for Fiscal Year 2019

Opening Balance 7/1/18	\$86,901
Plus Tax Check-Off Donations	1,629
Plus Income Earned	1,837
Closing Balance 6/30/2019	\$90,368

In Fiscal Year 2019, thirty-five residents contributed to the Town of Belmont Education Check-Off Program.

Respectfully submitted,
Floyd S. Carman, Town Treasurer

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ENERGY COMMITTEE:

Chair: Marty Bitner

Co-Chair: Roger Colton

Committee Members:

Adrienne Allen

Marty Bitner

James Booth

Yvonne Brown

Roger Colton

Cabell Eames

Travis Franck

Erin Lynch

Don Mercier

Greg Piotrowicz

Purpose and Duties:

The Special Town Meeting held in the fall of 2009 voted to adopt a climate action policy committed to reducing greenhouse gas (GHG) emissions in the Town of Belmont by 80% by the year 2050. In furtherance of that commitment, Town Meeting voted also to create the Belmont Energy Committee. The Energy Committee was appointed by the Board of Selectmen in the Spring of 2010. The work of the Energy Committee since 2012 has been devoted to work on electricity, transportation, and residential heating/cooling.

Summary of Activities and Accomplishments:

The charge of the Energy Committee is to “facilitate, enable and help” the community of Belmont to engage in actions that help the Town achieve its emissions reduction objective. In furtherance of that objective, in 2019, the Energy Committee adopted its Belmont Climate Action Roadmap: A Belmont Roadmap for Strategic Decarbonization. The Committee presented the Roadmap to Annual Town Meeting, which endorsed it on a vote of 16 yes, 14 no.

Energy Committee members continued to work with the BHS Building Committee to make the proposed new 7 – 12 school a Zero Net Energy building. Energy Committee members worked with Belmont Light to implement a grant received from the state to promote the installation of electric heat pumps in lieu of oil and natural gas-fired home heating systems. The grant met its goal of achieving 50 heat pump installations by the end of calendar year 2019.

One of the Energy Committee’s greatest continuing successes flowed from the Committee’s continuing collaboration with climate change activists to promote electric vehicles in Belmont. The Belmont Drives Electric program generated an electric vehicle take-up rate that places Belmont at the top of all Massachusetts zip codes in the number of electric vehicles being purchased and/or leased.

With the approval of the Select Board, the Energy Committee convened a multi-stakeholder group to begin a comprehensive review of the Belmont zoning by-laws from a climate change perspective. That effort began in August 2019 and continues.

The Energy Committee continues to work with Belmont Light to provide assistance in helping Belmont Light achieve its objective of being 100% emission free by 2022. Belmont Light is on-target to achieve that objective.

The Energy Committee worked with Town officials to insert strategic decarbonization language into the Request for Proposals which the Town released for a proposed public/private partnership to replace the Town’s ice rink.

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The Belmont Energy Committee worked with Northland Residential developers to successfully insert strategic decarbonization strategies relating to electrification of heating/cooling/hot water heating, and transportation alternatives, into the proposed residential development on property currently owned by McLean Hospital.

The Energy Committee worked with the Massachusetts Climate Action Network (MCAN) and the Sierra Club, to successfully promote adoption of new State Building Code energy efficiency amendments that will result in an expected ten percent reduction in energy usage in new construction over and beyond the existing Building Code.

The Energy Committee endorsed, and successfully worked to have the Select Board adopt a “We’re Still in It” resolution articulating the Town’s continuing local commitment to achieve the climate action goals of the Paris Accords, notwithstanding federal decisions to withdraw from those Accords.

The Energy Committee, at the request of the Belmont Safe Routes to School initiative, drafted and presented to the Town Administrator an “anti-idling” employee policy that incorporates state legislative restrictions on vehicle idling into Belmont’s employee policies.

The Energy Committee continued to provide support to Belmont Composts!, a local community initiative promoting curbside compost pick-up, including writing an (unsuccessful) grant proposal to fund the Belmont Composts! activities.

The Energy Committee successfully launched its Belmont Climate Action Facebook page, its Belmont Climate Action website (BelmontClimateAction.org), and its Belmont Climate Action Instagram and Twitter accounts to maintain communication with Belmont residents interested in having the Town achieve its Town Meeting-approved climate action goals.

Goals for 2020:

Pursuant to the Roadmap adopted by the Energy Committee, and endorsed by Town Meeting, in 2020, the Energy Committee will continue to seek to achieve the outcomes identified in the Roadmap to move Belmont toward achieving its climate action goals. The Roadmap outcomes consist of: (1) moving Belmont Light to a 100% emission free generation supply by 2022; (2) moving 50% of all new car purchases to be electric vehicles by 2030; (3) moving 50% of all oil heating replacements to electric heat pumps by 2025; and (4) moving 50% of all natural gas heating system replacements to electric heat pumps by 2032. The Energy Committee will continue to work with Belmont Light, with town committees/boards to implement the Roadmap, along with private sector individuals and organizations, to implement the Roadmap.

Respectfully Submitted,

Roger Colton
Marty Bitner
Co-chairs
Belmont Energy Committee

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HISTORIC DISTRICT COMMISSION

Co-Chair: Lauren Meier
Co-Chair: Lisa Harrington
Secretary: Rotates each meeting amongst commission members
Commission Members:
Michael Chesson
Kathleen Fahey
Tracy Marquis
Theresa McCarthy
Elizabeth (Sue) Pew
Michael Smith – Alternate
Carl Solander – Alternate
Nushin Yazdi – Alternate

Purpose and Duties

The Historic District Commission (HDC), appointed by the Select Board (SB), is charged with reviewing modifications to properties located within the Town's four local historic districts as well as those properties on which the Town holds preservation restrictions. The HDC offers advice to those property owners considering alterations to their historic properties. The HDC holds public hearings to review proposed projects at protected properties to determine the appropriateness of such alterations and issues Certificates of Appropriateness to those projects that meet the HDC's Guidelines. The HDC also holds public hearings related to demolition applications for buildings subject to the Demolition Delay Bylaw and addresses Town-wide historic preservation issues. As part of the Town's 1999 Memorandum of Agreement with McLean Hospital regarding the rezoning of the McLean Hospital campus, the HDC acts as the historic preservation authority regarding changes proposed for the exterior of historic buildings, historic landscapes, and historic landscape elements of the hospital campus and its adjacent McLean zones 1A, 1B, 2, 3 and 4 as well as land and historic resources that were transferred to the Town (McLean Barn and Lone Tree Hill open space). The HDC serves as the principal local contact for the Massachusetts Historical Commission and responds to Section 106 notifications. The HDC also serves as the Town's Historical Commission, advising the town on matters related to historic resources in Belmont, including buildings, structures and landscapes. The HDC appoints members to two other Town committees: Community Preservation Committee and Land Management Committee for Lone Tree Hill. In 2019, administrative support was provided by Spencer Gober in the Office of Community Development. Also in 2019, the HDC noted the loss of member Emeritus, Lydia Ogilby who had been a vital advocate for historic preservation in Belmont.

Summary of Activities and Accomplishments

Completed Stabilization of McLean Barn

Working in collaboration with the OCD and Land Management Committee, supervised the completion of architectural services by Spencer Vogt and Sullivan for the stabilization of the McLean Barn, followed by construction contract awarded to Calhess Restoration & Waterproofing Corp. to complete the work. This project was funded through the Community Preservation Act in the category historic preservation.

Participated in the rehabilitation and expansion of the Belmont Police Station

HDC provides support on the historic Police Station project through representation on the Department of Public Works/Belmont Police Department Building Committee.

Received and responded to four (4) Section 106 notifications

Section 106 of the National Historic Preservation Act requires that federal undertakings consider potential effects on cultural resources. The HDC responds to these notifications by providing information on nearby historic properties and the potential effect the proposed project may have, and conveys those findings to the

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Town and the Massachusetts Historical Commission. In 2019, HDC responded to four (4) Section 106 notifications: 19 Moore St. telecommunications facility installation, 30 Leonard St. proposed modification to existing telecommunications facility, 223 Channing Road proposed telecommunications facility installation, and Wellington School Safe Routes to School along Waverly St., Common St. and School Street.

Reviewed thirteen (13) applications for projects within the Pleasant Street Historic District

One of the HDC's most critical functions is technical assistance to property owners and project review and approval in the four local historic districts (Pleasant Street, Common Street, Richardson Farm and Thaddeus Frost Local Historic Districts). In 2019, HDC conducted thirteen public hearings for applications for Certificate of Appropriateness in the Pleasant Street Historic District.

Supported the Community Preservation Act initiatives in historic preservation

In collaboration with the Town, the HDC prepared an application to the CPC to fund a condition assessment for the Municipal Light Building. The HDC also supported the CPA application by the Belmont Women's Club to fund window restoration on their National Register of Historic Places building. The HDC also submitted a letter of support for the CPA application for Town Hall.

Goals for 2020:

- Continue timely review, advice, and action on applications and requests for technical assistance from property owners in the four historic districts;
- Provide review, advice and action as needed related to other properties in Belmont with preservation restrictions and/or agreements;
- Provide timely response to Section 106 notifications as they are received;
- Continue participation on the Community Preservation Committee, providing historic preservation input on projects and applications;
- Continue collaboration with the Land Management Committee on preservation of the McLean Barn and stewardship of the open space;
- Provide input to the Planning Board and other committees related to proposed zoning changes and other matters affecting historic resources in Belmont;
- Participate and provide input into major Town capital projects (Police Station, High School, etc.);
- Conduct a review of and develop potential amendments as necessary for the General Bylaws;
- Update the HDC's Design Guidelines;
- Maintain and enhance HDC website; and
- Continue to integrate files and coordinate administrative responsibilities with OCD.

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HOUSING TRUST

Co-Chair: Rachel Heller

Co-Chair: Betsy Lipson

Committee Members:

Judith Feins

Madeline Fraser-Cook

Tommasina Olsen

Jeremy Romanul

Judy Singler

Joseph Zarro

Thayer Donham, Ex Officio

Gloria Leipzig, Ex Officio

Purpose and Duties:

To benefit the whole Town by:

- Making progress on community housing
- Increasing the number of affordable units
- Moving closer to the state-mandated 10% affordability. Currently DCHD's subsidized housing inventory lists Belmont as having 10,117 housing units, of which 675 count as affordable. Our shortfall is 337 units.

Summary of Activities and Accomplishments:

1. Expanded Belmont's Inclusionary Zoning by-law

To keep Belmont in line with neighboring towns' inclusionary zoning by-laws the Housing Trust successfully advanced a proposal for an expansion of our inclusionary zoning that Spring Town Meeting overwhelmingly supported. The new by-law kept 6-12 units at 10% and changed 13-20 units to 12% and 20+ units to 15% and removed the distinction for mixed-use developments.

2. Advanced a Responsible Vision for the Town in Zone 3 McLean

Recognizing the rare opportunity that McLean Zone 3 offers for Belmont to advance affordable housing and also standing up for the town's Housing Production Plan, the Housing Trust effectively opposed the initial proposal in January put forth by McLean's developer to build 34 single family homes and 70 rental flats, all 'senior directed' (including 19 affordable units).

Through the summer, the Housing Trust worked with a technical advisor, through Mass Housing Partnerships, to develop a proposal for the site that would be a win-win-win, a plan that would meet the financial needs of the developer and the town and advance to the fullest possible way the Housing Production Plan's goals. The Trust moved to this plan, as follows:

The Housing Trust exists to ensure compliance with State Affordable Housing requirements while working to address the specific housing needs of Belmont, as identified in the Housing Production Plan. It is critical that we use this opportunity to meet the needs of all Belmont residents. We are amenable to the concept of building 34 market-rate townhouses as proposed by Northland. We propose that the development include a large rental component, in place of the

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91-unit flats, with at least 25% of the units being affordable. And we are willing to forego affordable townhouses to further increase the number of affordable rental units beyond 25%. To increase the number of units in the rental buildings beyond the proposed 91, the number of floors might be increased to the most practical number of floors in a mid-rise building. And the rental buildings should include units that are attractive to families as well as seniors.

This plan was shared with McLean and the developer. In the Fall, the Trust worked collaboratively with the developer and brought the Energy Committee into discussions to collectively develop a plan that responded to a range of town goals. In late November, the developer brought forward a new proposal that adopted the Housing Trust's suggestions, included for-sale townhomes (age-restricted) and rental apartments, both have affordable units.

3. Developed an RFP for Affordable Housing Developers to Access CPA Grant Funds

The Housing Trust developed a housing production request for proposal (RFP) and scoring matrix for award of its \$250,000 CPA grant funds. The RFP will be posted on the town webpage in 2020 and the Trust will implement a marketing plan to promote its availability and the HPP among Boston-area developers.

4. Increased residents' awareness of affordable housing – what it is, why it's needed, why we're short

Continuing its 2018 efforts, the Trust modified its community outreach presentation to include McLean and continue to build awareness about the high number of people in town who are housing cost-burdened, our shortage of affordable housing, local land use policies, Belmont's Housing Production Plan, and how Greater Boston's housing shortage will impact the region's economic strength. The Trust met with the Council on Aging, the Religious Council Social Action Committee, Belmont Against Racism, the League of Women Voters, the Energy Commission, and the Vision Committee. In addition, the Trust invited guest speakers to meetings to share learnings from other towns' efforts.

Goals for 2020:

- Support income insecure Belmont renters affected by Covid-19 with an Emergency Rental Assistance Program. Dependent on Town Meeting's approval, the Housing Trust will have permission to expand its authorized use of the CPA funds for this program.
- Continue to advocate for the greatest number of affordable units available to all at McLean Zone 3.
- Increase support for affordable housing in Belmont.
- Use any remainder of the \$250,000 CPA grant, if any is available following the emergency rental assistance program, to advance affordable housing.

Respectfully Submitted,

Rachel Heller and Betsy Lipson
Housing Trust

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Belmont Human Rights Commission

Chair: Carl Brauer

Vice Chair: Fran Yuan

Members:

Kayta Gajdos

Kimberly Haley-Jackson

Jess Hicks

Bryan Nadeau

Robert Nalbandov

Matt O'Connell-Vale

Ye Pogue

Liaisons:

Kathryn Bonfiglio, Belmont Against Racism; Chief Jamie MacIsaac, Belmont Police Department; Justin Dong, Belmont High School; Dana Leavitt, Beech Street Center/ Council on Aging (CoA)

Purpose and Duties:

The Belmont Human Rights Commission (henceforth “the Commission”) was established by the Board of Selectmen to advance the fair and equal treatment of individuals in Belmont and to create a mechanism for addressing concerns or incidents related to these issues.

In particular, the Commission is charged to:

- Address the full range of discrimination in the areas of commerce, education, public accommodation, housing, employment, and access to municipal services;
- Serve as a resource to the citizenry, the business community, and public agencies on issues regarding diversity and discrimination;
- Give visibility to and increase awareness of issues related to diversity and discrimination through educational activities;
- Assist the citizenry and town agencies in informally resolving disputes on issues relating to discrimination;
- Receive allegations of violations of human rights laws and related legislation, and refer matters to relevant Town, State and Federal authorities for disposition of matters within their respective jurisdictions; and
- Report annually on its activities to the Board of Selectmen.

Summary of Activities and Accomplishments:

The Commission held 10 monthly meetings from January to June and September through December.

Commission members monitored the Commission’s phone line and e-mail account at (617) 993-2795 and Belmont.hrc@gmail.com. Commission members responded to a number of incidents reported to them by offering support and any other resources needed.

Throughout 2019, there were a number changes to the composition of the Commission. Members who resigned from the Commission or completed their terms were Dovie King, Nancy Linde, Bhim Oli, and Kim Foster. New members are Jess Hicks, Bryan Nadeau, Robert Nalbandov, and Ye Pogue. Justin Dong became the new Belmont High School liaison, and Beech Street Center’s first liaison, Assistant Director Dana Leavitt, came on. Significantly, Chief Jamie MacIsaac replaced Captain Peter Hoerr who retired late this year as our Police Department liaison after 15 years of service. Captain Hoerr played a significant role with the Commission, and his loss to the Belmont community after many years of exceptionally dedicated service will be strongly felt. Carl Brauer continued to serve as Chair and Fran Yuan as Vice Chair of the Commission.

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The Commission continued its presence and outreach to the public. In order to further its visibility, educate others about its work in the community, and hear from community members about their concerns, it had representatives at major Town events, such as Meet Belmont Community Information Fair and Belmont Town Day. The HRC, along with Belmont Against Racism, reached out to the Belmont Chinese American Association and met with one of their group leaders to share information about each of our organizations and learn about their group. The Commission also reached out to the Beech Street Center and invited them to assign a liaison to the HRC. A subcommittee of the HRC, Better Together, was formed by four HRC members to discuss ideas about bringing more people from the Belmont community together and furthering related initiatives. One idea was to have a sticker/poster campaign to signify support for diversity, especially by local businesses, and at the same time, approaching them to discuss issues that might come up at their establishments related to diversity and discrimination.

The Commission was the main organizer of Belmont's 25th Annual Dr. Martin Luther King, Jr. Community Breakfast held on Monday, January 21, 2019. The event welcomed 250+ members of the community to celebrate Dr. King's legacy and contribute to the METCO Support Fund for which the breakfast is a major fundraising event. The featured guest speaker, Dr. Emmett G. Price III, gave the keynote address entitled "Re-Imagining 'We the People'". He is the Professor of Worship, Church and Culture and Founding Executive Director of the Institute for the Study of the Black Christian Experience at Gordon-Conwell Theological Seminary. The event featured the BASEC Records student performers from Chenery Middle School and Lady Cap.

Photos of the event:

<https://belmont.wickedlocal.com/news/20200120/belmont-against-racisms-annual-breakfast-honors-dr-kings-memory>

The Commission co-sponsored a number of other events throughout the year, including: "*Escalating Income Inequality: How Do We Address It*", a presentation by President and CEO of Oxfam America (March) and the showing at Belmont Media Center of the film, *The Hate U Give*, based on a book about race relations, which was followed by a discussion that included members of the Police Department (April).

As part of its series Democracy Talks Series in neighboring Watertown, Fran Yuan, spoke on a panel there entitled "HRC in Watertown: The Role of Local Government in Safeguarding Human Rights". The panel included representatives from Human Rights Commissions in Lexington, Belmont, and Melrose who spoke about the purpose, process and progress of the Commissions in their respective communities. Watertown is reviving their attempt to galvanize support for a Commission in their town.

Fran Yuan also spoke on a panel sponsored by the Massachusetts Human Rights Coalition at the State House in October. This program was entitled "Bending the Arc: The Intersection of Law Enforcement and Human Rights" and included a keynote by Middlesex County District Attorney Marion Ryan and a panel that included Police Chiefs from Medford and Somerville.

An HRC potluck was held in May to help Commission members get to know one another; this included Commission members, liaisons, and members of the Belmont against Racism Board.

Finally, a number of Letters to the Editor were written by the Commission to address relevant events that had occurred in and around the community of Belmont, including a response to an anti-LGBT statement by a church leader and menacing fires set in nearby towns at Jewish centers of worship.

Goals for 2020:

The Commission will continue its education and outreach activities; respond to inquiries and complaints received through the phone line, e-mail account, and referral; and collaborate with other community groups to address and educate about important community issues. Some of its work this year will focus on issues

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faced by immigrants and the LBGTQ community, educating about voter registration and fair elections, domestic violence education, and encouraging continued dialogue in the community. The Commission will sponsor the Belmont's Dr. Martin Luther King, Jr. Community Breakfast and expand its fundraising efforts for this METCO Support Fund through this event. It will continue to organize and/or co-sponsor events that advance its mission and goals. The members of the Commission will continue their commitment to ensuring that Belmont is a welcoming community for all.

Respectfully Submitted,

Fran Yuan, Vice Chair
Belmont Human Rights Commission

ITAC Purpose and Duties

The stated role of the Information Technology Advisory Committee (ITAC) is to provide guidance to the Select Board, Town departments, and other Town committees on technology matters. The ITAC's mandate is broad. The Committee routinely considers matters of information delivery, ensuring access to communications technology, increasing the efficiency of transactions involving the Town departments, and deploying infrastructure for the Town departments and citizenry. In addition, the ITAC engages in strategic planning and provides advice to the Town's various departments and committees, including: The Select Board, the School Committee and the Library Board of Trustees.

INFORMATION TECHNOLOGY ADVISORY COMMITTEE (ITAC)

MEMBERS

The committee is composed of nine voting members, each serving three-year terms. Four members are appointed by the Select Board, four by the School Committee, and one by the Board of Library Trustees. A member of the School Committee acts as a non-voting Management Liaison. The full committee, including voting members and IT liaisons meets three times a year: in quarters 1, 2 and 4. Meetings of just voting members and subcommittees made up of voting members meet more frequently, and typically on a monthly basis.

Officers

- Paul F. Roberts, Chair, Library Trustees Appointee
- Glenn Wong, Vice Chair, Select Board Appointee
- David Goldberg, Secretary, School Committee Appointee

Committee Members

- James Berets, School Committee Appointee
- Daniel Ellard, Select Board Appointee
- Jonathan Birge, Select Board Appointee
- Jonathan Green, School Committee Appointee
- Phil Lawrence, School Committee Appointee
- Charles Smart, Select Board Appointee

Staff Contacts (non-voting)

- James Siracusa, Belmont Police Dept. Public Safety Liaison
- Ellen Girourard, Belmont Public Library Liaison
- Steve Mazzolla, Belmont Public Schools Liaison
- David Petto, Town of Belmont Liaison
- John Steeves, Belmont Police Dept. IT Liaison
- Robin Tillberg, Belmont Municipal Light Dept. Liaison

Summary of Activities & Accomplishments

Our Committee enjoyed a busy and productive 2019. As in past years, IT Advisory Committee continued to work closely and productively with our IT liaisons for the Town (David Petto), School Department (Steve Mazzola), Public Library (Ellen Girouard), BMLD (Robin Tillberg) and Police Department (John Steeves and James Siracusa). Among the issues we tracked were:

Report on Deployment of 5G Wireless Antennas within Belmont

During 2019, Belmont ITAC conducted a thorough assessment of 5G wireless antenna proposals submitted to the Town by ExteNet and conducted a study of emergent 5G technology and the actions of neighboring communities vis-a-vis 5G. Our assessment was presented to the Select Board as a report in November 2019. [It can be downloaded and read here.](#)¹

In short, our report concluded that, while 5G technology holds much promise for Belmont and other communities, there is little to suggest that the proposed ExteNet deployment of two 5G towers would move Belmont any closer to the promised future of 5G. Further, as currently configured, a town wide 5G deployment would require thousands of 5G cells placed throughout town, but would not appreciably improve broadband service in homes and businesses.

Still - 5G technology is coming in some form in the near future. Belmont should get ahead of this inevitable technology wave and start thinking and planning now for how it will support broadband infrastructure in town, what it might ask of providers in exchange for access to Belmont right of ways and what services 5G might enable to improve public services for residents and businesses in town. Doing nothing and waiting for change to wash over us is not advised.

Assessment of Belmont's Ransomware Preparedness

In response to growing threats to local governments. IT Advisory Committee conducted assessments of the cyber risk preparations of the Town's major IT departments vis a vis ransomware: Town, School and BMLD. ITAC is preparing a confidential report for the Select Board containing our recommendations for improving town-wide cyber resilience to ransomware attacks.

¹ https://www.belmont-ma.gov/sites/belmontma/files/uploads/5g_in_belmont-final.pdf

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Continued Leadership on Remote Access

As in prior years, Belmont's IT Advisory Committee continued to lead by example in 2019: making all ITAC full committee meetings available for the public to attend virtually as online as live, streamed events via the Zoom platform. Further, we offer video records of all recorded sessions via the Committee's YouTube page [here](#).²

Fireside Chats on Cyber Safety and Technology Innovation

ITAC's Technology, Cyber Security and Public Health Subcommittee chaired by Glenn Wong continued an initiative begun in 2017 to organize public talks on current topics in cyber security and technology. With the assistance and support of the Belmont Public Library and the Belmont Media Center, the subcommittee organized and hosted a public talk on "Driverless Cars" that took place on June 10, 2019, at the Chenery Middle School. The invited speakers included:

- Belmont resident Karl Iagnemma, co-founder of nuTonomy, Inc. and President of Aptiv Autonomous Mobility
- Daniel Sullivan, Assistant Director of Policy at the Massachusetts Department of Transportation, and
- Kris Carter, Co-Chair of Mayor Walsh's Office of New Urban Mechanics in Boston

The Belmont Media Center recorded the event, [which can be seen here](#).³

Report on Improving Belmont Government for the 21st Century

In 2019, the 21st Century Government Subcommittee wrapped up its work of assessing technology use and adoption by Belmont's various appointed and elected bodies with an eye to making recommendations that will help streamline the work of Belmont's many committees while making them more accessible to the public. We made our final report to the Select Board in July. A copy of that report is [available for download on the Town's website here](#).⁴ Our report was based on surveys of both town committees and the public regarding their use of technology. The goal of these surveys was to gauge the use of technology to facilitate interaction, transparency and communication between Belmont's Committees and Town residents. The committee has collected the results of that. We had 39 committee officers respond to the survey for town committees and 181 members of the Belmont community respond to the survey of residents.

The 21st Century Government report to the Select Board included the following recommendations:

² https://www.youtube.com/channel/UCbXNdO209IRCLLy-Bh_YeVw

³ <https://www.belmontmedia.org/watch/itac-self-driving-cars-061019>

⁴

<https://www.belmont-ma.gov/information-technology-advisory-committee/agenda/belmont-information-technology-advisory-12>

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1. That the Select Board vote to permit elected and appointed committee members to participate and deliberate remotely in committee meetings. Remote participation would be at the discretion of the committee Chair.
2. That Board should work with the Town Administrator and the Bylaw Review Committee to assess whether any changes to town bylaws are needed to support remote committee participation.
3. That the Select Board created a working group to oversee and guide the introduction of remote participation to Belmont government meetings.
4. That the Town fund a full time Communications Liaison whose job is to facilitate public awareness of and engagement with committee activities and the distribution of committee materials to the public via the Town's website or other platforms including social media sites.
5. That the Town Administrator should evaluate ways to improve the efficiency, transparency and effectiveness of key processes related to government and committee work. These should include the process by which public documents are authorized and approved for posting (i.e. digital e-signing), the process by which public meetings are scheduled, public meeting places are reserved and notice of meetings is shared with the public.
6. That Town Administrator, working with the Town Clerk, the Superintendent of Schools and the IT Director for both the Town and Schools evaluate the introduction and use of electronic signs in key locations such as Belmont Town Hall, Belmont public schools and other public places to better inform the public about Town and committee business.

ITAC Goals for 2020

- Continue to advise key Town Committees and work with our IT liaisons at Town, School Dept., public safety and Library on pending IT-related projects. Among them:
 - Cyber security readiness and resilience
 - Fiber assessment for moving the existing hubs
 - IT issues related to the planned Belmont High School facility
 - IT planning related to planned Belmont Public Library renovation/expansion
 - Continued investment in smart metering, including possible introduction of smart water metering

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- Streamlining of Committee business (scheduling, submission of meeting minutes)
- Stand up and contribute to Belmont Website Renewal Committee
- Work with Select Board and other nominating committees to implement recommendations including (if needed) modifications to existing bylaws.
- Continue to foster discussion and learning in town on pressing technology matters including:
 - Cybersecurity and public safety
 - Access to public/government information
- Work with resources within Town (i.e. BPS and BHS, COA, BPL, etc.) to facilitate cyber literacy for adults and senior citizens.
- Push for adoption of “virtual committee” green light from Select Board.
- Work with other committees to expand the use of video platforms (Zoom, Google Hangouts, WebEx, Blue Jean, GoToMeeting, etc.) to permit online participation in committee meetings and other events.

Respectfully Submitted,

Paul F. Roberts, Chair
Glenn Wong, Vice Chair
Information Technology Advisory Committee

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LAND MANAGEMENT COMMITTEE FOR LONE TREE HILL CONSERVATION LAND: (FORMERLY McLEAN OPEN SPACE)

Chair: Ellen O'Brien Cushman, Belmont Board of Cemetery Commissioners Appointee

Committee Members:

Radha Iyengar, Belmont Resident, Select Board Appointee
Lauren Meier, Belmont Historic District Appointee
Jeffrey North, Belmont Conservation Commission Appointee
Michele Gougeon, McLean Hospital Appointee
Tom Grimble, McLean Hospital Appointee
Andy Healy, McLean Hospital Appointee
Steven Kidder, McLean Hospital Appointee

Purpose and Duties:

The McLean Land Management Committee, created by the Memorandum of Agreement between the Town of Belmont and McLean Hospital, consists of nine members (Chairman Ellen O'Brien Cushman, Jeff North, Radha Iyengar and Lauren Meier from Belmont, Michele Gougeon, Andy Healy, Tom Grimble and Steve Kidder from McLean Hospital). The ninth member is a representative of The Trustees (formerly The Trustees of Reservations). The work of the Committee to maintain the Lone Tree Hill Belmont Conservation Land, acquired from McLean Hospital in 2005, is funded by the McLean Open Space Maintenance Fund created by the McLean transaction, by the revenue from the cell tower in the inactive cemetery land as well as by generous grants from local land preservation/conservation groups; it is not funded by property tax.

Summary of Activities and Accomplishments:

Lone Tree Hill, through the Town of Belmont, has received a tremendous gift from the estate of long-time Belmont resident Joan Campbell. The Joan Campbell Fund was established in 2019 with the purpose to support the prudent, long-term management, stewardship and conservation of Lone Tree Hill, the 119 acre parcel comprised of publicly accessible open space in the Town of Belmont, Massachusetts, and publicly accessible private open space on the McLean Hospital campus. The total value of the principal of The Joan Campbell Fund is anticipated at approximately \$330,000. The Committee may draw up to 3% of the annual income for its conservation efforts. The Select Board voted to accept the gift to the Town and the Treasurer has set up the Joan Campbell Fund. More than its monetary value, the bequest by Joan is an enormous boost of confidence for the work of the Committee. Joan assisted in the original efforts to preserve the McLean Open Space, attended countless committee meetings and was a vigorous environmentalist and avid bird watcher. In 2020 the Committee will determine a suitable way to honor Joan and her gift on the site.

2019 was also focused on the McLean Barn, a masonry structure located on the 4.6 acre Mill Street parcel of Lone Tree Hill, address 148 Mill Street. Though the Barn parcel borders Rock Meadow and the entrance to the Rock Meadow parking lot, the building and land are part of Lone Tree Hill and are managed by the Land Management Committee. The McLean Barn is also subject to the Historic Preservation Agreement within the Memorandum of Agreement between the Town and McLean and so is subject to oversight and participation by the Belmont Historic District

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Commission. In 2018 The Land Management Committee for Lone Tree Hill and the Historic District Commission created a temporary Project Committee that prepared and proposed a project to stabilize and perform limited preservation on the McLean Barn. The project was endorsed by the Town Community Preservation Committee and was approved by Town Meeting for \$175 K. In addition to this Community Preservation Act (CPA) funding, the Land Management Committee worked with Belmont Light, the Town Information Technology Department and Facilities Department and Police Department to provide adequate underground power and data access and security. The security installation is underway at year end.

In addition, the Land Management Committee has committed, and informed Town Meeting, that we will lead an extended public process to help determine an appropriate future use for the McLean Barn. The goal of the CPA project is to preserve the Barn to stop deterioration on this beautiful structure; the goal of the public process will be to brainstorm, consider, evaluate and explore possible uses for the Barn that are compatible with the existing Conservation Restriction on the property. After a long search, a representative of the Committee, Lauren Meier, has interviewed several facilitators for this project and we look forward to making the final selection and beginning the community engagement in 2020.

Following the pruning and selective removal of trees in the Pine Allee (per the \$150K gift from JKR Memorial Conservation Fund under contract Tree Specialists in 2016) in 2017 and 2018 and 2019 we continued to plant seedlings to renew the Allee using volunteer labor provided by the Belmont Citizens' Forum. The seedlings that seem to have been hardiest were harvested from the site and environs and burlap seedlings. Again in 2019, we received a very generous gift of many seedlings from Habitat, the Mass Audubon site across Concord Avenue. We believe that 2020 will cap this effort as the fourth and final year of this project.

We are grateful to McLean Hospital for keeping our fire roads clear and open. Several volunteer days were held in 2019 by Belmont Citizens Forum and Belmont Serves at Lone Tree Hill to pick up trash and eliminate invasive plants.

The Belmont Day School project construction has been completed and the entrance roadway. The Land Management Committee asserted to the Day School our intention to preserve our rights under the existing access easement on this 40 foot strip of property running from Concord Avenue to the Coal Road, to assure two-way safe access for pedestrians and bicyclists. With assistance from Town Administrator, the Fire Chief and Director of Community Development the appropriate signage and striping was installed in spring of 2019. The Land Management Committee, through landscape architect member Lauren Meier, has asked the Planning Board for an assessment of the planted buffer because we believe it has not been fully planted per the plan. We await their action.

Goals for 2020

We implement the overall goals, objectives and outline of work highlighted in the ecological management plans developed by BSC and Audubon Extension Service and trails plan prepared by Pressley Associates.

1. We will vigorously enforce the conditions of the Conservation Restrictions with abutting neighbors, particularly the Kendall Gardens neighborhood to ensure compliance and limit "bleed-over" effects both onto and from the property.
-

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2. We continue to employ our budget strategy when considering one-time endeavors and repetitive costs.
3. Continue to restore and revitalize the meadows following the 2014 recommendations by Jeff Collins to restore meadows by mowing and selectively use herbicides.
4. We will engage in a broad community conversation and outreach regarding possible future uses for the McLean Barn

We want more visitors to the property; drive to Mill Street and park in the lot, walk or bike to the property and enjoy the trails, the nature, the sunsets, the peace and the vistas! Please “take a walk in the wild” at Lone Tree Hill, Belmont Conservation Land.

Respectfully Submitted,

Ellen O'Brien Cushman

Chairman, Land Management Committee for Lone Tree Hill, Belmont Conservation Land
(formerly known as the McLean Land Management Committee)

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PERMANENT AUDIT COMMITTEE:

Chair: Robert A. Keefe

Committee Members:

Frank Caruso
Glenn Logan
Robert Forrester

Ex-Officio Members:

Roy Epstein, SelectBoard
Floyd S. Carman, Town Treasurer
Chitra V. Subaramanian, Town Accountant

Purpose and Duties:

The Permanent Audit Committee was established pursuant to Article 16 of the Town's General By-Laws. The Committee is charged with assisting the Selectmen in the selection of an independent auditor to perform an audit of the Town's financial statements, monitoring the work of the auditor, and participating in a review and discussion of the audit's results and findings.

Town By-Laws require that an audit be carried out not less than triennially. The Town, however, undertakes an annual audit to comply with federal regulations which call for an annual audit for recipients of certain federal funds. Additionally, it is essential that audits be completed in a timely fashion in order to meet annual bondholder required disclosures and help ensure the maintenance of the Town's Aaa credit rating, which is the highest rating category of Moody's and Standard & Poor's Investor Services. The Town's credit rating has resulted in favorable interest rates and lower borrowing costs.

Summary of Activities and Accomplishments:

The Aaa rating for Moody's was affirmed April 2019, along with a Aaa rating from Standard & Poor's. The Town is 1 of 11 out of 351 cities and towns in the Commonwealth that have been assigned an Aaa rating by Moody's and Standard & Poor's.

The Town awarded a three year audit services contract for the years FY17, FY18 and FY19 to Powers & Sullivan, based on the three major factors:

1. Recent GASB pronouncements affecting Pension and OPEB liabilities
2. Quality of Services
3. Proposed Costs increase of less than 1%

The Town's general financial statements for the fiscal year ended June 30, 2019 were audited by Powers & Sullivan, LLC. The Town received an unmodified opinion on its basic financial statements. The Town also received a report that it was in compliance on each of its major federal programs for the year ended June 30, 2019. Copies of these financial statements are included, may be obtained from the Town Accountant, and they are also posted on the Town Treasurer's web site.

The financial statements of the Belmont Contributory Retirement System for the year ended December 31, 2018 were audited by Powers & Sullivan, LLC. Copies of these financial statements may be obtained from the Town Accountant and they are posted on the Belmont Retirement Board web site.

The Municipal Light Department's financial statements for the year ended December 31, 2018 were audited by Goulet, Silvadio & Associates, P.C. The Light Department received an unmodified opinion on its financial statements. The financial statements for December 31, 2018 may be obtained from the Municipal Light Department and they are posted on the Light Department's web site. The Light Department has its own credit rating established with Standard & Poor's. The AA-/stable rating was last affirmed on September 20, 2016.

Respectfully Submitted,

Floyd S. Carman

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PLANNING BOARD

Chair: Charles Clark/ Stephen Pinkerton

Committee Members:

Thayer Donham
Karl Haglund
Matthew Lowrie
Edmund Starzec
Rui “Renee” Guo – Associate Member

Purpose and Duties:

The primary goal of the Planning Board is to protect and preserve the character and the quality of life that defines Belmont. The Board addresses issues that affect the future physical development of the Town. To achieve this, the Board drafts Zoning By-Laws, studies land-use patterns, and evaluates both private and public development projects.

Summary of Activities and Accomplishments:

- January 8, 2019
 - Approved Police Station Additions and Renovations
- January 15, 2019
 - Conditional Approval of 400 spaces (all spaces on campus), with spaces being designated for use at a later time
- February 5, 2019
 - Approved Second Floor Addition (SR-C District)
- February 21, 2019
 - Approval of design and site plan for Chapel building at Belmont Hill School
- March 14, 2019
 - Moved to not bring to Town Meeting amendments to McLean Districts Zones 3 and 4 and that the Board would continue to work with McLean to rewrite an acceptable amendment
- April 11, 2019
 - Approval of an addition over 300 square feet (GR District)
 - Supported the Town Administrator submitting a fiscal year 2020 Community Compact Housing Best Practice to amend Zoning By-Laws to allow for increased density and housing opportunities in a manner that was consistent with the neighborhood character and supportive of aging in the community
- May 7, 2020
 - Approval of an addition greater than thirty percent (SR-C District) with the condition that a new set of plans with dimensions were to be submitted
 - Approval of an addition over 300 square feet (GR District)
- May 21, 2020
 - Approval of an addition greater than thirty percent (SR-C District)
 - Approval of an addition greater than thirty percent (SR-C District); conditional on adjustment of the window configuration and type. A revised set of plans were required before the building permit could be issued
- June 4, 2019
 - Approval of all proposed signage at Starbucks, located in the Bradford (formerly Cushing Village) development, in accordance with the Cushing Village Conditions of Approval
 - Approval of a waiver for a wall sign at Starbucks (Trapelo Road)
 - Approval of Special Permit for a conforming standing sign, and a waiver for a nonconforming wall sign. Conditional on the frames used for temporary signage shall no longer be used and shall be removed; the bank-branded sign on the ATM must be removed;

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- and, a certified plot plan containing the location of the new standing sign shall be submitted to the Office of Community Development. (277 Trapelo Road)
- Approval of waivers for two conforming wall signs (2 Leonard Street)
 - July 2, 2019
 - Approval of an addition greater than thirty percent (SR-C District)
 - Approval of Design and Site Plan for the Belmont Middle and High School subject to the conditions that will be coming forth from the Planning Board
 - July 16, 2020
 - Approval of the Belmont Middle and High School Design and Site Plan Review Conditions of Approval
 - Approval of an addition greater than 700 square feet (Single Residence B District)
 - Approval of an addition over 300 square feet (GR District)
 - September 10, 2019
 - Approve the change of name and change of owner (61 Leonard Street, Jamaica Jeffs)
 - September 17, 2019
 - Approval of an addition greater than thirty percent (SR-C District)
 - Approval of waiver for two nonconforming wall signs (LB-I District, 486 Common Street)
 - October 1, 2019
 - Approval of Special Permit to construct two single-family homes (GR District) with the condition that the Planning Board review and approve the landscaping prior to issuance of the Certificate of Occupancy
 - Approval of black chain-link fencing with artificial ivy inserts facing Pleasant and Brighton Streets (344 Pleasant Street)
 - Reconfirmed support for the Town's efforts to pursue a Community Compact Housing Best Practice to amend Zoning By-Laws to allow for increased density and housing opportunities in a manner that was consistent with the neighborhood character and supportive of aging in the community
 - October 15, 2019
 - Approval to construct a new single-family home (General Residence District)
 - Approval of three special permits to construct a single-family home (General Residence District)
 - Approval of an addition over 300 square feet to an existing two-family home (GR District) with conditions of changing the dormer roof pitch to 2.5:12 and reduce the ridge height to 33 feet
 - November 5, 2020
 - Approval of a special permit for a two-story addition more than thirty percent (SR-C District)
 - November 19, 2020
 - Approval of standing sign special permit and approval of sign waiver to allow placement of wall mounted signs as depicted (130 Concord Ave)
 - Approval of temporary signage (525 Common Street, The Bradford)
 - Approval of changes to reduce the overall costs of the Belmont Middle and High School building project
 - December 3, 2019
 - Motion to move forward to support the exploration and consideration of the proposed McLean Zone 3 Redevelopment
 - Annual Town Meeting 2019
 - Inclusionary Housing Zoning By-Law – Section 6.10 of the Zoning By-Law (article 3)
 - 235 votes in favor, 12 opposed, 1 abstaining
 - Single Residence B Zoning District (article 4)
 - 94% in favor, 6% opposed

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BELMONT BOARD OF REGISTRARS OF VOTERS

Chair: Robert E. McGaw, Chair

Members:

Stanley Dzierzeski
Stephen Shestakofsky,
Ellen O'Brien Cushman, Town Clerk, Ex-Officio

We welcome Stephen Shestakofsky as the new Registrar recently appointed to fill the huge vacancy left by long-time Registrar James Staton.

The responsibilities of the Board of Registrars include the following, performed through the Town Clerk, who is the ex-officio member of the Board of Registrars of Voters:

- Conducting the Town's annual listing of residents
- Assisting in registration of voters
- Ensuring compliance with voting laws and procedures
- Ensuring that all persons qualified to vote in Belmont are allowed to do so
- Certifying signatures on petitions and nomination papers
- Recruiting, training and supervising election poll workers
- Certifying election results

The Board of Registrars, aided by the Town Clerk and her staff, count ballots voted by email for Belmont's UOCAVA voters, who live outside the US or are members of the active US Military (Uniformed and Overseas Citizens Absentee Voting Act).

In the case of voting disputes or recounts, Board of Registrars is responsible for the following:

- Determining validity of a ballot, when there is a questionable or ambiguous ballot cast
- Determining validity of a ballot if the voter was challenged during the election
- Determining validity of a ballot if it is challenged during the recount
- Conducting recounts
- Deciding challenges to a person's right to vote
- Responding to allegations of election irregularities

The Board of Registrars conducted one election in 2019. The turnout for the election was as follows:

Election Date	Type of Election		Number of Registered Voters	Total Votes Cast	Turnout Percent
April 2, 2019	Annual Town Election		17,386	5,204	29.93%

There were a total of 17,629 registered voters as of December 17, 2019. In 2019, 1,083 new voters were registered and 797 voters were removed from the voter list due to (a) death, (b) written request of the voter, (c) voter move out of Belmont, or (d) the voter's non-response to the annual town census or inactivation notice for more than four years.

The Town is proud to have such dedicated and committed election workers, who were all updated, trained, and deployed in 2019. We have a continual need for more election workers, and we encourage any resident who is interested to contact the Town Clerk's Office. To encourage more people to be poll workers, they can now work half a day.

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GOALS FOR 2020

Four elections are scheduled for 2020:

March 3, 2020	Presidential Primary Election
April 7, 2020	Belmont Local Election
September 1, 2020	State Primary Election
November 3, 2020	Presidential Election

We anticipate that the state and federal elections will be very active and will require diligence on the Town's part to ensure that we have complied with all laws and have ensured that all we have encouraged all Belmont residents to register and vote.

We will be continue making concerted efforts to accomplish the following:

- to ensure that “early voting” is designed to be simple and easy for voters
- to ensure that absentee voting is made available in an easy-to-use format
- to ensure that all residents who want to vote are informed of registration requirements
- to ensure that qualified voters can vote and have their vote counted accurately
- to ensure that the polls have adequate voting machines, ballots, staffing, and security
- to ensure that no voter experiences intimidation en route to or at the polling place
- to ensure that all campaign workers know the rules and follow the rules
- to ensure that display and placement of political signs do not violate the law
- to ensure that unregistered voters who seek to vote are treated fairly and courteously
- to ensure that we use cybersecurity methods to keep Belmont's voting secure

We hope to continue to recruit and train more poll workers, and continue to make the voting process easier, even more transparent, and more efficient. We want to support the continuing efforts of the Town Clerk and her staff to update, verify, and make available via the Town's website, the resident lists and the voting lists—so that, especially on election days—the records are accessible, accurate, and complete.

We are especially grateful to the staff of the Town Clerk's office—Meg Piccione, Nancy Casale, and Dan Cane—for their amazing work, great attitudes, and accuracy during a very busy and challenging election year.

Respectfully submitted,

Robert E. McGaw, Chair

2019 Annual Report

Transportation Advisory Committee

Chair: Dana Miller

Vice-Chair: Laurence Macdonald

Secretary: Annis Sengupta

Committee Members: Jessie Bennett, Dave Coleman, Clifford Gaysunas, Charles Hamad, Jeremy Romanul, Jeffrey Roth

Purpose and Duties: The role of the Transportation Advisory Committee (TAC) is to evaluate and make recommendations to the Select Board about the improvement of the safety of the public ways in Belmont for pedestrians, bicyclists, and vehicle traffic.

The Committee is to review and make recommendations concerning aspects of specific issues that have an impact on overall pedestrian, bicyclist and traffic management. The Committee's purview encompasses pedestrian issues (including all matters related for commuting, general mobility and pleasure with an emphasis on safety and access), bicyclist issues (including roadway bicycle use and other bicycle access issues) and traffic issues (including parking and parking restrictions, turn restrictions and traffic calming and safety techniques/locations including signage improvements, crosswalk identification; intersection configuration; motor vehicle parking management; regulatory and directional signs; speeding of motor vehicles; traffic configurations; consistent and sound engineering principles). The Committee is also charged with reviewing existing policies and recommending revised or new policies that will utilize the data resulting from town-initiated studies and models; including but not limited to a Town-wide transportation plan. Further, the Committee is to discuss any and all impacts on annual appropriations for transportation-related capital and operating expenses, initiate and analyze various studies to help determine pedestrian, bicyclist and traffic management recommendations to the Select Board, and participate in continued education efforts around transportation, through training webinars, and various educational materials.

The initial set of committee members were appointed by the Select Board for one-, two-, or three-year terms; hereafter, all re-appointments will be for three-year terms. The Belmont Town Engineer, the Director of the Department of Public Works, and a representative of the Belmont Police Department serve as ex-officio members of the Committee, which meets as often as twice monthly. Meeting times, agendas, and minutes are posted on the Town website.

Summary of Activities and Accomplishments:

The TAC was established on January 24, 2019 and met 18 times during 2019.

In its first year, the TAC developed Belmont's first traffic calming policy, which formalizes the process for making and managing requests to implement traffic-calming techniques that are designed to mitigate the negative effects of the cut-through commuter traffic and speeding on Belmont streets. The TAC worked with the Town Engineer, the Director of the Department of Public Works, the Assistant Chief of Police, the Belmont Traffic and Records Supervisor, and a traffic consultant to develop the traffic calming policy. The TAC presented its draft policy at a public meeting on November 7, 2019 and took feedback gathered there and through a two-week open-comment period to refine the policy, which was approved at the Select Board's first regular meeting of 2020.

The TAC also addressed concerns raised by Belmont residents, community groups, the Select Board, the Police Department, the Department of Public Works, and the Office of Community Development about pedestrian, vehicular, and bicycle safety, and traffic management in the Town of Belmont. The Committee met with Town constituents, representatives of other Town committees, and transportation and traffic engineering consultants in its efforts to better understand traffic and pedestrian safety concerns.

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In its work to address concerns about transportation at specific locations in Belmont, the TAC:

- held two public forums to allow those living on or near Common Street to consider and discuss the benefits—in terms of traffic calming and fostering greater nonautomotive transportation—of installing bicycle amenities on Common Street;
- established sharrows on Common Street;
- participated in and led public forums for residents to consider improvements to pedestrian and bicyclist amenities and improved vehicular movement through the Park Avenue circle;
- established bike-lane striping on Leonard Street;
- held public forums to address resident concerns about cut-through and speeding traffic on Wellington lane, Somerset lane, Rutledge Road, and Village Hill Road;
- ordered traffic studies on Wellington lane, Somerset lane, Rutledge Road, and Village Hill Road as preliminary evaluations for traffic calming;
- recommended that the Town implement a plan for a traffic signal at the intersection of Lexington and Sycamore Streets—with an exclusive pedestrian phase, “No Turn on Red” signs at all approaches, the removal of a raised table, the installation of new pedestrian ramps, and trimming of the hedges from the intersection;
- held public hearings for 2-hour parking and handicapped parking spaces at various locations in Town;
- installed handicapped parking and 2-hour parking after the hearings, a consideration of the circumstances in each instance, and in response to requests;
- held a hearing for residents to discuss parking on Lewis Road;
- declined a resident request to eliminate a 2-hour parking restriction on Lewis Road;
- held a hearing to address concerns about parking on Myrtle Street;
- installed a parking-chicane plan, which was designed with resident support, to mitigate the parking problem on Myrtle street.

Goals for 2020:

The TAC is now embarking on a multi-year effort to develop a Town-wide transportation plan that will address, in a systematic manner, concerns about safety and access for pedestrians, bicyclists, public transit users, and those travelling in private vehicles on Belmont streets. In addition, the TAC will continue to address concerns raised by Belmont residents, community groups, the Select Board, and Town Departments about all aspects of pedestrian, vehicular, and bicycle safety, and traffic management in the Town of Belmont. To deepen its understanding of relevant issues and to support its efforts to increase safety and access for all users of Belmont streets, the Committee will meet with Town constituents, representatives of other Town committees, State officials; representatives of regional NGOs, and transportation and traffic engineering consultants.

Respectfully Submitted,

Dana Miller
Chair, Belmont Transportation Advisory Committee

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VISION 21 IMPLEMENTATION COMMITTEE

Chair: Kevin Dorn

Vice-Chair: Rogelio Fussa

Committee Members:

Justin Bakule
Ira Morgenstern
Aaron Pikcilingis
Ruchi Pinisetti
Taylor Yates
Gang Zhao
Erica Zidel

Purpose and Duties:

(From the Committee's mandate, approved by the Board of Selectmen on December 7, 2009):

"It shall be the responsibility of the Committee to facilitate, enable, and help the Town of Belmont realize the Working Vision adopted by the Town Meeting on April 23, 2001."

The VIC, through its 10-year history, has created and executed a wide-range of projects relating to the Belmont Town vision. We monitor at a macro-level Belmont's progress against the goals outlined in the vision and initiate/engage in selected projects where there are identified gaps in the Vision and its implementation. Our goal is not to "own" a singular mandate but rather transition successful seed efforts to long-term execution organizations.

Summary of Activities and Accomplishments:

1. Remain engaged with the Belmont Business Study Committee, and participate in generating their recommendations for formation of a permanent committee.
2. Engage on a deeper analysis of the recommendations in the "Working Vision" and provide recommendations to the Town on master planning, particularly as we approach 2020 (when our current Master Plan expires).
3. Continue to engage in cross-functional initiatives with other Town committees and organizations where events and activities have a clear tie back to the town's Vision.

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YOUTH COMMISSION

Chair: Sue Morris

Secretary: Zachary Gillette

Committee Members:

David Alper

Gavin Farrell

Zhenzhen Zhang

Zachary Gillette (student)

Victoria Lesser (student)

Sarah Wynn (student)

Purpose and Duties:

The Youth Commission was resumed in January 2019 after a 10-year hiatus. The Commission was established to create programs for the youth of Belmont. Our focus is to target youth needs with fun, educational, and/or healthy and active experiences outside of school, especially on early-release days and weekends. It is our goal to uplift the overall wellness of Belmont youth through our activities. We often collaborate with other entities in town, including the Belmont Public Library, the Beech Street Center, the Recreation Department, and the Belmont Housing Authority.

Summary of Activities and Accomplishments:

In 2019, the Commission executed a number of successful and fun events.

- Ice Cream Social, Main Library, February 2019 (with 100+ in attendance)
- Early Release Day Movie, Belmont Cinema, March 2019
- Scavenger Hunt in Belmont Center, May 2019
- Ice Cream Social, Belmont Housing Authority, June 2019
- Co-sponsored Payson Park concert, August 2019
- “Ben Speaks” Presentation, Town Hall, October 2019
- Veterans Appreciation Event, Belmont Housing Authority, October 2019
- Meet and Greet: Pizza with Police and K-9, Main Library, November 2019
- Early Release Day Movie, Belmont Cinema, December 2019

During our first year, we have also increased awareness of the Commission around Belmont, not only with our events but also with regular updates on our own Facebook page, the Belmont Parents Facebook group, and items (including a recent interview with Tiana Watson) in the Citizen Herald. We’ve represented the Commission at booths at Town Day and Meet Belmont. We have also established cooperative relationships with the Belmont Library, Belmont Housing Authority, Habitat Intergenerational Program, Belmont Recreation Department, Belmont BASEC, Belmont Police Department, and Belmont Fire Department.

Goals for 2020:

We are eager to utilize the knowledge we’ve acquired in our first year to focus on activities – both new and repeat -- that we think will appeal to our target audience. Among our tentative plans for 2020 are:

- Leap Day Party, an intergenerational event with group games, at the Beech Street Center, February 29, 2020.

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- Co-sponsored events with Habitat's HIP program that promote technology-free time in nature.
- Hands-on artistic events around Belmont to promote creativity and sense of community.
- Community outdoor events, as weather permits.
- Exploring diversity and inclusion with unique and artistic events.
- Continued co-sponsored events with Belmont Public Library to include popular books and games.
- Second Annual Scavenger Hunt.
- Collaboration with the Veteran Services Coordinator on continued Veteran appreciation events.
- Continued collaboration with Belmont Police and Fire Departments.

Ongoing through summer 2020, we are also collaborating with Mount Auburn Hospital's social media campaign, along with seven neighboring communities, to address overall wellness topics related to the youth wellness survey taken by area middle and high school students. The project is still in early stages. Youth Commission Chair Sue Morris will be attending monthly meetings at MAH and reporting back to the Commission on how we can be involved.

Respectfully Submitted,

Sue Morris

Chair, Youth Commission

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ZONING BOARD OF APPEALS:

Chair: Nicholas A. Iannuzzi Jr.

Committee Members:

Jim Zarkadas: Vice Chair

Craig White, Andrew Plunkett, Phil Ruggiero

Casey Williams (Associate Member), Blake Currier (Associate member), Andrew Kelley (Associate Member), Teresa MacNutt (Associate member).

Liaison: Ara Yogurtian- Assistant Director, Office of Community Development

Purpose and Duties:

The Zoning Board of Appeals is a permanent committee appointed by the Board of Selectmen. It derives its jurisdiction from Chapter 40A of the Massachusetts General Laws (the "Zoning Act") and the Town of Belmont Zoning By-Law (the "By-Law"). The Board acts in a quasi-judicial capacity in deciding whether to grant special permits and variances to applications in hearing appeals by aggrieved persons concerning enforcement decisions.

Summary of Activities and Accomplishments:

The Zoning Board of Appeals held public hearings in all months in 2019 except August. During the year, the Board heard total of 45 Cases, of which 40 were granted the relief(s) requested, 5 were denied and 1 was withdrawn. Case 19-22 had requested 2 unrelated special permits of which one was granted and the 2nd denied.

Goals for 2020:

The Board will continue to hold public hearings on and consider applications for special permits, variances, and other matters that come before the Board.

Respectfully submitted,



Nicholas A. Iannuzzi, Jr. Chair
Zoning Board of Appeals

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HUMAN RESOURCES

Department Head: Jessica Porter, M.P.A.

Assistant Director: Shawna Healey, SHRM-SCP

Purpose and Duties:

The Town of Belmont Human Resources office consists of a team of four staff members. Serving under the full time Director is a full time H.R. Generalist, a part time (20 hours) Benefits Coordinator, and a part-time (30 hours) Administrative Assistant. Together, our team is responsible for administering benefits for all Town and School employees (inclusive of the Belmont Municipal Light Department) and eligible retirees. Administration includes all billing and deductions, reconciliation of the Health Insurance Trust, and handling questions and concerns from employees, retirees and prospective employees.

The Human Resources staff is also responsible for recruitment of all new employees (exclusive of the Belmont Municipal Light Department). Once hired, our staff seeks out relevant, applicable training for our employees to ensure they remain current in their skills, often utilizing resources available through our partnerships with the Massachusetts Municipal Association (M.M.A.) and the Massachusetts Interlocal Insurance Agency (M.I.I.A.). The Human Resources staff is responsible for creation and maintenance of all Town job descriptions, and is also responsible for the administration of pay plans for all non-union and union employees (exclusive of the Belmont Municipal Light Department).

Our staff also manages worker's compensation issues and unemployment, in collaboration with the School Human Resources office. The Director is also responsible for the negotiation of all Town union contracts (seven (7) in total, excluding IBEW Union), and the handling of any grievances and labor related issues. Lastly, our staff manages employee concerns, performance issues/management, drafting and enforcement of policies, and administration and maintenance of the Employee Handbook.

In addition to the aforementioned, the Human Resources staff provides informational assistance to residents, prospective applicants, and other municipalities, upon request, regarding our benefits, compensation and staffing. Collaboration and information sharing between municipalities ensures fair and consistent policies and practices, and assists us with recruiting and retaining the best talent possible.

Summary of Activities and Accomplishments:

- Continued to update and implement numerous employment policies that were either outdated or non-existent.
- Continued our formal employee training program utilizing free available resources.
- Held regular, quarterly meetings of the Town Safety Committee, to discuss training opportunities, workers compensation cases, and grant opportunities.
- Recipient of the 2019 Risk Management Award given by M.I.I.A.
- Collaborated with the School Human Resources office on a regular basis.
- Collaborated extensively with the Belmont Retirement Board office on various issues.
- Worked on various position reclassifications among several departments.
- Organized the fifth annual Thanksgiving Food Drive for benefit of the Belmont Food Pantry.
- Collaborated with the payroll office and worked with our software vendor (MUNIS) to complete the extensive filing requirements relative to the Affordable Care Act.
- Began negotiations with all unions for contract period July 1, 2020 to June 30, 2022.

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- Worked with the Select Board and Public Employee Committee to negotiation health insurance plan design changes per M.G.L. c. 32B §§21-23.
- Assisted with the recruitment of a new Police Chief.

Goals for 2020:

Our staff expects to be very busy in 2020. Some of the goals we hope to accomplish are below:

- Continue negotiations for collective bargaining agreements expiring June 30, 2020 (seven (7)) in total.
- Recruit a new Benefits Coordinator for 20 hours per week (reduction in hours from 37.5).
- Collaborate with the IT and Payroll Departments to continue exploring other “paperless” opportunities to streamline processes and reduce costs.
- Update outdated/obsolete job descriptions.
- Make necessary updates to the Employee Handbook.
- Continue fulfilling the various reporting requirements of the Affordable Care Act.
- Continue to accurately and efficiently administer all benefit plans for eligible employees and eligible retirees.
- Administer, with the assistance of our Insurance Consultant, a full audit of our health insurance plans in accordance with Massachusetts General Law Chapter 32B, Section 26.
- Continue to maintain compliance with all applicable Federal and State laws.
- Continue to recruit and retain top talent when openings occur.
- Assist with the recruitment of a new Assistant Police Chief and Police Captain

Respectfully Submitted,

Jessica Porter, M.P.A.
Human Resources Director

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INFORMATION TECHNOLOGY:

Department Head: David Petto

Purpose and Duties:

The Information Technology Department has five primary responsibilities.

- *Desktop Services.* The Department provides Computer Help Desk, Printer, PC replacement and Mobile (laptop, tablet and smartphone) services for all Town Departments.
- *ERP System Administration.* The Department provides Enterprise Resource Planning (ERP) System administration for the Town's MUNIS system.
- *GIS and Database Administration.* This Department is responsible for maintaining the Town's Geographical Information System (GIS) including the Master Address Table (MAT) also maintains the several Databases developed by all Town Departments.
- *File Server and Communications Administration.* This Department maintains the Town's Email System (MSOffice 365), systems security (anti-virus, anti-malware and encryption), Intrusion Detection System (IDS), Identity Management System, User Behavioral Analytics, Browser services, File storage, Fire Dispatch System, Fire Staff Management System, Backup and Disaster Recovery Systems, Cloud Based Systems and Virtual Machines.
- *Technical Training.* The Department is responsible for providing training in the use of a number of the Town's Systems, such as, Email, GIS and File Storage. Also, to provide training in proper security measures for protection of personal information for residents and staff.



Summary of Activities and Accomplishments:

- Installed new Town ISP at Fire Station and removed old one at High School.
- Created consolidated Building Management System (BMS) for School and Town buildings.
- Developed and implemented plan for moving and maintaining operations at DPW garage during renovations.
- Planned Fiber installation for temporary Police Station.
- Replaced 20 Desktop Computers, 4 Laptops, and 2 Printers.
- Added 4 new Desktop Computers.
- Adjusted Data Auditing & Protection, Identity Management, and User Behavioral Analytics System for new types of malware detection.
- Added Ransomware detection and mitigation to Security Systems.
- Expanded Security Awareness training (KnowBe4) to Light, Library and Police Departments.
- Began implementation of Multi Factor Authentication (MFA) for all Town Staff.
- Conducted training classes for password management system (LastPass).
- Upgraded IT Department workorder system (BOSS).
- Installed new Storage Area Network (SAN).
- Upgraded server operation systems (OS).
- Upgraded on premises SQL servers.
- Updated Belmont GIS parcel data to MassGIS standard and submit to state.
- Implemented Water Asset Management System and integrated with GIS.

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Goals for 2020:

- Install new systems in renovated DPW Garage.
- Assist in website evaluation and redesign.
- Install new managed service for Security Information and Event Management (SIEM) and Intrusion Detection (Neturion).
- Enhance network security for presidential election.
- Continue to integrate our GIS with several other Town systems.
- Enhance our cybersecurity posture by fine tuning security systems and implementing 'best practices'.
- Increase Security Awareness training.
- Increase technology training for the staff.

Respectfully Submitted,

David Petto
Town IT Manager

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TOWN ACCOUNTANT

Summary of Program Responsibilities:

The Town Accountant maintains fiscal records and internal controls for all departments of the Town and School.

Responsibilities include a) preparation and maintenance of key financial records including the Financial Statements and the General Ledger ; b) maintain internal controls by monitoring revenues and expenditures of all departments of the Town and School; c) certify availability of funds prior to entering into contracts and prior to payment of invoices; d) assist in providing financial reports to departments, in preparation of the Town budget , in Tax Rate setting and in preparing any other information or reports as requested by the Town. The department ensures that all financial reporting requirements are in accordance with federal, state, and town bylaws.

I would like to thank Donna Tuccinardi, Brian Wyncoop and Maria Kiorpes for their hard work and in making FY19 a very productive and successful year for the Accounting department.

The Accounting Department has four primary responsibilities:

Accounting:

- Preparation and maintenance of key financial records for all funds, including General Ledger and Financial Statements.
- Submit a) Balance Sheets for Free Cash Certification, b) Schedule A c) assists in the Preparation and Submission of TAX RECAP sheets to Department of Revenue for Certification of the Annual Tax Rate.

Auditing:

- External: - The Town Accountant works with external auditors to obtain the annual audited financial statements in conformity with GAAP and GASB.
- Internal: -The Town Accountant regularly audits health insurance, salary and other benefits expenses on a quarterly basis. The Department reviews internal procedures of all departments and performs fraud risk assessments.

Budget/ Reporting: As part of the Budget Team, the Town Accountant attends budget meetings for departmental operating and capital budget requests.

The Town Accountant provides financial information to all departments, assists in the review of annual budgets as part of the Town Administrator's team and monitors all revenues and expenditures. Town Accountant coordinates with the Human Resources, Retirement System, School and Treasurer to prepare data for the biennial Actuarial Studies for Pensions and for Other Post-Employment Benefits (OPEB).

Other – Committees: The Town Accountant is an ex-officio member of both the Permanent Audit Committee, the Belmont Retirement Board and the Capital Budget Committee. Staff Accountant, is an elected member of the Belmont Credit Union.

Staffing: The Accounting Department has 3.6 full time equivalent employees.

FY19 Accomplishments:

- Closed the books in MUNIS on Sept 13, 2019, one month ahead of last year.
- Submitted Consolidated Balance Sheets and all related documents to DOR in GATEWAY for Free Cash Certification on 9/20/19.
- Audit field work completed and financial statements presented to Permanent Audit Committee on January 15, 2020. Audit financials issued 1/20/2020
- Implemented Budget and Journal entries workflow in MUNIS -posted journal entries are saved online, thus avoiding printing on paper.
- Provided information to the Treasurer for three major borrowings including the High School, DPW/PD projects and MWRA loans.

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- Coordinated meetings with Assessor, Treasurer, Town Administrator and Town Clerk to enter and submit RECAP information to DOR.
- RECAP certified 12/24/19 by DOR.
- Coordinated meetings with HR, School, Retirement System and Treasurer for data collection for OPEB Actuarial Study as of 7/1/19.
- Monthly cash flow meetings are held with the Treasurers of the Building Committees of both BMHS and the DPW/PD projects to discuss status of contracts, review budgets, invoices to be paid and open items.
- Assistant Town Accountant reviews cash flow budgets in MUNIS, discusses with OPMs regarding transfer of cash budgets to fund payment of invoices.
- Assistant Town Accountant reviews invoices and submits them to MSBA via PROPAY for prompt reimbursements.
- Accounts Payable Clerk mailed new W-9s to all vendors for the latest information on the vendor's tax status, federal ID#s and email addresses.
- Accounts Payable Clerk completed and mailed F-1099 forms to eligible 2019 vendors on 1/29/2020.
- Will be exploring mailing POs to vendors via emails with a view to saving printing and paper costs.

OPPORTUNITIES AND CHALLENGES:

The Town Accountant Office is responsible for directly preparing or assisting in the preparation of several important financial documents. It is in the interest of the Town to provide complete, accurate and timely financial reporting documents. This is especially important to the rating agency as part of their review of the Town's Management and Financial functions. The Town Accountant's Office continues to streamline processes resulting in increasing efficiencies. Current Initiatives include working with other departments to interface with their program software to the MUNIS accounting software.

Challenges include synchronization of the two systems and security during data transfers.

Accounting

- Successful implementation and use of software interfaces result in savings in time and efficiency through reduction of errors caused by manual entries.
- Upgrade MUNIS 2019..

Auditing

- Assess, implement and update Town's Internal Control Procedures per our auditor's FY19 management letter recommendations and per the latest Office of Management and Budget (OMB) administrative and audit requirements for Federal grant awards.
- Explore implementation of the Benefits module available in MUNIS and work with Human resources to populate and update data for biennial OPEB and pension actuarial studies.

Contracts/Accounts Payable:

- As part of Vision 21- objectives of reducing printing paper
 - Implement Paperless Purchase Order workflow
 - Do a cost - benefit analysis of manual filing vs. scanning invoices into the computer via Content Management module.
- Explore implementation of utilizing the Contract Management module in MUNIS.
- Explore implementation of Tyler Content module.

Reporting:

- Implement all GASBs as applicable for 1) Town and School accounting and reporting requirements in the FY20 Town's audited financials and 2) for BMLD's 2020 audited financial statements.

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- Implement GASBS - Fiduciaries (#84) ; Leases(#87) ;Debt (88) and Interest Capitalization (#89) in a timely manner.

Other:

- Study and implement regulations in accordance with the newly enacted Municipal Modernization Act of 2016 and the potential second version of the Municipal Modernization Act.
- Document Internal Control systems for Federal grants and other Town related Internal Control procedures per COSO principles.
- Public Records Requests will be attended within ten days and be in compliance with PRR LAW.
- Receiving electronic and credit card payments from tax and rate payers and program users and posting them directly to the General Ledger.

Challenges involved in executing the above listed opportunities are:

- Security of the data transfers related to these interface activities.
- Coordination of the various program software systems to the Town's network and the main software (MUNIS)
- Coordination of Other departments' programs with Accounting departments' functions.
- Availability of staff hours and coordination with the affected departments.

The Audited Financial Statements and a full report of all funds, other than the General Fund, are presented in other sections of the Annual Report.

All audited financial reports,pension and OPEB actuarial studies under the latest GASBS are also posted on the Accounting department's section of the Town of Belmont's website.

Respectfully Submitted,

Chitra V. Subramanian, CGA
Town Accountant

2019 Annual Report

TOWN OF BELMONT						
FY19 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2018	Revenue FY19	Expenditures FY19	Transfers FY19	Donations FY19	Balance 6/30/2019
COMMUNITY PRESERVATION CAPITAL PROJECTS						
Reserve:						
CPA FUND BALANCE RESERVED FOR OPEN SPACE	5,632.83	130,000.00	-	-	-	135,632.83
CPA FUND BALANCE RESERVED FOR HIST RESOURCES	142,720.65	130,000.00	-	-	-	272,720.65
CPA FUND BALANCE COMMUNITY HOUSING	215,052.78	130,000.00	-	(250,000.00)	-	95,052.78
UNRESERVED BALANCE	2,050,751.27	1,504,168.07	(402,996.18)	(1,488,087.00)	-	1,663,836.16
TOTAL RESERVE PROJECTS	2,414,157.53	1,894,168.07	(402,996.18)	(1,738,087.00)	-	2,167,242.42
OPEN SPACE:						
BUTLER PLAYGROUND	2,036.00	-	-	-	-	2,036.00
CONST. OF INTERGENERATIONAL WALKING PATH 7(a)	217,529.40	-	(67,214.65)	-	-	150,314.75
PEQUOSETTE PARK REVITALIZATION 7(b)	513,526.11	-	(484,474.61)	-	-	29,051.50
WINN BROOK TENNIS COURTS (7B)	56,999.67	-	-	-	-	56,999.67
FY18 GROVE STREET TENNIS COURTS 7(a)	307,731.63	-	(294,588.27)	-	-	13,143.36
GROVE STREET WALKING PAT 7(d)	2,658.21	-	-	-	-	2,658.21
FY19 TM Art 10(b) Payson Park	-	-	-	5,000.00	-	5,000.00
FY19 TM Art 10 c Town Field	-	-	(22,518.00)	25,000.00	-	2,482.00
FY19 TM Art 10 (d)	-	-	(43,302.97)	780,087.00	-	736,784.03
FY19 STM Art 5 Community Path Design-Alexander Ave	-	-	-	400,000.00	-	400,000.00
RECREATION:						
PEQUOSETTE TENNIS COURTS	84,953.34	-	-	-	-	84,953.34
HISTORIC PRESERVATION:						
HOMER HOUSE REHABILITATION	85,650.00	-	(82,220.50)	-	-	3,429.50
HOMER SURVEY	-	-	-	-	-	-
TOWN HALL DOORS	-	-	-	-	-	-
VITAL RECORDS	19,449.37	-	-	-	-	19,449.37
DIGITIZING ORIGINAL VITAL RECORDS 7(d)	80,000.00	-	-	-	-	80,000.00
DIGITIZING TOWN MEETING RECORDS 7(e)	84,318.00	-	(26,116.09)	-	-	58,201.91
TOWN HALL EXTERIOR RAILINGS IMPROVEMENTS 7(f)	75,000.00	-	-	-	-	75,000.00
SONS OF ITALY PRESERVATION ART 7 (c)	10,965.45	-	(10,891.00)	-	-	74.45
BELMONT COMMUNITY MOVING IMAGE 15(f)	817.88	-	-	-	-	817.88
VETERANS MEMORIAL	-	-	(103,000.00)	103,000.00	-	-
MCLEAN BARN	-	-	(14,079.05)	175,000.00	-	160,920.95
COMMUNITY HOUSING:						
SHERMAN GARDENS 7(b)	173,200.00	-	-	-	-	173,200.00
AFFORDABLE HOUSING INCENTIVE	(0.00)	-	-	250,000.00	-	250,000.00
TOTAL - CPA CAPITAL PROJECTS	1,714,835.06	-	(1,148,405.14)	1,738,087.00	-	2,304,516.92
FUND BALANCES RESERVED FOR APPROPRIATION						
KENDALL SCHOOL FIRE INSURANCE	2,509,725.02	-	-	(354,337.04)	-	2,155,387.98
STABILIZATION FUND - GENERAL	3,974,843.71	92,115.37	-	(1,337,092.67)	-	2,729,866.41
CAPITAL ENDOWMENT FUND	3,944,402.63	281,452.50	-	(125,000.00)	-	4,100,855.13
SALE WOODFALL ROAD	47,537.93	1,894.84	-	-	-	49,432.77
SALE OF CUSHING SQUARE PARKING LOT	1,042,722.46	-	-	-	-	1,042,722.46
SALE OF CEMETERY LOTS	836,437.50	147,700.00	-	-	-	984,137.50
PARKING METER RECEIPTS	113,111.09	109,206.78	-	(90,000.00)	-	132,317.87
CEMETERY PERPETUAL CARE FUND	281,503.68	-	-	42,000.00	-	323,503.68
ASH LANDFILL STABILIZATION FUND	3,526,356.90	65,705.95	-	(770,000.00)	-	2,822,062.85
TNC GRANT	19,580.70	25,545.70	-	-	-	45,126.40
CUSHING SQUARE LOT FEES	335,000.00	-	-	-	-	335,000.00
	16,631,221.62	723,621.14	-	(2,634,429.71)	-	14,720,413.05
TOWN GIFTS AND REVOLVING ACCOUNTS						
SPRINGWELL HEALTH	-	-	-	-	-	-
COUNCIL OF AGING GIFT	10,638.37	-	(1,145.50)	-	3,000.00	12,492.87
FRIENDS OF SENIOR CENTER-CAPITAL NEEDS	16,794.00	-	(16,794.00)	-	-	-
ROCK MEADOW GIFT-CITIZEN FORUM	11,869.00	-	-	-	700.00	12,569.00
MCLEAN GIFT CONSERVATION	36,016.86	-	(320.00)	-	-	35,696.86
BELMONT UPLAND ALEWIFE	302,025.61	-	-	-	-	302,025.61
MCLEAN TRAFFIC MITIGATION	2,200.13	-	-	-	-	2,200.13
PLAN BD SITE PLAN REVIEW	16,850.00	2,850.00	-	-	-	19,700.00
PLANNING BOARD LEGAL ADS	1,235.23	9,725.00	(10,494.00)	-	-	466.23
WETLAND PROTECTION CONSERVATION	11,633.08	262.50	-	-	-	11,895.58
MCLEAN LAND MANAGEMENT	78,313.20	(4,601.35)	(20,135.34)	-	-	53,576.51
BUS SHELTER - OAKLEY DEVELOPMENT	5,000.00	-	-	-	-	5,000.00
GRANITE CURBING	312,935.00	15,630.00	-	-	-	328,565.00
GIFT WOODLAND SEWER I/I	109,999.34	(1,205.00)	-	-	-	108,794.34
CAPITAL GROUP	9,186.10	-	(939.88)	-	-	8,246.22
STORM WATER REMEDIATION	13,500.00	-	-	-	-	13,500.00
STORM WATER CONSULTING	108.97	-	-	-	-	108.97
CUSHING VILLAGE I/I	179,825.00	-	-	-	-	179,825.00
BELMONT VETERAN MEMORIAL FUND	-	-	(68,450.00)	-	121,134.02	52,684.02
CERT VOLUNTEER PROGRAM GIFT	490.08	-	-	-	-	490.08
NATIONAL GRID EFFICIENCY GRANT	9,600.00	-	-	-	-	9,600.00

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TOWN OF BELMONT						
FY19 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2018	Revenue FY19	Expenditures FY19	Transfers FY19	Donations FY19	Balance 6/30/2019
DIRECT SOLAR GRANT	29,000.00	-	-	-	-	29,000.00
CHENERY SOLAR PANEL GRANT	-	15,000.00	-	-	-	15,000.00
DONATION FIRE DEFIBRILLATOR	146.45	-	-	-	-	146.45
FIRE SAFETY	15,223.32	-	(3,639.77)	-	-	11,583.55
MISC FIRE GIFT - CAPITAL	1,034.75	-	(476.76)	-	1,000.00	1,557.99
CUMMINGS FITNESS PROGRAM	1,000.00	-	-	-	-	1,000.00
FIRE DEPT GIFTS/DONATION	50.00	-	-	-	-	50.00
FIRE - TOLL BROTHERS GIFT	-	-	(7,412.00)	-	7,412.00	-
ANIMAL CONTROL GIFT	1,194.91	-	-	-	-	1,194.91
ALS STUDY - GRANT	190.18	-	-	-	-	190.18
CHNA CAP BUILDING FLU VACCINE	0.43	-	-	-	-	0.43
OUTREACH WORKER - DONATION	3,152.53	-	-	-	-	3,152.53
MAH COMMUNITY HEALTH DEPARTMENT	112.95	-	-	-	-	112.95
MAH STRESS MANAGEMENT FOR PARENTS	-	2,000.00	(1,750.00)	-	-	250.00
YOUTH COMMISSION	-	2,100.00	(633.04)	-	-	1,466.96
ANNUAL GOLDN SHOE WALKING CAMPAIGN	-	-	-	-	-	-
LIBRARY GIFT ACCOUNT	17,359.85	-	(2,429.15)	-	4,460.00	19,390.70
LIBRARY ART COUNCIL	121.35	-	-	-	-	121.35
FRIENDS OF BELMONT LIBRARY	150,000.00	-	(56,729.53)	-	-	93,270.47
BICYCLE RODEO DONATION	4,398.24	-	-	-	-	4,398.24
PAPPAS GIFT - FIREARMS	281.48	-	-	-	-	281.48
BARRON POLICE ACHIEVEMENT AWARD	10,035.54	-	-	-	-	10,035.54
POLICE DEPT MEMORIAL	100.00	-	-	-	-	100.00
VIDEO SURVEILLANCE EQUIPMENT GIFT	7,180.65	-	-	-	-	7,180.65
K-9 PROGRAM DONATION	6,471.56	-	-	-	500.00	6,971.56
PAPPAS FIT EQUIPMENT	8,429.16	-	-	-	-	8,429.16
PAPPAS GIFT - UNIFORMS	25.00	-	-	-	-	25.00
PRISONER MEALS	500.00	-	-	-	-	500.00
LEXIPOL PROGRAM	32,544.21	-	(8,861.00)	-	-	23,683.21
CRIMINAL HISTORY BACKGROUND CHECK	1,187.16	-	-	-	-	1,187.16
CITIZENS POLICE ACADEMY	262.82	-	-	-	500.00	762.82
C4RJ	-	-	(600.00)	-	600.00	-
BENCHES FOR BELMONT	3.39	-	-	-	-	3.39
DONATION - SHADE TREE	5,419.12	1,211.35	(4,807.16)	-	-	1,823.31
UNDERWOOD POOL FUND	147.68	-	-	-	-	147.68
MEMORIAL TREE DONATIONS - CEMETERY	4,753.00	-	(3,865.40)	-	-	887.60
SOLAR COLLECTORS	524.48	-	-	-	-	524.48
CROSSWALK/ROADS GIFT - BELMONT	7,258.20	-	-	-	-	7,258.20
HIGH SCHOOL TRACK LIGHTING GIFT	2,573.26	-	-	-	-	2,573.26
BOSTON FOUNDATION DONATIONS PLAYGROUNDS	1,025.80	-	-	-	-	1,025.80
PEQUOSETTE PLAYGROUND IMPROVE.	38,099.12	-	-	-	-	38,099.12
PLAYGROUND EQUIPMENT DONATIONS	4,364.27	-	-	-	-	4,364.27
PARKS ELECTRICITY GIFT	25.00	-	-	-	-	25.00
CEMETERY PLANNING & DEVELOPMENT	1,634.17	-	-	-	-	1,634.17
HARRIS FIELD PRESS P	3,120.83	-	-	-	-	3,120.83
TRAFFIC SIGNAGE	-	-	(2,354.88)	-	3,200.00	845.12
RECYCLING	-	13,198.16	-	-	-	13,198.16
YOUTH GIFT FROM DARE	238.02	-	(1,983.25)	-	2,000.00	254.77
RECREATION DEPARTMENT GIFTS	3,194.99	-	(6,245.50)	-	4,032.00	981.49
BELMONT SPORT FITNESS PROGRAM	16,196.24	9,325.20	(1,722.86)	-	-	23,798.58
BELMONT SPORT DEFIBRILLATOR	-	-	(11,731.33)	-	18,500.00	6,768.67
COUNCIL ON AGING REVOLVING	66,809.97	130,953.09	(116,014.37)	-	-	81,748.69
YOUTH COMMISSION REVOLVING	6,174.51	8,687.00	(4,520.90)	-	-	10,340.61
CONSERVATION ROCK MEADOW GARDEN PLOTS	18,594.85	9,827.48	(12,437.04)	-	-	15,985.29
LIB REVOLVING - PRINTERS/LOST BOOKS	16,347.32	13,093.98	(6,909.66)	-	-	22,531.64
TOWN FIELD RENTAL REVOLVING FUND	-	55,540.00	(19,663.64)	-	-	35,876.36
CULTURAL COUNCIL REVOLVING	4,986.69	15,138.29	(13,262.76)	-	-	6,862.22
HUMAN RIGHTS COMMITTEE GIFT	123.27	-	-	-	-	123.27
HISTORIC DISTRICT	10,227.37	-	-	-	-	10,227.37
ENVIRONMENTAL FAIR	2,076.28	-	-	-	-	2,076.28
CULTURAL COUNCIL GALLERY GIFTS	2,851.33	-	-	-	-	2,851.33
UNDERWOOD POOL	-	-	-	-	-	-
BOS RETIRE STUDY GIFT	5,000.00	-	-	-	-	5,000.00
INSURANCE REIMBURSEMENT < \$20,000	25,342.52	14,739.18	(12,356.06)	-	-	27,725.64
MEET BELMONT COMMITTEE	2,095.28	-	(2,707.22)	-	1,500.00	888.06
CABLE TELEVISION - TRAFFIC MGT	40,000.00	-	-	-	-	40,000.00
CABLE TELEVISION - NEW EQUIPMENT	92,341.93	26,029.00	-	-	-	118,370.93
HOLIDAY PARTY	110.32	-	(1,405.80)	-	1,650.00	354.52
TOWN LANDSCAPING GIFT	7,500.00	-	-	-	-	7,500.00
TOWN CLERK GIFT	57.19	-	-	-	-	57.19
TOWN MEETING ELECTRONIC VOTING	14,050.44	-	(1,522.13)	-	-	12,528.31
BELMONT 150TH CELEBRATION	16,885.99	-	-	-	-	16,885.99
TREASURER DONATION	905.33	-	-	-	-	905.33
RMV - PARKING HANDICAPPED	86,924.17	2,400.00	-	-	-	89,324.17
JUDY RECORD CONSERVATION	-	-	-	-	10,000.00	10,000.00
GROVE STREET RESTORATION	-	-	-	-	25,000.00	25,000.00
	1,926,204.84	341,903.88	(424,319.93)	-	205,188.02	2,048,976.81

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TOWN OF BELMONT						
FY19 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2018	Revenue FY19	Expenditures FY19	Transfers FY19	Donations FY19	Balance 6/30/2019
SCHOOL LUNCH PROGRAM	556,315.02	1,448,124.82	(1,343,149.34)	-	-	661,290.50
SCHOOL GIFTS & REVOLVING ACCOUNTS						
INSURANCE PROCEEDS OVER \$20,000 (School)	7,611.49	-	-	-	-	7,611.49
LOST BOOKS	4,512.18	1,228.20	(1,000.00)	-	-	4,740.38
BHS ATHLETIC REVOLVING	68,771.89	523,110.72	(484,811.02)	-	-	107,071.59
ADULT EDUCATION	39,288.93	55,678.00	(26,303.57)	-	-	68,663.36
TUITION - STUDENTS	217,708.27	178,952.50	(135,866.05)	-	-	260,794.72
SUMMER SCHOOL	59,016.20	47,965.00	(49,978.76)	-	-	57,002.44
SCHOOL BUILDING RENTALS	407,861.83	268,827.78	(239,425.14)	-	-	437,264.47
SATURDAY MUSIC PROGRAM	19,514.19	-	(19,293.72)	-	-	220.47
BUSING FEES	136,278.56	315,876.24	(262,539.08)	-	-	189,615.72
KINDERGARDEN TUITION	664,806.94	964,126.56	(941,060.89)	-	-	687,872.61
WELLINGTON SCHOOL-DONATIONS	4,993.51	5,730.25	(2,600.45)	-	-	8,123.31
SANTOS EXPENSE - BUTLER	312.92	-	-	-	-	312.92
BELMONT AGAINST RACISM	18,280.78	18,500.00	(11,529.84)	-	-	25,250.94
BELMONT SAVINGS DONATIONS	10.24	-	-	-	-	10.24
WINN BROOK DONATION	5,415.42	7,323.14	(1,823.34)	-	-	10,915.22
FTECH TRAINING MANAGEMENT	36.43	-	(36.43)	-	-	-
BELMONT SPED ADV COUNCIL	598.36	-	-	-	-	598.36
SCHOOL GENERAL DONATION (NOT TREAS.)	7,374.32	387.80	(1,627.86)	-	-	6,134.26
BURBANK SCHOOL DONATION	2,162.92	4,402.35	(3,476.91)	-	-	3,088.36
CONCORD CONSORTIUM	15.00	-	-	-	-	15.00
BURBANK MAEVE GOULDING DONATION	8,635.10	300.00	-	-	-	8,935.10
HS CURB CUTS & WHEELCHAIR GIFT	4,067.35	-	-	-	-	4,067.35
INSTRUMENTAL MUSC REVOLVING	90,094.02	103,367.50	(94,808.51)	-	-	98,653.01
BHS FINE & PERM ARTS REV	52,863.64	95,936.66	(93,471.57)	-	-	55,328.73
BHS CLUB ACTIVITIES	15,507.49	8,250.00	(800.00)	-	-	22,957.49
CMS FINE ARTS & CLUB ACTIVITIES	66,016.83	52,167.13	(41,176.50)	-	-	77,007.46
BUTLER DONATIONS	955.94	1,860.80	(1,330.00)	-	-	1,486.74
MJ FIRENZE SCHOOL DONATION	450.00	-	-	-	-	450.00
BUTLER PLAYGROUND	4,805.73	-	-	-	-	4,805.73
DAN DOWNEY MEMORIAL IT FUND	1,105.00	-	-	-	-	1,105.00
SUPERINTENDENT'S INNOVATION FUND	28,693.40	-	-	-	-	28,693.40
ELEMENTARY CURRICULUM	4,944.56	-	(1,034.42)	-	-	3,910.14
CHEENERY MIDDLE SCHOOL DONATION	3,647.20	873.00	(2,920.00)	-	-	1,600.20
BELMONT HIGH SCHOOL DONATION	4,418.49	15,715.00	(12,296.03)	-	-	7,837.46
	1,950,775.13	2,670,578.63	(2,429,210.09)	-	-	2,192,143.67
FOUNDATION FOR BELMONT EDUCATION	12,978.87	111,194.00	(100,068.35)	-	-	24,104.52
TOWN FEDERAL GRANTS						
USDA ROCK MEADOW GRANT	3,901.61	-	-	-	-	3,901.61
CDBG - READY RESOURCE (WAVERLEY FIRE)	2,062.00	-	(2,062.00)	-	-	-
FEMA-FLOOD REIMB SUSP.	3,068.00	-	-	-	-	3,068.00
POLICE BULLETPROOF VEST	1,774.76	3,973.61	(6,884.09)	-	-	(1,135.72)
DRUG GRANT U.S. JUSTICE	162.95	-	-	-	-	162.95
TITLE III - HEALTH EDUC COUNCIL ON AGING	52.92	-	-	-	-	52.92
TITLE IIIIE - ALTERNATIVE	4,888.89	-	-	-	-	4,888.89
EOPS - HOMELAND SECURITY	332.96	-	-	-	-	332.96
GOVERNORS HIGHWAY SAFETY PROGRAM	(3,477.19)	1,859.86	(2,912.43)	-	-	(4,529.76)
FEMA EMERGENCY PLANNING	1,260.53	-	-	-	-	1,260.53
CDC - EMERGENCY PREP	4.69	-	-	-	-	4.69
OFFICE OF JUSTICE GRANT	75.64	-	-	-	-	75.64
ARRA FIREFIGHTER GRANT	1,380.31	-	-	-	-	1,380.31
PHER	4,641.76	-	(4,641.76)	-	-	-
FEMA CITIZEN CORP	2,418.10	-	-	-	-	2,418.10
SPRINGWELL HEALTH	502.00	725.00	(1,227.00)	-	-	-
	23,049.93	6,558.47	(17,727.28)	-	-	11,881.12
SCHOOL FEDERAL GRANTS						
DRUG FREE SAFE SCHOOLS 98	2,169.87	-	-	-	-	2,169.87
DRUG FREE SAFE SCHOOLS 00	7,391.00	-	-	-	-	7,391.00
DRUG FREE SAFE SCHOOLS 02	1,138.31	-	-	-	-	1,138.31
FY18 IVA SCHOOL TRANSPORTATION	115.76	850.00	(965.76)	-	-	-
FY19 IVA SCHOOL TRANSPORTATION	-	8,790.00	(8,790.00)	-	-	-
IDEA SPED 94-142 GRANT 2015	(455.00)	-	-	-	-	(455.00)
FY17 SPED IDEA	5,115.10	-	-	(5,115.10)	-	-
FY18 SPED IDEA	15,885.00	38,695.00	(59,695.10)	5,115.10	-	0.00
FY19 SPED IDEA	-	1,053,787.00	(783,703.57)	-	-	270,083.43
FY11 TEACHER QUALITY	(40.00)	-	-	-	-	(40.00)
FY18 TEACHER QUALITY	800.00	462.00	(1,262.00)	-	-	-
FY19 TEACHER QUALITY	-	59,378.00	(58,297.00)	-	-	1,081.00
LEP SUPPORT FY14	1,306.40	-	-	-	-	1,306.40

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TOWN OF BELMONT						
FY19 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2018	Revenue FY19	Expenditures FY19	Transfers FY19	Donations FY19	Balance 6/30/2019
FY17 LEP TITLE III	(22,567.87)	-	-	22,567.87	-	-
FY18 LEP TITLE III	26,805.46	20,000.00	(24,237.59)	(22,567.87)	-	-
FY19 LEP TITLE III	-	24,516.00	(21,151.47)	-	-	3,364.53
LEP TITLE III IMMIGRANT FY17	(784.00)	-	-	784.00	-	-
LEP TITLE III IMMIGRANT FY18	1,813.50	-	(1,029.50)	(784.00)	-	-
SPED ED TITLE VI 2001/2002	2,391.59	-	-	-	-	2,391.59
SPED ED TITLE V 2003/2004	6,497.49	-	-	-	-	6,497.49
FY19 SPED EARLY CHILDHOOD	-	24,573.00	(24,139.00)	-	-	434.00
CHAPTER 1 DISTRIBUTION 02/03	56.04	-	-	-	-	56.04
CHAPTER 1 DISTRIBUTION 03/04	560.34	-	-	-	-	560.34
CHAPTER 1 DISTRIBUTION FY13	40.40	-	-	(40.40)	-	-
CHAPTER 1 DISTRIBUTION FY14	1,865.00	-	-	(1,865.00)	-	-
CHAPTER 1 DISTRIBUTION FY15	(1,905.40)	-	-	1,905.40	-	-
CHAPTER 1 DISTRIBUTION FY18	1,701.00	299.00	(2,000.00)	-	-	-
FY19 CHAPTER DISTRIBUTION	-	109,564.00	(107,620.00)	-	-	1,944.00
SPED PROF. DEV. FY02	5,880.00	-	-	-	-	5,880.00
	55,779.99	1,340,914.00	(1,092,890.99)	-	-	303,803.00
TOWN STATE GRANTS						
EXTENDED ELECTION HOURS	75,126.03	8,552.00	(5,005.95)	-	-	78,672.08
STATE AID TO LIBRARIES	203,200.73	35,831.18	(38,555.11)	-	-	200,476.80
LIBRARY MATCH INCENTIVE	3,094.00	-	-	-	-	3,094.00
COA SERVICE INCENTIVE GRANT	746.90	-	-	-	-	746.90
COA COORDINATOR - EOE/VOL/GERIATRIC	781.82	62,914.18	(62,921.18)	-	-	774.82
HAZARDOUS MATERIALS	10,075.26	18,904.87	(18,004.20)	-	-	10,975.93
SAFE GRANT OVERTIME	8,105.61	6,954.00	(9,410.14)	-	-	5,649.47
MWPAT:SEPTIC TANK MANAGEMENT PROG	41,516.63	-	-	(41,516.63)	-	0.00
POLICE-BULLET PROOF VEST	(6,315.89)	6,833.40	(6,884.09)	-	-	(6,366.58)
COMMUNITY POLICING	19,779.06	-	-	-	-	19,779.06
DARE-EDUCATION ON SMOKING/DRUGS	2,377.39	-	-	-	-	2,377.39
911 SUPPORT & INCENTIVE	18,795.20	52,717.43	(52,717.43)	-	-	18,795.20
911 TRAINING & EQUIP & PROF GRANT	5,868.25	23,546.27	(24,295.27)	-	-	5,119.25
SALE OF COMPOSTERS	7,004.08	800.00	(1,297.06)	-	-	6,507.02
ARTS LOTTERY	4,855.63	5,712.13	(10,328.00)	-	-	239.76
WELLINGTON BROOK GRANT	100.00	-	(100.00)	-	-	-
EOPS 911 TRAINING	803.30	-	-	-	-	803.30
COA INCENTIVE GRANT -FY12	575.00	-	-	-	-	575.00
FIRE EMPG GRANT	1,181.90	4,029.07	(6,141.90)	-	-	(930.93)
EVIDENCE COLLECTION GRANT	426.77	-	-	-	-	426.77
WELLINGTON SOLAR GRANT	1,250.00	-	-	-	-	1,250.00
911 FURNITURE & CHAIR GRANT	-	-	-	-	-	-
ELECTRIC CAR	19,557.94	-	(6,308.68)	-	-	13,249.26
BURBANK BOILER REPLACEMENT	38,244.00	11,755.50	(49,999.50)	-	-	-
BURBANK RETRO COMMISSION	(16,508.00)	16,508.00	-	-	-	-
BUTLER BOILER REPLACEMENT	15,754.00	34,236.50	(49,990.50)	-	-	-
LIBRARY WEATHERIZATION	-	-	-	-	-	-
ENERGY CONSERVATION CHENERY	103.34	-	-	-	-	103.34
SAFE HOUSING GRANT TASK FORCE	410.00	-	(410.00)	-	-	-
RDP RECYCLING	14,810.73	104,743.00	(8,114.78)	-	-	111,438.95
COMPACT LT PLAN	15,000.00	-	(15,000.00)	-	-	-
COMPACT FINANCIAL POLICES	-	-	-	-	-	-
EARLY VOTING	8,714.61	10,943.96	-	-	-	19,658.57
BEAVER BROOK CULVERT	-	100,000.00	-	-	-	100,000.00
COMPLETE STREETS	-	-	(18,751.77)	-	-	(18,751.77)
	495,434.29	504,981.49	(384,235.56)	(41,516.63)	-	574,663.59
SCHOOL STATE GRANTS						
METCO	249.68	582,720.00	(582,969.68)	-	-	-
CIRCUIT BREAKER	1,134,055.12	1,465,329.00	(1,314,789.18)	-	-	1,284,594.94
	1,134,304.80	2,048,049.00	(1,897,758.86)	-	-	1,284,594.94
CHAPTER 90 - STATE HWY GRANTS	6.96	-	-	-	-	6.96
TOWN SMALL CAPITAL PROJECTS						
FY06 ERP/FINANCIAL SOFTWARE	8,251.32	-	-	-	-	8,251.32
FY11 PARKS CHAIN LINK FENCE	15,300.00	-	-	-	-	15,300.00
FY13 BS FACILITIES AUDIT	4,635.05	-	-	-	-	4,635.05
FY14 FIRE PUMPER VEHICLES	1,052.42	-	-	-	-	1,052.42
FY14 FIRE LADDER TRUCK	(86.59)	-	-	-	-	(86.59)
FY14 HARRIS FIELD COMPLEX	96.23	-	-	-	-	96.23
FY14 FIRE AMBULANCE (Installment#1)	16.44	-	-	-	-	16.44
FY18 AMBULANCE REPLACEMENT	65,000.00	-	-	-	-	65,000.00

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TOWN OF BELMONT						
FY19 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2018	Revenue FY19	Expenditures FY19	Transfers FY19	Donations FY19	Balance 6/30/2019
FY15 & FY17 SIDEWALKS	76,509.46	-	(1,009.46)	-	-	75,500.00
FY15 DPW MAIN BUILDING - NEW STOREFRONT/DOOR	15,000.00	-	(15,000.00)	-	-	-
FY15 LIBRARY AUTOMATIC DOOR	0.12	-	-	-	-	0.12
FY15 SECURITY CAMERA STUDY	2,474.60	-	-	-	-	2,474.60
FY15 UNDERWOOD POOL	4,617.58	-	-	-	-	4,617.58
FY16 LIBRARY FEASIBILITY STUDY	23,474.53	-	-	-	-	23,474.53
FY16 RADIO EQUIPMENT	730.50	-	-	-	-	730.50
FY16 BHS FIRE ALARM	41,107.84	-	-	-	-	41,107.84
FY16 BUTLER SCHOOL SYSTEM WIDE BUILDING ENVELOP	11,688.51	-	(8,800.00)	-	-	2,888.51
FY16 BUTLER SCHOOL BOILER REPLACEMENT	40,701.24	-	(9,830.00)	-	-	30,871.24
FY16 BUTLER SCHOOL FIRE ALARM SYSTEM REPLACEMENT	143,250.00	-	(6,032.50)	-	-	137,217.50
FY16 BURBANK SCHOOL BOILER REPLACEMENT	131,560.00	-	(9,830.00)	-	-	121,730.00
FY16 COMMUNITY PATH FEASIBILITY STUDY	7,416.50	-	(3,170.82)	-	-	4,245.68
FY16 CHENERY MODULARS	35,852.59	-	-	-	-	35,852.59
FY17 FIRE STATION BUILDING ENVELOPE REPAIRS	593,851.30	-	(460,108.56)	-	-	133,742.74
FY17 DPW VENTILATION IMPROVEMENTS	50,624.62	-	(49,496.20)	-	-	1,128.42
FY17 ZETRON STATION ALERTING SOFTWARE CONVERSION	4,671.60	-	-	-	-	4,671.60
FY17 ABOVE GROUND MOBILE LIFT	764.50	-	-	-	-	764.50
FY18 PD NETWORK SWITCHES	703.40	-	-	-	-	703.40
FY18 FD FIRE SQUAD 1 REPLACEMENT	12,000.00	-	(7,965.43)	-	-	4,034.57
FY18 FD SPILL RESPONSE TRAILER	25,000.00	-	(19,710.34)	-	-	5,289.66
FY18 FC TOWNWIDE SECURITY	189,687.63	-	(12,949.37)	-	-	176,738.26
FY18 FC SYSTEM WIDE UNIT VENT	50,000.00	-	-	-	-	50,000.00
FY18 FC REFINISH CHENERY GYM FLOOR	67,000.00	-	(163.40)	-	-	66,836.60
FY18 FC BUTLER CAFETERIA FLOOR REP	70,000.00	-	-	-	-	70,000.00
FY18 FC SYSTEM WIDE BUILDGIN ENVEL	190,760.00	-	(189,269.39)	-	-	1,490.61
FY18 LB UPGRADE LIGHT FIXTURES	50,000.00	-	(10,431.17)	-	-	39,568.83
FY18 LB CRACK, FILL AND SEAL PARKI	20,000.00	-	-	-	-	20,000.00
FY18 LB REPLACE GUTTERS	3,000.25	-	-	-	-	3,000.25
FY18 LB ABATE & REPLACE STAIRWELL	8,250.36	-	-	-	-	8,250.36
FY18 LB QUIET STUDY ROOM BUILDOUT	30,000.00	-	-	-	-	30,000.00
FY18 LB BUILDING CAPITAL	149,713.04	-	(88,840.49)	-	-	60,872.55
FY18 PD BUILDING CAPITAL	199,584.85	-	(4,410.00)	(195,174.85)	-	-
FY18 PW BUILDING CAPITAL	63,419.39	-	(2,100.00)	(61,319.39)	-	-
FY18 PW SIDEWALK MAINTENANCE	210,000.00	-	(210,000.00)	-	-	-
FY18 IT UPGRADE SPEED OF NETWORK H	30,000.00	-	(26,427.32)	-	-	3,572.68
FY18 COA MEDI VAN REPLACEMENT	1,162.60	-	(1,162.60)	-	-	0.00
FY18 BURBANK MODULARS	2,574,396.67	-	(2,172,506.80)	-	-	401,889.87
FY19 FIRE STATION REPAIRS	-	-	(74,553.00)	1,200,000.00	-	1,125,447.00
FY19 GVW DUMP TRUCK	-	-	(15,000.00)	15,000.00	-	-
FY19 DOMAIN SERVER	-	-	(18,405.06)	24,000.00	-	5,594.94
FY19 ELECTION SYSTEMS UPGRADE	-	-	-	75,000.00	-	75,000.00
FY19 FIBER NETWORK ENGINEERING & DESIGN	-	-	(4,018.00)	50,000.00	-	45,982.00
FY19 ADDITIONAL DATA STORAGE	-	-	(80,000.00)	80,000.00	-	-
FY19 AUTOMATIC DOOR LOCKS	-	-	(14,669.00)	14,669.00	-	-
FY19 CARDIAC MONITOR REPLACEMENT FUND	-	-	-	7,000.00	-	7,000.00
FY19 AMBULANCE REPLACEMENT FUND	-	-	-	65,000.00	-	65,000.00
FY19 BUTLER EMERGENCY GENERATOR	-	-	(8,550.00)	39,375.00	-	30,825.00
FY19 CMS RESURFACE AUDITORIUM	-	-	-	30,000.00	-	30,000.00
FY19 CMS STAGE EQUIPMENT RISK	-	-	(13,640.00)	15,000.00	-	1,360.00
FY19 CMS UGGRADE AUD'M LIGHTING CONTROL SYSTEM	-	-	(2,063.00)	25,750.00	-	23,687.00
FY19 WINN BROOK REPLACE FIRE ALARM	-	-	(7,790.00)	172,937.00	-	165,147.00
FY19 DPW OVERHEAD GARAGE DOOR	-	-	(42,681.42)	45,000.00	-	2,318.58
FY19 DPW WINDOW REPLACEMENT	-	-	(25,000.00)	25,000.00	-	-
FY19 PEDESTRIAN SAFETY UPGRADES WINN BROOK	-	-	(9,085.87)	42,700.00	-	33,614.13
FY19 SIDE WALK MAINTENANCE	-	-	(131,064.00)	215,250.00	-	84,186.00
FY07 CAPITAL PROJECTS - Town Landfill	49,003.49	-	-	-	-	49,003.49
FY13 ASH LANDFILL PROJECT	627,034.00	-	(109,571.25)	-	-	517,462.75
FY19 ASH LANDFILL APPROPRIATION	-	-	-	770,000.00	-	770,000.00
	5,899,276.04	-	(3,865,304.45)	2,655,186.76	-	4,689,158.35
TOWN NON BUILDING CAPITAL FUND- Pavements						
FY11 PAVEMENTS	7,896.48	-	-	-	-	7,896.48
FY15 PAVEMENTS	92,944.17	-	-	-	-	92,944.17
FY16 PAVEMENTS	64,577.88	-	-	-	-	64,577.88
FY17 PAVEMENTS	521,958.95	-	(242,458.18)	-	-	279,500.77
FY18 PAVEMENTS	1,640,075.21	-	(195,554.35)	-	-	1,444,520.86
FY19 PAVEMENTS	-	-	(157,826.83)	1,683,050.00	-	1,525,223.17
	2,327,452.69	-	(595,839.36)	1,683,050.00	-	3,414,663.33
SCHOOL CAPITAL PROJECTS						
FY11 ATHLETIC FIELD FENCE	40,000.00	-	-	-	-	40,000.00
FY13 NETWORK SWITCH	13,000.00	-	-	(13,000.00)	-	-
FY15 NETWORK SWITCHES	15,558.45	-	-	(15,416.00)	-	142.45
FY17 NETWORK SWITCH	19,511.96	-	-	-	-	19,511.96
FY14 CMS SECURITY	21,166.44	-	-	-	-	21,166.44

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TOWN OF BELMONT						
FY19 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2018	Revenue FY19	Expenditures FY19	Transfers FY19	Donations FY19	Balance 6/30/2019
FY14 INSTALL CEILING FANS	23,389.02	-	-	-	-	23,389.02
FY18 CHROMEBOOKS	3,710.00	-	-	-	-	3,710.00
FY18 UPGRADE NETWORK WIRING	21,401.93	-	-	-	-	21,401.93
FY19 NETWORK WIRING	-	-	(67,351.71)	77,750.00	-	10,398.29
	157,737.80	-	(67,351.71)	49,334.00	-	139,720.09
WELLINGTON SCHOOL CONSTRUCTION	699,752.69	-	(437,440.82)	(232,000.00)	-	30,311.87
BELMONT MIDDLE & HIGH SCHOOL	853,373.04	102,811,647.00	(9,674,286.90)	-	-	93,990,733.14
BELMONT POLICE DEPT / HIGHWAY BUILDINGS	-	7,400,000.00	(815,350.26)	846,494.24	20,000.00	7,451,143.98
NON EXPENDABLE TRUST FUNDS						
CEMETERY PERPETUAL CARE	1,872,626.99	37,632.22	-	(42,000.00)	-	1,868,259.21
BURDICK, ESTHER E. MEMORIAL. (Library)	13,285.02	275.60	-	(480.78)	-	13,079.84
DELUTY, MICHAEL E. (Library)	16,679.70	345.93	-	(603.66)	-	16,421.97
NORTHWAY ERICKSON	58,735.57	1,175.01	-	-	-	59,910.58
GRAY (DUSTAN), JANE EDUCATION SCHOLARSHIP (Library)	621,841.77	12,868.40	-	(22,507.45)	-	612,202.72
JENNEY, BLANCHE HOWE LIBRARY (Library)	18,235.49	914.49	-	(853.94)	-	18,296.04
ATKINS, KATHERINE LIBRARY (Library)	23,588.63	489.07	-	(853.74)	-	23,223.96
WRISLEY, MARGARET LIBRARY (Library)	20,406.75	423.13	-	(738.56)	-	20,091.32
MARIE TELLIER (Non-expend to 2029)	88,590.87	1,871.74	-	-	-	90,462.61
LENK BEQUEST	60,000.00	1,059.98	-	-	-	61,059.98
	2,793,990.79	57,055.57	-	(68,038.13)	-	2,783,008.23
OPEB PERMANENT TRUST						
OPEB TRUST FUND	3,495,838.87	408,394.11	-	571,737.00	-	4,475,969.98
WATER ENTERPRISE						
WATER OPERATIONS	3,570,285.58	6,883,794.96	(5,745,509.51)	(1,178,390.00)	-	3,530,181.03
WATER CAPITAL PROJECTS						
WATER MAIN REPLACEMENT	56,344.13	36,152.89	(462,062.37)	250,000.00	-	(119,565.35)
FY12 WATERAIN REPLACEMENT 3.4M BOND	4,354.60	-	-	-	-	4,354.60
FY13 WATERAIN REPLACEMENT 3.6M BOND	602,957.93	700,395.00	(861,956.50)	-	-	441,396.43
FY19 WATER MAIN REPLACEMENT 3.8M BOND	-	1,000,000.00	(453,571.63)	-	-	546,428.37
WATER VEHICLE REPLACEMENT	5,872.70	-	(45,030.50)	47,100.00	-	7,942.20
GIS HARDWARE & SOFTWARE	124,730.39	-	-	-	-	124,730.39
WATER METERS	1,574,347.92	-	(1,549,398.92)	500,000.00	-	524,949.00
WATER BUILDING DOORS & WINDOWS FY10	272.00	-	-	-	-	272.00
FY11 WATER ROOF REPAIRS	3,984.58	-	-	-	-	3,984.58
	2,372,864.25	1,736,547.89	(3,372,019.92)	797,100.00	-	1,534,492.22
SEWER ENTERPRISE						
SEWER OPERATIONS	2,996,430.08	9,256,933.90	(7,740,831.13)	(1,455,971.00)	-	3,056,561.85
SEWER CAPITAL PROJECTS						
SEWER & DRAIN REPLACEMENT	(173,617.94)	2,061.45	(533,337.86)	500,000.00	-	(204,894.35)
FY13 SEWER & DRAIN REPLACEMENT	68,181.06	-	-	-	-	68,181.06
FY14 SEWER & DRAIN REPLACEMENT	(61,999.65)	-	-	-	-	(61,999.65)
FY15 SEWER REPLACEMENT	368.05	-	-	-	-	368.05
FY16 SEWER REPLACEMENT	55,519.52	-	(32,149.18)	-	-	23,370.34
FY17 SEWER REPLACEMENT	942,383.67	-	-	-	-	942,383.67
FY13 SEWER & DRAIN REPLACEMENT -ART13,ATM5/12	20.00	-	-	-	-	20.00
FY09 MWRA LOAN	68,664.84	-	-	-	-	68,664.84
EARNINGS ON INVESTMENT	3,206.57	-	-	-	-	3,206.57
TRUCK REPLACEMENTS	106,029.56	-	(83,948.98)	84,520.00	-	106,600.58
GIS ENGG & HARDWARE	1,621.18	-	-	-	-	1,621.18
FY09 MWRA GRANT I&I	31,074.31	-	-	-	-	31,074.31
PHASE 1 WATER METERS	1,000,000.00	-	(789,688.58)	500,000.00	-	710,311.42
SEPTIC GRANT PROGRAM	-	-	-	41,516.63	-	41,516.63
	2,041,451.17	2,061.45	(1,439,124.60)	1,126,036.63	-	1,730,424.65
SEWER SRF LOAN FY09 PROJECT						
FY09 \$11.608M SRF LOAN	671.08	-	-	-	-	671.08
INTERNAL SERVICE FUND						
PLEASE SEE AUDITED FINANCIAL STATEMENTS - PAGE 21						
EXPENDABLE TRUST FUNDS						
DUSTAN GRAY CHILD LIBRARY	7,920.17	-	(11,545.00)	22,507.45	-	18,882.62
BELMONT EDUCATION DONATIONS (Check off)	86,901.54	1,836.59	-	-	1,629.49	90,367.62
PHILIP MAY 2015 REVOKALBE TRUST	-	2,480.81	-	-	170,000.00	172,480.81

2019 Annual Report

TOWN OF BELMONT						
FY19 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2018	Revenue FY19	Expenditures FY19	Transfers FY19	Donations FY19	Balance 6/30/2019
MUGAR MEMORIAL POLICE	7,228.76	153.10	-	-	-	7,381.86
LAW ENFORCEMENT	68,626.26	1,459.47	(5,100.00)	-	1,251.25	66,236.98
CEMETERY ANNUAL PLANTING	140,942.61	2,647.17	-	-	600.00	144,189.78
SENIOR CENTER CHECK OFF	16,631.78	352.11	(17,363.99)	-	1,373.12	993.02
LIBRARY GIFT FUND (Library)	195,999.41	4,140.77	(449.45)	-	-	199,690.73
TRUSTEES BLDG FUND (Library) CHALLENGE	29,958.04	642.33	-	-	-	30,600.37
DUSTAN LIBRARY BLDG BEQUEST NON EXPEND	369,557.15	7,807.10	-	-	-	377,364.25
BARRON, CARL FIRE GRANT	1,897.71	40.47	-	-	-	1,938.18
SPECIAL TRUST from 5200	8,081.24	-	(247.89)	3,530.68	-	11,364.03
UNDERWOOD DONATIONS	69,565.82	-	(6,988.45)	-	1,469.91	64,047.28
	1,003,310.49	21,559.92	(41,694.78)	26,038.13	176,323.77	1,185,537.53
SCHOLARSHIP FUNDS						
ACORN, RUTH SCHOLARSHIP	4,609.65	95.31	(200.00)	-	-	4,504.96
ARNO, GUY LIB. SCHOLARSHIP	7,424.61	154.77	(200.00)	-	-	7,379.38
BAKON, EDMUND B. SCHOLARSHIP	20,191.55	414.64	(1,000.00)	-	-	19,606.19
BELMONT SCHOLARSHIP FUND (Check off)	300,402.10	832.90	(6,200.00)	-	6,272.86	301,307.86
BELMONT WOMEN ROTARY	1,311.15	25.63	(200.00)	-	-	1,136.78
BETTENCOURT, WM. SCHOLARSHIP.	31,887.58	667.84	(500.00)	-	-	32,055.42
BLACKER, LILLIAN SCHOLAR.	26,069.17	548.93	(1,000.00)	-	-	25,618.10
BURNHAM, RICHARD A. SCHOLARSHIP	5,345.81	113.33	-	-	-	5,459.14
CRISAFULLI, CHARLES SCHOLARSHIP	3,593.41	73.84	(200.00)	-	-	3,467.25
DESTEFANO, COSMO, SCHOLARSHIP	300.99	5.09	(300.00)	-	300.00	306.08
FRIENDS OF BELMONT WRESTLERS	12,223.79	256.72	(500.00)	-	500.00	12,480.51
GRANT, BRENDAN SCHOLARSHIP	24,977.67	472.82	(4,500.00)	-	-	20,950.49
HANSON, PAUL MEMORIAL. SCHOLARSHIP	2,462.53	49.97	(200.00)	-	-	2,312.50
HECHT, MALCOLM, JR. SCHOLARSHIP.	38,691.91	811.58	(500.00)	-	-	39,003.49
KELLEY, PAUL L. SCHOLARSHIP	21,858.86	459.67	(200.00)	-	-	22,118.53
LEE, EDWARD -RAY, DONALD SCHOLARSHIP	11,938.10	257.91	-	-	500.00	12,696.01
LYONS, DUNCAN SCHOLARSHIP	6,399.45	133.70	(200.00)	-	-	6,333.15
MCNEIL, JOSEPH SCHOLARSHIP	5,953.91	120.04	(500.00)	-	-	5,573.95
MEYERHOEFFER, C. SCHOLARSHIP	313.59	2.95	(300.00)	-	-	16.54
NAHABIDIAN, ALICE MEMORIAL.	4,215.44	83.31	(500.00)	-	-	3,798.75
OLIN, JOHN R. SCHOLARSHIP	6,628.72	137.97	(200.00)	-	-	6,566.69
PHI BETA KAPPA BOOK AWARD	1,400.13	29.98	(30.00)	-	-	1,400.11
ALLEN, RICHARD LEARNING CENTER SCHOLARSHIP	516.23	7.08	(500.00)	-	-	23.31
RILEY, BRIAN SCHOLARSHIP	79,679.64	1,671.23	(1,000.00)	-	-	80,350.87
SAIA, PATRICIA MEMORIAL SCHOLARSHIP	5,732.43	118.89	(500.00)	-	500.00	5,851.32
SHARPE, HOWARD D. SCHOLARSHIP	8,671.85	182.64	(300.00)	-	300.00	8,854.49
SULLIVAN, JOHN J.,SCHOLARSHIP	19,173.20	405.39	-	-	-	19,578.59
WESTLUND SCHOLARSHIP FUND	16,139.24	335.18	(500.00)	-	-	15,974.42
WESTPHAL CARL A., SCHOLARSHIP	60,205.90	1,259.88	(1,000.00)	-	-	60,465.78
WHITNEY, MARY E. SCHOLARSHIP FUND	43,288.96	890.28	(2,000.00)	-	-	42,179.24
SHAW, NORMA LEE, MEMORIAL ART SCHOLARSHIP	1,371.75	27.46	(500.00)	-	200.00	1,099.21
HIGH SCHOOL SCHOLARSHIP	35,060.00	52,300.00	(35,160.00)	-	-	52,200.00
RUANE, WM L JR SCHOLARSHIP FUND	9,577.28	191.90	(1,000.00)	-	-	8,769.18
FITZPATRICK, DENIS BOOK AWARD	4,152.11	88.12	-	-	-	4,240.23
REID FAMILY SCHOLARSHIP	12,888.47	266.53	(500.00)	-	-	12,655.00
VIALE SCHOLAR ATHLETE AWARD	1,286.54	16.81	(1,000.00)	-	700.00	1,003.35
ROTARY CLUB SCHOLARSHIP	4,865.30	90.91	(1,000.00)	-	-	3,956.21
ABBAY FREEMAN SCHOLARSHIP	12,034.40	499.38	-	-	27,024.06	39,557.84
ROBERT SULLIVAN SCHOLARSHIP	3,533.90	69.76	(500.00)	-	100.00	3,203.66
PALAIS SCHOLARSHIP	10,747.90	225.42	(500.00)	-	350.00	10,823.32
THE UNSELFISH TEAMMATE AWARD	1,992.13	30.21	(1,000.00)	-	-	1,022.34
WALTER J MCLAUGHLIN SCHOLARSHIP	-	42.09	-	-	2,500.00	2,542.09
GEORGE E CAREYSCHOLARSHIP	-	47.58	(3,400.00)	-	6,252.34	2,899.92
	869,117.35	64,515.64	(67,790.00)	-	45,499.26	911,342.25
SPED STABILIZATION FUND						
INTEREST INCOME	3,241.48	6.85	-	(3,248.33)	-	-
	3,241.48	6.85	-	(3,248.33)	-	-
AGENCY FUNDS						
TOWN HALL/ANNEX DETAIL	(212.51)	9,323.81	(10,564.71)	-	-	(1,453.41)
CUSHING VILLAGE REVIEW	6,034.35	-	-	-	-	6,034.35
BELMONT HOUSING TRUST	18,636.23	182.23	-	-	-	18,818.46
ABC STORMWATER FLOODING	12,000.00	8,000.00	(24,000.00)	-	-	(4,000.00)
RETIREMENT BOARD PAYROLL	(373.75)	166,524.98	(166,524.98)	-	-	(373.75)

2019 Annual Report

TOWN OF BELMONT						
FY19 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 6/30/2018	Revenue FY19	Expenditures FY19	Transfers FY19	Donations FY19	Balance 6/30/2019
FIREFIGHTERS - PAID DETAILS	(4,072.09)	9,393.45	(11,249.36)	-	-	(5,928.00)
AMBULANCE BILLING - THIRD PARTY	10.21	1,763.30	-	-	-	1,773.51
LIBRARY - CUSTODIAL DETAIL	154.75	-	-	-	-	154.75
POLICE OFFICERS - PAID DETAILS	(88,158.68)	985,617.72	(984,871.77)	-	-	(87,412.73)
FIREARM LICENSE/REGISTRATION	1,625.00	7,875.00	(8,012.50)	-	-	1,487.50
EVIDENCE COLLECTION	8,993.00	-	-	-	-	8,993.00
SCHOOL - CUSTODIAL DETAIL	1,397.56	94,827.16	(72,443.29)	-	-	23,781.43
BHS ACTIVITY AGENCY	267,053.31	325,714.48	(315,172.46)	-	-	277,595.33
CMS ACTIVITY AGENCY	31,160.20	126,879.21	(109,194.55)	-	-	48,844.86
	254,247.58	1,736,101.34	(1,702,033.62)	-	-	288,315.30
GRAND TOTALS	56,254,105.02	141,468,712.13	(44,805,338.78)	2,141,382.96	447,011.05	155,505,872.38

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EMERGENCY MANAGEMENT AGENCY:

Department Head: Wayne L. Haley

Assistant Director: Rick Nohl

Purpose and Duties:

The Emergency Management Agency is a mandated function at the State and Federal levels. The Belmont Emergency Management Agency is responsible for planning, training, compliance, and mitigation in relation to disaster planning and Homeland Security. While BEMA is not a first responder agency, management and coordination at multi agency incidents is provided in addition to acting as liaison to the State and Federal partners.

Staffing:

Belmont Emergency Management Agency consists of two-part time staff: Director and Assistant Director. BEMA has an active role within the Town of Belmont Emergency Planning Group and a team of volunteers augments our services as needed.

Program Outcome & Compliance:

The Department's performance indicators are primarily of compliance. Unless the Town meets or exceeds basic reporting, emergency planning and training requirements the Town becomes ineligible for State and Federal funding reimbursement. Each year all cities and towns are required to complete several state and federal applications ensuring compliance with all local and federal guidelines. One of these requirements is the National Incident Management System (NIMS) compliance, which is a Federal program. Compliance is required for Belmont to be eligible for any Federal funding. In addition, the State requires our Comprehensive Emergency Management Plan (CEMP) to be updated annually.

Major Activities and Responses:

Emergency Management staff members maintain a 24/7 on-call availability to provide incident management support to the Belmont Police, Fire Department and other Town Agencies when major incidents impact the town. In 2019 Emergency Management staff responded to several building fires to assist Fire Department Incident Commanders. BEMA staff participated in multiple emergency weather planning activities for snow and wind storms that occurred in 2019.

Community Outreach:

Emergency Management staff participated in several outreach programs with civic groups. BEMA participated in "Meet Belmont," worked with several day care providers to help them meet their license requirements for disaster planning, and responded to calls from community members seeking advice or guidance on planning as well as presenting the role of Emergency Management for the Town at the Belmont Police Citizen Academy. Additionally, BEMA conducted Winter Preparedness training for a group of seniors at the Beech Street Center.

Training & Meetings:

BEMA staff attended multiple training classes and seminars held across the Commonwealth and Rhode Island during 2019. Staff attended the 2019 MEMA 3-day All Hazards Preparedness Conference in Marlborough, MA. BEMA Staff attended bi-monthly Emergency Management Director's planning meetings. BEMA staff attended numerous meetings in preparation for a Municipal Vulnerability Plan (MVP) grant that the Town will be applying for in 2020.

Storm Ready Community:

Belmont is one of a dozen communities in the Commonwealth which holds the Storm Ready certification issued by the National Weather Service. In 2019 BEMA completed its recertification process to maintain its Storm Ready designation within the Commonwealth.

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Communications & Technology:

BEMA maintains a large cache of communications and technology equipment for Belmont's Emergency Operations Center (EOC) located in Belmont Fire Headquarters and the backup EOC located at the Chenery Middle School. The EOC has proved itself to be a critical asset in managing large scale incidents affecting the town. In 2019 BEMA worked to strengthen our communications systems by installing new two-way radio communication equipment that allowed us better communications with the schools as well as other departments in Town and beyond. Emergency Management continues to subscribe to a telephone conference calling service that while reserved for Emergency Management activities during crisis planning, is available to all department heads for daily business via coordination with the Town Administration staff.

Social Media:

The Emergency Management staff continues to utilize social media to keep the citizens of Belmont informed of important official information during emergency incidents. Emergency Management utilizes Twitter @BelmontEMA.

Goals for 2020:

Our goals for 2020 are to remain prepared and ready to serve in the event we are needed and to assist the police and fire/EMS departments as well as other town departments as needed. We strive to stay active and participate in external training sessions offered by our state and federal partners. In 2020 BEMA hopes to reestablish the Belmont Citizens Emergency Response Team (CERT), which can be a valuable asset in the event of a large scale incident.

Respectfully Submitted,

Wayne L. Haley
Emergency Management Director

2019 Annual Report

FIRE DEPARTMENT

This is my 16th Annual Report as Chief of Department. I wish to express my appreciation to the Select Board, Town Administrator Patrice Garvin, my fellow department managers, and the dedicated Officers and Firefighters of the Belmont Fire Department for their continued support, cooperation and assistance during 2019. The Fire Department continues to provide top notch service to the residents of Belmont given the budget constraints. Through the hard work of the members, of the Fire Department, the Department's Insurance Services Organization (ISO) rating was upgraded from a Class 3 to a Class 2 Fire Department. Thanks to the efforts of the men and women of the Department the Department has had a successful year. The effort and support to bring this service forward is greatly appreciated.

ROSTER OF THE FIRE DEPARTMENT

ADMINISTRATION

CHIEF of DEPARTMENT

David L. Frizzell (EMT)

ASSISTANT CHIEF

Wayne L. Haley (EMT)

FIRE PREVENTION BUREAU

Captain Kenneth Gardiner, Jr. (EMT)

ASSISTANT FIRE PREVENTION/TRAINING OFFICER

Lieutenant James T. McNeilly (EMT Medic)

ADMINISTRATIVE ASSISTANT

Kimberly A. Kaufman

PART TIME ADMINISTRATIVE SECRETARY

Wendy McDonald

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FIRE SUPPRESSION

CAPTAINS

David J. DeMarco (EMT), Andrew Tobio (EMT), Scott Spuria (EMT), Richard Nohl (EMT)

LIEUTENANTS

David Alesse (EMT)
Gerard M. Benoit (EMT)
Brian Corsino (EMT)
Jason Corsino (EMT)

Thomas Deneen (EMT)
Geoffrey Harvey (EMT)
William A. Kaufman, Jr. (EMT)
Michael MacNeil (EMT Medic)

Michael Madruga (EMT Medic)
Daniel Scannell (EMT)
David Toomey (EMT)
Robert Wollner (EMT)

FIREFIGHTERS

Joseph Baptista (EMT)
James A. Bing (EMT Medic)
Thomas Biondo (EMT)
Brian Campana (EMT)
Shaun Campana (EMT)
Jonathan Carabello (EMT Medic)
Michael Dayton (EMT Medic)
Thomas Deneen (EMT)
Christopher Drinan (EMT)
Nathan Dubreuil (EMT Medic)
MaryCatherine Dunne (EMT Medic)
Ace Elefteriadis (EMT)

Charles Gerrard (EMT Medic)
Andrew Goneau (EMT)
Michael Goode (EMT Medic)
Christopher Hadge (EMT)
Dana Harrington (EMT)
Ryan Keane (EMT Medic)
James Kelly (EMT Medic)
Elizabeth Kinch (EMT Medic)
John D. MacDonald (EMT)
Dennis Maher (EMT)
Michael McNamara (EMT Medic)
Tracy Mullen (EMT)

Michael Nolan (EMT Medic)
Jonathan O'Bryan (EMT Medic)
Brian O'Neill (EMT Medic)
Justin Perino (EMT Medic)
Steven Reilly (EMT)
Sean Ryan (EMT)
Brittany Taylor (EMT Medic)
Christian Tocci (EMT)
Thomas Vezeau (EMT Medic)
Ross Vona (EMT)
Adam Wesley (EMT Medic)

Appointments

On February 4, 2019 Michael Goode was appointed as Firefighter.

On February 4, 2019 Justin Perino was appointed as Firefighter.

On March 29, 2019 Adam Wesley was appointed as Firefighter Paramedic.

On July 1, 2019 Nathan Dubreuil was appointed as Firefighter Paramedic.

On July 1, 2019 MaryCatherine Dunne was appointed as Firefighter Paramedic.

On July 1, 2019 Michael Nolan was appointed as Firefighter Paramedic.

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Promotions

On October 27, 2019 Firefighter James T. McNeilly was promoted to the rank of Fire Lieutenant.

Retirements/Resignations

On January 20, 2019 Firefighter Paramedic Dustin O'Neill resigned to take a position with Lynn Fire.

On April 27, 2019 Firefighter Paramedic Andrew Butler resigned to take a position with Sharon Fire.

On April 27, 2019 Firefighter Paramedic Nicholas Navarrett resigned to take a position with Cambridge Fire.

On September 30, 2019 Lieutenant Steven Whalen retired after 22 years of service. The Department wishes him health and prosperity in his retirement.

Apparatus Presently Operated by the Fire Department

Location

Engine 1	2014 Emergency One 1250 GPM Class A Pumper	Headquarters
Engine 2	2005 Emergency One 1250 GPM Class A Pumper	Station 2
Engine 3 (Reserve)	2007 International/Emergency One 1000 GPM Custom Pumper	Station 2
Engine 4 (Reserve)	2003 Emergency One 1250 GPM Class A Pumper	Headquarters
Ladder 1	2014 Emergency One 110' Aerial Ladder	Station 2
Ladder 2 (Reserve)	1999 Emergency One 110' Aerial Ladder	Station 2
Rescue 1	2017 Ford F550 Horton Rescue Type 1 Ambulance	Headquarters
Rescue 2 (Reserve)	2012 Ford F450 Horton Rescue Type 1 Ambulance	Headquarters
Boat with Trailer	Inflatable Rescue Boat and trailer	Station 2
Light Tower	Trailer light tower (Town resource)	Headquarters
Tech Rescue	18' Cargo Trailer (for Technical Rescue)	Headquarters
Spill Response Trailer	10' Cargo Trailer (respond to hazardous materials spills)	Headquarters
Squad 51 (Reserve)	2008 Ford F550 Utility (transfer from DPW)	Headquarters
Car 1	2017 Ford Interceptor Utility– Chief's Vehicle	Headquarters
Car 2	2017 Ford Interceptor Utility – Assistant Chief's Vehicle	Headquarters
Car 3	2015 Ford Expedition– Shift Commander's Vehicle	Headquarters
Car 4	2013 Ford Interceptor Utility – Fire Prevention Vehicle	Headquarters
Car 5	2015 Ford F-150 – Fire Prevention/Training Vehicle	Headquarters
Car 6 (Reserve)	2007 Ford Expedition	Headquarters

Note: Reserve apparatus not staffed

Fire Alarm Record

2011 – 3076 Calls	2015 – 2872 Calls
2012 – 3047 Calls	2016 – 2814 Calls
2013 – 3163 Calls	2017 – 2804 Calls
2014 – 2764 Calls	2018 – 3055 Calls

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The Fire Department responded to **3007** calls during 2019.

A sample of fires and incidents responded to in 2019 are as follows;

Structure Fires	81	Good Intent Calls	200
Working Fires	2	Dispatched & cancelled enroute	67
Second Alarm	1	System Malfunction	258
Third Alarm	0	Unintentional Alarms	256
Cooking fires	64	Malicious False	19
Outside Fires	17	Water Calls	5
Refuse Fires	5	Mutual aid-Given (all types)	202
Vehicles Fires	2	Mutual aid-Received	21
Carbon Monoxide Activation	68	Assist Police Department or other agency	29
Spill, Leak, No Ignition	96	Total Service Calls all categories	744
Hazardous Electrical Equipment	44		
Smoke Scare	65		

Fire Prevention Bureau



The Fire Prevention Bureau is located at fire headquarters. Since July of 2017, the Bureau has operated under the direction of Captain Kenneth Gardiner Jr. In addition to his primary duties as the training officer, Lieutenant William Kaufman assisted with work in the Fire Prevention Bureau until October of 2019. As Lieutenant Kaufman transitioned back to fire suppression in October, the Fire Prevention Bureau welcomed newly promoted Lieutenant James McNeilly as his replacement. Wendy McDonald continues to serve as an administrative secretary of the Fire Prevention Bureau, a position she has held since 2006.

The Fire Prevention Bureau delivers a well-structured inspection program of commercial occupancies, residential properties, schools, institutions, and other places of assembly. These occupancies are inspected with the intention of removing hazards and correcting unsafe conditions. In addition, the Fire Prevention Bureau works to ensure compliance with Massachusetts General Law, the Code of Massachusetts Regulations, and By-Laws of the Town of Belmont that are under the authority of the Belmont Fire Department. The Fire Prevention Bureau works to provide fire and life safety protection to the public by confirming code compliance and enforcing fire prevention laws and codes. Working towards this goal, the Bureau provides plan consultations with architects, contractors, lessees, business owners, property owners, and legal representatives in an effort to review all life safety systems. This review includes the inspection and testing of any installation, alteration, modification, or repair to any fire alarm, sprinkler system, or other suppression

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system. General questions and specific concerns from residents regarding fire and life safety are addressed successfully through various mediums.

Projects throughout the community require a substantial time commitment from the Fire Prevention Bureau to ensure that all fire codes and regulations are being followed. The most common construction projects comprise renovations or construction of residential dwellings and commercial buildings, but there are other major construction projects under the supervision of the Fire Prevention Bureau. Work, including renovations and improvements, continues at the Bradford Project in Cushing Square, the NAASR Armenian Center on Concord Avenue, the recreation building at McLean Hospital, the chapel at the Belmont Hill School, the police station, the department of public works, and the Station at Waverly Square, which encompasses 493 and 505 Trapelo Road. Groundbreaking for the new middle school and high school took place in May of 2019, beginning a project that will require a great deal of continued focus and time commitment from the Fire Prevention Bureau over the next five years.

Continuing education on current and changing fire prevention laws and codes is always a top priority. The fire officers assigned to the Fire Prevention Bureau are members of the Fire Prevention Association of Massachusetts (FPAM). These members attend the monthly meetings and seminars presented by the Fire Prevention Association of Massachusetts and the Department of Fire Services. The Prevention Bureau also works in conjunction with the Department of Fire Services to obtain the latest information for compliance with and enforcement of Chapter 148 of the Massachusetts General Laws, 527 CMR 1.00 Massachusetts Comprehensive Fire Safety Code based on the 2015 edition of NFPA 1, and fire protection sections of the Massachusetts State Building Code 780 CMR.

Working together in pursuance of life safety and property protection, citizens of the Town are encouraged to contact the Fire Prevention Bureau with any concerns that pertain to fire protection and fire safety. As part of public education, the Fire Prevention Bureau works with public schools, private schools, and various other children's groups to schedule visits at the Belmont Fire Department.

Starting in January of 2020 the Fire Prevention Bureau will serve the community under the direction of Captain Andrew Tobio.

Dollar Value Saved & Loss Analysis:

Total value of Property involved in incidents	= \$ 62,120,000
Total of Property Losses in incidents	= \$ 703,250
Total of Property Saved in Incidents	= \$ 61,416,750
Total Value of Passenger Vehicles involved in incidents	= \$ 65,500
Total Vehicle Loss	= \$ 65,500
Total Vehicle Saved	= \$ 0

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729 Permits were issued in the following categories:

General -	96
Blasting -	3
Building Permit Plan Review -	93
Propane Use/Storage -	24
Smoke Detector/CO Alarm Inspections (26F & 26F1/2) -	309
Oil Burner/Tank Installation -	66
Tank Truck (FP44) -	3
Tank Removal (AST & UST) -	77
Cutting and Welding -	21
Fire Alarm Contractors Permit -	0
Flammable/Combustible Storage -	36
Hazardous Material Process -	1

393 Company Level Inspections were assigned in the categories identified:

Fire Exit Drills -	171
Quarterly Inspections –	108
School Inspections –	80
Annual Assembly Inspections -	34

More than 750 additional Inspections in the areas listed:

Restaurant Alcohol License Inspections	▪ Above/Underground Storage Tank Removal
General Permit Inspections	▪ Tank Truck (FP44)
“Red Tag” Service Notices	▪ General Permits Inspections
Blasting	▪ Smoke Detector/CO Alarm Inspections
Building Permit Plan Review	▪ Propane Use/Storage
Cutting and Welding	▪ Flammable/Combustible Storage

Respectfully submitted on behalf of Captain Kenneth Gardiner
By Captain Andrew Tobio, Fire Prevention Officer

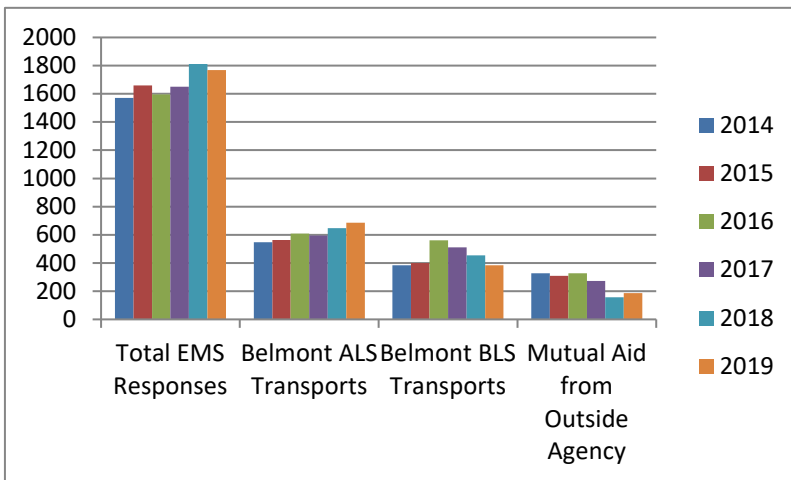
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Belmont Fire Department Emergency Medical Services (EMS) Report

It is our pleasure to present the 2019 Annual Report of the Belmont Fire Department’s Emergency Medical Services Program. The EMTs and Paramedics that staff our fire apparatus are a remarkable team of highly trained, proficient and dedicated professionals. These dedicated pre-hospital providers take their roles and responsibilities very seriously and are truly committed to serving our community.

During calendar year 2019, the Department responded to 1,768 calls for a request for emergency medical services and 1,070 patients were transported to the hospital. Roughly 61% of the Fire Department’s medical calls resulted in a patient transport to a medical facility. Of the 1,768 medical calls, our Rescue (Ambulance) responded to 1,271 (approximately 72% of all medical calls) and transported 1,070 sick and injured individuals to the hospital (roughly 85%); the remainder or 201, were transported by an outside agency (15%). The Belmont Fire Department utilized Advanced Life Support (ALS) (Paramedic Level) care to 827 patients or 47% while the remaining patients, 941 or

53% received care at the Basic Life Support (BLS) level. It is important to note that Belmont Fire Companies render first response care (ALS and BLS). When the Rescue unit is not available, fire companies perform care while awaiting the arrival of an outside transporting agency. In addition, some patients decide to be treated on scene but refuse to be transported to a medical facility. This demographic is not depicted in the graph.



structure, functions, contributions, and value. The continued support of the Town Administrator, Board of Selectmen and last, but not least, the citizens of Belmont have made and will continue to make both the Belmont Fire Department’s Advanced Life Support Program and Basic Life Support systems successful and beneficial to Belmont citizens and visitors as well.

The Fire Department provides first response Basic Life Support (BLS) and Advanced Life Support (ALS) transporting service for the community. This equates to faster access to basic care from EMTs as well as advanced care from Paramedics including advanced airway control, intravenous (IV) access, medication administration, cardiac monitoring, interpretation, and treatment/defibrillation. These highly trained Paramedics work together with our Emergency Medical Technicians (EMTs) to transport patients to area hospitals.

The Belmont Fire Department continues to be a leader and innovator in out-of-hospital care. All of our in-service companies operate and are equipped at the BLS level; this includes: defibrillator, oxygen, basic first-aid supplies, Epi-Pens, Albuterol, Aspirin, Narcan, Glucose, glucometers, pulse oximetry as well as the Lucas2 CPR devices, and C-PAP. The Rescue (transporting ambulance) operates at the ALS level and carries: cardiac monitor, a large compliment of emergency medications, CPAP (an advanced airway care procedure), capnography monitoring, 24

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hours a day / 7 days a week / 365 days a year. In addition to Rescue 1, during 2019, Engine 1 and Engine 2 were staffed at the ALS level the majority of the time, while Ladder 1 operates at the Paramedic level when staffing allows.

All of our EMTs and Paramedics are licensed through the Massachusetts Department of Public Health, Office of Emergency Medical Services and also hold certifications in Basic Life Support (BLS). These EMTs are required to complete a minimum of 40 hours of continuing education every two years. The Paramedics are also required to maintain a certification in Advanced Cardiac Life Support (ACLS) as well as Pediatric Advanced Life Support (PALS), and Tactical Combat Casualty Care Course (TCCC); in addition to these certifications, they must attend a minimum of 60 hours of continuing education every two years.



The Belmont Fire Department not only meets, but continually exceeds the minimum training standards - such as providing quarterly HALO – High Acuity, Low Occurrence Training to our staff utilizing our in-house simulation lab. In the event of the most critical and life threatening emergency, a cardiac arrest, all the members of the Belmont Fire Department use the latest approach and equipment (the LUCAS CPR Compression Device). This is coupled with quarterly training on “pit crew” CPR, which has been proven to be successful if delivered by highly trained practitioners.

In cooperation with the Belmont Parks and Recreation Department, Town Officials, the Belmont Light Department and Joint Public Safety Communications, four (4) locked cabinets, each housing an Automated External Defibrillator (AED) for public access and use in a cardiac arrest, have been placed in parks throughout the community. Codes to access these cabinets will be given to the caller by the 911 Joint Public Safety Communications Dispatcher. Cabinets are located at:

- | | |
|--------------------------------------|----------------------------------|
| Grove Street Park (150 Grove Street) | Payson Park (260 Payson Road) |
| Pequossette Field (86 Maple Street) | Town Field (97 Waverley Street). |

Mount Auburn Hospital’s Medical Directors: Dr. Gary Setnik and Dr. William Porcaro, who are continually pro-active in striving to deliver the best pre-hospital care possible, use the latest science and technology to oversee all EMS activity in conjunction with the EMS Coordinator and ALS Coordinator.

With the continued support of the community, it is our hope that the Belmont Fire Department will be able to continue to train our EMTs and Paramedics to the highest level of care and remain on the cutting edge of prehospital emergency medical care. As additional Paramedics join the ranks of the Belmont Fire Department, we look forward to further increasing the number and frequency of fire department companies able to provide Advanced Life Support care.

Respectfully submitted,

Captain David J. DeMarco, EMT-Basic, I/C, EMS Coordinator

Lieutenant James T. McNeilly, Paramedic, I/C, Advanced Life Support Coordinator

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Training Division

2019 Training Facts

Total Courses:
258

Total Training
Hours: 2,858.21

The Belmont Fire Department (BFD) Training Division is staffed by a single Lieutenant. BFD Training is responsible for all training activities: scheduling, coordinating, delivery and record keeping for fire suppression, rescue, and emergency medical services. In support of our training goals, Belmont is an active member of the Massachusetts Institute of Fire Department Instructors (MIFDI). MIFDI consists of current and past instructors who share the best practices for industry training. The Belmont Fire Training Division relies heavily on support from the Massachusetts Firefighting Academy. The academy conducts courses, when available, which are both cost efficient and effective. Belmont Firefighters fill many different roles to protect the community. Firefighters are cross-trained in emergency

medicine, auto extrication techniques, rescue disciplines, fire control and suppression, safe responses to hazardous materials spills, water rescue and many other techniques in order to meet the needs of the community. Training all Belmont Firefighters for numerous emergencies is ongoing and challenging. As changes to current standards by the National Fire Protection Association (NFPA), the Code of Federal Regulations (CFR), and Massachusetts OSHA are constantly altering training requirements, training staff are continuously revising and updating training programs to meet new standards. The steady growth of the Town of Belmont presents numerous challenges for operations and training alike. New building designs, new construction methods, and increasing density combine to present unique problems for our firefighters.



A majority of our training is conducted as part of the firefighter's normal work day. Much of this training is overseen by the company officer assigned to a crew or station. The Training Division Lieutenant provides training in specialty topics or high risk, low frequency training such "May Day" Operations, auto extrication, etc. These topics are taught



in formal courses conducted in-house, monthly, throughout the year. These classes are in addition to the monthly Company Level Training (CLT) assigned to each company. The Department encourages physical fitness as an important part of our culture to improve the firefighter's health and wellness and reduce injuries. Belmont continues to be a leader in the delivery of emergency medical services and as such, there is a significant training requirement to maintain these critical skill sets. All Belmont Firefighters are either EMTs or Paramedics and must meet rigorous requirements to maintain their license. This is done through in-house training utilizing in person classes, online lessons, and practical evaluations. In 2019, all firefighters whose EMT / Paramedic licenses were up for renewal were successfully re-licensed.

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During Calendar year 2019 six new firefighters were welcomed to the Department. Three attended the Metro Fire Boston Recruit Academy and the other three attended the Brookline Fire Department's Recruit Academy.

The Training Office conducted annual fit testing for our Self Contained Breath Apparatus (SCBA) as well as our N95 medical masks which are now required since the Department falls under Massachusetts OSHA requirements.

The single Lieutenant that staffs the Training Division also serves as Assistant Fire Prevention Officer as well as in the capacity of Incident Safety Officer during significant incidents to ensure the safety of our personnel. The last role of the Training Officer is of staff support. This position ensures all line personnel have the proper equipment to ensure successful completion of any emergency and non-emergency task assigned.

Respectfully submitted,
Lieutenant James T. McNeilly, Paramedic

Metro Fire

The Fire Departments of 34 greater Boston communities and Massport, with the support and approval of their local governments comprise the Metro Fire District 13 Association.

Formed in 1980, the association is enacted under provisions of the Massachusetts General Laws. Metro Fire serves and protects the largest population area in the Commonwealth. Its service area encompasses the urban area within the Route 128 perimeter, serving an area of 351 square miles and a population of approximately 1,883,000. The premise for Metro-Fire is the realization that no urban community can completely self-protect. This is the basis for mutual aid among the communities. A very natural extension of this concept is the mutual sharing of a single or limited number of specialized resources. In the fire service, there are many instances requiring specialized equipment that are vital to a given situation, but only occasionally used. Metro-Fire is providing the mechanism for these types of resources to be available on a cooperation-shared basis.

Additional resources include District 2 Hazardous Material Response Team. The Team is available on a 24-hour basis to respond to hazardous material incidents that are beyond the capabilities of any one individual community to control. All members of the Team have attended an extensive 160-hour training course and participate in monthly training sessions throughout the year. The Belmont Fire Department is extremely proud in having two members from the Department, Lieutenant Michael Madruga and Captain Scott Spuria on the District 2 HazMat Team. Their knowledge, interest and dedication to the program are a credit to the Department.

In addition there are multiple resources available to member communities including the S.A.F.E. House trailer for training young people in fire safety at home. In an emergency situation, the resources can be delivered to the community in need. That community must then supply the personnel to operate it.

Due to the long backlog of getting newly hired recruit firefighters into the Massachusetts Fire Fighting Academy the Department used two Metro Fire initiatives to get its recruits trained in a timelier manner. The first was to partner with the Brookline Fire Department. Belmont supplied an instructor and support to conduct a recruit training academy at the Brookline Fire Department. Three members from the Department attended and graduated

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from this recruit academy. The second initiative was Metro Fire conducted a recruit training class in cooperation with the Boston Fire Department at the Boston Fire Academy. Through the financial support of the local communities and the tremendous support of the Boston Fire Department and Boston Fire Commissioner Joseph Finn the Metro Boston Recruit Fire Academy held its first recruit class. Over 40 Metro Fire Department recruits, including three members from Belmont attended and graduated from the Metro Boston Recruit Fire Academy. These cooperative ventures saved the Town tens of thousands of dollars which would have resulted waiting eight to nine months to get members into a recruit academy class at the Massachusetts Fire Fighting Academy. The Department is very appreciative of the regional support and thanks Brookline Fire Chief John Sullivan, Boston Fire Commissioner Joseph Finn, all the instructors, and the members of Metro Fire for providing these successful, timely and cost effective solutions.

Recommendations from the Chief

- That the Town continues to support Department in its Capital and Operational needs to protect the citizens of the Town. By:
 - Remove the Fire Department from the current State run, antiquated, Civil Service system which struggles to meet modern day hiring and promotion practices and to implement a more appropriate locally controlled process.
 - Restoring the two vacant firefighter positions to the suppression forces to provide for four shifts with 13 personnel assigned to each.
 - Establishing a fulltime ALS Coordinator Position to oversee and enhance the Department's EMS program as a potential joint venture with another adjoining community.
 - Increasing the Information Technology (IT) support to maintain the ever increasing IT needs of the Department.

Goals for 2020

- Continue the lengthy process to review, update and implement Department policies
- Support the water infiltration repair work required at Station 2 on Leonard Street.

Respectfully submitted,
David L. Frizzell
Chief of Department

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LOCAL EMERGENCY PLANNING COMMITTEE:

Chair: Assistant Fire Chief Wayne L. Haley

Vice - Chair: Fire Captain Richard M. Nohl

Committee Members:

Chief of Department David L. Frizzell, Fire Department
Assistant Fire Chief Wayne L. Haley, Emergency Medical Services Rep. (Chair)
Chief Richard McLaughlin, Assistant Chief James MacIsaac, Police Department
Captain Scott Spuria Fire Department HazMat Rep.
Fire Captain. Richard Nohl, Emergency Management
Wesley Chin, Belmont Health Dept.
Andrew Healy, McLean Hospital Rep. (Covered Facilities)
(Vacant), School Dept. and Transportation Rep.
Michael Santoro, Dept. Public Works
(Vacant), Media Rep.
(Vacant) Community Rep.
Craig Spinale, Belmont Electric Light Rep.

Ex-Officio and Liaisons:

Robert J. Gad, Recording Secretary

Committee's Purpose and Duties:

In compliance with Federal Regulations, the Town of Belmont established a Local Emergency Planning Committee (LEPC) in 2003. The LEPC is the local body that handles emergency planning and community right-to-know reporting on hazardous and toxic chemicals. The LEPC is comprised of Town departments, industry representatives and community members.

In 2006, the Commonwealth launched a new online tool for the Town and LEPC to update and maintain its Comprehensive Emergency Management Plan. This has been used throughout the year to maintain and update the plan. The latest information from the reporting sites has been entered and catalogued in this database.

This online reporting tool was updated by the Commonwealth in 2017 in order to make it more user-friendly and to provide more comprehensive information. In 2019 this information was made available to responding fire companies through easy-to-access folders in their Mobile Data Terminals (MDT's), which are installed in all fire department vehicles. This provides valuable information such as material identification, quantities and locations throughout town.

Summary of Activities and Accomplishments:

LEPC reviewed records and evaluated the reports that were submitted to the committee. These reports are stored on file and used for emergency planning and responses.

Goals for 2020:

Continue to obtain Tier II reports from the reporting agencies in Town.

Disseminate hazardous materials information to responders.

Fill vacant committee positions

Respectfully Submitted,

Assistant Fire Chief Wayne L. Haley, Chair
Local Emergency Planning Committee

2019 Annual Report



POLICE DEPARTMENT

The staffing levels at the Police Department remain at 49 sworn police officers. In 2019, Police Chief Richard McLaughlin retired after twelve and a half years as the Belmont Police Chief and 40 years in law enforcement. Captain John Peter Hoerr also retired after 26 years with the Belmont Police Department. Chief McLaughlin and Captain Hoerr both served with distinction and dedication and will be missed.

The department welcomed our two newest sworn members who graduated from the Northeastern University Police Academy in September 2019. Officers Constantinos Bitsikas and Daniel Trainor have progressed through our Field Training Program and are now assigned the night patrol shift.

In 2019, the Belmont Police Department began a major renovation and reconstruction project at police headquarters located at 460 Concord Ave. The police headquarters at 460 Concord Ave was built in 1931 and with the exception of minor renovations in 1995, there has been little work done on the building. Once completed, this project will allow the building at 460 Concord Ave to serve the Police Department and the town well into the future.

The members of the BPD are grateful to the residents of Belmont for supporting this project and appreciate all the ongoing hard work of the building committee. The Police Department successfully relocated its entire operations, with the exception of the Joint Public Safety Communications (JPSC), to temporary headquarters located at 40 Woodland Street. The JPSC relocated to a temporary trailer just outside of 460 Concord Ave. All employees at the police department contributed to make this move a success. An agreement with the Watertown Police Department to house our arrested individuals was a major step toward guaranteeing that police operations would continue without interruption. The Police Department also relied heavily on the support and collaboration from other town departments to make this move a success.

As the year 2019 came to a close, the Department was the beneficiary of a truly incredible donation from Belmont residents Liz and Graham Allison. In January 2020, the Select Board voted to accept the \$101,325 donation. This donation will allow for the training, purchasing and deployment of tasers for our Patrol Division. By supplementing our pepper spray and defensive tactics training with tasers, we will not only reduce injury to subjects who are taken into custody, but will reduce the risk of injuries to

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our officers. Police officers want to save lives and the taser option provides us with that opportunity even when faced with suspects whose intent is to do us harm.

In an effort to enhance its transparency, community engagement and communication with the community, the Belmont Police Department continues to successfully expand the use of social media as an additional tool for communications with citizens. We recently upgraded our department website to a format that is more user friendly and allows us to provide more information to residents. Our Facebook page continues to strengthen our communication with various communities. In 2019, one of our “fraud” warning posts reached nearly 1.5 million persons. We currently have 7,665 people following us on Twitter. Social Media continues to be an important tool for police departments around the country in terms of staying connected to the constituents that they serve. Considering the limited resources that the Department can provide to the use of Social Media, both Facebook and Twitter accounts have proven successful.

In early 2019, The Belmont Police Department entered into a partnership with C4RJ. C4RJ is a community-police partnership that offers restorative justice to those affected by crime. The organization is driven by a group of trained volunteers and is guided by a 14-member board that recognizes crime is a violation of people and relationships, not just a violation of law.

Communities for Restorative Justice (C4RJ) is a non-profit organization that builds strong, respectful communities by responding to crime in ways that heal, hold accountable, and put right. C4RJ listens to victims, holds offenders accountable, and restores trust in communities. The focus of the organization is to assist victims and offenders of a crime through a healing approach outside the court system.

The Department’s commitment to regionalization of services continued this year. Belmont continues to be an active member of NEMLEC (North Eastern Massachusetts Law Enforcement Council), where we are one of 64 member agencies that share personnel, resources and equipment.

The Department continues to be an active member in the Suburban Drug Task Force, again sharing personnel and resources with (7) other member communities, Arlington, Lexington, Lincoln, Newton, Waltham, Watertown and Weston.

We also continue our close partnerships with a number of our neighboring communities (Arlington and Cambridge) along with 24 public and private agencies in a collaborative effort known as “CABHART” a “High Risk” assessment and response team that deal with situations involving domestic violence.

Another program, the “Crisis Intervention Team” (CIT) training which we have engaged in with our partners, has enabled a number of our department members to receive additional specialized training to assist people in mental health crisis.

The department was joined by a number of new departments in a program and partnership, involving (12) police agencies, Arlington, Belmont, Brookline, Cambridge, Chelsea, Everett, MIT, Newton, Somerville, Tewksbury, Waltham and Watertown which established a Regional Critical Incident Team for law enforcement. The team is formed by members of the respective departments, who receive specialized training to be able to assist officers and focus on their emotional wellbeing and resiliency, while they respond to high-stress critical situations or incidents. It was recently renamed the Greater Boston Police Critical Incident Stress Management Team.

The members of the Belmont Police Department continue to serve the Town demonstrating knowledge, courage and integrity. We include the Auxiliary Police Unit on our team who along with us work proactively to provide the highest level of service to our community. The Department and its Auxiliary

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component continually embrace our “Community Policing” philosophy and approach, which help to identify and resolve many of the problems that can have a negative impact on the community.

Respectfully submitted,

James G. MacIsaac
Police Chief



ROSTER OF POLICE DEPARTMENT

2019

POLICE CHIEF

Richard J. McLaughlin

ASSISTANT POLICE CHIEF

James G. MacIsaac

CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE CHIEF

Donna M. Costello

CAPTAIN

John P. Hoerr

LIEUTENANTS

Kristin Daley, Darin Demagistris, Christopher Donahue, Mark Hurley, Brendan O’Leary

SERGEANTS

Shiraz Banosian, Paul Cowing, Kimberly Hurley, Benjamin Mailhot, Marc Pugliese, William Regan,
Kevin Shea, Janice Sparks, David Sullivan, Brendan Young

POLICE OFFICERS

Todd Benedetti, Matthew Benoit, Constantinos Bitsikas, Alex Cheung, Timothy Connors, Brian Conneely,
Kate Coppi, Marco D’Andrea, Anthony DeStefano, John DeVito, Paul Garabedian, Michael Horan,
Marie McHugh, Richard Murphy, Evan Nichols, Melissa O’Connor, Brian O’Donovan, Michael Pelrine,
David Pimentel, Kristine Pugliese, Michael Pugliese, Jonathan Riddell, Robert Sacca, Scott Shallow,
James Siracusa, Matthew Stewart, Michael Stewart, Franz Strassmann, Cory Taylor,
John Thompson, Daniel Trainor, William Watkins, Jr.

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SCHOOL RESOURCE OFFICERS

Melissa O'Connor, Belmont High School
Kristine Pugliese, Chenery Middle School

SCHOOL TRAFFIC SUPERVISORS

Robert Berrigan, James Busa, Katherine Chaprales, Jacqueline Daye, Joan DiPace, Ernest Fay,
Mafalda Iannetta, Laurence MacDonald, James Marcantonio, Marie McDonough,
Leonard Muccioli, Frances Napoli, Donald Oates, Jr., Margaret Pelrine, Laurette Stevens, Germain Walcott,
Reuben Wheeler

RESERVE SCHOOL TRAFFIC SUPERVISORS

Carol Hurley, Cynthia Passero, James Ralston, June Yacubian

PARKING CONTROL OFFICERS

Dana Lashway, Laurence MacDonald, Martial Jean Pierre, Richard Cooney

TECHNICAL SERVICES

John Steeves

TRAFFIC / RECORDS BUREAU ADMINISTRATIVE SECRETARIES

Ashley Casey, Anna Wilhelm

APPOINTED

Constantinos Bitsikas appointed to Police Officer on September 23, 2019
Daniel Trainor appointed to Police Officer on September 23, 2019

NEW EMPLOYEES

Anna Wilhelm as Administrative Secretary on February 19, 2019
Ashley Casey as Administrative Secretary on November 18, 2019
Richard Cooney as Parking Control Officer on April 16, 2019
Cynthia Passero as Reserve Crossing Guard on March 18, 2019
June Yacubian as Reserve Crossing Guard on October 16, 2019
Carol Hurley as Reserve Crossing Guard on September 8, 2019

RETIREMENTS

Police Officer Robert Sacca retired on January 9, 2019
Captain Peter J. Hoerr retired on October 12, 2019
Chief Richard McLaughlin on December 31, 2019

RESIGNATIONS

Traffic/Records Bureau Administrative Secretary Holley Zanoni resigned on September 5, 2019
Parking Control Officer Martial Jean Pierre resigned on November 29, 2019
Per Diem Dispatcher Jacqueline Byrd on July 11, 2019
Per Diem Dispatcher Ben Johnson on July 8, 2019

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2019 DETECTIVE BUREAU REVENUE RECEIVED

License to Carry Firearms & FID Permits	\$11,500.00
	State Share \$8,600.00
	Town Share \$2,900.00
Persons fingerprinted for security clearance, alien & employment applications, etc.	\$110.00
Clearance Letters	\$12.00

Respectfully submitted,
 Brendan O'Leary, Lieutenant

2019 TRAFFIC BUREAU ANNUAL REPORT

Total Calls for Service	21137
Traffic Stops	3307
Domestic / Follow-ups	123
209A Served	79
209A Violations	16

MOTOR VEHICLE COLLISIONS

Reported	678
Investigated	354
Personal Injury	58
Persons Killed	0
Pedestrian	15
Pedestrians Injured	8
Pedestrians Killed	0
Bicycle	14
Bicycle with Injury	8
Bicycle with Fatality	0
Hit and Run	
119	

INTERSECTIONS WITH 10 OR GREATER MOTOR VEHICLE COLLISIONS

Pleasant Street & Trapelo Road
 Total of 14 accidents

Concord Ave & Leonard Street
 Total of 17 accidents

Mill Street & Trapelo Road
 Total of 14 accidents

Belmont Street & Grove Street
 Total of 10 accidents

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CITATIONS

Civil Motor Vehicle Violations (Civil Fine)	145
Civil Motor Vehicle Violations (Warnings)	1928
Criminal Motor Vehicle Violations (Complaints)	70
Arrests for Motor Vehicle Violations	7
Motor Vehicle Violations Issued (Total)	2150
Parking Violations	16,460

LICENSES AND PERMITS

Taxi Licenses Issued	6
Parking Permits Issued	1189

TRAFFIC BUREAU REVENUE RECEIVED

Report Copies (Fee collected only if preparation is greater than two hours) \$31.25
Taxi Licenses \$60.00
Parking Permits \$78,845.00
Civil Motor Vehicle Fines Paid \$12,818.17
Parking Violations Paid \$234,675.00

Respectfully submitted,
Benjamin J. Mailhot, Sergeant

2019 PUBLIC SAFETY / COMMUNICATIONS REVENUE RECEIVED

Alarm Fines	\$5,885
Alarm Registrations	\$21,775
Master Box Fees	\$17,000

Respectfully submitted,
Edward S. Pendergast, 9-1-1 Operations Manager

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2019 ANNUAL COURT SUMMARY

Total Court Dates:	
Criminal Cases Filed	188
Arrests	41
Juvenile Trials	0
Adult Trials	70
Superior Court	4
Other Trials	3
Magistrate Hearings (Civil) (MV)	26
Magistrate Hearings (Criminal Traffic)	33
Magistrate Hearings (Criminal)	52
Traffic Appeals	3
Court Overtime (Hours)	252

Respectfully submitted,
Kevin Shea, Sergeant Detective

2019 DETECTIVE BUREAU ANNUAL REPORT

Aggravated Assaults	6
All Other Larceny 101	
All Other Offenses	49
Burglary/Breaking and Entering	75
Counterfeiting/Forgery	7
Destruction/Vandalism Property	33
Disorderly Conduct	4
Driving Under the Influence	6
Drug/Narcotic Violations	4
Embezzlement	1
Extortion/Blackmail	1
False Pretenses/Swindle Game	42
Family Offenses, Non-Violent	13
Forcible Rape	3
Impersonation/Identity Theft	44
Intimidation	7
Liquor Law Violations	1
Shoplifting	7
Simple Assault	36
Motor Vehicle Thefts	6
Theft from Building	14
Trespass of Real Property	7
Statutory Rape	2
Suicides	5
Total	474

Respectfully submitted,
Brendan O'Leary, Lieutenant

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2019 COMMUNITY SERVICES / TRAINING DIVISION REPORT

The training officer ensures all sworn members of the department receive up-to-date training mandated by the Municipal Police Training Committee. This includes in-service training at the Lowell Police Academy and bi-annual firearms training. Currently, all members are trained first responders and certified in CPR and AED. In addition to in-service training, Department personnel received specialized training in the following areas; Domestic Violence, Incident Command System, Active Shooter, Highway Drug Interdiction, Law Enforcement Officer Survival, Elder Abuse, Crisis Intervention, Domestic Terrorism, Child Passenger Safety, School Safety, and Juvenile Law.

Throughout the year, the Community Services Unit offers to the Community various programs such as the RX Drug Take Back, Child Safety Program, & Home Security Surveys. Also, in conjunction with the Council on Aging and local houses of worship, we worked to educate our senior citizens on the most recent scams that target the elderly. The unit has given lectures regarding fraud to our senior citizens as well as working with our senior citizens one on one. The unit has also assisted residents in our town with mental health and other family issues including hoarding situations. The Police Department is working with surrounding towns on combating the opioid epidemic and reaching out to those in need of help. For our younger citizens, we work directly with the Middlesex Sheriff's Office and Waltham Police Department with their Summer Camp Program. This year, we had 11 teenagers attend the two-week Waltham Police Summer Camp and 26 kids attend the Middlesex Sherriff's one week summer camp.



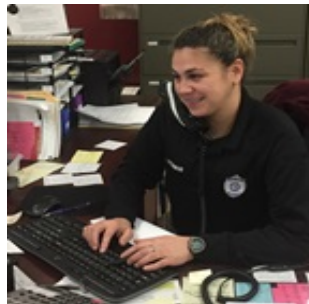
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2019 School Resource Officer – High School

The School Resource Officer continues to be a welcome fixture in the High School and has been working with all schools with implementing new enhanced lockdown procedures and student safety and well-being in general.

Middlesex County Sheriff's Department Youth Public Safety Academy	40 Hours
Waltham/Belmont Youth Police Academy	80 Hours
Juvenile Magistrate Hearings / DA Juvenile Diversion Recommendations	45 Hours
Senior Class Events: (Prom, All Night Graduation Party, etc.)	30 Hours
Distracted Driving Simulator	16 Hours
ALICE Training (Alert Lockdown Inform Counter Evacuate)	60 Hours
High School K-9 Sweeps	30 Hours
School/Juvenile Investigations and Follow-ups	85 Hours
All School Assemblies: (College Fair, Freshman Parent Night, Social Host, etc.)	20 Hours
Student Events: (Football Games, Dances, etc.)	40 Hours
Staff Meetings: (School Safety, Principal, etc.)	44 Hours
Student Groups (BHS Stress Club, Student Advisory Committee)	16 Hours
Opioid classroom discussions	4 Hours
Community Talks and Training (RAD, Church Youth Groups, etc.)	35 Hours
NEMLEC STARS	50 Hours
Belmont Coalition Group	25 Hours
Truancy/Residency Issues/Assisting Truancy Officer	35 Hours
Parent Presentations – Alcohol / Vaping	20 Hours
Vaping Diversionary Program contact for students	25 Hours
Communities for Restorative Justice (C4RJ)	15 Hours



**School Resource Officer – Belmont High School
Police Officer Melissa O'Connor
Town of Belmont, Massachusetts**

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2019 School Resource Officer – Chenery Middle School

The Community Services Department has added a School Resource Officer at the Chenery Middle School. This officer has worked with the middle school to update and ensure all safety/security protocols including adding ALICE (Alert Lockdown Inform Counter Evacuate) training for the staff and students. The Police Department has become a partner with Communities for Restorative Justice (C4RJ) the High School Resource Officer has already been using this valuable resource for cases involving students. The middle school SRO will also provide assistance with family/domestic issues.

Student Events	20 Hours
ALICE Training (Alert Lockdown Inform Counter Evacuate)	60 Hours
Juvenile follow-ups and mentoring	100 Hours
Meetings with DCF	60 Hours
Staff Security Training	20 Hours
Weekly Health Meetings	100 Hours
Belmont Coalition Group	25 Hours
Assist local businesses with juvenile issues	10 Hours



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2019 DARE Program – Grade 5

The DARE Program continues to be a welcome fixture in the Chenery Middle School. This year, 389 students were enrolled in the DARE Program.

5 th Grade Classroom Hours	240 hours
DARE Graduation	1 hour
Chenery Middle School Karaoke	3 hours
Burbank School Second Grade Walking Tours	4 hours
Memorial Day Parade	1 hour
Belmont Town Day	11 hours
Health and Wellness Advisory Meetings	6 hours
DARE Board of Directors Meetings	6 hours
Middlesex County Sheriff Department Youth Public Safety Academy	40 hours
DARE Charity Golf Tournament	15 hours
High School Make a Statement Day	2 hours
Annual D.A.R.E. Officer's Training	16 hours
D.A.R.E. In-Service Training	5 hours
Grade 5 PTO Pasta and Movie Night	3 hours
Grade 6 PTO Movie Night	3 hours
Police Department Station Tours	18 hours



**DARE Officer
Police Officer Michael Horan**

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2019 AUXILIARY POLICE

The Auxiliary Police lost one member bringing the Unit's strength to 15 officers. The Unit continues to provide officers for events such as Town Day, Christmas Tree Lighting, Halloween, Brendan Grant Road Race, Foundation for Belmont Education Road Race and major storms, just to name a few. For the year 2019, the unit provided the Town with the following volunteer hours:

Events -	135.5 hours
Patrol – Cruiser and Mountain bike	38.5 hours
Administrative	104 hours
Miscellaneous	12 hours
Training -	600 hours
Firearms, OC and Baton Training	
Defensive Tactics	
Reserve In-Service Academy	
Legal Updates	
Communications Training	
CPR/AED and First Responder Training	
Periodic Training Meetings	
Belmont Auxiliary Police Volunteer Hours 2019	890 hours

Respectfully submitted,

Kristin Daley, Lieutenant
Community Services/Training Division

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2019 PUBLIC SAFETY / COMMUNICATIONS

OPERATIONS MANAGER

Edward S. Pendergast, EMD

PERMANENT PUBLIC SAFETY DISPATCHERS

David Jones, EMD; Thomas O'Brien, EMD; James Riccio, EMD;
Brendan Reilly, EMD; Michael Tortola, EMD;
Daniel Walsh, EMD; Colby Weston, EMD, William Wood, EMD

PER DIEM PUBLIC SAFETY DISPATCHERS

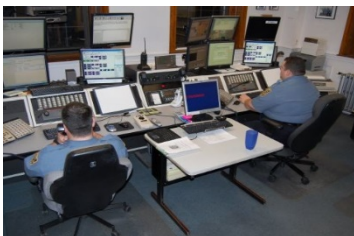
Robert McQuaid, P.A., EMD
Kyle Rugel, EMD
John Steeves, EMD
Andrew Tobio, EMT, EMD

All of our Dispatchers are certified as Emergency Medical Dispatchers (EMD) and provide State mandated pre-arrival medical instructions on all medical emergency calls. All are re-certified annually as American Red Cross First Responders/CPR Rescuers which includes the use of an Automatic External Defibrillator (AED). In addition, we place an emphasis on continuous training within the department to maintain a level of readiness for a full range of emergency situations. I am proud of the Public Safety Communications Division and the dedication our personnel display towards keeping its citizens and first responders safe. They consistently perform their duties calmly and professionally to make Belmont a safer community.

The Communications Center is staffed 24 hours per day, 7 days per week by highly trained, highly motivated dispatch professionals. We have begun a public education program through which our dispatchers participate in presentations designed to educate the public about how our department operates, and what to expect should anyone need to call us in an emergency. The department continues to maintain a close relationship with the other Town agencies. Our dispatchers answer many calls for service after hours and on holidays for the Light Department, Highway Department and Water Department.

Respectfully submitted,

Edward S. Pendergast, Operations Manager
Public Safety Communications



2019 Annual Report

COMMUNITY DEVELOPMENT:

Department Head: Glenn R. Clancy, P.E., C.B.O.

Assistant Director: Ara Yogurtian

Senior Planner: Jeffrey A. Wheeler

Staff Planner: Spencer Gober

Resident Engineer: Arthur O'Brien

Inspection and Enforcement Officers:

Kevin Pickering

Paul Creedon

Administrative Staff:

Leanne Fierro, Administrative Coordinator

Christine Zale, Administrative Assistant II

Gina Farrar, Administrative Assistant I

Part Time Staff:

John D. MacDonald, Plumbing and Gas Inspector

David Farrar, Electrical Inspector

Mary Trudeau, Conservation Commission Agent

Conservation Commission

The Office of Community Development has a part-time Conservation Agent on staff who works closely with the Conservation Commission. The agent administers the Victory Garden's at Rock Meadow, manages the Rock Meadow conservation land and provides technical assistance on all matters relating to the Wetlands Protection Act. The Conservation Agent also began issuing permits for 3-4 Beekeepers, as well as promoting a grazing pilot program. The Conservation Agent also reviews various proposals including hosting 4-5 Cross Country Road Races each year and applications for the Blue Bird Nesting program. The Conservation agent oversees botanical walks and astronomers nighttime use of the meadows. In 2019 the Conservation Agent helped coordinate the construction of the intergenerational path at Clay Pit Pond. This effort included coordinating with the Belmont Veterans Group to implement their new memorial into the path plan.

ENGINEERING DIVISION

Hittinger Trowbridge Neighborhood Improvements

In 2019, Tasco Construction, has begun sidewalk construction on Hittinger St., Underwood St., Trowbridge St. and Baker St.

Pavement Management

In 2019, the following roadways were reconstructed:

Street	From	To
LIVERMORE ROAD	GROVE ST	SCHOOL ST
CHANNING ROAD	150'W OF FARM RD	SHERMAN ST
WINN STREET	CROSS ST	PLEASANT ST
HOMER ROAD	BRETTWOOD RD	HASTINGS RD
SANDRICK ROAD	BRIGHTON ST (S)	BRIGHTON ST (N)
HASTINGS ROAD	COMMON ST	BRETTWOOD RD
MARSH STREET	# 131	# 171

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BRIGHTON STREET	BOSTON & MAINE R.R.	CAMBRIDGE LINE
CROSS STREET	CROSSWALKS	
DEAN STREET	AT SHERMAN ST	
ROYAL ROAD	AT CLARK ST	
BARTLETT AVENUE	HARRIET AVE	WHITE ST
COMMON STREET	SCHOOL ST	PAYSON RD

Police Department:

The Department worked closely with the Traffic Division in 2019 on traffic relate issues. The Department works with the Traffic Division providing technical assistance to the Transportation Advisory Committee. The Department also works with the Traffic Division reviewing ad approving requests for handicapped parking spaces.

Sanitary Sewers:

During 2019 private contractors made 28 new connections to the sanitary sewer. The Department continued to provide various information as requested.

Storm Sewers:

Private contractors made 9 new connections to residential properties and the Department took measurements and locations of the sewers for permanent records.

Town Clerk:

Restriction lines, 150 feet from election polling places, were marked out at each of the eight precincts at the request of the Town Clerk.

The Department also assisted the Town Clerk in selecting the proper house number for new or converted dwellings by providing technical assistance and plot plans of the property.

Transportation Advisory Committee:

In 2019 the Director of Community Development attended monthly meetings as staff liaison to the Transportation Advisory Committee. Parking restrictions and traffic studies as well as many other concerns were discussed at these meetings. Information and support was given to the Committee by this department as needed.

Public Works - Water Division:

The Engineering Division performed various functions for the Water Department including locating sanitary sewers and storm drains for repair and/or replacement of domestic water lines and main lines.

Additionally, all phases of the Water Department's 30-Year Plan are closely coordinated with the Engineering Division in order to ensure coordination of utility replacements or upgrades as well as pavement restoration.

BUILDING DIVISION

During 2019, this division processed 982 building permits, received 56 possible zoning violation complaints, 22 possible building code complaints and 15 general bylaw violation complaints. Estimated total building construction value was \$78,313,002. All alleged zoning and building code violation complaints received during the year were investigated and notifications were sent to the parties involved. Through the cooperation of the Fire Department, the Building Division is notified of every fire in which possible structural damage is evident. Immediate inspections are made and recommendations given to the owners or builders. The

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division also proactively enforced the Resident and Commercial Snow removal bylaw resulting in 128 warnings and 9 citations respectively.

Income for the calendar year 2019 from Building Permits totaled \$860,770 and income from Plumbing, Gas, Electrical, Board of Appeal, Certificate of Inspections, Home Occupation, Certificate of Compliance, Signs, etc. totaled \$285,112.

Total income received by this division was \$1,127,848.

During 2019, 548 plumbing permits were issued to properly licensed persons. Inspections were made on all work for which permits were issued and other inspections were made at the request of the property owner. Total income received was \$40,599.

During 2019, 368 gas permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$14,429.

During 2019, 752 electrical permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$163,535.

State Building Code:

During 2019, as part of the duties required by the Massachusetts State Building Code, this division inspected 115 public buildings and spaces, (schools, hospitals, restaurants, public halls, day care centers etc.) for compliance with safe egress, emergency lighting and maximum capacity. The Code requires on-site inspections. Mandatory fees collected during 2019 totaled \$4,354. As a means of keeping informed with the State Building Code and its ongoing changes and amendments, representatives from this division attended several state sponsored workshops during 2019.

Health Department:

The Office of Community Development continued to work very closely with the Health Department in 2019. Many of the public safety issues that are addressed by the Building Inspector also involve the Health Department. The Department also works closely with the Health Department to review plans for new restaurants.

PLANNING DIVISION

Zoning Board of Appeals:

During 2019, the Zoning Board of Appeals heard (45) cases for Special Permits and/or Variances with the following results (some of these cases involved more than one application):

TOTAL CASES	45
Special Permits	57
Variances	16
Remand	1
Appeal	1
DECISIONS	
Granted	36
Denied	5
Withdrawn	0
Continued	2

Planning Board:

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The Planning Board heard (26) Cases.

TOTAL CASES	26
Site Plan Review	5
Special Permit	27
Waiver	5

DECISIONS	
Granted	23
Withdrawn	2
Continued	2
Denied	0

Total application fees for both the Zoning Board of Appeals and Planning Board were \$12,300.

Summary of Activities and Accomplishments:

In 2019 the Office of Community Development continued to optimize the online permitting portal for Plumbing, Gas, Electrical, Sheet Metal Permits and Express Building Permits this allows contractors to reduce processing time and 24 hour access for applications and pay for their respective applications online.

Goals for 2020:

The Office of Community Development hopes to continue with the development of the People GIS software to allow for increased online permitting capabilities.

The Department will continue to study traffic related issues and working with the Transportation Advisory Committee to make recommendations to the Board of Selectmen on Pedestrian, Bicycle, and Traffic and Safety related improvements in Belmont.

Respectfully Submitted,

Glenn R. Clancy, P.E., C.B.O.
Director of Community Development

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RECREATION DEPARTMENT

Department Head: Jon Marshall

Assistant Recreation Director: Brandon Fitts

Program Coordinator: Heidi Barberio

Program Coordinator: Chris Costello

Purpose and Duties:

The mission of the Recreation Department is to enhance the quality of life for people of all ages in the Belmont community by offering a full range of safe, high-quality recreational programs, activities and events. In doing so we strive to be responsive to residents' changing needs and to manage our resources prudently.

Summary of Activities and Accomplishments:

- Over the course of FY19, The Recreation Department coordinated 174 programs for people of all ages. The total number of individuals that participated in these programs was 4,319.
- Special events continue to be a cornerstone for the department. New events are planned each year to best meet the changing needs of residents.
- The Department hired an Assistant Town Administrator/Executive Recreation Director to lead the Department.
- The Department collaborated with Community Education to produce the Belmont Bulletin. This bi-annual brochure provides information on the programs and services offered by both Recreation and Community Education
- The Department received support from both the COA and School Department for program space, which enabled many programs to continue to be offered.

School Year Programs: The Department offers a wide variety of programming throughout the school year.

Core recreation programs continue to thrive; these include:

- Ice skating lessons, group lessons for children as young as age 3 through adult
- A competitive swim team consisting of 100 swimmers between ages 5-17
- Youth and Adult fitness activities and programs including Karate, Parkour, Pickleball, Soccer, Basketball, Volleyball, Zumba, Hockey, Swimming and Ice Skating
- A six week ski/snowboard program for grades 5 and up at Nashoba Valley
- Additionally, the department offered a myriad of new programs this year. The Department offered a number of STEM classes including Expert Architects and Science Mysteries. New offerings also included Lego Robotics and TV Production classes.



Field Programs: A variety of activities are offered throughout the year at our Town parks

- The Department sponsors an adult slow pitch softball league during the spring and summer. Thirteen teams compete at two levels, games are held at the lighted field at Concord Ave.
- Conley League Tee Ball is played at Payson Park during the spring months teaching children ages 3 and over the fundamentals of baseball.
- Conley League Baseball continues the learning experience for older children through about age 10 who are not yet in Little League or who want to play baseball non-competitively. Good sportsmanship and the basics of baseball are the foundation of this program.
- Parent volunteers are such an important part of the Conley League experience and we are eternally grateful for their enthusiasm and support. Each season starts with a Conley Kick Off, a family picnic, where kids and coaches meet, players get their uniforms, and teammates are introduced and maybe even play a little ball. At the end of the season, tee ball players

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receive a participation medal which is presented by their coaches at an end of season pizza party.

- Off leash permits are issued to dog owners on certain parks only, offering an opportunity for socialization and exercise for their pet. This program has also served as an opportunity for neighbors to gather and socialize.
- Soccer programs for children as young as 12 months are offered at Payson Park in the spring, summer and fall and the Belmont Hill School offers space for that program during the winter months.
- Belmont's Youth sports groups utilize Town parks for programs from late March through mid-November offering opportunities for healthy activities. The Department will continue to support these youth leagues which offer the opportunity for physical growth and healthy play.

Summer Programs:

- Full or half day summer sports programs which included activities at the Underwood Pool were well attended and they included tennis, volleyball, basketball and flag football. Children learned to play or to improve their skills at these programs, mostly led by high school coaches.
- The popular KIDS Activity Program which hosts children ages 4-12 ran for seven weeks during the summer. Days are filled with arts and crafts projects, outdoor playtime, creative play and the opportunity for swimming lessons as part of the program. Recreational swimming and activities at the Underwood Pool are a part of that programs daily schedule.
- The Underwood Pool hosted The Torpedoes, a summer swim team, for a second season. Competitive and eager to learn swimmers practiced 4 mornings a week and swam meets against 2 local teams.
- The Underwood Pool schedule dedicated lap swimming time for adults and time for toddlers to splash and play in the shallowest area of the pool.
- Group and private swim lessons were held at the Underwood Pool and were mostly filled to capacity. These lessons are for children as young as 2 years through adults looking to learn to swim or improve their endurance.



Special Needs Programming: Belmont/Watertown S.P.O.R.T. Program (Special Programs Organized for Recreation Time) continues to grow with new area residents joining the program. The program is supported by the Friends of Belmont S.P.O.R.T., a 501-(C)3 organization, made up of parents and community leaders. The Town receives an annual donation from the Friends of Belmont S.P.O.R.T. to help fund the programs, in addition an Inter Municipal Agreement with the Town of Watertown supports programs financially as well as in other aspects such as transportation for programs or activities. The S.P.O.R.T. program offers activities for children and adults with cognitive or developmental disabilities year round. Participants may choose to compete in Special Olympics events or just be part of a team while remaining non-competitive. Leisure and life skills activities are also an important part of the program, offering a year round schedule of social events.

Special Olympics competitive sports offered include:

- Soccer, Bowling, Bocce, Tennis, Floor Hockey, Power Lifting, Track & Field, Golf, Cycling and Alpine or Nordic Skiing.
- Non-Competitive Leisure activities include:
- Dance, Zumba, Stationary Rowing, TV production class titled Lights, Camera, Action! All of these programs are designed to improve the health and wellness of special needs participants within the community.
- Social events: Almost too many to mention but activities like holiday dances, movie nights, dining out at local restaurants, attending sporting events at the amateur and professional levels. Some of the S.P.O.R.T. program Special Olympic Floor Hockey team were lucky to be invited by Special Olympic

2019 Annual Report

MA and The Boston Bruins Foundation to attend The Winter Classic at Notre Dame University. We are grateful to so many local businesses and organizations who contribute to the program through volunteering or sponsorship. Some of these organizations are Star Market, many area banks, the Belmont Media Studio, the Belmont Police Department. Volunteers are the true heroes who make this program a success and we thank them for their many efforts throughout the year.



Goals for 2020:

The Recreation Department will continue to explore cutting edge programming to address the social needs of Belmont residents. We will continue to develop relationships and partnerships with other town organizations and local businesses when appropriate. We will continue to act on the findings of the Recreation Strategic Plan to develop opportunities for growth.

Respectfully Submitted,

Jon Marshall

Assistant Town Administrator

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DEPARTMENT OF PUBLIC WORKS:

Department Head: Jay Marcotte, MPA

Assistant Director: Michael A. Santoro



Public Works Administration:

Herewith I submit the Department of Public Works (DPW) report for the year ending December 31, 2019 covering the following: Public Works Administration, the Highway Division, Sanitary Sewer and Stormwater Division, Parks and Cemetery Division and the Water Division.

During 2019, Public Works Administration procured and administered 44 contracts for vehicles, supplies and/or services under Chapter 30B; the Uniform Procurement Act and Chapter 30 section 39M. Administrative time was spent working with the Tree Warden, Executive Safety Committee, Massachusetts Water Resources Advisory Board, Arlington – Belmont - Cambridge (ABC) Stormwater Board, Water Advisory Board, Transportation Advisory Committee, Community Path Project Committee, DPW/BPD Building Committee, High School/Middle School Transportation Committee, Community Preservation Committee, Board of Cemetery Commissioners, Shade Tree Committee and the Energy Committee. DPW personnel assisted with the following community projects: Belmont Veterans Memorial at Clay Pit Pond, Voting, Arbor Day Celebration, Belmont Center Town Day, Holiday Lighting Ceremony in Belmont Center, Cushing Square Fall Festival, Belmont Garden Club Community Planting Program, Belmont Serves Day and assisted with improvements to the Conservation Land at Rock Meadow. Supported & assisted the DPW/BPD Building Committee's requests with labor, material, space or equipment that was needed, Supported & assisted the Belmont Middle/High School Building Committees requests with labor, material, space or equipment that was needed.

Under the Public Works Capital Program the DPW/Highway Division was authorized to purchase one Central Fleet Utility Truck at a cost of \$73,100.00. The DPW Cemetery Division was authorized to purchase a Backhoe at a cost of \$121,000.00. The Sewer Capital Program was authorized to purchase one Street Sweeper at a cost of \$242,100.00. The DPW/Highway Division received \$220,631.00 for Sidewalk Repairs. Finally the Water Division was authorized to purchase one 40,000 GVW Dump Truck at a cost of \$140,600.00.

Personnel:

Gerard Benoit Shop Foreman retired from the DPW Highway Division on December 31, 2019 after 23 years of dedicated service to the Department of Public Works. Gerard Daigle was promoted to Water Division Operations Manager

Annual Report of the Highway Division:

Prepared by Michael A. Santoro, Assist. Director of Public Works and Highway Division Manager

Street Maintenance:

The Highway Division maintained, cleaned and signed Belmont's 77.76 miles of public roads. In addition, we cleaned, signed and performed minor maintenance work on 8.28 miles of private ways.

During 2019 various sidewalk locations throughout town were repaired by Highway Division personnel totaling 1,352 square feet.

Street signs, regulatory and traffic signs were purchased, prepared, erected and maintained by the Highway Division personnel.

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Crosswalks, center and parking lines were repainted by Highway Division personnel during the year. The Highway personnel painted blue and white handicap markings on 81 various designated parking spaces throughout Town. A total of 1,555 gallons of white traffic paint, 430 gallons of yellow traffic, 10 gallons of blue traffic paint and 7,200 pounds of reflective glass beads were used during 2019.

During 2019, Highway Division personnel responded to 25 overtime snow or ice calls ranging from one inch to twenty two inches. All snow and ice storms were cleared and treated for ice control by DPW personnel. Contractors assisted with snow plowing during nine storms in 2019. The total snowfall for calendar year 2019 was 46.5 inches. Belmont's 1995 By-Law allowing a Snow Emergency Parking Ban was put into effect three times during 2019. The Highway Division is responsible for providing emergency service response for this program at all times for public safety as well as for the continuity of services. We would like to thank all personnel, Contractors and residents for all efforts getting through New England winters. The Community worked together to make sure safety was the number one concern.



The deterioration of the roads and sidewalks continues to be a major concern. With each passing year additional staff time and funding is required to maintain the public ways. The Pavement Management Program, administered by the Office of Community Development Department, continued to address the serious condition of the roads with limited available funding. A coordinated approach working with the Community Development Department and DPW continues to coordinate the replacement and repair of utilities in advance of the road and sidewalk improvements.

Sanitary Sewer Maintenance:

Belmont has three sanitary sewer pumping stations, one located on Stony Brook Road, one located on Woodbine Road and the other is located on Channing Road. The Highway Division routinely maintains these stations on a weekly basis. The Division is responsible for 76 miles of main lines, appurtenances and about 6,700 building services. The Highway Division also maintains and cleans selected main lines throughout the Town as part of a regular maintenance program. This maintenance program has been significantly reduced because of staffing limitations. The Highway Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.

During 2019, 50 individual building connections were televised to determine the condition and priority for repair. As a part of our ongoing maintenance program 25 sanitary sewer lines were repaired. The Highway Division responded to 190 building service pipeline blockages during the year.

The Select Board voted to keep the metered sewer charge at \$12.91/CCF (hundred cubic feet) with a minimum service charge of \$18.25 per quarterly billing. The "lifeline" rate is at \$9.06/CCF.

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Storm Drain Maintenance:

The annual cleaning of approximately 1,984 catch basins was completed during the spring by a private contractor. The Highway Division repaired 31 catch basins. An ongoing program of maintenance and cleaning of main lines was continued during 2019. This maintenance program has been significantly reduced because of staffing limitations. Maintenance and cleaning is also provided for storm drain connections to buildings. The Highway Division is responsible for maintenance of all catch basins, manholes, 54 miles of main lines and the storm water pumping station that was installed on Pleasant Street in 2010. The Highway Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.



Central Fleet Maintenance Facility:

Since 1981 the Highway Division has managed a Central Fleet Maintenance facility at the DPW Yard on C Street. Most Town owned vehicles and equipment are serviced and fueled at this location. Gasoline, diesel fuel, preventive and general maintenance along with extensive equipment repair is available to all Town Departments. The Central Fleet Maintenance Facility staff is available to repair all Town vehicles as needed at all times. Waste motor oil generated from the Town's fleet as well as oil accepted from residents is collected at this location to be recycled. This facility is the base of operations and provides equipment storage for all Highway Division programs.

Deltas and Grounds Maintenance:

The Highway Division is responsible for 60 separate deltas, islands and grounds including most of the land around Clay Pit Pond. During the spring all areas were cleaned and for the balance of the growing season the property was mowed and maintained. Because of budget constraints, no seasonal staff was authorized to be employed during the growing season to assist with maintenance.

The Belmont Garden Club has, once again, provided labor and plantings to enhance several public areas throughout the Town. Their generosity and public spirit has helped enormously to beautify the town and is especially appreciated given recent budget and staffing limitations.

Solid Waste Collection and Disposal:

Residential solid waste continues to be collected once per week at each household, with recyclables collected every other week. Waste Management is the Contractor for collection of solid waste and collection and disposal of recycling.

Curbside collection consists of weekly residential trash and every other week residential recycling of containers (glass, plastic containers that are bottles, jars, tubs, jugs, & metal), corrugated cardboard, and mixed paper.

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Yard Waste is collected every other week from April to mid-October and during the fall leaf season.

The Town is under separate contract with the Wheelabrator North Andover (WNA) Resource/Recovery Facility in North Andover, MA until 2025 to dispose of its solid waste.



During Fiscal 2019, the Town recycled & composted 6,380 tons and disposed of 6,197 tons of trash from residences and municipal buildings. The Town realized \$7,155 from the sale of overflow bags, \$800 from the sale of compost bins along with \$24,300 from the sale of appliance stickers.

The position of a Recycling Coordinator was filled in 2012. This position has promoted program participation through the development and implementation of educational materials and outreach campaigns. The Recycling Coordinator expanded recycling in classrooms, lunch rooms and cardboard at the public schools; introduced two

recycling days per year at the Town Yard for residents and Saturday cardboard drop-off days during the holidays. The Household Hazardous Waste Program was moved from the Health Department to the DPW in FY16. To date the Recycling Coordinator has secured \$143,460 in grant money from the Massachusetts Department of Environmental Protection. These grants help the town achieve waste reduction goals by maximizing reuse and recycling, which includes educational events, educational materials and outreach.

Transfer Station Operation and Site:

Asphalt, concrete, tree stumps and logs from operations continue to be stored at this site before being recycled.

Working with the Office of Community Development the Town has retained Langdon Environmental to provide an engineering assessment of the former Incinerator Site and ash landfill at 1130 Concord Avenue to comply with The Massachusetts Department of Environmental Protection's (DEP) regulations. The initial site assessment and comprehensive site assessment have been completed. We continue to work with the DEP to comply with the regulatory process to cap the ash landfill. Within the next year we expect to determine a post-closure use and complete the assessment and the final cap of the ash landfill meeting DEP regulations.

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Annual Report of the Tree Warden:

Prepared by Thomas D. Walsh, Tree Warden



Asplundh Tree Expert Company is serving the second year of a three-year contract for tree care during fiscal year 2019. Thomas D. Walsh also is serving the second year of a three-year term as Tree Warden and his report follows:

For the thirty fourth consecutive year, the Town of Belmont was recognized as a Tree City USA by the National Arbor Day Foundation.

Arbor Day was celebrated on April 26, 2019 with the planting of a new tree. The ceremony took place at the World War I Monument on Common St in front of the Lions Club.

During 2019, the Town purchased 127 trees to be planted in various locations. Trees were watered by DPW Highway Division staff during the growing months. The Town removed 185 dead and dangerous trees during 2019.

The contractor maintained public shade trees predominantly in response to requests from citizens for service. In addition to maintenance work performed on these larger public shade trees, many small, young trees were pruned as part of our pro-active program to assure good form, structure, health and vigor as they develop towards maturity. Storm damaged trees also were routinely repaired to insure the long-term health of the affected trees.

As Tree Warden, I express my appreciation and thanks to the Select Board, Town Administrator, Director of Public Works, Department and Division Managers, Shade Tree Committee and employees of the Town for their support, cooperation and assistance during the past year.

Annual Report of the Parks and Cemetery Division:

Prepared by Frank Sartori, Recreation, Parks and Cemetery Division Manager

Parks and Facilities provides for the cleaning, maintenance, repair and improvement of the resources for recreational enjoyment. These include; the Skip Vigliorolo Skating Rink, Underwood Pool and adjacent park, Concord Avenue Athletic fields and facilities, Hittinger Street Field and facilities, Town Field, Pequossette Field, Chenery Middle School Field, Grove Street Field, Payson Park Playground and Winn Brook Field. In addition, this group maintains the tennis courts at the Grove Street Field, Pequossette Field, Chenery Middle School Field and Winn Brook Field as well as basketball courts at Town Field, Grove St. Field and Pequossette Field and Harris Field.

We continue to make repairs at Pequossette Park, Grove Street Park, Town Field and the Underwood Park fencing. These repairs have added to the safety and overall appearance of the perimeter of the parks.

Remaining work to the new pool was completed, replacing the oldest Municipal outdoor pool in the United States. This up to date pool includes two separate bath houses and two separate pools. One pool is a splash pool and wading pool in one and the other is a diving and lap pool. There is also a water slide in the wading pool. Such a pool allows us to have more programs for adults and youths. We also have an eating area and areas for sunning. This pool will become a tremendous asset for the Town for many years. The filtering system has been greatly improved and has become more efficient. Irrigation was installed along with more drainage to the grass areas around the pool.

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Again in 2019, the athletic fields and facilities had many improvements thanks to the generous donations from many organizations.

- As in the past the Brendan Grant Foundation has generously contributed to many projects for all the baseball and softball programs in town. The Foundation has supplied a new infield mix conditioner for the Grove Street Park. The batting cages on the girls' softball field.
- We are grateful to the Frank E. French Company for once again donating a generous amount of infield mix.
- The Belmont Day School graciously gave their time and energy to paint the retaining wall at the Town Field baseball diamond beautifying this well used park. Plans are underway for renovating the Town Field play area and basketball/pickelball courts utilizing CPA funding and donations by the Friends of Town Field.
- The Belmont Youth Baseball Association has graciously donated each year to the upkeep and preservation of not only the Grove street little league fields, but also the Washington Street U-11 infields and the Concord Avenue multi use softball field. Each year Belmont Youth Baseball place portable sanitary facilities at many of the parks in town for the spring and summer season. We are in the process of installing new batting cages at the Grove St. LL Fields. All part of the CPA intergenerational walkway upgrade project at Grove St. Park. The project is expected to be completed in the summer of 2020
- Fibar was put on all play areas in Town. This allows the surface to be much safer for the children of the Town. This is done every two years with the exception of PQ
- The Pequossette Playground Revitalization Project has been completed with CPA Funding & with the help from Friends of PQ Park.
- Thank you to the Boosters and Youth Hockey for donating funds for a new scoreboard.

The many generous contributions add great value to the recreational facilities and are enjoyed by the staff, participants and spectators alike. We thank all of these organizations for their tireless continued financial support at a time of great need and for donating their time to improve and maintain these important facilities. The Parks staff works closely with all of the Town organizations in the care and maintenance of all athletic facilities for the benefit of all.

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SHADE TREE COMMITTEE

Chair: Lucia Gates

Secretary: Denee Reiton Skipper

Committee Members:

Rachel Berger, Michael Chesson, Julia Corbett, Nancy Forbes, Lucia Gates, Eva Hoffman, Caroline Hurwitch, Jennifer Parker, Laura Simmons, DeNee Skipper, Tom Walsh

It is with sadness that we note the death of Nancy Forbes, a long time committee member, in November 2019.

Purpose and Duties:

The Shade Tree Committee is an Advisory Committee. Our duties are primarily the protection of public street trees in the town. We work closely with Tree Warden Tom Walsh, and the Highway Department on choosing and planting new trees. We are also called on to help with projects that require advice and expertise involved in planting around public buildings, parks and other public spaces.

Summary of Activities and Accomplishments:

Every year the town plants approximately 100 new trees to replace those lost to old age, storm damage and accidents. Our objective is to replace 110% of those lost the previous year. We plant bare rooted trees which are less expensive and have a better survival and growth rate than those that are balled and wrapped. Each year we celebrate Arbor Day with the planting of a larger and more special tree than in the 100 trees.

During this last year we worked from a spread sheet listing all major projects in town that impact town trees. There are currently 11 projects – see the attached spread sheet - which we are monitoring.

We continue to watch the emerald ash borer situation in Belmont. Last year a grove of ash trees around the Butler School parking lot were inoculated against the ash borer by the town. We will continue to monitor these trees.

Goals for 2020:

We continue to be involved in the care of Belmont's urban forest with special focus on the Clay Pit Pond area in the coming year. We will monitor trees impacted by or being planted by new developments; continued consultation on new CPA grants; continual monitoring of the emerald ash tree borer problem; and continual monitoring of Belmont trees.

Respectfully Submitted,

Lucia Gates

Shade Tree Committee chairperson

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Annual Report of the Water Division:

Prepared by Mark Mancuso, Water Division Manager

Significant Information and Statistics:

All water consumed in Belmont is supplied by the Massachusetts Water Resources Authority (MWRA) from reservoirs owned and operated by the Massachusetts Division of Conservation and Recreation (DCR). The Town is under contract with the MWRA and is required to pay for all drinking water supplied to the Town.

Safe Drinking Water Act:

During 2019 the water supplied to the Department of Public Works Water Division by the MWRA was in compliance with all Maximum Contaminant Levels (MCL'S) as established by the Safe Drinking Water Act (SDWA). The SDWA defines water quality parameters which are considered safe for human consumption. The SDWA is administered by the U.S. Environmental Protection Agency (USEPA) and enforced by the Massachusetts Department of Environmental



Protection (DEP). Water samples are analyzed on a weekly basis for microbiological contamination and on a periodic basis for organic compounds, heavy metals and pesticides. All tests are performed by the MWRA laboratory or a certified laboratory under contract with the MWRA. Reports are on permanent file both at the MWRA and the Water Division Office. The Division has identified all water service pipes which are either all or partial lead. A program designed to replace these lead pipes was started in 1992 and will continue in 2019. As of December 31, 2019 there is only one partially lead lined water service line in Belmont.

Water Distribution System:

System Composition

Types of Pipe:	Ductile Iron, Cast Iron, Galvanized Iron, Copper, Asbestos Cement
Size Range:	¾" to 16" diameter
Number of Hydrants:	818
Number of Services:	7,745
Types of Services:	Copper, Brass, Cement Lined Iron, High - Density Polyethylene, Galvanized Iron, Wrought Iron, and Cast Iron. Percentage of Services Metered: 100%
Total Water Main:	488,081 Feet (92.44 miles)

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Water Consumption Data:

** Data supplied by the MWRA

Average Water Consumption in Millions of Gallons per Day (MGD) **

<u>Month</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
January	2.060	1.968	1.817	1.838	1.796	1.629	1.823	1.727
February	2.007	1.944	1.857	1.906	1.726	1.520	1.667	1.688
March	1.951	1.950	1.811	1.869	1.705	1.616	1.674	1.697
April	2.105	1.996	1.817	1.843	1.758	1.642	1.698	1.687
May	2.228	2.355	2.013	2.497	2.183	1.902	2.061	1.859
June	2.624	2.433	2.523	2.569	2.836	2.368	2.568	2.194
July	2.845	2.743	2.620	2.712	3.155	2.424	2.720	2.491
August	2.535	2.710	2.579	2.864	3.177	2.596	2.552	2.521
September	2.308	2.434	2.481	2.202	2.813	2.340	2.430	2.318
October	1.904	2.098	2.005	2.201	2.057	2.085	1.909	1.797
November	1.878	1.781	1.851	1.879	1.734	1.753	1.726	1.564
<u>December</u>	<u>1.916</u>	<u>1.754</u>	<u>1.820</u>	<u>1.807</u>	<u>1.644</u>	<u>1.693</u>	<u>1.687</u>	<u>1.570</u>
<u>Average</u>	<u>2.197</u>	<u>2.183</u>	<u>2.101</u>	<u>2.232</u>	<u>2.217</u>	<u>1.967</u>	<u>2.045</u>	<u>1.928</u>

***Average Billed Consumption per person per day. (Includes outdoor use)**

2012 - 84.89 Gallons 2013 - 84.35 Gallons 2014 - 81.19 Gallons
2015 - 83.88 Gallons 2016 - 91.41 Gallons 2017 - 81.10 Gallons
2018 - 84.32 Gallons 2019 - 79.50 Gallons

*** Estimated Population of 24,254**

Total Consumption from MWRA* 2012 - 804,428,000 Gallons * 2013 - 796,694,000 Gallons * 2014 - 766,785,000 Gallons * 2015 - 814,730,000 Gallons * 2016 - 811,468,000 Gallons * 2017 - 728,784,550 Gallons * 2018 - 746,502,000 Gallons * 2019 - 703,703,000 Gallons

Water Main Replacement Program: Scope of Work

Payson Road Water Main Replacement Project – 2019 completed

A total of 5,780 linear feet of six inch, and eight inch, ductile iron water main will be installed along with 51 six, and eight inch isolation valves and 14 new fire hydrants and abandonment of existing water mains and all appurtenant work within the project limits.

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The 2020 Capital Water Main Replacement Project will consist of the streets listed below. This project will be funded using Capital carryover funds and MWRA Funds from several previous water main projects.

- **Hillcrest Road**
Goden Street to Common Street
- **Cedar Road**
Goden Street to Common Street
- **Farimont Street**
Goden Street to Common Street
- **Becket Road**
Concord Avenue to Watson Road
- **Lambert Road**
Common Street to End of Street
- **Lodge Road**
Cross Street to Oliver Road
- **Highland Road**
Cedar Road to Fairmont Road

Respectfully submitted,

Jay Marcotte, MPA
Director of Public Works

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WATER ADVISORY BOARD

Chair: Frank E. French

Vice-Chair: Joseph Barrell

Clerk: William Shea

The Water Advisory Board continues in its function to advocate and advise the Town on policies, operational management, the resolution of water and sewer billing disputes, financial practices and capital investments of the Water Division that will result in the sustained provision of high quality, reliable water service. We are annually challenged by the steadily increasing wholesale cost of water from the MWRA which comprises almost one-half of the Water Division budget, reinvesting in the water infrastructure while managing rates and providing quality, reliable service to our customers for both the supply of drinking water and fire protection.

In 2019 the Water Advisory Board continues to support the 30 year capital investment plan developed by the former Board of Water Commissioners and Water Division staff in 1995. This plan has increased our investment in our water system from \$647,000 to \$1.3M annually rising with inflation. This investment increase was necessary in order to meet the Capital Improvement Plan (Water Main Replacement Program) goal of replacing all unlined water main in the system within a period of 30 years. This is planned to be accomplished by utilizing no-interest loans from the MWRA and bonding capital expenses while striving to meet the goal of an annual water rate increase of about 5% or less. The Water Main Replacement Program continues and is now in the 24th year (of 30 years) with considerable progress made but there is still much work ahead as we replace an aging water distribution system. This program is a vital investment to meet the needs of our customers both now and into the future. Of the 92 miles of water main in town, 32 miles of water main have been replaced.

The water meter replacement program which started in earnest in January of 2019 is near completion. Of the 11,325 meters in town, the Water Division has just another 465 meters left to install. The Board wishes to thank all who have participated. The new meters allow you, the customer, to monitor your consumption on a daily basis.

We express our sincere appreciation to the highly skilled and dedicated employees of the DPW Water Division for their efforts this past year.

Respectfully submitted,

Frank E. French, Chairman

Joseph Barrell, Vice Chairman

William Shea, Clerk

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Massachusetts Water Resources Authority (MWRA)

In 2019, the Belmont Water Division initiated the Smart Meter Project. This project's goal is to replace or retrofit all 11,325 meters in town. As of 1/2/2020, our third party installer, Baystate Winn Supply, installed / retrofitted 8857 meters. The Water Division installed / retrofitted 1406 meters, leaving 1062 to be done in 2020. Of the 1062 meters, 653 are from non-responsive locations. 61 meters are located in pits, an outside location mostly used for irrigation purposes. Pit locations are being evaluated for re-location either inside the residence or brought up to above ground level in an enclosure. The project is ahead of schedule for installations. This coming year we are working on monthly billing and providing the customer with a free application to manage their water consumption.

The Water Division is engaged in an ambitious long-term Capital Improvement Program based on a comprehensive study of our water distribution system. The program, which began in 1995 and is known as the Water Main Replacement Program, is intended to replace 40% of the water mains in Belmont within a 30 year period and is segmented into yearly projects. To date, slightly more than 32 miles of aged, deteriorated and undersized water mains have been replaced with new larger diameter ductile iron pipe. This work will improve both water quality and hydraulic reliability of Belmont's drinking water system.

In 2019, as part of the Water Main Replacement Program FY19' Robinwood Area, Woodbine Road and Clairemont Road project we replaced (25) 8 inch water gate valves, (8) 6 inch water gate valves and replaced 8 hydrants. Robinwood Road, Hough Road, Marsh Street (from Concord Avenue to Winter Street) and Woodbine Road (from # 50 to Marsh Street) all had asbestos – cement piping. Although not a health concern when used for water main applications, working / repairing on them could be, were replaced with appropriate ductile iron water mains. Clairemont Road water project consisted of eliminating an aged 6 inch water main and transferring water services to an existing 10 inch water main. Clairemont Road from Rutledge Road to Frontage Road was a full replacement. Total replacement was just over 4,700 linear feet.

For 2020 Water Main Replacement Project, Cedar Road Fairmont Street, Highland Road, Hillcrest Road, Lambert Road, Becket Road and Lodge Road are slated for replacement. Total replacement is 5,380 linear feet. For this project, 50 new replacement valves and 13 new replacement hydrants with 1 new hydrant for Lambert Road will be installed.

Beginning this calendar year, the Water Division will schedule a Valve Exercising Program. Maintaining control of the water distribution system is extremely important. Valves that do not operate correctly burdens users with emergency / scheduled shut downs that are larger than needed. With the assistance of our water consultant, Weston and Sampson, we will begin our systematic approach to identify all valve's operational condition.

Each year the Water Division performs hydrant flushing. This begins the day after Memorial Day and the division flushes every hydrant under our responsibility. Additionally, we inspect each hydrant for any defects in its operation. During the summer months, we hire 2 temp-employees to paint hydrants.

The Cross Connection Control Program is being supported by in-house staff. The program is designed to prevent contamination in the water distribution system. Any equipment, process or fire system that has the potential to contaminate through back-siphonage or back pressure must have an appropriate backflow prevention device. Testing of devices, surveying for cross connections at commercial properties is on-going.

Both the Division Manager and the Operations Manager are adjunct trainers for the New England Water Works Association. They assist with required classes to maintain licensing for other water distribution license holders. This is a volunteer association and both are dedicated to providing education to both the in-house staff and support NEWWA. Our staff is encouraged to get certifications and licenses. Two employees have

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successfully obtained Water Distribution Licenses (both are Grade 2 operators) and two employees have obtained Cross Connection Testers Certifications. We continue to encourage our staff.

Each year, the Water Division works with the MWRA to test for high lead and copper levels in homes and in schools. Belmont is concerned about lead and copper in tap water. The Lead and Copper Sampling Program is an annual program where fifteen (15) residential homes are selected and alternating two (2) schools which are approved by the Massachusetts Department of Environmental Protection (DEP). All 15 residential homes tested below the action limits for lead and copper. One school at the food prep sink did test high for lead. The fixture was replaced and testing results are now within acceptable levels. There is no lead in the water we purchase from the MWRA. This testing is to show that if water is not used for a minimum of 6 hours and the first draw is taken, plumbing inside the building may allow lead and copper to leech into the water supply. The best course of action to prevent this is to run the cold water until you feel a temperature change (colder) this indicates water is coming from the water main and not the water sitting in the plumbing. When done, both lead and copper levels are non-detectable.

The Water Division collects 8 samples each week (32 per month) for total coliform bacteria throughout the distribution system. This gives the Water Division an overview of the overall health of the distribution system. The EPA requires that no more than 5% of the samples in a month may be positive. The Water Division had no positive coliform results in 2019.

Annually, the Water Division is required to fill out a Statistical Report to DEP. The information required provides DEP with how well the water distribution system is performing. Metering, leaks and repairs, flushing of hydrants, cross connection testing and water loss are some of the information provided. Our water loss is the combination of loss through leaks, non-metered usage, flushing estimates and water used in fighting fires. Our water loss for 2019 was 12%. This percentage represents a “tight” water distribution system.

The Water Division hires a leak detection company each year to discover any water loss through leaks that are not showing at the surface or affecting any user. In 2019, 3 hydrants, 2 service leaks and 1 water main break were found to be leaking. If not found the potential water loss estimate was 37, 843,200 gallons for the year. All are repaired. For the year the division repaired 21 water main breaks, 15 service leaks.

The Belmont Water Division in cooperation with the MWRA, Ma. DEP and the US Environmental Protection Agency continue to provide Belmont’s residents with safe, reliable and adequate supply of drinking water.

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FACILITIES DEPARTMENT:

Department Head: Stephen Dorrance, Director

Purpose and Duties:

The consolidated Facilities Department has the responsibility of providing preventive maintenance, routine maintenance and capital project management for over 1 million square feet of conditioned space in Town and School buildings. Under the supervision of the Director of Facilities, the Facilities Manager, Mike Flood, oversees all Town and School maintenance staff and custodians for repairs done in house, and adherence to cleanliness standards. The Facilities Coordinator, Kevin Lamere, schedules all vendor provided on-call and preventive maintenance services, validates work performance, and manages the internal Work Order System. The Administrative Coordinator, Cindy Papa, is responsible for all Town Building security settings, employee access badges, budget preparation, payroll processing, and accounts payable invoice entry.



Building Systems and Maintenance:

450 Concord Ave

- Heating systems have been shut down and water pipes were drained.



Town Hall

- Replaced rooftop A/C unit
- Extensive repairs completed on slate roof
- Replaced flat roof
- Completed chimney inspections
- Replaced HVAC devices to balance building conditions
- Replaced tactile flooring on first floor



Homer Municipal Building

- Replaced skylight shade in Gallery
- Resolved ongoing HVAC issues throughout building
- Added radiant heat controls
- Managed extensive repairs to granite driveway pavers



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Beech Street Center

- Installed remote sensor in walk-in freezer
- Customized reception area to accept new media display
- Replaced copper roofing
- Improved accessibility at building main entrance
- Installed cobblestones to increase tactility of hard surfaces
- Upgraded sanitizing equipment and dishware



Public Works Facility

- Specified and installed new data cabinet
- Actively participated in construction planning
- Continued repair / replacement of garage doors
- Rewired alarm access controls and CCTV



Fire Department Headquarters

- Resolved multiple generator issues
- Repaired water damage secondary to envelope issue



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Fire Department Substation

- Replaced large section of front apron
- Supervised generator diagnosis and repairs
- Replaced dishwasher
- Installed two heat pumps, and added controls



Police Headquarters

- Actively participated in planning of construction project
- Assisted with building clean out
- Repaired front steps
- Resolved CCTV image issues



School Administration Building

- Repaired slate roof
- Installed chimney cricket to shed water
- Installed various HVAC components
- Installed heat pumps and motors



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Belmont High School

- Installed trailers and wiring for temporary trailers
- Moved Weight Room to Burbank and back for building project
- Integrated/modified old building systems for building project
- Installed access control system
- Completed ADA modifications to front railing
- Completed roof repairs
- Addressed and resolved ongoing HVAC issues



Chenery Middle School

- Responded to water damage due to burst pipe in boy's restroom and coordinated clean-up and bacterial mitigation efforts
- Repaired interior doors
- Completed extensive elevator upgrades
- Completed ongoing roof repairs
- Completed Phase I of Sprinkler Head Replacement Project
- Purchased and installed 37 additional lockers
- Completed installation of new gym flooring and refinished stage floor
- Added heat to music room to resolve 23 year old issue



Mary Lee Burbank Elementary School

- Eliminated trip hazards on playground
- Managed cleaning of window interiors and exteriors
- Replaced exterior steel doors and frames in rear of building
- Completed roof repairs
- Resolved drainage issue in floor drain system
- Enhanced tamper resistance of fire system devices
- Installed sound mitigation panels in Music Room



Daniel Butler Elementary School

- Installed 20 wall mounted high-volume fans to mitigate heat
- Added window shades to mitigate heat



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Roger Wellington Elementary School

- Identified and resolved major pipe leak in Gym
- Replaced section of gym floor caused by ongoing due leak
- Installed high volume ground water pumps
- Resolved long standing heat issues
- Added retaining wall and fencing to eliminate erosion
- Added planters and mulch along fencing



Winn Brook Elementary School

- Completed roof repairs
- Resolved bee issue on campus
- Upgraded plumbing fixtures



Belmont Public Library

- Repaired trip hazards on ADA ramp
- Completed lighting project



White Field House

- Performed ongoing maintenance as required



Project Management

- Voting member and liaison to the Belmont High School Building Committee
- Liaison to the DPW/Police Department Improvements Project Committee
- Managed the Fire Substation Building Envelope project
- Managed all HVAC and control systems upgrades

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Town Wide

- Hired new Facilities Manager
- Hired new Facilities Coordinator
- Introduced Level 3 uniform cleaning standards
- Stripped and waxed VCT flooring District-wide
- Purchased floor maintenance equipment i.e. scrubbers, burnishers and carpet extractors
- Ensured all inspections performed and licenses issued on elevators, sprinkler and fire alarm systems, stove hoods and fire extinguishers were done on-time
- Endured all preventive maintenance work was performed per manufactures recommendation or at other predetermined intervals
- Minimized vulnerabilities by ensuring elevators, HVAC equipment, boilers, pressure vessels, lifts, were inspected and upgraded as necessary
- Bid and/or renewed contracts for elevator repair and maintenance, HVAC repair and maintenance, on-call plumbing, on-call electrical, HVAC controls repair and maintenance, boiler repair and maintenance, and contracted cleaning services
- Negotiated multi-year natural gas supply contract which significantly reduced unit cost
- Managed the upgrading of more than 70% of building management systems to centralize control, facilitate diagnostics, and improve operating efficiency

Goals for 2020:

- Install boilers at Burbank, Winn Brook and Butler
- Replace cafeteria flooring at Butler
- Complete fire alarm upgrades at Winn Brook, Butler and Burbank
- Complete building envelope repairs at the Fire Department Substation
- Complete interior work at Fire Headquarters resulting from envelope repairs
- Repair front facade at Winn Brook
- Begin Town-wide envelope study
- Replace carpeting at Burbank
- Generate a roof repair plan

Respectfully Submitted,

Stephen Dorrance

Stephen Dorrance
Director of Facilities

2019 Annual Report

COUNCIL ON AGING:

Department Head: Nava Niv-Vogel

Chair: Chao-Qiang Lai

Vice-Chair: Ted Dukas

Board Members:

Tomi Olson, Secretary

MaryAnn Scali, Treasurer

Mike Cahalane

Ethel Hamann

Mark Paolillo

Joel Semuels

Judy Singler, Liaison to Springwell

Phyl Solomon

Ellen Sullivan

Purpose and Duties:

The Belmont Council on Aging serves the needs of Belmont's sizable senior citizen population -- over 9,000 Belmont residents are age 50 and older. According to the federal census of 2010 nearly 5,500 are age 60 and older, and almost 4,000 are age 65 and older. Using a combination of Town-provided funds, state, federal and foundation grants, user fees, donations from individuals and organizations, and volunteer services, the COA efficiently provides a wide-range of services to seniors. They include transportation, nutrition, health and wellness, social, arts and educational programming, as well as social support for seniors and their families. The COA completed its tenth full calendar year of operations in the new Beech Street Center. The number of seniors and their family members served over the past year was about 2010. This remains an undercount of the true number of users. For a variety of reasons there are users who do not register. The count of recorded sign-ins for center events across the last fiscal year numbered 54,141.

The range and scope of COA services encompass the following:

- The health and wellness programs include fitness classes such as aerobics, water aerobics (in the summer only) strength and flexibility, tai chi, chair yoga, meditation group, a walking group, line dancing, Zumba, international folk dancing, balance training, balance strengthening, core workout, posture and personal coaching. A Chinese dance group has been meeting regularly and perform at special events at the center. The fitness room program continues to draw a membership of about 250 people. Membership entitles the user to full access of the exercise equipment, specially designed for older bodies, during the COA operating hours. Health education courses and workshops are offered by a variety of healthcare providers on diverse issues pertinent to the health of older adults. In addition, home safety and emergency preparedness trainings are provided by Belmont public safety officials on a regular basis. Direct health services are also provided. They include a weekly blood pressure clinic, monthly podiatry and hearing screenings. The COA provides a medical equipment loan program. This service helps those seniors who are at risk of not being able to live independently at home due to mobility issues. Over this past fiscal year 50 seniors received some needed piece of equipment, and donations of equipment are accepted after proper inspections by COA staff. A variety of programming relates to behavioral and cognitive health, with seminars on issues related to memory disorders or problems such as depression. A monthly Memory Café is provided as a welcoming, non-stigmatizing place for people with dementia and their caregivers. There is an on-going caregiver and bereavement support group as well as a participant led "living alone" group. Thanks to funding from the Friends of the Council on Aging an on-going course to teach people how to de-clutter has been established. Over the summer the group meets as an informal self-help group. In addition, the COA has received a grant for the second year in a row to conduct workshops and a support group for job seekers over the age of 50.

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- Socialization, adult education and the arts programs include the following: the “Bel-Aires” choral group, painting, quilting, knitting round table, duplicate bridge, contract bridge, poker, hand and foot game, two types of mahjong, bingo, backgammon group, scrabble, ping pong, pool, in-house library, computer classes, tutoring in digital camera use, “hot topics” discussion group, book discussion group, movie matinees, concerts, live theatrical performances, local artist exhibits, adult education programming provided by individual expert presenters, various English as Second Language classes, Spanish, French, Italian and Chinese language classes , memoir writing and a travelogue series. The Friends sponsored community and fund-raising events very well received. This included a swingband orchestra event in September and 10th year anniversary celebration of the opening of the Beech Street Center in October. The annual talent show in mid-summer was a great way to showcase the creativity of the senior participants and entertain an audience who enjoys seeing neighbors and friends take the stage. There were a variety of off- site programs. Located at the Belmont Media Center there are two programs involving COA staff and senior participants. The senior trips program is another type of enrichment program based at the center. Trips organized have included the Boston Symphony Orchestra, out of town performances, nature education oriented outings, local museums, boat outings and overnight trips. Thanks again to funding from the Friends a variety of weekend trips have taken place. These trips are a way to provide social engagement and stimulation on on days that the center is closed without the expense of keeping the center open those days. The very popular supper club has expanded to twice monthly. The annual Veterans’ Day Breakfast was again a fitting tribute to the senior men and women in uniform who served our country. The monthly Veterans’ Coffee Hour continues and is led by the Town’s Veteran’s Office, Mr. Bob Upton.
- It should be noted that all the fore mentioned programs are either fee based, provided at no cost or sponsored either by community businesses, charitable grants or by the Local Cultural Council. The COA revolving account is used to collect fees from clients of chosen programs, which are then used to pay instructors or other providers for their services and/or for program supplies. Tracking of revenues and expenses are done by dividing the account into 4 sub-accounts. They are: 1) fitness room program 2) supplies and equipment for programs and costs of special events 3) on-going classes and 4) program donations.
- Social work and transportation services remain core services which are vital for the well being of seniors living at home. Social work services include assistance with obtaining fuel subsidies, tax preparation, social, financial resources, social work evaluations, and home visits as well as health insurance counseling and outreach. The social work team provides assistance with obtaining home safety tools such as the Vial for Life and access to subsidies for home safety alert systems. Social work coverage is now available over the summer months. In addition to providing direct casework social work interns assist with special projects. The social work team continues to expand services for residents vulnerable to losing housing due to cluttering and hoarding through special programs and close coordination with public safety personnel in town. The demand for increased social work services has become more evident and has the chief need that remains unmet. A public forum was conducted in March to discuss senior needs with a panel of local experts on the subject. Although the Town could not budget a new position grants were pursued including one with the state that would split a position between the COA and the Belmont Housing Authority.
- Transportation services include rides to medical appointments, adult day health centers, grocery and mall shopping, as well as destinations for activities of daily living such as banking, medication prescription pick ups and visits to friends and relatives living in institutions or at home. Through funding from the Belmont Housing Authority rides are provided from senior housing to the Food Pantry twice a month. Other transportation services include the Books on Wheels program whereby COA coordinates with the library to bring books to homebound seniors twice a month. The COA now offers additional rides to residents through the Volunteer Drivers Program which will be discussed in the Accomplishments section.

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- Nutrition Services are a core service at the center. Lunch is served daily to an average of 50 seniors and another 50 are served Home Delivered Meals. The local Area Agency on Aging, called Springwell bears the cost of most of the program. In addition to the lunch program the COA reaches out to local businesses such as Star Market for food donations that include continental breakfast and refreshments for special occasions. Once a month a light dinner is served and is sponsored by different businesses or private groups. Thanks to the Friends of Indians Citizens an Indian dinner is sponsored sporadically throughout the year. For Thanksgiving the COA now organizes special meal for those who are alone at Legal Sea Foods in Cambridge. In the summer the COA manages state subsidized vouchers for eligible residents to use at the Farmers' Market. A breakfast program is now in place. Twice a week breakfast is served using free food provided by Arlington's Food Link and which COA staff brings over to the center.
- Director Special Activities-the Director coordinates with other Department Heads and appropriate agencies services to vulnerable adults in the community in preparation of or during times of emergency. As a means of insuring that Belmont seniors and COA are kept abreast of all pertinent issues that advance the quality of life for the Town's older population the director of the COA continues to take leadership roles such as that of regional representative for the MCOA, and the Town's Safe and Healthy Housing Planning Group.

Over the years the COA has also taken the lead in providing social services not only to seniors but to residents of all ages. These services include but are not limited to: 1) transportation to disabled adults under age 60 (as space permits); 2) volunteer opportunities and a supportive work environment for unemployed residents and students seeking to gain new work skills; 3) fuel assistance, free tax preparation assistance and health insurance counseling for seniors are utilized by residents of any age in the town (counseling is available to families who are caregivers of seniors or disabled adults); 4) intergenerational programming is planned throughout the entire calendar year and includes the yearly Ice Cream Social, musical programming and programs designed by the Social Worker to enhance healthy communication across the generations and among families. The fitness room program is open to residents age 50 and older as are many of the fitness and cultural programs. Fostering diversity is an important value at the COA, and programs are designed to be welcoming of linguistic and ethnic minority families. Planning is underway to provide sensitivity and competency training for senior who are LGBTQ. The library and COA partner for certain adult education programming set at the center. The "little free library" on the premises continues to be used by all passers-by. The COA is a partner in the Belmont Story Project, which records interviews of Belmont residents across the generations and for the benefit of posterity. COA staff coordinates with the Town Clerk's office regarding elections as the center is a polling station. The center, too, provides

Staff at the Beech Street Center coordinates bookings for the use of the center after hours. The Recreation Department utilizes the facility the most and for 1) evening and Saturday programs for SPORT as well as summer use of the bocce court 2) extended camp in the summer time 3) child and adult programming on Wednesdays. The Board of Selectmen, the Warrant Committee and other town groups routinely use the center after hours for hearings and other public events. Some of these meetings are televised for the public since the center was wired to make this possible. Revenue generating rental events and the extended hours of COA operations on Tuesday evenings add to the overall hours the center is used. The rental program generated over \$20,000 in net revenues this past fiscal year. As a result the center is used almost continuously during the day and evening at least 5 days a week. It is used almost every calendar day for some activity. One of the most memorable community building events housed at the center this past year was Dancing with the Stars, a fund-raiser for the Woman's Club.

The following is a list of just select accomplishments over the past year:

FY'20 Accomplishments to Date:

- **Through efforts of the COA Belmont is now officially awarded designation as an Age Friendly community and forms Advisory Council to develop an Action Plan.** The COA is now liaison for new 11

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person Select Board appointed council that will develop a 5 year Action Plan. The Plan will be developed based on senior needs and recommendations derived from the March 2018 U. Mass. Gerontology Program study that are feasible for the Town to implement.

- **New Transportation Service and Added Free Vehicle** In Nov. 2019 the COA launched its Volunteer Driver Program. This added new service was in response to overwhelming demand for already existing service coupled by the shrinkage of taxi cab service and elimination of Springwell sponsored service. This program was fully researched and vetted with Town officials and is at no cost to the Town. Software for the program was purchased by the Friends of the COA and no added staffing is needed to manage the program. In its first month of the program's rollout 66 rides were provided. In the second month 75 rides total were offered. Currently there are 11 volunteer drivers. The goal is to recruit 30 by the end of 2020.

The COA was also honored and awarded an additional vehicle in a competitive bid from the state's Department of Transportation. This third 6 passenger, handicapped accessible vehicle will be delivered in the upcoming months. The \$2,500 co-payment will be paid through revenues the Town acquired for transportation purposes from the state.

- **Facility, Equipment and Service Upgrades. These upgrades were made accomplished without using COA operating funds** Thanks to robust donations to the COA and generous funding from the Friends of the COA significant upgrades to the facility and grounds were made and completed by Nov.'19. In the lobby area a kiosk was installed housing a second computer that serves to scan participants in and collect data on attendance and range of programs used. Since that installation a greater number of people have been checking in, there are less lines forming at the check in station by the front desk and checking in is now possible after hours when the front desk is locked. The second upgrade was the purchase and installation of a special monitor that provides slide shows featuring volunteers and staff and acts as a digital "welcome" sign. The more major purchase was replacement of the existing bulletin board with paper flyers for digital monitors that showcase same flyers in by rotating them on a screen. This new system is more attractive for the viewer and much more information can be publicized and displayed than the old system was able to do.

Outside the building the island in front was paved over, which makes it more attractive but also enables passengers ascending the COA vehicles a way to step in comfortably. The 2 islands flanking the building were paved over with granite pavers that add to the aesthetic appeal as the visitor enters the building.

Department Budget:

The total proposed COA budget for FY'21 is \$391,268 which is basically flat and includes level services. The budget is broken down by program and percentage of budget cost for that program. Since there was a slight uptick in social work service budget, costs to the fitness programs and percentage of director's time managing the rentals program the proportion of the budget allocated to transportation is slightly lower than in previous years.

The COA partners with other agencies to provide services to Belmont seniors. Partners include the Area Agency on Aging called Springwell, U. Mass. Gerontology Institute, the state volunteer service called Serving the Health Needs of the Elderly (SHINE), AARP, Mass. Department of Transportation, Mt. Auburn Hospital Community Health Department, Belmont Media Center, Belmont Housing Authority, Powers Music School, Perkins Center for the Blind, Belmont Human Rights Commission and a variety of other state and private health organizations.

The total sum of the budget appropriation has increased by 2.2% for the upcoming fiscal year. The number of total FTEs is currently 6.8, when grant funding is factored in. Funding for most of the classes and special events are sustained by the participants. Those fees are processed through the department's revolving fund.. None of the programs and services would be possible without the support of volunteers and labor funded by grants and other sources. This past year the COA was able to expand its workforce without paying for a salary. Through a federally funded program called Operation A.B.L.E. a 20 hour a week worker was hired in September to handle lunch reservations, manages the library and performs various administrative tasks for the office. The salary is paid by the program. Partnerships with universities and schools continue to be forged and maintained for the purposes of acquiring various types of skilled internships. For the seventh academic year in a row, Simmons School of Social Work

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has provided a graduate level intern. This year a second intern joined the staff from Salem State School of Social Work.

Apart from special grants, funding for additional programs and center needs has been available through non-profits organized to support the COA, private businesses and individuals. The Friends of the Belmont COA, Inc. currently funds scholarships for seniors who otherwise cannot afford center programs, the annual volunteer recognition dinner, support for a web-site www.beechstreetcenter.org and special programming. Their newsletter and web-site serve as vital sources for publicizing the activities of the COA.

The COA is very grateful to the support of the Town to accomplish its mission. A hearty thanks goes to all the volunteers, businesses, agency partners, grant managers and instructors who have made it possible to offer the depth and variety to our programming.

Last, the work of the COA would not be possible without the guidance, wisdom and hard work of the COA Board.

Respectfully submitted,

Nava Niv-Vogel
Director

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RECREATION COMMISSION

Chair: Anthony Ferrante

Vice-Chair: Marsha Semuels

Secretary: Cortney Eldridge

Committee Members:

Mary Bradley

Kimberly Haley Jackson

Melissa Hart

Anne Helgen

Kathryn Jones

David Kane

Purpose and Duties:

We are responsible for establishment and oversight of policies for the use of all playgrounds and recreational facilities not under school control (although we look to work with the school w possible). We are also responsible for helping to establish long-term planning and the continued development of Recreation Department programs. We set fees for recreation department programs and for use of facilities. We partner with, and provide oversight for, permitted programs that use recreation facilities.

Summary of Activities and Accomplishments:

1. Worked with the Assistant Town Administrator to coordinate with the schools to best maintain current High School sports programs and Recreation Department programming;
2. Worked with youth sports programs to explore opportunities to maintain current programming;
3. Continued implementation of the Recreation Strategic Plan.

Goals for 2020:

1. Hire an Assistant Recreation Director;
2. Update the Recreation Strategic plan;
3. Work with the Vision 21 Committee to refresh the Town Master Plan;
4. Work with the High School and the community to provide improved facilities for tennis including the High School tennis teams.

Respectfully Submitted,

Anthony Ferrante
Recreation Commission

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Leadership:

Municipal Light Board:

Chair: Roy Epstein

Vice Chair: Adam Dash

Member: Tom Caputo

General Manager: Chris Roy

Assistant General Manager: Craig Spinale

Light Board Advisory Committee:

Chair: Steve Klionsky

Vice Chair: Travis Franck

Member: David Beavers

Member: Robert Forrester

Member: Ralph Jones

Member: Michael Macrae

Member: Xiaoguang (Shirley) Wang

Purpose and Duties:

Belmont Light has powered the community of Belmont since 1898. The utility strives to provide reliable, safe electricity for Belmont's residents, businesses, and municipal buildings by embracing new technology and providing superior customer service. In addition to supporting the community's power needs, Belmont Light provides other essential services, including:

- Street and area lighting;
- Traffic signal and fire alarm systems maintenance;
- Fiber-optic infrastructure construction and maintenance;
- Water and sewer billing;
- Lighting and other logistical support for community events; and
- General support to other town departments.

Belmont Light is a member of the American Public Power Association, Northeast Public Power Association, The Solar Electric Power Association, Municipal Electric Association of Massachusetts, Energy Council of New England, and Belmont Rotary Club.



PHOTO ABOVE:

Belmont Light line crews change out a pole on Concord Avenue in August 2019.

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Summary of Activities and Accomplishments:

Community Involvement

Belmont Light staff worked closely with the community throughout 2019 to spread awareness about the benefits of public power and safe electricity usage, with an emphasis on bill management and energy conservation. In 2019, Belmont Light participated in and supported:

- Belmont Town Day;
- Meet Belmont;
- Civic and community organizations, including the Belmont Foundation for Education, the Beech Street Senior Center;
- The Belmont Farmers' Market;
- HeatSmart Belmont
- Presentation to third grade classes at the Winn Brook School;
- Public presentations and forums; and
- The Annual "Light Up the Town" Tree Lighting Ceremony.

During the Fall of 2019, Belmont Light aided the Belmont Recreation Department in installing all new automated external defibrillators (AEDs) at five Town-owned parks; Pequossette (PQ) Park, Grove Street Park, Payson Park, Winn Brook Playground, and Town Field. Belmont Light performed the electrical work and provided construction support during the installation.

Belmont Light also held its sixth annual Winter Solstice event in December. At the event, residents donated blankets and other bedding to Mission of Deeds, a local charity that provides household essentials to residents in need. Belmont Light further encouraged energy conservation through the publication of its annual historic calendar in December.

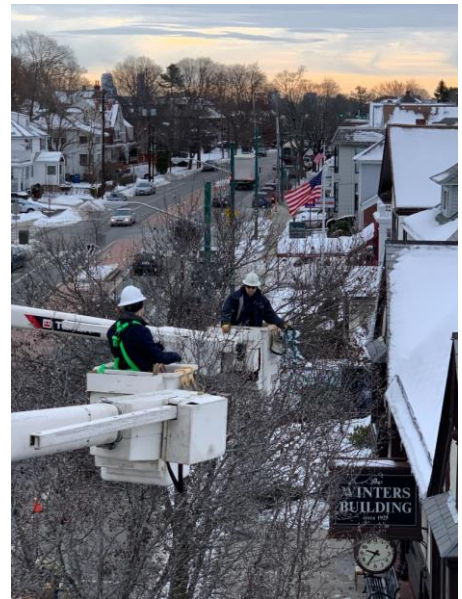


PHOTO ABOVE:

Belmont Light line crew installs new LED holiday lighting in Cushing Square during December 2019.



PHOTO TO THE LEFT:

A Belmont Light staff member hands out an LED keychain light to a young Belmont resident during the annual Town Day event in May 2019.

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2019 Financials

In 2019, Belmont Light provided a total of 121,376,405 kWh of electricity to 11,684 customer accounts. Electric revenue for the year totaled \$24,422,568. Belmont Light purchased 127,930,597 kWh of power for a total of \$13,603,278, including 1,253,270 kWh rooftop credits provided to 314 Belmont Solar customers for the total of \$137,860. Belmont's highest system peak demand was 32,202 kWh, which occurred on July 21, 2019.

On January 28, 2019, the Municipal Light Board voted in favor of adopting a new electric rate structure based on Belmont Light's recent Cost of Service Study. The new structure included an average 2% increase for customers from \$0.18452/kWh to \$0.19317/kWh, although there were no changes made to the base rates for Residential Low Income customers. On March 1, 2019, Belmont Light implemented the new rate structure for customer billing.

A flat Purchased Power and Transmission Adjustment (PPTA) charge of \$0.002/kWh was set up in 2018 but was waived effective March 1, 2019, when the new electric rates were implemented. Effective December 1, 2019, a new Power Cost Adjustment (PCA) schedule replaced the PPTA tariff and changed the approach to the calculation of the adjustment to a comparison of the base cost for power supply and actual purchased power costs. Other rate schedules were revised as of December 1, 2019 without any changes to the base rates.

Belmont Light transferred \$650,000 to the Town's General Revenue Fund as a Payment In Lieu of Tax (PILOT) in December 2019.

Detailed information on Belmont Light's rates is available at www.belmontlight.com/customer-services/.

Operations

Continuing the work that began with the construction of the Blair Pond Substation, the Belmont Light Engineering and Operations Team completed the installation of a new duct bank along Baker Street and Bright Road. Following installation, crews completed paving of Baker Street, Bright Road, and a section of Washington Street. During the project, Belmont Light added 26,000 linear feet of conduit to its electrical delivery system, which will significantly benefit Belmont Light's grid modernization efforts.

The major focus for the Engineering and Operations Team during 2019 was on making upgrades to the existing grid from 4.8 kV to 13.8 kV circuits in order to provide a more reliable, state-of-the-art system for Belmont Light customers. One of the key projects in this effort involved providing an additional service and modernized infrastructure at the Belmont Hill School. Crews replaced obsolete transformers, thousands of feet of cable, switchgear, and underground switches. Completing this work was a significant step in toward cutting over the surrounding area of Belmont Hill to the system fed by the Blair Pond Substation.

In 2019, Belmont Light completed a redesign and redevelopment of the service to and around the Sherman Gardens elderly housing complex. The work included replacing a 3-250kVA transformer transclosure, six oil switches, as well as obsolete underground cable with a new transformer and cable. The project increased the reliability, operability, and safety aspects not just of the development, but of the surrounding area.

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Belmont Light conducted a significant amount of work in Belmont Center, including the removal and installation of over 10,000 feet of underground cable, pad-mounted and underground transformers, and high voltage switches. This work allowed for the shifting of several services in Belmont Center to the service fed by the Blair Pond Substation, making their services more reliable. Belmont Light will continue this work into 2020.

In order to maintain high reliability and worker safety rates, Belmont Light added and/or replaced several high voltage switches throughout town. This work was conducted on Clifton Street, Common Street, and Concord Avenue, which led to the added benefit of opening up the ability of providing a more reliable and flexible service to the Belmont Public Library.

Continuing work related to the new service for the Cushing Square Redevelopment (the Bradford), Belmont Light installed three new pad-mounted transformers as well as several thousand feet of new underground cable. As an added benefit, the addition of new cable allowed Belmont Light to progress its modernization efforts in Waverley Square, which included retiring a significant amount of obsolete cable, switches, transformers, and other equipment.

Following a pilot throughout town, Belmont Light kicked off its LED streetlight retrofit initiative, which will replace every sodium vapor streetlight in town with a new dimmable, 2,700-3,000 Kelvin LED streetlight. When complete, a photo eye in each streetlight will relay back to the Operations Team to report streetlight outages. The Operations Team will also be able to control the brightness of each streetlight remotely based on feedback received from customers. In 2019, Belmont Light replaced about 200 existing streetlights. The project will continue through 2021.

Belmont Light also created a land surveyor specification package for the Belmont Hill area. The survey information received from this package will be used to determine the feasibility of installing a new electric duct bank, which will aid in the overall modernization efforts for the town.

Supply-Side Management & Renewable Energy

Belmont Light purchases electricity from the Independent System Operator-New England (ISO-NE) marketplace and maintains a diversified power supply portfolio that enables Belmont Light to offer its ratepayers stable electricity pricing.

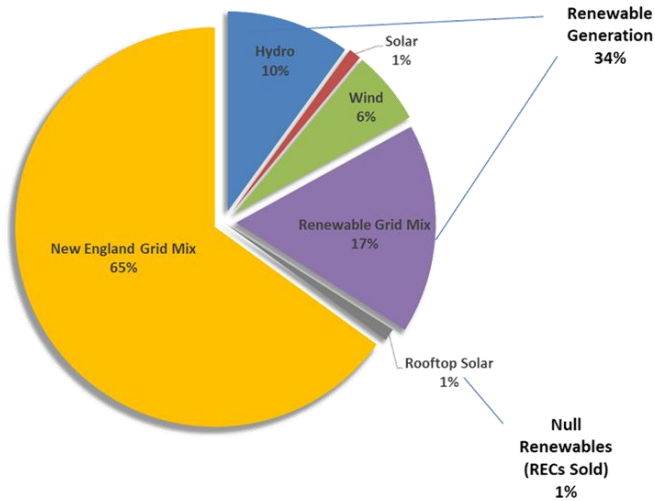
2019 was a noteworthy year for Belmont Light's power supply as the department is now officially committed to achieving a 100% non-emitting power supply by the year 2022. In July, The Municipal Light Board approved an updated Power Supply Policy that built upon momentum started in 2017, when Belmont Light first began retiring all RECs, and 2018, when Belmont Light first committed to meeting minimum renewable energy targets. Belmont Light's delineated path toward a fully decarbonized portfolio aligns with the goals of the Belmont Energy Committee's Climate Action Roadmap, which was approved by Town Meeting on May 1, 2019 by a vote of 196 in favor, 14 opposed, with 14 abstentions.



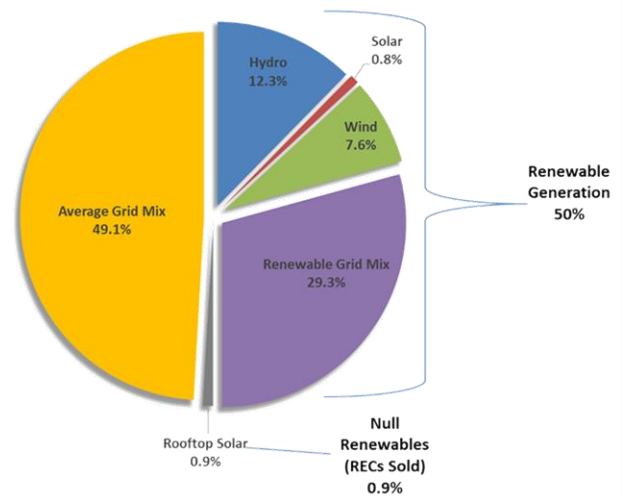
2019 Annual Report

Belmont Light successfully achieved a 34% renewable supply for the 2018 portfolio year—exceeding the goal of 33%—and is on track to reach 50% for 2019. (2019’s portfolio will be finalized in mid-2020.)

Energy Supply Mix - 2018



Expected Energy Supply Mix - 2019



Also, in 2019, Belmont Light started receiving generation from two new long-term contracts with renewable generators: the Granite Wind project and the FirstLight hydroelectric facility. A power purchase agreement was also signed with Chariot Solar, a Class I solar facility that will reach commercial operation in the next few years.

Demand-Side Management & Energy Conservation

2019 was another successful year for Belmont Light’s demand-side management efforts, with a continued key focus on community-wide strategic electrification. In October 2019, Belmont Light was recognized by the American Public Power Association (APPA) with the Smart Energy Provider award, which is given to utilities “for demonstrating commitment to and accomplishment in smart energy program planning, energy efficiency and distributed energy resources, environmental and sustainability programs, and communication and customer experience.”

In February 2019, the Energy Resources Team also welcomed on Energy Specialist, Ben Thivierge, who is tasked with administering and promoting all of Belmont Light’s residential, commercial, and municipal energy programs and initiatives.

Strategic Electrification

HeatSmart Belmont

Belmont Light staff partnered with the HeatSmart Belmont campaign in 2019 to promote the adoption of clean heating and cooling technologies, specifically air-source heat pumps (ASHPs). The campaign, sponsored by the Massachusetts Clean Energy Center (MassCEC), with technical support from the Cadmus Group, brought together a group of volunteers to put on events, distribute materials, and help fellow residents with information about ASHPs, all with a goal of seeing 50 new ASHP systems in town.

2019 Annual Report

Following a successful “Meet the Installer” kickoff event, which allowed residents to meet the campaign’s selected installer, Muirfield Mechanical, volunteers also hosted multiple “Open House” events in order to show interested individuals what ASHP systems were like in the real world. HeatSmart Belmont also hosted an event highlighting the health benefits of ASHPs, featuring a talk from Dr. Regina LaRocque of Mass. General Hospital’s Division of Infectious Diseases.

The deadline for Belmont residents to sign contracts for ASHP system installation under HeatSmart Belmont was set for January 31, 2020, although Belmont Light will continue to promote and incentivize the use of ASHPs as a clean and green way to heat and cool a home. During 2019, there were 111 site visits to potential ASHP system owners, and 43 Belmont resident signed contracts to install ASHPs at their homes.

Demand Response

In 2019, Belmont Light introduced the Peak Reduction Rewards Program (PRRP) to encourage peak-shaving behavior in customers. The program allows participants to earn monthly credits for allowing Belmont Light to make brief, limited adjustments to connected devices in their homes during times of peak electric demand (“events”).

A pilot program began in July 2019 and concluded in September 2019. During the pilot, 23 customers signed up for the load-control program with their electric vehicle chargers. Belmont Light called 7 events during the pilot between July and September. Participation during those events was overall at 99%, with customers agreeing to cease use of their EV chargers for periods of up to 4 hours. Each peak event saw an anticipated reduction of 30kW for the EV chargers signed up for the program.

Belmont Light has continued to actively recruit customers for the program, which now has 31 customers sign up. The anticipated load saved currently during a peak event is 60kW.

In 2020, Belmont Light will look to expand the PRRP from solely EV chargers to other home devices such as smart thermostats, HVAC equipment, and hot water heaters.

Residential Rebate Programs

Air-Source Heat Pump Rebate

Thanks in large part to the HeatSmart Belmont campaign promoting the benefits of ASHPs, Belmont Light saw a significant increase in the number of rebates it issued for the systems in 2019. An increase in the rebate levels was also a contributing factor in the increased number of rebates issued. Beginning in 2020, Belmont Light will offer an additional incentive adder for customers who completely remove a fossil fuel system to replace it with an ASHP system.

In 2019, Belmont Light issued 60 ASHP rebates for a total of \$66,350 in incentives. This includes 46 ASHP rebates (77% of yearly total) after the kickoff of the HeatSmart Belmont campaign. For comparison, a total of 28 rebates were issued in 2018 and 22 were issued in 2017.

Appliance and Smart Device Rebate Program

In order to adhere to a new strategy of beneficial electrification, Belmont Light reframed the previous Appliance Rebate Program in a way that encourages customers to purchase energy efficient products that increase Belmont

2019 Annual Report

Light's electricity load. This approach aligns with the Town of Belmont's aims to reduce its carbon footprint, as switching appliances and equipment in one's home to electricity and then changing the source of the electricity to a renewable source (Belmont Light has a goal of 100% renewable electricity) is a pathway to reducing a home's carbon emissions.

Belmont Light also introduced rebates on smart devices that allow customers to turn "dumb" devices, like water heaters and window air conditioner units, and make them smart by connecting them to WiFi-enabled controls. These smart devices give a homeowner more control over their usage.

Belmont Light issued 150 rebates for appliances and smart devices in 2019, for a total of \$18,261.06 in bill credits to customers.

Electric Vehicle Charger Rebate Program

Belmont Light customers who install eligible charger equipment at their residence for their electric vehicle are eligible for a rebate of up to \$250 through Belmont Light. This rebate is separate from the Peak Reduction Reward Program in that it is for the charger equipment itself.

In 2019, Belmont Light issued 16 rebates for EV charger equipment installations for a total of \$4,000 in rebates.

Home Energy Assessments

Belmont Light offers no-cost, comprehensive energy assessments to all residential customers. Customers receive a digital report of the assessment, including a Home Performance Energy Scorecard. In 2019, Belmont Light representatives completed 72 home energy assessments of residences in Belmont.

Municipal Light Plant (MLP) Solar Rebate Program

Starting in 2019, Belmont Light partnered with the Department of Energy Resources (DOER) to aid customers in installing photovoltaic solar systems on their homes. This program was a joint effort with all 41 MLPs across the state, who were in talks with the DOER to create a program for MLP customers who did not qualify for the SMART program, the State's new solar incentive program. The MLP partnership is a 50/50 cost-share program in which the MLPs contribute half of the funding and the DOER matches the other half. Belmont Light contributed \$100,000 to the program, allowing customers to apply for rebates from a \$200,000 incentive pool. Customers were rebated at a rate of \$1.20 per watt for their PV solar system installations.

23 Belmont Light customers applied for the MLP Solar Rebate Program for a total approved amount of \$90,129.00.

Commercial Rebate Programs

Belmont Light kicked off pilots for commercial rebate programs starting with a Commercial Energy Assessment Program and a Commercial Lighting Retrofit Program. While adoption of these programs has thus far been low, Belmont Light is exploring ways to increase participation from commercial customers, including offering no-cost energy assessments, as in the residential energy assessment program.

2019 Annual Report

General

Belmont Light staff appreciates continued support from other Belmont town departments. We would also like to thank members of the Municipal Light Board, the Municipal Light Board Advisory Committee, and the Belmont Energy Committee for their expertise, support, and dedication throughout 2019. The Municipal Light Board and the General Manager also extend their gratitude to Belmont Light's staff for their hard work and commitment, which is the foundation of Belmont Light's ability to provide outstanding and reliable electric service year after year.



PHOTO TO LEFT

Belmont Light Staff, October 2019

Respectfully Submitted,

Christopher Roy
General Manager

2019 Annual Report

BELMONT

Annual Report to the Towns

Minuteman Regional Vocational Technical High School Dr. Edward A. Bouquillon, Superintendent-Director 2019

A Historical Year for Minuteman

The 2019-20 school year will be remembered as a historic one for the Minuteman Regional Vocational Technical School District under the leadership of Superintendent-Director Edward A. Bouquillon. It began with the opening of a new, state-of-the-art building following nearly a decade of planning and advocacy. The new modern and spacious facility greatly improved experiential learning for students in a manner that is perhaps second to none in the state and possibly the country, with expansive and advanced spaces for collaborative learning. Unfortunately, when the coronavirus pandemic hit in March, it resulted in the statewide closure of schools for the remainder of the academic year and the switch to remote learning for all districts across the country. When it became clear in mid-March that a closure was looming, Minuteman quickly mobilized teachers to develop remote learning plans that were launched immediately. Despite this national emergency, Minuteman continues to move forward with important work – with staff and students remaining connected virtually and plans ongoing for re-opening in the fall of 2020.

The Town of Belmont will officially withdraw from the Minuteman Regional Vocational Technical School District on June 30, 2020, following a vote of the Belmont Town Meeting.

Increasing Enrollment

As word spreads that Minuteman High School produces successful college and career results for students, and helps fill the statewide and national skills gap, the number of applications to attend Minuteman has increased tremendously in the past two years from students living in the district's member towns. The number of students attending Minuteman from member towns, including has increased from 337 in FY17 to 395 in FY20, and is projected to reach 502 for next school year in FY21.

Minuteman Technical Institute, the 10-month-long evening program for adults seeking certifications in trades such as advanced manufacturing, automotive, electrical, and metal fabrication/welding, and others, experienced an enrollment increase from 25 to 42 students over the past year. This year, Governor Charlie Baker has proposed awarding \$15 million to regional vocational-technical schools that offer Technical Institutes, such as Minuteman, to help alleviate the statewide skills gap and ensure more people are receiving education for high-demand, high-paying careers.

Achievements of the Classes of 2019 and 2020

Minuteman's Class of 2020 is on par to meet the Class of 2019 in rates of post-secondary success. Of the Minuteman High School Class of 2019, 63% enrolled in a two- or four-year college/university, 33% entered a career, and 3% began advanced technical training. Nearly all students who sought certifications in their respective fields received them prior to graduation, which includes various certifications from Occupational Safety and Health Administration (OSHA) in hazardous materials removal, biotechnology, plant science, and health care, among others. Members of the Class of 2019 were accepted to 80 different colleges and universities, including Boston University, Carnegie Mellon, Roger Williams University, George Washington University, Worcester Polytechnic Institute, and many more.

Minuteman is proud to have several outstanding students from Belmont.

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Jason Kim, an environmental science major from Belmont, was named an “Outstanding Senior” at Minuteman in March for his excellence in academics, career skills, extra-curricular activities, and peer leadership. Kim is among the few students in the environmental science program who has earned all available federal and state certifications or licenses thus far, including those for hazardous waste removal, confined space entry, first aid/CPR, wastewater treatment, and others. At Minuteman, he has served as treasurer of the student council, a School Ambassador, and a Peer Leader, which involves leading school tours and mentoring other students. He’s also an active participant in SkillsUSA, winning awards in competitions among other career technical schools. Jason has also obtained his scuba-diving certification.

Julia Andersen, a culinary arts major from Belmont, received a Certificate of Excellence from The Prudential Spirit of Community Awards, along with a President’s Volunteer Service Award, for launching a non-profit organization called Kangaroo Kuddles, which knits stuffed animals for premature, newborn infants. Andersen and her friends formed a group and donated hundreds of items to local hospitals. Andersen is involved in her church and has volunteered for the Belmont Food Pantry for the past eight years.



“Julia Andersen, 17, a culinary arts major at Minuteman High School from Belmont, is pictured here with Minuteman Principal George Clement. Julia received the a Certificate of Excellence from The Prudential Spirit of Community Awards, along with a President’s Volunteer Service Award, for launching a non-profit organization called Kangaroo Kuddles.”

2019 Annual Report



Jason Kim, an environmental science major at Minuteman High School from Belmont (bottom row, third from right), was named an Outstanding Senior for the Class of 2020. The seniors were treated to a luncheon with Minuteman administrators at the school's student-run restaurant in early March, shortly before the pandemic caused school closures.

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BELMONT CONTRIBUTORY RETIREMENT BOARD:

Board Chair: Thomas F. Gibson, Esq. (Appointed by the members of the Retirement Board)
Board Vice-Chair: Walter Wellman (Elected by Town Employees and Retirees)
Ex-Officio Member: Chitra Subramanian (Town Accountant)
Floyd Carman (Appointed by the Board of Selectmen)
Ross Vona (Elected by Town Employees and Retirees)

Staff:

Robert Soohoo, Executive Director
Ryan Horan, Assistant Director

Purpose and Duties:

The Belmont Retirement Board is the statutory overseer of the operations of the Belmont Retirement System. The Retirement Board is an independent governmental unit that administers the defined benefit pension plan for employees and retirees of the Town of Belmont, the Belmont Light Department and the Belmont Housing Authority, by investing assets and providing benefits in accordance with the provisions of Chapter 32 of the Massachusetts General Laws. The Retirement Board's operations and administration of benefits are subject to the regulatory supervision of the Commonwealth's Public Employee Retirement Administration Commission (PERAC).

Summary of Activities and Accomplishments:

During 2019, the Retirement Board held regular monthly meetings and special meetings when necessary at its offices at 90 Concord Avenue. In addition to monthly investment reviews with the Board's investment consultant, NEPC, the Board conducted annual reviews of each investment manager to ensure that the managers' performance remained consistent with the Retirement Board's investment goals and policies, and to discuss the investment managers' current investment forecast and future strategy. In addition, from time to time, the Retirement Board met with members of the Board of Selectmen, members of Town Meeting, and the Town Administrator to review and discuss pension funding issues and other matters.

As of December 31, 2019, the composite market value of the assets of the Belmont Retirement System was \$118,353,176. The 2019 rate of investment return was 16.4%, net of fees.

During the year, the Retirement Board continued to modernize the System's technology and to assist PERAC in performing its statutory audit protocols. Updated supplementary regulations reflecting modern reforms to the pension laws were promulgated by the Retirement Board and approved by PERAC. The Retirement Board acknowledged the System's audited financial statements for 2018 and 2017 as reported by the Town's independent audit firm of Powers & Sullivan. The Board met with its actuary, Segal Consultants, and PERAC's new Executive Director, John Parsons. The Board noted with sadness the death of its long time retirement administrator, Marion Cote'.

The Retirement Board commenced preparation and data collection for the bi-annual actuarial valuation of the System as of January 1, 2020, to be performed by Segal Consultants.

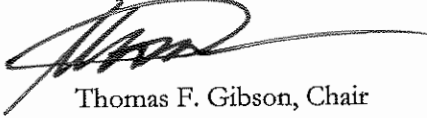
In 2019, Retirement Board members successfully completed required training sessions and filed annual Statement of Financial Interests.

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Goals for 2020:

The Retirement Board's goal is to continue its mission to provide secure retirement benefits lawfully earned through public service to the members and beneficiaries of the Belmont Retirement System, and to administer those benefits with the highest degree of prudence, integrity and fiscal responsibility. In 2020, the Retirement Board will continue to modernize the operations of the Belmont Retirement System and to continue to embrace transparency and communication with all stakeholders.

Respectfully submitted,



Thomas F. Gibson, Chair
Belmont Contributory Retirement Board

2019 Annual Report

2019 Belmont Annual Town Meeting Warrant

April 1, 2019

INDEX OF WARRANT ARTICLES

Segment	Article #	Title
A	1	Reports
A	2	Authorization to Represent the Town's Legal Interests
Amendments to Zoning By-Laws and Property		
A	3	Amend Zoning By-Law: Inclusionary Housing -Section 6.10
A	4	Amend Zoning By-Law: Single Residence B Zoning Districts
Amendments to General Bylaws		
A	5	Amend General Bylaws 60-200 Animals and 600-205 Kennels
A	6	Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen
A	7	Amend General Bylaws: Citizens' Petition- Gender Neutral Name Change, Board of Selectmen
Non-Binding Resolution		
A	8	Non-Binding Resolution - Climate Action Plan
A	9	Non-Binding Resolution: Citizens' Petition - Right to Repair
Special Act of the Massachusetts Legislature		
A	10	Change to the Moderator's Term of Office
CPA		
A	11	FY20 Community Preservation Committee Budget & Projects
Financial and Budgetary		
B	12	Salaries of Elected Officials
B	13	Enterprise Funds for Water, Sewer and Stormwater Services
B	14	Transfer Water Bond Premium to Water Main Project
B	15	MWRA I/I Local Financial Assistance Program- Phase VIII-X
B	16	Vote to De-Authorize Unissued Borrowing
B	17	Revolving Funds: Establish Expenditure Limitations
B	18	FY20 Budget Appropriation and Authorization To Transfer Balances to Fund the FY20 Budget
B	19	Appropriation to Other Post Employment Benefits (OPEB) Stabilization Fund
B	20	Authorization for FY19 Funds for Chapter 90 Highway Improvements
B	21	Authorization for FY20 Up-Front Funds For Chapter 90 Highway Improvements
B	22	Appropriation of Capital Expenditures

Segment A Begins:

Belmont High School 7 PM, begins Monday, April 29, 2019

Segment B Begins:

Belmont High School 7 PM, begins Wednesday, May 29, 2019

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2019 Belmont Annual Town Meeting Warrant

April 1, 2019



**TOWN OF BELMONT
WARRANT FOR 2018 ANNUAL TOWN MEETING
April 29, 2019
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on **MONDAY, APRIL 29, 2019, at 7:00 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles:

ARTICLE 1:

REPORTS

To hear the report of the Selectmen and other Town Officers, any Committee heretofore appointed and to act thereon.

This article accepts the reports of Town departments appearing in the Annual Town Report and allows the Board of Selectmen and other Town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow Town officials and committees to report at the call of the Moderator.

Majority vote required for passage.

ARTICLE 2:

AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

To see if the Town will authorize the Selectmen to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same on behalf of the Town, as and when they deem it for the best interest of the Town to do so, or in any way act thereon.

This is a standard article that authorizes the Board of Selectmen to represent the Town's legal interests and to settle legal claims.

Submitted by the Board of Selectmen

The Board of Selectmen will report on this Article.

Majority vote required for passage.

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ARTICLE 3:

AMEND ZONING BY-LAW: INCLUSIONARY HOUSING -SECTION 6.10

To see if the Town will vote to amend Section 6.10 of the Zoning By-Law, Inclusionary Housing, as follows:

A. In Section 6.10.4 1), 'Requirements', replace the number '40' with the number '20' as follows:

- 1) Residential Developments that result in six (6) or more new Housing Units shall provide Affordable Housing Units as outlined in the table below:

Size of Residential Development	Percent of Affordable Housing Units Required for Residential Developments
6 to 12 Housing Units	10%
13 to 40 <u>20</u> Housing Units	12%
More than 40 <u>20</u> Housing Units	15%

B. In Section 6.10.4 2), delete the entire subsection and renumber the remaining subsections, accordingly:

- ~~2) Mixed Use Residential Developments that result in ten (10) or more new Housing Units shall provide the percent (10%) of the Housing Units within the subject Development as Affordable Housing Units.~~

- ~~3) (2) Where the calculation of Affordable Housing Units results in a fractional unit greater than one-half (.5), the fraction shall be rounded up to the next whole unit. Where the calculation results in a fractional unit less than or equal to one-half (.5), the fraction shall be rounded down to the next whole unit.~~

C. In Section 6.10.5, 'Cash Payment Option for For-Sale Affordable Units', delete both subsections 1) and 2) in their entirety and replace with the following:

6.10.5, Cash Payment Option for For-Sale Affordable Units

In exceptional circumstances, the Planning Board may allow the applicant for a Development of 6 or more for-sale new Housing Units to make a cash payment to the Affordable Housing Trust Fund in lieu of providing Affordable Housing Units required under this Section 6.10. Such cash payment shall be equal to no less than five percent (5%) of the total value of the Residential Development. In making its decision, the Planning Board shall seek a recommendation from the Belmont Housing Trust and consider such recommendation on this appeal.

Or in any way act thereon.

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2019 Belmont Annual Town Meeting Warrant

April 1, 2019

Submitted by the Planning Board and the Belmont Housing Trust

The Board of Selectmen, Planning Board and the Housing Trust will report on this Article.

Two-thirds vote required for passage.

ARTICLE 4:

AMEND ZONING BY-LAW: SINGLE RESIDENCE B ZONING DISTRICTS

1. To see if the Town will vote to amend Section 1.5.4 of the Zoning By-Law, 'Nonconforming Single and Two-Family Residential Structures', by inserting the following provisions for the Single Residence B Zoning District and re-alphabetizing the remaining provision as follows:

B Single Residence B Zoning District

(1) In the Single Residence B Zoning District, a nonconforming single- and two-family residential structure may be reconstructed, extended, altered, or structurally changed upon a determination by the Building Commissioner that such proposed reconstruction, extension, alteration, or structural change does not increase the nonconforming nature of said structure.

The Building Commissioner may issue a Building Permit under any of the following circumstances:

- a) An alteration to a structure which complies with all current setbacks, open space, lot coverage and building height. This clause shall apply-regardless of whether the lot complies with the current area and/or frontage requirements;
- b) An alteration to a structure which encroaches upon one or more required setbacks, where the alteration will comply with all current setbacks, open space, lot coverage and building height requirements. This clause shall apply regardless of whether the lot complies with the current area and/or frontage requirements;

If the Building Commissioner determines that the proposed alteration or structural change does not meet any of the clauses listed above, a Special Permit shall be required from the Board of Appeals.

(2) If the Building Commissioner determines that such proposed reconstruction, extension, alteration or structural change to the existing non-conforming structure:

- a) Increases the height in feet to the ridge or the number of stories; or,
- b) Increases the gross floor area of the existing non-conforming structure by more than the lesser of thirty percent (30%) or 700 square feet, either as:
 - i. A standalone application, in and of itself, or

2019 Annual Report

- ii. When combined with the gross floor area added to the structure during the five-year period preceding the date of the pending application,

then the proposed alteration or structural change shall require a Special Permit from the Planning Board.

- (3) A nonconforming single- or two-family structure may be reconstructed after voluntary demolition if the building as reconstructed will be located on the same footprint as the original nonconforming structure, and will be no greater in volume, height in feet to the ridge, or gross floor area as the original nonconforming structure.

If the Building Commissioner determines that the proposed reconstruction would:

- a) cause the structure to exceed the volume, height to the ridge, or gross floor area of the original non-conforming structure or
- b) cause the structure to be located other than on the original footprint,

then a Special Permit shall be required from the Planning Board prior to such reconstruction.

- (4) The Planning Board may grant a Special Permit under this Section 1.5.4.C. (2) or (3) if it finds that the enlarged building:

- a) Is generally in harmony with the neighborhood;
- b) Will neither generate excessive traffic, parking, noise or density impacts on the abutters, nor create other detrimental effects on the neighborhood;
- c) Is appropriate in scale and mass for the neighborhood, and addresses topographic conditions to avoid the disproportionate distribution of bulk and mass, with particular consideration for the minimization of impacts upon abutting properties;
- d) Will not increase the existing nonconforming lot coverage, if it exists; and,
- e) Will not be substantially more detrimental than the existing nonconforming building to the neighborhood.

- (5) In making any Special Permit decision pursuant to this Section 1.5.4.C. (2) or (3), the Planning Board shall consider the following:

- a) Scale and design of the structure;
- b) The siting of the structure and driveway;
- c) Topographic conditions faced by Applicants, and the degree to which Applicants mitigate potential detrimental impacts upon abutters;
- d) Walkway, driveway and parking circulation;
- e) Exterior lighting;
- f) Open space and screening; and,
- g) Drainage.

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(6) For the purposes of this Section 1.5.4.C., a nonconforming single- and two-family structure shall be defined as a single- and two-family structure on a lot that does not comply with the existing minimum lot area and/or frontage requirements and/or the single- and two-family structure encroaches or otherwise does not comply with one or more setbacks, open space, lot coverage or building height requirements.

An application for a Special Permit under this Section 1.5.4.C. shall comply with the procedures and requirements set forth in Section 7.4 of the Zoning By-Law.

2. To see if the Town will vote to amend Section 4.2.2, Linear Requirements for Residential Districts, for the SR-B as follows:
 - a. Under the 'Maximum Building Height, Feet' column, replace '36' with '30'; and,
 - b. Under subsection B. Height, by inserting "B and" in item '2' limiting the ridge to 34 feet:

RESIDENTIAL DISTRICTS	MINIMUM SETBACK DIMENSIONS FEET			MAXIMUM BUILDING HEIGHT	
	Front	Side	Rear	Feet	Stories
SR-B					
➤ Dwelling	25	10	30	36 30	2½
➤ Other	25	10	25	36 30	2½

B. Height

2. In the Single Residence **B and** C Districts, the height of a Dwelling or other structure shall not exceed 34 feet to the ridge. Notwithstanding the definition of 'Height' in Section 1.4, the height of a Dwelling or other structure with a flat roof shall not exceed 30 feet to the highest point of the roof.

3. To see if the Town will vote to amend Section 4.2.2, Linear Requirements for Residential Districts, subsection A. Setbacks, items '2' and '4' by inserting "B and", as follows:

A. Setbacks

2. In the Single Residence **B and** C Districts, the placement of ground-mounted outdoor mechanical and fuel storage equipment on a lot shall be subject to the following requirements:
 - a. Not within the front yard - The front yard is defined as the area between a line obtained by extending the front elevation of the dwelling to each of the sidelines of the lot and the front line of the lot;
 - b. Not within the required side or rear setbacks;
 - c. Not within at least 10'-0" of the front elevation; and,
 - d. Screened so that it is not visible from the street or adjacent properties.

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4. Notwithstanding the front setback requirements listed in Section 4.2.2, the front setback for the Single Residence **B and C** District shall be the average of the front setbacks of the buildings on the lots contiguous thereto on either side. A vacant lot, a lot occupied by a building set back more than the required minimum, or an intersecting street shall be counted as though occupied by a building set back at that minimum.

Or in any way act thereon.

Submitted by the Planning Board

The Board of Selectmen and the Planning Board will report on this Article.

Two-thirds vote required for passage.

ARTICLE 5: AMEND GENERAL BYLAWS § 60-200 ANIMALS and 60-205 KENNELS

To see if the Town will vote to amend Article 2 of the General Bylaws (Animals), §§ 60-200J and § 60-205B(10), as set forth below (new text in red, text to be deleted in strikethrough).

§ 60-200-J.

- J. Violations of this section shall be disposed of, in the discretion of the Board of Health, either in the manner provided in § ~~40-220E~~ or, if applicable, pursuant to the provisions of MGL c. 140, § 173A. For all violations of this section other than violations of the licensing subsections, a noncriminal citation will be issued on the following schedule: first offense, ~~written warning~~ **\$50**; second offense, ~~\$25~~ **\$100**; third ~~offense, \$300~~; **fourth** and each succeeding offense occurring within a twelve-month period, ~~\$50~~ **\$500**. Any violation of the licensing subsections shall result in a fine of \$50 per such violation and, for violations continuing 30 days past licensing deadlines, an additional fine of \$100 per such violation. ~~The fines specified in this subsection shall be in lieu of the schedule of fines specified in MGL c. 140, § 173A.~~

§ 60-205-B.(10)

- (10) ~~Except as otherwise provided in this subsection, any~~ **Any** violation of this section shall result in a fine of ~~\$50~~ **\$500 for a first offense, and a fine of [\$1,000] for a second or subsequent offense.** per such violation and, for violations continuing 30 days past licensing deadlines, an additional fine of \$100 per such violation. A person maintaining a kennel after the kennel license therefor has been revoked, or while such kennel license is suspended, shall be punished by a fine of not more than ~~\$250~~. Violations shall be administered in accordance with the provisions of MGL c. 140, ~~§§ 173A-137A-137C,~~

Or in any way act thereon.

Summary: The Legislature amended the provisions of MGL c. 140, § 173A in 2018 to specify that the fine schedule set forth in the amendment to § 60-200-J, above, is the minimum amount that a city or town may specify in its bylaws for violations of its animal control bylaws (other than licensing). See Chapter 219 of the Acts of 2018, § 219. The special act also specified a minimum fine of \$500 for first violations of the kennel licensing bylaw, with a maximum of \$1,000 for second and subsequent offenses. The amendments proposed above are to bring the Town's General Bylaws into conformity with the General Laws, as amended.

Submitted by the Board of Selectmen

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2019 Belmont Annual Town Meeting Warrant

April 1, 2019

The Board of Selectmen, Board of Health, Warrant Committee and the Bylaw Review Committee will report on this Article.

Majority vote required for passage.

ARTICLE 6:

**AMEND GENERAL BYLAWS:
GENDER NEUTRAL NAME CHANGE, BOARD OF SELECTMEN**

To see if the Town will vote to amend the General Bylaws by changing the words "Selectmen" and "Board of Selectmen" to "Select Board" wherever they appear, and to make such other changes as are necessary to make any references to said board gender-neutral, or take any other action relative thereto, to take effect following the 2020 Annual Town Election.

This article is submitted by the Board of Selectmen to change the word "Selectmen" to "Select Board". This was submitted as a Citizen Petition but the Board voted to sponsor this article at their April 1, 2019 meeting.

Submitted by the Board of Selectmen

The Board of Selectmen and the Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 7:

**AMEND GENERAL BYLAWS: CITIZEN PETITION –
GENDER NEUTRAL NAME CHANGE, BOARD OF SELECTMEN**

To see if the Town will vote to amend the General Bylaws by changing the words "Selectmen" and "Board of Selectmen" to "Select Board" wherever they appear, and to make such other changes as are necessary to make any references to said board gender-neutral, or take any other action relative thereto, to take effect following the 2020 Annual Town Election.

This article is submitted in the exact form as provided by the Citizens.

Submitted by Precinct 8 Town Meeting Members Natalie Leino and Marty Bitner

The Board of Selectmen, the Bylaw Review Committee and the petitioners will report on this Article.

Majority vote required for passage.

ARTICLE 8:

**NON-BINDING RESOLUTION:
CLIMATE ACTION PLAN**

To see if the Town will vote to adopt the following resolution:

A Resolution to move Belmont toward achieving its Carbon Emission Reduction objectives.

WHEREAS climate change is real, caused by humans, and affirmed by overwhelming scientific evidence.

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WHEREAS climate change has already wrought devastating impacts, here and around the globe.

WHEREAS if unchecked, climate change will fundamentally undermine the stability of human societies and natural systems.

WHEREAS there is no credible path to a safe climate that includes new fossil fuel infrastructure.

WHEREAS local, state, and national economies are rapidly transitioning to 100% carbon-free energy.

WHEREAS a just transition to 100% carbon-free energy will create millions of high-quality, family-sustaining jobs.

WHEREAS Belmont's 2009 Special Town Meeting approved a resolution establishing the goal of reducing carbon emissions in Belmont by 80% by the year 2050 and authorized the creation of the Belmont Energy Committee to implement that objective.

WHEREAS Belmont's Energy Committee in its 2016 update of the Belmont carbon emission inventory reported that Belmont is now reducing its carbon emissions but not at a rate that is sufficient to achieve the Town Meeting-approved goal.

WHEREAS Belmont's Energy Committee in its 2018 "Roadmap for Achieving Our Climate Action Plan" addressed how to achieve the Town Meeting-approved objective of reducing carbon emissions by 80% by the year 2050 through a process of "strategic electrification."

WHEREAS Belmont's Energy Committee in its 2018 "Roadmap for Achieving Our Climate Action Plan" found that strategic electrification in Belmont would accomplish the Town's Climate Action Goals by achieving the following penetration of clean energy uses: (1) 50% of new vehicle purchases are electric by 2030; (2) 50% of new or replacement heating systems are electric heat pumps by 2025 (for replacement of oil fired heating systems) or 2032 (for replacement of natural gas fired heating systems); and (3) Belmont Light's electricity is completely carbon free by 2022.

WHEREAS Belmont's Energy Committee, in its 2018 "Roadmap," reported that "The electricity grid as a whole will need to continue to move toward carbon-free sources in order to support the transition to a carbon-free economy. By moving its electricity consumption to carbon-free sources as quickly as possible, Belmont can and should be a leader in this transition."

WHEREAS Belmont's Energy Committee, in its 2018 "Roadmap," proposed that the carbon free goal can be achieved by having "the fraction of carbon-free electricity increasing annually until this goal is reached."

WHEREAS Belmont's Energy Committee, in its 2018 "Roadmap," reported that "The carbon-free nature of Belmont's electricity will be ensured through acquisition of the necessary clean energy credits under the Massachusetts Clean Energy Standard. This standard allows credit to be claimed for low-carbon electricity either produced within New England or directly delivered to it. Acquisition of such credits is an essential mechanism to ensure that carbon-free electricity is properly accounted for and not counted twice by different consumers."

WHEREAS, Belmont's Energy Committee, in its 2018 "Roadmap," reported further that "local generation of carbon-free electricity (e.g. from solar) could also play a role in satisfying some of Belmont's demands

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for carbon-free electricity, provided that the clean energy credits arising from that generation are retained by the town or its residents.”

WHEREAS Belmont Light’s Power Supply Policy, last amended in November 2018, provides that “regarding particular power sources and RECs, Belmont Light should seek out competitively priced renewable and non-carbon emitting energy sources in New England and surrounding regions to add to its supply portfolio consistent with [a] layered and staggered policy approach.”

NOW, THEREFORE, BE IT RESOLVED that Belmont’s Town Meeting endorses the Energy Committee’s Roadmap recommendation for pursuing Strategic Electrification with its goals and timelines regarding electric vehicles and heating system replacements.

BE IT FURTHER RESOLVED that Belmont’s Town Meeting further endorses a Belmont Light goal of 100% carbon-free electricity as soon as is feasible consistent with a modest rate impact.

This Resolution builds on action taken by Special Town Meeting in 2009 approving a goal seeking to have Belmont reduce its carbon emissions by 80% by the year 2050. The most recent emissions inventory performed by the Belmont Energy Committee found that while Belmont is, for the first time ever, reducing its carbon emissions, it is doing so at a rate insufficient to meet the Town Meeting-approved goal. This Resolution asks Town Meeting to approve the “Roadmap for Achieving Our Climate Action Plan,” developed by the Energy Committee, to achieve the 80% reduction objective. The Resolution further asks Town Meeting to approve, as part of that Roadmap, a Belmont Light goal of moving to a 100% carbon-free electricity supply as soon as is feasible consistent with a modest rate impact.

Submitted by Board of Selectmen

The Board of Selectmen and the Energy Committee will report on this Article.

Nonbinding - Majority vote required for passage.

ARTICLE 9:

**NON-BINDING RESOLUTION:
CITIZEN PETITION- RIGHT TO REPAIR**

To see if the Town will vote to adopt the following, non-binding resolution to read:

RESOLVED by the Town Meeting, Town of Belmont, Massachusetts

WHEREAS the citizens of Town of Belmont are increasingly dependent on software-driven devices, from consumer goods like laptop computers and smartphones to household appliances;

WHEREAS, citizens of Town of Belmont want the products that manufacturers make and sell in Belmont to be long-lived and to keep working;

WHEREAS, citizens of Town of Belmont wish to be able to repair and maintain the objects they own themselves or to repair them via an agent such as a friend, acquaintance or independent repair professional;

WHEREAS small repair businesses are essential to the economy of Town of Belmont, providing

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services directly to neighbors, supporting a healthy, sustainable economy, and allowing a wide variety of important electronics to stay in working order;

WHEREAS, manufacturers may- and frequently do refuse to make available to owners and independent repair professionals the parts, tools, repair software, technical (“service”) manuals or software (“firmware”) access needed to fix those products;

WHEREAS, purchasers of goods should decide how and where the goods they own are fixed, and local businesses and individuals should be empowered to carry out those repairs;

RESOLVED that Town of Belmont:

SUPPORTS statewide protection and restoration of the “right to repair,” currently introduced in the Massachusetts House of Representatives as Bill H.218 and the Massachusetts Senate as Senate Bill 107.”

This article is submitted in the exact form as provided by the Citizens.

Submitted by Paul Roberts, Town Meeting Member Precinct 8

The Board of Selectmen and the petitioners will report on this Article.

Nonbinding – Majority vote required for passage.

ARTICLE 10:

SPECIAL ACT OF THE MASSACHUSETTS LEGISLATURE: CHANGE TO THE TOWN MODERATOR’S TERM OF OFFICE

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation to change the term of office of the Belmont Town Moderator substantially in the form below, and further to authorize the selectmen to approve amendments to the bill before enactment by the General Court which shall be within the scope of the general public objectives of the petition.

CHAPTER ___ AN ACT TO CHANGE THE TERM OF OFFICE OF THE BELMONT TOWN MODERATOR FROM ONE TO THREE YEARS

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Section 6 of chapter 302 of the acts of 1926 is hereby amended by striking out the first sentence and inserting in place thereof the following sentence: A moderator shall be elected by ballot for a term of three years beginning at the annual town election in the year two thousand and twenty-one, and at every third annual town election thereafter.

SECTION 2. This act shall take effect upon its passage.

Or in any way act thereon.

Summary: This article would authorize a “home rule” petition to the Legislature for an amendment to the Town’s Representative Town Meeting Act in order to change the Moderator’s term of office

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from one to three years. As proposed, this change would take effect in 2021, with the result that, at each annual town election, either the Town Clerk, the Town Treasurer or the Moderator would be on the ballot for a 3-year term.

Submitted by the Board of Selectmen

The Board of Selectmen will report on this Article.

Majority vote required for passage.

ARTICLE 11:**FY20 COMMUNITY PRESERVATION COMMITTEE
BUDGET & PROJECTS**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the FY2020 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee summarized in the table below, to appropriate from the Community Preservation Fund, or to reserve amounts in the Community Preservation Fund for future appropriations, for the administrative expenses of the Community Preservation Committee for FY2020; for the acquisition, creation and preservation of open space - including land for recreational use; for the acquisition, preservation, rehabilitation and restoration of historic resources; and for the creation, preservation and support of community housing, or in any way act thereon.

Amount	Project Name	Funding Source
\$66,250.00	Restoration of the Tower Clock at the First Church in Belmont	Historic Preservation
\$787,575.10	Belmont Police Station	Historic Preservation
\$100,000.00	Town Hall Complex Slate Roof	Historic Preservation
\$1,000,000.00	Community Path Phase 1b (Brighton Street to Clark Street Bridge) Design	Open Space & Recreation
\$60,000.00	Town Field Playground Restoration	Open Space & Recreation
\$90,000.00	Payson Park Music Festival Bandstand	Open Space & Recreation
\$20,000.00	Clay Pit Pond Preservation and Restoration of Vegetation	Open Space & Recreation
\$25,400.00	Rock Meadow Habitat Preservation: Control of Non-Native & Invasive Vegetation	Open Space & Recreation

This article is a standard article that appropriates funds to support the operations of the Town's Community Preservation Committee and its approved projects. The Community Preservation Fund receives revenues from a 1.5% property tax surcharge to fund the program. The state provides limited matching grant funds to the Town based on the surcharge collections.

Submitted by the Community Preservation Committee

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The Board of Selectmen, Community Preservation Committee, Warrant Committee, and Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 12:**SALARIES OF ELECTED OFFICIALS**

To see if the Town will vote to fix the salary and compensation of each and all the elected officers of the Town, appropriate a sum of money for that purpose, determine how the same shall be raised, or in any way act thereon.

Elected Officials of the Town	Salary
Town Moderator	\$450
Chair of the Board of Selectmen	\$5,000
Selectmen (2)	\$4,500 (each)
Town Clerk	\$102,025
Town Treasurer	\$106,566
Chair of the Board of Assessors	\$3,030
Assessors (2)	\$2,200 (each)

This is a standard article to comply with the provision in M.G.L. c. 41, § 108 requiring the compensation levels of all elected officers to be fixed at the Annual Town Meeting, and to appropriate the funds necessary for FY20. Please note that Town Meeting establishes and appropriates the compensation of other municipal employees under Article 15. The Town Clerk and The Town Treasurer salaries include a three percent (3%) COLA increase over FY2019.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 13: ENTERPRISE FUNDS FOR WATER AND SEWER AND STORMWATER SERVICES

To see if the Town will vote to appropriate a sum of money from the accounts classified as an "Enterprise Fund", pursuant to Chapter 44, Section 53F½ of the General Laws for water service, and for sewer and stormwater service, or in any way act thereon.

This is a standard article to appropriate funds to support the operations of the Town's water and sewer functions from enterprise funds that receive revenues from user fees. Enterprise funds are entirely self-supporting from user fees and do not receive any funding from property taxes.

Submitted by the Board of Selectmen

The Board of Selectmen, Warrant Committee and Capital Budget Committee will report on this Article.

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Majority vote required for passage (two-thirds if borrowing).

ARTICLE 14: TRANSFER WATER BOND PREMIUM TO WATER MAIN PROJECT

To see if the Town will vote to appropriate and transfer the sum of \$86,398.00, received as a premium from the sale of general obligation bonds, to the Water Enterprise Fund Water Main Project, or in any way act thereon.

This article authorizes the transfer of \$86,398.00 to the water main project necessary to achieve the Town's financial plan for Fiscal Year 2020.

Submitted by the Board of Selectmen

The Board of Selectmen, the Town Treasurer and the Warrant Committee will report on this Article.

Two-thirds vote required for passage.

ARTICLE 15: MWRA I/I LOCAL FINANCIAL ASSISTANCE PROGRAM PHASE VIII-X

To see if the Town will vote to appropriate a sum of money to allow the Office of Community Development to participate in the Massachusetts Water Resources Authority's Infiltration/Inflow Local Financial Assistance Program for the purpose of designing and construction improvements to the sanitary sewer and storm drain system to mitigate the impacts of infiltration/inflow in the sanitary sewer system; said sum to be raised by borrowing under the program as follows,

PHASE	TERM	AMOUNT
8	5 YEARS	\$245,850
9 & 10	10 YEARS	\$424,000

or in any way act thereon.

This article is proposed by the Office of Community Development and seeks Town Meeting authorization to borrow funds at a 0% rate of interest from the Massachusetts Water Resources Authority in connection with their Infiltration/Inflow Local Financial Assistance Program. Funds for repayment of the loan would be raised through sewer user fees.

Submitted by the Board of Selectmen

The Board of Selectmen, Warrant Committee and the Capital Budget Committee will report on this Article.

Two thirds vote required for passage.

ARTICLE 16: VOTE TO DE-AUTHORIZE UNISSUED BORROWING

To see if the Town will vote to rescind the unused borrowing authority that was appropriated as follows, or in any way act thereon:

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ITEM	AMOUNT	PURPOSE	DATE
Wellington School	\$1,602,092	Design and construction	Annual Town Meeting 2009
Water Main	\$144,000	Water main rehabilitation	Annual Town Meeting 2012
Modular Classrooms	\$308,000	Burbank Modular	Annual Town Meeting 2017
Belmont High School	\$5,572,000	Design and construction	Special Town Meeting 2018
Police Station/DPW	\$412,000	Design and construction	Annual Town Meeting 2018

This article rescinds the authority to borrow funds that were not needed for the above projects.

Submitted by the Town Treasurer

The Board of Selectmen, Town Treasurer, Warrant Committee and Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 17: REVOLVING FUNDS: ESTABLISH EXPENDITURE LIMITATIONS

To see if the Town will vote, pursuant to Chapter 44, Section 53E½, of the General Laws, to establish expenditure limitations for FY2020 for the revolving funds authorized in § 50-220 of the Town Bylaws, or in any way act thereon.

This is a standard article that appropriates a sum of money. Through the Municipal Modernization Bill Towns were allowed to create bylaws for the revolving funds. This article simply appropriates the amount of money each fund is able to spend. These funds allow the expenditure of user fee receipts for program expenses without further Town meeting appropriation. The motion will specifically include funds and spending limits in each category.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 18: FY20 BUDGET APPROPRIATION AND AUTHORIZATION TO TRANSFER BALANCES TO FUND THE FY20 BUDGET

To determine what sums of money shall be granted to pay Town expenses for the fiscal year beginning July 1, 2019 and to make the necessary appropriations for the same for the support of schools and for other Town purposes; and to raise, appropriate, transfer money from available funds, and change the purpose of the unexpended balance of prior appropriations to fund the ensuing year's operations, or in any way act thereon.

This is a standard article that appropriates the Town's FY20 budget, commencing on July 1, 2019. The budget consists of several categories of expenditures; each such category, and the transfer of balances from various sources necessary to fund the General Fund Budget, will be

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presented for a separate vote of Town Meeting. Due to uncertainty regarding the amount of state aid, the budget will be heard at the June sessions of Town Meeting. The Warrant Committee Report contains the budget summary and supporting information and will be distributed to Town Meeting Members in advance of the June sessions.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage, unless General Stabilization funds are utilized.

ARTICLE 19: APPROPRIATION TO OTHER POST EMPLOYMENT BENEFITS (OPEB) STABILIZATION FUND

To see if the Town will vote to appropriate, or transfer from available funds in the Treasury, a sum of money to the Other Post-Employment Benefits ("OPEB") Stabilization Fund; and to determine whether the money shall be provided by the tax levy, by transfer from available funds, by transfer from the Departmental Enterprise Funds, or by any combination of these methods, or in any way act thereon.

This article seeks to appropriate from available free cash or other available funds for future Town liabilities for Other Post-Employment Benefits.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 20: AUTHORIZATION FOR FY19 FUNDS FOR CHAPTER 90 HIGHWAY IMPROVEMENTS

To see if the Town will vote to appropriate from available funds in the Treasury the sum of \$108,488 for the repair, improvement and construction of highways, said money to be used in conjunction with any money which may be allotted by the Commonwealth for the said purposes, authorize the acceptance of such allotment, determine how the money raised and allotted as aforesaid shall be expended under the provisions of Chapter 6C of the General Laws (the so-called "Chapter 90" program), and acts in amendment thereof and in addition thereto, or in any way act thereon.

This article appropriates additional monies received in Chapter 90 to be expended in fiscal year 2019, which is in addition to the \$542,690 already received.

Submitted by the Board of Selectmen

The Board of Selectmen, Warrant Committee, and Capital Budget Committee will report on this Article.

Majority vote required for passage.

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ARTICLE 21:

AUTHORIZATION FOR FY20 UP-FRONT FUNDS FOR CHAPTER 90 HIGHWAY IMPROVEMENTS

To see if the Town will vote to appropriate from available funds in the Treasury sums of money for the repair, improvement and construction of highways, said money to be used in conjunction with any money which may be allotted by the Commonwealth for the said purposes, authorize the acceptance of such allotment, determine how the money raised and allotted as aforesaid shall be expended under the provisions of Chapter 6C of the General Laws (the so-called "Chapter 90" program), and acts in amendment thereof and in addition thereto, or in any way act thereon.

This is a standard article that seeks to appropriate "up-front" funds that will be reimbursed from state highway aid, referred to as Chapter 90. This aid is authorized by the Legislature through state transportation bond issues. The estimated apportionment will be reported prior to the June sessions of Town Meeting. These funds, when supplemented with capital budget funds, will be used for the Town's Pavement Management Program to extend the life of our roadway system. In addition, the Town has used Chapter 90 funds to "leverage" substantial state/federal funding to design major road projects (i.e., Trapelo Road).

Submitted by the Board of Selectmen

The Board of Selectmen, Warrant Committee, and Capital Budget Committee will report on this Article.

Majority vote required for passage.

ARTICLE 22:

APPROPRIATION OF CAPITAL EXPENDITURES

To see if the Town will vote to appropriate sums of money to purchase public safety equipment, computer equipment (including consulting work), public works equipment and furnishings and equipment for Town facilities, construct public ways, and for building and facility and public works construction, major maintenance and alterations (including design work); to determine whether these appropriations shall be raised by borrowing or otherwise, or in any way act thereon.

This is a standard article to appropriate funds for capital budget expenditures. While the article is general as to the categories of capital expenditures, the motion will be explicit. The recommendations of the Capital Budget Committee for FY20 capital expenditures will be distributed to Town Meeting Members prior to the June session of Town Meeting.

Submitted by the Board of Selectmen

The Board of Selectmen, Warrant Committee, School Committee and Capital Budget Committee will report on this Article.

Majority vote required for passage (two-thirds if borrowing).

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Given under our hands this 1st day of April, 2019.

BELMONT - BOARD OF SELECTMEN

Adam Dash, Chair

Mark A. Paolillo, Vice Chair

Thomas Caputo, Selectman

A True Copy, Attest
Ellen O'Brien Ashman
Town Clerk of Belmont, MA

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April 29, 2019 Annual Town Meeting Motions

ARTICLE 1: REPORT

MOVED: That the reports of the Selectmen and other Town Officers, departments and committees for the year 2018 be accepted.

The Motion was adopted unanimously by voice vote at the Annual Town Meeting held April 29, 2019 at the Belmont High School Auditorium.

ARTICLE 2: AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

MOVED: That the Board of Selectmen be, and it hereby is, authorized to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town, as and when they deem it for the best interest of the Town to do so; said power shall be vested solely in the Board of Selectmen.

The Motion was adopted unanimously by voice vote at the Annual Town Meeting held April 29, 2019 at the Belmont High School Auditorium.

ARTICLE 3: AMEND ZONING BYLAW: INCLUSIONARY HOUSING-SECTION 6.10

MOVED: That the Town vote to amend the Zoning By-Law pertaining to Sections 6.10, "Inclusionary Housing", as set forth in the Substitute Motion by the Planning Board under Article 3 that was distributed to Town Meeting Members in advance of the meeting.

The Motion was adopted by more than two-thirds majority roll call vote utilizing electronic voting devices, by the vote Yes 235, No 12, Abstain 1 at the Annual Town Meeting held April 29, 2019 at the Belmont High School Auditorium.

SUBSTITUTE MOTION BY THE PLANNING BOARD

(Note that new text is shown in bold and underlined; text to be omitted is shown in strikethrough)

A. In Section 6.10.4 1), 'Requirements', replace the number '40' with the number '20' as follows:

- 1) Residential Developments that result in six (6) or more new Housing Units shall provide Affordable Housing Units as outlined in the table below:

Size of Residential Development	Percent of Affordable Housing Units Required for Residential Developments
---------------------------------	---

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6 to 12 Housing Units	10%
13 to 40 20 Housing Units	12%
More than 40 20 Housing Units	15%

B. In Section 6.10.4 2), delete the entire subsection and renumber the remaining subsections, accordingly:

~~2) Mixed-Use Residential Developments that result in ten (10) or more new Housing Units shall provide the percent (10%) of the Housing Units within the subject Development as Affordable Housing Units.~~

~~3)2) Where the calculation of Affordable Housing Units results in a fractional unit greater than one-half (.5), the fraction shall be rounded up to the next whole unit. Where the calculation results in a fractional unit less than or equal to one-half (.5), the fraction shall be rounded down to the next whole unit.~~

C. In Section 6.10.5, 'Cash Payment Option for For-Sale Affordable Units', delete both subsections 1) and 2 in their entirety and replace with the following:

6.10.5, Cash Payment Option for For-Sale Affordable Units

In exceptional circumstances, the Planning Board may allow the applicant for a Development of 6 or more for-sale new Housing Units to make a cash payment to the Affordable Housing Trust Fund in lieu of providing Affordable Housing Units required under this Section 6.10. Such cash payment shall be **equal to 5% of the projected total sale price of the Housing Units based on an appraisal satisfactory to the Planning Board** ~~no less than five percent (5%) of the total value of the Residential Development. In making its decision, the Planning Board shall seek a recommendation from the Belmont Housing Trust and consider such recommendation on this appeal.~~

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ARTICLE 4: AMEND ZONING BYLAW: SINGLE RESIDENCE B ZONING DISTRICTS

MOVED: That the Town vote to amend the Zoning By-Law pertaining to Sections 1.5.4, “Nonconforming Single and Two Family Residential Structures”, as set forth under Article 4 of the Warrant for this Town Meeting.

The Motion was adopted by more than two-thirds majority utilizing electronic voting devices, by the vote Yes 236, No 15 at the Annual Town Meeting held April 29, 2019 at the Belmont High School Auditorium.

ARTICLE 5: AMEND GENERAL BYLAWS: 60- 200 ANIMALS AND 60-205 KENNELS

MOVED: That the Town vote to amend Section 60-200J “Animals” and Section 60-205 B(10) of the General Bylaws, as set forth under Article 5 of the Warrant for this Town Meeting, corrected to remove brackets [] around the number \$1,000 in §60-205-B (10).

The Motion was adopted by voice vote at the Annual Town Meeting held April 29, 2019 at the Belmont High School Auditorium.

ARTICLE 6: AMEND GENERAL BYLAWS: GENDER NEUTRAL NAME CHANGE, BOARD OF SELECTMEN

MOVED: That the Town vote to amend the General Bylaws, by changing the word “Selectmen” and the phrase “Board of Selectmen” to “Select Board” wherever they appear, and to insert a new § 10-116 (“Select Board”), all as shown in the document entitled “General Bylaw of the Town of Belmont Redlined to Show Proposed Amendments,” a copy of which has been distributed to each Town Meeting Member.

The Motion was adopted by roll call vote utilizing electronic voting devices, by the vote Yes 243, No 4, Abstain 4 at the Annual Town Meeting held April 29, 2019 at the Belmont High School Auditorium.

ARTICLE 7: AMEND GENERAL BYLAWS: CITIZENS’ PETITION- GENDER NEUTRAL NAME CHANGE, BOARD OF SELECTMEN

MOVED: That Article 7 be dismissed.

The Motion to dismiss was adopted unanimously at the Annual Town Meeting held April 29, 2019 at the Belmont High School Auditorium.

ARTICLE 8: NON-BINDING RESOLUTION: CLIMATE ACTION PLAN

MOVED: That the Town vote to adopt a Non-Binding Climate Action Plan Resolution, as follows:

A Resolution to move Belmont toward achieving its Carbon Emission Reduction objectives.

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WHEREAS climate change is real, caused by humans, and affirmed by overwhelming scientific evidence.

WHEREAS Belmont's 2009 Special Town Meeting approved a resolution establishing the goal of reducing carbon emissions in Belmont by 80% by the year 2050 and authorized the creation of the Belmont Energy Committee to implement that objective.

WHEREAS Belmont's Energy Committee in its 2016 update of the Belmont carbon emission inventory reported that Belmont is now reducing its carbon emissions but not at a rate that is sufficient to achieve the Town Meeting-approved goal.

WHEREAS Belmont's Energy Committee in its 2018 "Roadmap for Achieving Our Climate Action Plan" addressed how to achieve the Town Meeting-approved objective of reducing carbon emissions by 80% by the year 2050 through a process of "strategic electrification."

WHEREAS Belmont's Energy Committee in its 2018 "Roadmap for Achieving Our Climate Action Plan" found that strategic electrification in Belmont would accomplish the Town's Climate Action Goals by achieving the following penetration of clean energy uses: (1) 50% of new vehicle purchases are electric by 2030; (2) 50% of new or replacement heating systems are electric heat pumps by 2025 (for replacement of oil fired heating systems) or 2032 (for replacement of natural gas fired heating systems); and (3) Belmont Light's electricity is completely carbon free by 2022.

WHEREAS Belmont's Energy Committee, in its 2018 "Roadmap," reported that "The electricity grid as a whole will need to continue to move toward carbon-free sources in order to support the transition to a carbon-free economy. By moving its electricity consumption to carbon-free sources as quickly as possible, Belmont can and should be a leader in this transition."

WHEREAS Belmont's Energy Committee, in its 2018 "Roadmap," proposed that the carbon free goal can be achieved by having "the fraction of carbon-free electricity increasing annually until this goal is reached."

WHEREAS Belmont's Energy Committee, in its 2018 "Roadmap," reported that "The carbon-free nature of Belmont's electricity will be ensured through acquisition of the necessary clean energy credits under the Massachusetts Clean Energy Standard. This standard allows credit to be claimed for low-carbon electricity either produced within New England or directly delivered to it. Acquisition of such credits is an essential mechanism to ensure that carbon-free electricity is properly accounted for and not counted twice by different consumers."

WHEREAS, Belmont's Energy Committee, in its 2018 "Roadmap," reported further that "local generation of carbon-free electricity (e.g. from solar) could also play a role in satisfying some of Belmont's demands for carbon-free electricity, provided that the clean energy credits arising from that generation are retained by the town or its residents."

WHEREAS Belmont Light's Power Supply Policy, last amended in November 2018, provides that "regarding particular power sources and RECs, Belmont Light should seek out competitively

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priced renewable and non-carbon emitting energy sources in New England and surrounding regions to add to its supply portfolio consistent with [a] layered and staggered policy approach.”

NOW, THEREFORE, BE IT RESOLVED that Belmont’s Town Meeting endorses the Energy Committee’s Roadmap recommendation for pursuing Strategic Electrification with its goals and timelines regarding electric vehicles and heating system replacements.

BE IT FURTHER RESOLVED that Belmont’s Town Meeting further endorses a Belmont Light goal of 100% carbon-free electricity as soon as is feasible consistent with a modest rate impact.

The Motion on the Non-Binding Resolution was adopted utilizing electronic voting devices, by roll call vote Yes 196, No 14, Abstain 14 at the Annual Town Meeting held May 1, 2019 at the Belmont High School Auditorium.

ARTICLE 9: NON-BINDING RESOLUTION: CITIZENS’ PETITION – RIGHT TO REPAIR
MOVED: That the Town vote to adopt a Non-Binding Right to Repair Resolution, as set forth under Article 9 of the Warrant for this Town Meeting.

The Motion on the Non-Binding Resolution was adopted utilizing electronic voting devices, by the vote Yes 155, No 64 at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

ARTICLE 10: MAIN MOTION AS RECONSIDERED

ARTICLE 10: HOME RULE PETITION FOR SPECIAL ACT OF THE MASSACHUSETTS LEGISLATURE: CHANGE TO THE TOWN MODERATOR’S TERM OF OFFICE

MOVED: That the vote to authorize the Board of Selectmen to petition the General Court for Special Legislation to Change the Moderator’s Term of Office, as set forth under Article 10 of the Warrant for this Town Meeting, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition.

MOVED: Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. Section 6 of chapter 302 of the acts of 1926 is hereby amended by striking out the first sentence and inserting in place thereof the following sentence: A moderator shall be elected by ballot for a term of three years beginning at the annual town election in the year two thousand and twenty-one, and at every third annual town election thereafter.

Section 2. This act shall take effect upon its passage.

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The Motion as reconsidered was defeated by roll call vote, utilizing electronic voting devices, by the vote Yes 79, No 139 , Abstain 1 at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

ARTICLE 10: MOTION TO RECONSIDER THE MAIN MOTION **FILED BY TOWN MEETING MEMBER ELLEN SUGARMAN, PRECINCT 8**

ARTICLE 10: HOME RULE PETITION FOR SPECIAL ACT OF THE MASSACHUSETTS LEGISLATURE: CHANGE TO THE TOWN MODERATOR'S TERM OF OFFICE

MOVED: That Article 10 of the Town Meeting Session of April 29, 2019 be reconsidered.

The Motion to Reconsider was adopted by more than two thirds majority vote, utilizing electronic voting devices by the vote of Yes 177, No 70 at the Annual Town Meeting

ARTICLE 10: ORIGINAL MAIN MOTION

ARTICLE 10: HOME RULE PETITION FOR SPECIAL ACT OF THE MASSACHUSETTS LEGISLATURE: CHANGE TO THE TOWN MODERATOR'S TERM OF OFFICE

MOVED: That the vote to authorize the Board of Selectmen to petition the General Court for Special Legislation to Change the Moderator's Term of Office, as set forth under Article 10 of the Warrant for this Town Meeting, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition.

MOVED: Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. Section 6 of chapter 302 of the acts of 1926 is hereby amended by striking out the first sentence and inserting in place thereof the following sentence: A moderator shall be elected by ballot for a term of three years beginning at the annual town election in the year two thousand and twenty-one, and at every third annual town election thereafter.

Section 2. This act shall take effect upon its passage.

The Motion was adopted, by roll call vote utilizing electronic voting devices, by the vote Yes 126, No 124 , Abstain 1 at the Annual Town Meeting held April 29, 2019 at the Belmont High School Auditorium.

ARTICLE 11: FY20 COMMUNITY PRESERVATION COMMITTEE BUDGET AND PROJECTS

MOVED: That the Town reserve for appropriation the following amounts from FY2020 estimated receipts of \$1,300,000 as recommended by the Community Preservation Committee:

1. \$130,000 for acquisition, creation and preservation of open space and for recreational use;

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2. \$130,000 for acquisition, preservation, rehabilitation and restoration of historic resources;
3. \$130,000 for the creation, preservation and support of community housing;
4. \$855,000 to the budgeted reserve; and
5. \$55,000 to be appropriated for the Administrative Expenses and all other necessary proper expenses of the Community Preservation Committee for FY20

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

MOVED: **A.** That \$787,575.10 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Belmont Police Station.

The Motion: was adopted by voice vote at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

MOVED: **B.** That \$100,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Town Hall Complex Slate Roofs.

The Motion: was adopted by voice vote at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

MOVED: **C.** That \$66,250 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Restoration of the Tower Clock at the First Church in Belmont.

MOVED: **D.** That \$1,000,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Community Path Phase 1b (Brighton Street to Clark Street Bridge) Design.

The Motion: was adopted by voice vote at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

MOVED: **E.** That \$60,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Town Field Playground Restoration.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

MOVED: **F.** That \$90,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Payson Park Music Festival Bandstand.

The Motion: to postpone indefinitely was adopted by more than two thirds majority, utilizing electronic voting devices by the vote: Yes 208, No 23 at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

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MOVED: **G.** That \$20,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Clay Pit Pond Preservation and Restoration of Vegetation.

The Motion: was adopted utilizing electronic voting devices by the vote: Yes 157, No 72 at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

MOVED: **H.** That \$25,400 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the Rock Meadow Habitat Preservation: Control of Nonnative & Invasive Vegetation.

The Motion: was adopted by voice vote at the Annual Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

ARTICLE 12: SALARIES OF ELECTED OFFICIALS

MOVED: That there be paid to the elected officers of the Town as salaries for the fiscal year commencing July 1, 2019 the amount set forth opposite the name of each officer as listed below:

Elected Officials of the Town	Salary
Town Moderator	\$450
Chair of the Board of Selectmen	\$5,000
Selectmen (2)	\$4,500 (each)
Town Clerk	\$102,025
Town Treasurer	\$106,566
Chair of the Board of Assessors	\$3,030
Assessors (2)	\$2,200 (each)

The Motion was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

ARTICLE 13: ENTERPRISE FUNDS FOR WATER AND SEWER AND STORMWATER SERVICES

MOVED: A) That \$827,503.00 be appropriated from Water Retained Earnings, and \$6,274,032.00 be appropriated from Water Revenues to fund the expenses of the Water Department pursuant to Chapter 44, § 53F½ of the General Laws as follows:

FY2020 Water Enterprise Fund Operating Budget	\$ 6,894,715.00
Water Department Capital Expenditures	<u>\$ 206,820.00</u>
Total Water Department Appropriation	\$ 7,101,535.00

said sum to be expended under the direction of the Board of Selectmen.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

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MOVED: B) That \$1,083,967.72 be transferred from Sewer Retained Earnings, and \$8,569,545.00 be transferred from Sewer and Stormwater Revenues to fund the Sewer and Stormwater Enterprise Fund pursuant to Chapter 44, § 53F½ of the General Laws as follows:

FY2020 Sewer and Stormwater Enterprise Fund Operating Budget	\$ 8,911,412.72
Sewer and Stormwater Capital Expenditures	\$ 742,100.00
Total Sewer and Stormwater Enterprise Fund Appropriation	\$ 9,653,512.72

said sum to be expended under the direction of the Board of Selectmen.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

ARTICLE 14: TRANSFER WATER BOND PREMIUM TO WATER MAIN PROJECT

MOVED: That the Town will vote to transfer **\$86,398.00** from the premium received from the sale of general obligation bonds on March 12, 2019 to the Water Enterprise Fund Water Main Project.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

ARTICLE 15: MASSACHUSETTS WATER RESOURCE AUTHORITY (MWRA) LOCAL FINANCIAL ASSISTANCE PROGRAM PHASE VIII-X

MOVED: **A.** That the Town appropriates **\$245,850** to participate in the Massachusetts Water Resource Authority's Infiltration/Inflow Local Financial Assistance Program for the purpose of designing and construction improvements to Phase 8 of the sanitary sewer drain system not to exceed a five year term of borrowing. including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount pursuant to M.G.L. c. 44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. All or any portion of this borrowing may be undertaken through the Massachusetts Water Resources Authority's Loan Program ("MWRA"). The Treasurer and the Selectmen are authorized to execute and deliver any and all documents and agreements than may be required by the MWRA in connection with any borrowing through the MWRA.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

MOVED: **B.** That the Town appropriates **\$424,000** to participate in the Massachusetts Water Resource Authority's Infiltration/Inflow Local Financial Assistance Program for the purpose of designing and construction improvements to Phase 9 and 10 of the sanitary sewer drain system not to exceed a ten year term of borrowing. including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval

2019 Annual Report

of the Selectmen, is authorized to borrow said amount pursuant to M.G.L. c. 44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. All or any portion of this borrowing may be undertaken through the Massachusetts Water Resources Authority's Loan Program ("MWRA"). The Treasurer and the Selectmen are authorized to execute and deliver any and all documents and agreements than may be required by the MWRA in connection with any borrowing through the MWRA.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

ARTICLE 16: VOTE TO DEAUTHORIZE UNISSUED BORROWING

MOVED: A) That the Town rescind the unused borrowing authority in the amount of \$1,602,092 as appropriated under Article 27 of the April 27, 2009 Annual Town Meeting for the purpose of the design and construction of the Wellington School.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

MOVED: B) That the Town rescind the unused borrowing authority in the amount of \$144,000 as appropriated under Article 12 of the April 23, 2012 Annual Town Meeting for the purpose of the water main rehabilitation of the Water Main Project.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

MOVED: C) That the Town rescind the unused borrowing authority in the amount of \$308,000 as appropriated under Article 3 of the November 13, 2017 Special Town Meeting for the purpose of the construction of the Burbank Modular Classrooms.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

MOVED: D) That the Town rescind the unused borrowing authority in the amount of \$5,572,000 as appropriated under Article 2 of the November 13, 2018 Special Town Meeting for the purpose of the design and construction of the Belmont High School.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

MOVED: E) That the Town rescind the unused borrowing authority in the amount of \$412,000 as appropriated under Article 22 of the April 30, 2018 Annual Town Meeting for the purpose of the design and construction of the DPW/Police Station Project.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

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ARTICLE 17: AUTHORIZATION FOR REVOLVING FUNDS

MOVED: That the Town establish expenditure limitations for the revolving accounts authorized in § 50-220 of the Towns General Bylaws for FY2020 as follows:

§ 50-220 Revolving Accounts	FY2020 Expenditure Limit
A. Senior Programs Fund	\$ 150,000
B. Art Gallery Fund	\$ 15,000
C. Rock Meadow Restoration and Maintenance Fund	\$ 11,000
D. Library Lost Book and Copying Fund	\$ 15,000
E. Stormwater Improvement Fund	\$ 100,000
F. Martin Luther King Day Breakfast Fund	\$ 5,000
G. Non-School Property Maintenance Fund	\$ 60,000
H. Stormwater Consulting Fund	\$ 50,000

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

ARTICLE 18: FISCAL YEAR 2020 BUDGET APPROPRIATION AND TRANSFER BALANCES TO FUND THE FY20 BUDGET

MOVED: A) That under General Government, \$4,183,017 be raised and appropriated.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: B) That under Employee Benefits, \$8,227,468 be raised and appropriated for Retirement expenses.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: C) That under Employee Benefits, \$6,767,544 be raised and appropriated for Other Reserves, including Health Insurance, Insurance and Salary Reserve.

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The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: D) That under Public Safety \$13,459,730 be raised and appropriated.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: E) That under Belmont Public Schools \$60,649,451 be raised and appropriated.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: F) That under Minuteman Regional School \$984,887 be raised and appropriated.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: G) That under Public Services \$13,996,896 be raised and appropriated.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: H) That under Human Services, \$3,237,146 be raised and appropriated.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: I) That under Debt and Interest on Debt \$10,349,807 be raised and appropriated.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: That \$7,097,761 be transferred from the following available funds to meet a portion of the FY2020 operating budget expenses in such sums as listed below:

- a) \$235,000 from fund balance in Abatement and Exemption Surplus Account
- b) \$650,000 from Belmont Municipal Light Department to offset the tax rate
- c) \$2,359,710 from Unreserved Fund Balance (Free Cash)
- d) \$105,000 from Parking Meters Receipts
- e) \$519,000 from Water Revenue for indirect costs
- f) \$519,000 from Sewer Revenue for indirect costs
- g) \$125,000 from Capital Endowment Fund for various capital expenditures
- h) \$163,946 from Capital Projects Fund for various capital expenditures

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i) \$18,000 from Bond Premium Amortization

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

MOVED: j) That \$2,403,105 be transferred from General Stabilization to meet a portion of the FY2020 operating budget expenses.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

ARTICLE 19: OTHER POST EMPLOYMENT BENEFITS (OPEB) STABILIZATION FUND

MOVED: That the Town appropriate and transfer \$552,695.00 from the General Fund (Free Cash), and to appropriate and transfer a total of \$40,325.00 from the Water Enterprise Fund, the Sewer Enterprise Fund and the Light Enterprise Fund to the Other Post Employee Benefits (“OPEB”) Stabilization Fund for the purpose of funding Other Post Employment Benefits, as follows:

FY20 Town and Enterprise Contributions		
--	--	--

Town	93.2%	\$552,695
Light	4.1	24,313
Sewer	1.0	5,527
Water	<u>1.7</u>	<u>10,485</u>
Total	100%	\$593,020

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

ARTICLE 20: AUTHORIZATION FOR FY19 FUNDS FOR CHAPTER 90 HIGHWAY IMPROVEMENTS

MOVED: That the Town be authorized to construct, reconstruct, resurface or repair all or portions of various Town Ways and to authorize the expenditure of \$108,488 received from the Commonwealth of Massachusetts through the Massachusetts Department of Transportation for the fiscal year 2019 and expended under the provisions of Chapter 90 of the Massachusetts General Laws.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

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ARTICLE 21: AUTHORIZATION FOR UP-FRONT FUNDS FOR CHAPTER 90 HIGHWAY IMPROVEMENTS

MOVED: That the Town be authorized to construct, reconstruct, resurface or repair all or portions of various Town Ways and to authorize the expenditure of \$541,127.00 as may be received from the Commonwealth of Massachusetts through the Massachusetts Department of Transportation for the fiscal year commencing July 1, 2019 and expended under the provisions of Chapter 90 of the Massachusetts General Laws.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

ARTICLE 22: APPROPRIATION OF CAPITAL EXPENDITURES

MOVED: A) That \$1,788,232.00 be raised and appropriated for the purchase of Public Safety Equipment, Site Improvements, Public Works Equipment, Equipment for Town Facilities, and consulting services in connection therewith, to construct public ways, and for Building and Facility and Public Works Construction; and for Major Maintenance and Alterations (including design work) as follows, said sum to be expended under the direction of the Board of Selectmen

The Motion: was adopted utilizing electronic voting devices by a vote: Yes 208, No 3 the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

MOVED: B) That \$121,000.00 be transferred from the account titled "Perpetual Care Fund Interest Transfer Out Account" for the purchase of a new backhoe for Cemetery purposes.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

MOVED: C) That \$1,725,126.00 be appropriated for road paving projects, and \$220,631.00 be appropriated for sidewalks as follows:

Capital Roads Non-Discretionary	\$1,725,126.00
Sidewalks	<u>\$ 220,631.00</u>
Total Road Paving and Sidewalks	<u>\$1,945,757.00</u>

said sum to be raised and expended under the direction of the Board of Selectmen.

The Motion: was adopted unanimously by voice vote at the Annual Town Meeting held May 29, 2019 at the Belmont High School Auditorium.

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Annual Town Meeting Roll Call Votes - April 29, 2019

Date Created April 29, 2019 Session	Questions 3		
Total Participants 292	Active Participants 256		
Results Detail			
Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Abruzzi, Bradley - 3	-	-	-
Aitken, Leslie - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Alcock, John - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Allgood, Elaine - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Allison, Liz - 3	No / Opposed	Yes / In Favor	Yes / In Favor
Alper, David - 6	-	-	-
Asadoorian, Arto - 5	-	-	-
Ausrotas, Jennifer - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Baghdady, Rola - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Baghdady, Sami - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Bailey, Bethan - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Bakeman, Helen - 4	-	-	-
Barr, Heather - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Barry, Daniel - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Baskin, Kathleen - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Bass, Suzanne - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Bates, Lot - 3	-	-	-
Bauerle, Karen - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Becker, Claus - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Belcher, Seth - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Belkadi, Adam - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Bell, Kristen - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Bennett, Jessica - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Berger, Rachel - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Bernard, Joseph - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Bishop, Carolyn - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor

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Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Bitner, Marty - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Bloore, Suzanne - 5	No / Opposed	Yes / In Favor	Yes / In Favor
Bonfiglio, Kathryn - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Bowe, John - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Bowen, Catherine - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Bradley, Mary - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Brosnan, Kevin - 8	-	-	-
Brown, Judith - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Brown, W. Sumner - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Brownsberger, William - AL	Yes / In Favor	Yes / In Favor	No / Opposed
Brusch, M. Patricia - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Buckley, John - 2	-	Yes / In Favor	Yes / In Favor
Bundy, Reed - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Bunyon, Carolyn - 8	No / Opposed	Yes / In Favor	No / Opposed
Burgess-Cox, Susan - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Burtner, Seetha - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Callanan, Margaret - 7	No / Opposed	Abstain	Yes / In Favor
Candee, Richard - 7	-	-	-
Caputo, Brian - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Caputo, Laura - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Caputo, Thomas - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Carlini, Stephan - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Carlson, Nancy - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Carman, Floyd - AL	No / Opposed	Yes / In Favor	Yes / In Favor
Carthy, Mark - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Chase, David - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Chemelli, William - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Chesson, Michael - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Clark, Charles - 4	Yes / In Favor	Yes / In Favor	No / Opposed

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Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Clark, Jill - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Coakley, Joanne - 5	-	-	-
Coleman, David - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Colton, Roger - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Corbett, III, Alexander - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Cowing, Kathleen - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Crawford, Clare - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Crement, Stephanie - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Crockett, Julie - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Crowley, Michael - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Cruz, Ana Helena - 5	-	-	-
Cunningham, Kevin - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Cushman, Ellen O'Brien - AL	Yes / In Favor	Yes / In Favor	Yes / In Favor
Dash, Adam - AL	Yes / In Favor	Yes / In Favor	Yes / In Favor
DeStefano, Joseph - 2	Abstain	Yes / In Favor	No / Opposed
Deutsch, Debra - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Dieckmann, John - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Dionne, Elizabeth - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Dizikes, Peter - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Donham, Thayer - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Donner, Tara - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Doyle, Christine - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Drevins, Joan - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Dukas, Theodore - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Eagar, Pamela - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Ellard, Janice - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Epstein, Roy - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Evans, Stephen - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Feinleib, Judith - 6	Yes / In Favor	-	Yes / In Favor

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Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Feins, Judith - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Ferrante, Anthony - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Fine, Howard - 5	-	-	-
Flewelling, David - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Flewelling, Sheila - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Flood, Timothy - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Franck, Travis - 5	-	-	-
Friedman, Bonnie - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Gammill, James - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Garver, Matthew - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Gates, Lucia - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Gavin, Mary - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Geiger, Benjamin - 7	-	Yes / In Favor	No / Opposed
Geiger, Ronald - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Ghilardi, Linda - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Gibalerio, Lisa - 4	-	-	-
Gibson, Elizabeth - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Goho, Shaun - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Goldenberg, Anne - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Golding, Helen - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Goodman-Belkadi, Ariane - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Gorman, Gail - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Goss, Elizabeth - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Graham, Laurie - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Halston, Daniel - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Hansen, Richard - 5	-	-	-
Hartley, Richard - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Hausman, Jessica - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Hayes, Jocelyn - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Helgen, Anne - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Herosian, Karen Barmakian - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Herron, James - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Higgins, Kelly Ann - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Hill, Laura - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Hovsepian, Jirair - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Hsieh, Jerry - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Hurley, David - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Imberman, Robert - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Irion, Melissa - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Iskandarian, Vera - 3	-	-	-
Jansen, Ann - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Jenkins, Juliet - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Johannet, Suzanne - 6	Yes / In Favor	Yes / In Favor	No / Opposed
John, Thomas - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Johnson, Raymond - 5	No / Opposed	No / Opposed	No / Opposed
Jones, Ralph - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Jordan, Virginia - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Kassaraba, Myron - 5	-	-	-
Kazanjan, Mary Ann - 6	Yes / In Favor	Abstain	No / Opposed
Kazarian, Henry - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Keefe, Brian - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Kelley, Patricia - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Kennedy, Mary - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Kennedy, Robert - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Keohane, Kathleen - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Kerins, Stephen - 8	No / Opposed	Abstain	-
King, Dovie - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Kirrane, Julie - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Klionsky, Stephen - 6	-	-	-
Kochem, Christine - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Kochem, Robert - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Kostich, Natalie - 7	-	Yes / In Favor	Yes / In Favor
Kundrot, Jennifer - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Lambert, Anne-Marie - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Lawande, Shilpa - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Lawrence, Philip - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Leino, Natalie - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Lemay, Julie - AL	Yes / In Favor	Yes / In Favor	No / Opposed
Lemieux, Sarah - 3	-	-	-
Levin-Scherz, Linda - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Lewis, Ellen - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Liberty, Hannah - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Licht, Priya - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Lisanke, Alina - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Lockett, Deborah - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Lowery, Thomas - 2	Yes / In Favor	-	-
Lubien, Geoffrey - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
MacIntyre, Melissa - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Magni, Peter - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Mahon, Anne - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Mahoney, Anne Marie - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Malik, Shonool - 4	-	-	-
Manela, Alon - 4	-	-	-
Manjikian, Raffi - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Mann, Gail - 6	-	-	-
McClain, Gretchen - 1	Yes / In Favor	Yes / In Favor	No / Opposed
McGaw, Robert - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
McGuire, Elizabeth - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
McLaughlin, Robert - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
McNamara, Michael - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
McSwain, Judith - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
McVay, Christine - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Meier, Lauren - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Mercier, Donald - 8	Yes / In Favor	No / Opposed	No / Opposed
Meshoulam, Benjamin - 7	-	Yes / In Favor	No / Opposed
Messenger, William - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Miller, Diane - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Miller, Jeffrey - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Mohr, Glen - 7	-	-	-
Mooney, Jeanne - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Moore, Martha - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Moriarty, Meghan - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Murphy, IV, Patrick - 8	No / Opposed	Yes / In Favor	Yes / In Favor
Murphy, Jaime - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Murphy, John - 2	-	-	-
Muson, Holly - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Nelson, Azra - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Nelson, Paul - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Nolan, Daniel - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Norton, Jill - 3	-	-	-
Nuscher, David - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Oates, Katherine - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Oates, Linda - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Occhino, John - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Occhino, Sandra - 4	-	Yes / In Favor	Yes / In Favor
O'Connor, John - 5	Yes / In Favor	Yes / In Favor	-

2019 Annual Report

Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Ogilby, Lydia - 1	-	-	-
Olmsted, Corinne - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Olson, Tommasina - 5	-	-	-
O'Neil, Rose - 4	-	Yes / In Favor	No / Opposed
Ostayan, Karnig - 2	-	-	-
Oteri, Lisa - 3	Yes / In Favor	Yes / In Favor	No / Opposed
O'Toole, Devan - 2	-	-	-
Paolillo, Mark - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Papa, Cindy - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Pargoli, Lisa - 4	No / Opposed	No / Opposed	Yes / In Favor
Paulsen, Frederick - 1	-	-	-
Peterson, Emily - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Pew, Elizabeth - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Pikcingis, Aaron - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Pinkerton, Stephen - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Plass, Martin - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Plesset, Sonja - 8	Yes / In Favor	-	-
Pollock, John - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Pollock, Lois - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Poole, Adriana - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Poulin-Kerstien, Katherine - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Powelstock, David - 4	-	-	-
Read, Lynn - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Read, Roger - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Reardon, Robert - 6	-	-	-
Record, Jocelyn - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Rege, Gitanjali - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Rhodes, Alison - 7	-	Yes / In Favor	Yes / In Favor
Rickter, Paul - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Rittenburg, Ann - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Roberts, Paul - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Robotham, John - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Robotham, Suzanne - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Rojas, Andres - 5	No / Opposed	Yes / In Favor	Yes / In Favor
Rosales, Deborah - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Rosales, Stephen - 8	Yes / In Favor	-	No / Opposed
Rubeski, Heather - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Russo, Michael - 5	-	-	-
Saper, Brian - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Sarno, Judith Ananian - 3	-	Yes / In Favor	Yes / In Favor
Sarno, Robert - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Sawyer, Ogden - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Scali, Maryann - 2	Yes / In Favor	Yes / In Favor	No / Opposed
Schmidt, Elizabeth - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Schreiber, Ellen - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Selness, Kimberley - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Semuels, Joel - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Sengupta, Annis - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Serra-Masciari, Andrea - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Shea, Jamie - 6	-	-	-
Shuster, Elyse - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Singler, Judith - 6	-	-	-
Slap, Laurie - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Smith, Michael - 6	Yes / In Favor	Yes / In Favor	Yes / In Favor
Sorenson, Brett - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Stanton, Vincent - 3	Yes / In Favor	Yes / In Favor	Yes / In Favor
Stearns, Mary - 3	No / Opposed	Yes / In Favor	Yes / In Favor
Stevens, Daniell - 4	Yes / In Favor	Yes / In Favor	No / Opposed

2019 Annual Report

Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Stratford, Scott - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Sugarman, Ellen - 8	Yes / In Favor	Yes / In Favor	Yes / In Favor
Sullivan, John - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Swift, Johanna - 4	Yes / In Favor	-	-
Tenney, Yvette - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Thayer, Philip - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Thomas, Jennifer - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Thurston, Emma - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Titus, Susan - 7	Yes / In Favor	Yes / In Favor	No / Opposed
Todreas, Ian - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Tomczyk, Stephen - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
Tomford, Heli - 3	-	-	-
Trotsky, Amy - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
van Geel, Alexandra - 7	Yes / In Favor	Yes / In Favor	No / Opposed
VanderHart, Laura - 4	Yes / In Favor	Yes / In Favor	No / Opposed
Wagner, Mark - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Watson, Ian - 3	-	-	-
Webster, David - 4	Yes / In Favor	Yes / In Favor	Yes / In Favor
Weeks, Julia - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Weintraub, Elizabeth - 2	Yes / In Favor	Yes / In Favor	Yes / In Favor
Weis, John - 1	Yes / In Favor	Yes / In Favor	Yes / In Favor
White, Joseph - 4	No / Opposed	Abstain	Abstain
Whitmer, Peter - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Widmer, Jeanne - 5	Yes / In Favor	Yes / In Favor	Yes / In Favor
Widmer, Michael - AL	-	-	-
Williams, Carole - 3	Yes / In Favor	No / Opposed	Yes / In Favor
Williams, Casey - 5	Yes / In Favor	Yes / In Favor	No / Opposed
Wong, Glenn - 7	Yes / In Favor	Yes / In Favor	Yes / In Favor
Wrubel, Roger - 5	Yes / In Favor	Yes / In Favor	No / Opposed

2019 Annual Report

Town Meeting Member Name	Article 3 - Amend Zoning By-Law: Inclusionary Housing-Section 6.10 – Substitute Motion by the Planning Board	Article 6 - Amend General Bylaws: Gender Neutral Name Change, Board of Selectmen	Article 10 - Special Act Of The Massachusetts Legislature: Change To The Town Moderator's Term Of Office
Wu, Julie - 6	Yes / In Favor	Yes / In Favor	No / Opposed
Yoon-Huang, Gi - 8	Yes / In Favor	Yes / In Favor	No / Opposed
Young, Michelle - 3	Yes / In Favor	Yes / In Favor	No / Opposed
Zecchi, Kristen - 1	Yes / In Favor	Yes / In Favor	No / Opposed
Zipkin, David - 2	Yes / In Favor	Yes / In Favor	No / Opposed
	235 In Favor 12 Opposed 1 Abstaining	243 In Favor 4 Opposed 4 Abstaining	126 In Favor 124 Opposed 1 Abstaining

2019 Annual Report

Annual Town Meeting Roll Call Votes	
Date Created May 1, 2019 Session	
Total Participants 293	Active Participants 224
Results Detail	
Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Abruzzi, Bradley - 3	-
Aitken, Leslie - 2	Yes / In Favor
Alcock, John - 1	Yes / In Favor
Alligood, Elaine - 5	Yes / In Favor
Allison, Liz - 3	No / Opposed
Alper, David - 6	Yes / In Favor
Asadoorian, Arto - 5	-
Ausrotas, Jennifer - 1	Yes / In Favor
Baghdady, Rola - 4	-
Baghdady, Sami - 4	-
Bailey, Bethan - 7	Yes / In Favor
Bakeman, Helen - 4	Yes / In Favor
Barr, Heather - 1	-
Barry, Daniel - 1	Yes / In Favor
Baskin, Kathleen - 8	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Bass, Suzanne - 3	Yes / In Favor
Bates, Lot - 3	-
Bauerle, Karen - 6	Yes / In Favor
Becker, Claus - 5	Yes / In Favor
Belcher, Seth - 7	Yes / In Favor
Belkadi, Adam - 3	Yes / In Favor
Bell, Kristen - 5	Yes / In Favor
Bennett, Jessica - 1	Yes / In Favor
Berger, Rachel - 2	Yes / In Favor
Bernard, Joseph - 3	Yes / In Favor
Bishop, Carolyn - 1	-
Bitner, Marty - 8	Yes / In Favor
Bloore, Suzanne - 5	Abstain
Bonfiglio, Kathryn - 1	Yes / In Favor
Bowe, John - 6	Yes / In Favor
Bowen, Catherine - 4	Yes / In Favor
Bradley, Mary - 5	Yes / In Favor
Brosnan, Kevin - 8	-
Brown, Judith - 4	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Brown, W. Sumner - 2	-
Brownsberger, William - AL	Yes / In Favor
Brusch, M. Patricia - 2	Abstain
Buckley, John - 2	Yes / In Favor
Bundy, Reed - 1	Yes / In Favor
Bunyon, Carolyn - 8	Yes / In Favor
Burgess-Cox, Susan - 2	Yes / In Favor
Burtner, Seetha - 7	Yes / In Favor
Callanan, Margaret - 7	Yes / In Favor
Candee, Richard - 7	No / Opposed
Caputo, Brian - 8	Yes / In Favor
Caputo, Laura - 8	Yes / In Favor
Caputo, Thomas - 2	Yes / In Favor
Carlini, Stephan - 5	-
Carlson, Nancy - 5	Yes / In Favor
Carman, Floyd - AL	Yes / In Favor
Carthy, Mark - 1	Yes / In Favor
Chase, David - 3	Yes / In Favor
Chemelli, William - 4	Abstain

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Chesson, Michael - 4	Yes / In Favor
Clark, Charles - 4	-
Clark, Jill - 7	Yes / In Favor
Coakley, Joanne - 5	-
Coleman, David - 5	Yes / In Favor
Colton, Roger - 6	Yes / In Favor
Corbett, III, Alexander - 8	Yes / In Favor
Cowing, Kathleen - 8	Abstain
Crawford, Clare - 7	Yes / In Favor
Crement, Stephanie - 3	Yes / In Favor
Crockett, Julie - 5	Yes / In Favor
Crowley, Michael - 8	Yes / In Favor
Cruz, Ana Helena - 5	-
Cunningham, Kevin - 4	Yes / In Favor
Cushman, Ellen O'Brien - AL	Abstain
Dash, Adam - AL	Yes / In Favor
DeStefano, Joseph - 2	-
Deutsch, Debra - 4	Yes / In Favor
Dieckmann, John - 3	No / Opposed

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Dionne, Elizabeth - 2	Yes / In Favor
Dizikes, Peter - 1	Yes / In Favor
Donham, Thayer - 5	Yes / In Favor
Donner, Tara - 6	Yes / In Favor
Doyle, Christine - 1	Yes / In Favor
Drevins, Joan - 7	Yes / In Favor
Dukas, Theodore - 6	Yes / In Favor
Eagar, Pamela - 8	Abstain
Ellard, Janice - 5	Yes / In Favor
Epstein, Roy - 6	Yes / In Favor
Evans, Stephen - 6	Yes / In Favor
Feinleib, Judith - 6	-
Feins, Judith - 5	Yes / In Favor
Ferrante, Anthony - 8	Yes / In Favor
Fine, Howard - 5	No / Opposed
Flewelling, David - 4	Yes / In Favor
Flewelling, Sheila - 4	Yes / In Favor
Flood, Timothy - 5	Yes / In Favor
Franck, Travis - 5	-

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Friedman, Bonnie - 3	Yes / In Favor
Gammill, James - 2	Yes / In Favor
Garver, Matthew - 5	Yes / In Favor
Gates, Lucia - 4	Yes / In Favor
Gavin, Mary - 1	Yes / In Favor
Geiger, Benjamin - 7	Yes / In Favor
Geiger, Ronald - 2	Yes / In Favor
Ghilardi, Linda - 4	Yes / In Favor
Gibalerio, Lisa - 4	-
Gibson, Elizabeth - 6	Yes / In Favor
Goho, Shaun - 3	-
Goldenberg, Anne - 8	-
Golding, Helen - 1	Yes / In Favor
Goodman-Belkadi, Ariane - 3	Yes / In Favor
Gorman, Gail - 1	Yes / In Favor
Goss, Elizabeth - 7	-
Graham, Laurie - 6	Yes / In Favor
Halston, Daniel - 1	Yes / In Favor
Hansen, Richard - 5	-

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Hartley, Richard - 3	-
Hausman, Jessica - 1	Yes / In Favor
Hayes, Jocelyn - 1	Yes / In Favor
Helgen, Anne - 2	Yes / In Favor
Herosian, Karen Barmakian - 2	No / Opposed
Herron, James - 3	-
Higgins, Kelly Ann - 2	Yes / In Favor
Hill, Laura - 7	-
Hovsepian, Jirair - 4	Yes / In Favor
Hsieh, Jerry - 7	No / Opposed
Hurley, David - 2	-
Imberman, Robert - 7	Yes / In Favor
Irion, Melissa - 8	Abstain
Iskandarian, Vera - 3	Yes / In Favor
Jansen, Ann - 3	Yes / In Favor
Jenkins, Juliet - 3	-
Johannet, Suzanne - 6	Yes / In Favor
John, Thomas - 7	Yes / In Favor
Johnson, Raymond - 5	No / Opposed

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Jones, Ralph - 3	Yes / In Favor
Jordan, Virginia - 6	Yes / In Favor
Kassaraba, Myron - 5	Yes / In Favor
Kazanjian, Mary Ann - 6	-
Kazarian, Henry - 4	Yes / In Favor
Keefe, Brian - 4	Abstain
Kelley, Patricia - 7	Yes / In Favor
Kennedy, Mary - 3	Yes / In Favor
Kennedy, Robert - 3	Yes / In Favor
Keohane, Kathleen - 2	Yes / In Favor
Kerins, Stephen - 8	-
King, Dovie - 7	Yes / In Favor
Kirrane, Julie - 6	Yes / In Favor
Klionsky, Stephen - 6	Yes / In Favor
Kochem, Christine - 8	Yes / In Favor
Kochem, Robert - 8	Yes / In Favor
Kostich, Natalie - 7	Yes / In Favor
Kundrot, Jennifer - 7	Yes / In Favor
Lambert, Anne-Marie - 8	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Lawande, Shilpa - 8	Yes / In Favor
Lawrence, Philip - 4	-
Leino, Natalie - 8	Yes / In Favor
Lemay, Julie - AL	-
Lemieux, Sarah - 3	Yes / In Favor
Levin-Scherz, Linda - 2	Yes / In Favor
Lewis, Ellen - 7	Yes / In Favor
Liberty, Hannah - 7	Yes / In Favor
Licht, Priya - 6	Yes / In Favor
Lisanke, Alina - 1	Yes / In Favor
Lockett, Deborah - 7	Yes / In Favor
Lowery, Thomas - 2	Abstain
Lubien, Geoffrey - 7	No / Opposed
MacIntyre, Melissa - 8	Yes / In Favor
Magni, Peter - 2	Yes / In Favor
Mahon, Anne - 4	Yes / In Favor
Mahoney, Anne Marie - 1	No / Opposed
Malik, Shonool - 4	-
Manela, Alon - 4	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Manjikian, Raffi - 3	-
Mann, Gail - 6	Yes / In Favor
McClain, Gretchen - 1	Yes / In Favor
McGaw, Robert - 1	Yes / In Favor
McGuire, Elizabeth - 2	-
McLaughlin, Robert - 2	No / Opposed
McNamara, Michael - 7	Yes / In Favor
McSwain, Judith - 2	-
McVay, Christine - 3	-
Meier, Lauren - 6	Yes / In Favor
Mercier, Donald - 8	-
Meshoulam, Benjamin - 7	Yes / In Favor
Messenger, William - 4	No / Opposed
Miller, Diane - 3	Yes / In Favor
Miller, Jeffrey - 1	Yes / In Favor
Mohr, Glen - 7	-
Mooney, Jeanne - 6	Yes / In Favor
Moore, Martha - 3	Yes / In Favor
Moriarty, Meghan - 2	-

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Murphy, IV, Patrick - 8	-
Murphy, Jaime - 5	Yes / In Favor
Murphy, John - 2	-
Muson, Holly - 1	Yes / In Favor
Nelson, Azra - 5	Yes / In Favor
Nelson, Paul - 7	Abstain
Nolan, Daniel - 2	-
Norton, Jill - 3	Yes / In Favor
Nuscher, David - 8	-
Oates, Katherine - 6	Yes / In Favor
Oates, Linda - 6	Abstain
Occhino, John - 4	Yes / In Favor
Occhino, Sandra - 4	Yes / In Favor
O'Connor, John - 5	No / Opposed
Ogilby, Lydia - 1	-
Olmsted, Corinne - 1	Abstain
Olson, Tommasina - 5	No / Opposed
O'Neil, Rose - 4	Yes / In Favor
Ostayan, Karnig - 2	-

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Oteri, Lisa - 3	-
O'Toole, Devan - 2	-
Paolillo, Mark - 8	Yes / In Favor
Papa, Cindy - 2	Yes / In Favor
Pargoli, Lisa - 4	-
Paulsen, Frederick - 1	-
Peterson, Emily - 1	Yes / In Favor
Pew, Elizabeth - 2	No / Opposed
Pikcinglis, Aaron - 6	Abstain
Pinkerton, Stephen - 7	Yes / In Favor
Plass, Martin - 3	Yes / In Favor
Plesset, Sonja - 8	-
Pollock, John - 5	Yes / In Favor
Pollock, Lois - 5	Yes / In Favor
Poole, Adriana - 1	Yes / In Favor
Poulin-Kerstien, Katherine - 6	Yes / In Favor
Powelstock, David - 4	-
Read, Lynn - 8	Yes / In Favor
Read, Roger - 8	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Reardon, Robert - 6	-
Record, Jocelyn - 6	Yes / In Favor
Rege, Gitanjali - 4	Yes / In Favor
Rhodes, Alison - 7	-
Rickter, Paul - 8	Yes / In Favor
Rittenburg, Ann - 8	Yes / In Favor
Roberts, Paul - 8	Yes / In Favor
Robotham, John - 2	Yes / In Favor
Robotham, Suzanne - 2	Yes / In Favor
Rojas, Andres - 5	-
Rosales, Deborah - 8	Abstain
Rosales, Stephen - 8	-
Rubeski, Heather - 7	-
Russo, Michael - 5	-
Saper, Brian - 6	Yes / In Favor
Sarno, Judith Ananian - 3	-
Sarno, Robert - 3	Yes / In Favor
Sawyer, Ogden - 4	Yes / In Favor
Scali, Maryann - 2	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Schmidt, Elizabeth - 4	-
Schreiber, Ellen - 8	Yes / In Favor
Selness, Kimberley - 7	Yes / In Favor
Semuels, Joel - 6	Yes / In Favor
Sengupta, Annis - 7	Yes / In Favor
Serra-Masciari, Andrea - 5	Yes / In Favor
Shea, Jamie - 6	-
Shuster, Elyse - 6	Yes / In Favor
Singler, Judith - 6	Yes / In Favor
Slap, Laurie - 6	Yes / In Favor
Smith, Michael - 6	Yes / In Favor
Sorenson, Brett - 7	Yes / In Favor
Stanton, Vincent - 3	Yes / In Favor
Stearns, Mary - 3	-
Stevens, Daniell - 4	Yes / In Favor
Stratford, Scott - 8	Yes / In Favor
Sugarman, Ellen - 8	Yes / In Favor
Sullivan, John - 5	Yes / In Favor
Swift, Johanna - 4	-

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Tenney, Yvette - 1	Yes / In Favor
Thayer, Philip - 6	Yes / In Favor
Thomas, Jennifer - 1	Yes / In Favor
Thurston, Emma - 1	Yes / In Favor
Titus, Susan - 7	Yes / In Favor
Todreas, Ian - 1	Yes / In Favor
Tomczyk, Stephen - 1	Yes / In Favor
Tomford, Heli - 3	-
Trotsky, Amy - 2	Yes / In Favor
van Geel, Alexandra - 7	Yes / In Favor
VanderHart, Laura - 4	Yes / In Favor
Wagner, Mark - 5	Yes / In Favor
Watson, Ian - 3	-
Webster, David - 4	-
Weeks, Julia - 2	Yes / In Favor
Weintraub, Elizabeth - 2	Yes / In Favor
Weis, John - 1	Yes / In Favor
White, Joseph - 4	-
Whitmer, Peter - 6	Yes / In Favor

2019 Annual Report

Town Meeting Member Name	Article 8 - Non-Binding Resolution: Climate Action Plan
Widmer, Jeanne - 5	Yes / In Favor
Widmer, Michael - AL	-
Williams, Carole - 3	-
Williams, Casey - 5	Yes / In Favor
Wong, Glenn - 7	-
Woo, Elizabeth - 1	Yes / In Favor
Wrubel, Roger - 5	-
Wu, Julie - 6	Yes / In Favor
Yoon-Huang, Gi - 8	Yes / In Favor
Young, Michelle - 3	Yes / In Favor
Zecchi, Kristen - 1	Yes / In Favor
Zipkin, David - 2	Yes / In Favor
	196 In Favor 14 Opposed 14 Abstain



TOWN OF BELMONT
WARRANT FOR 2019 SPECIAL TOWN MEETING
MAY 1, 2019
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on **WEDNESDAY, MAY 1, 2019, at 7:30 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles:

ARTICLE 1:

**ADDITIONAL APPROPRIATION
FOR POLICE STATION RENOVATION**

To see if the Town will vote to borrow and/or appropriate a sum of money from available funds for the Police Station/DPW renovation project including all costs and related expenses, so that the Town Treasurer with the approval of the Board of Selectmen is authorized to borrow said sum of money under the provisions of Chapter 44, Section 7(1) or any other lawful authority.

This article will allocate an additional sum of money to the DPW/Belmont Police Department building project for work on the Police Station that was not in the original scope of the project when approved at the Special Town Meeting on November 13, 2017. The police will now vacate the facility to allow the interior of the original building to be renovated. The sum of money requested will cover the renovation work; the cost of relocating the Police, including renting trailers and all necessary technology adjustments. Bids will be opened on April 26th.

Submitted by the DPW/Police Building Committee

The Board of Selectmen, Warrant Committee, Capital Budget Committee, and the Building Committee will report on this Article.

Two-thirds vote required for passage.

2019 Annual Report

2019 Belmont Special Town Meeting Warrant

April 8, 2019

ARTICLE 2:**TRANSFER TO KENDALL FUND**

To see if the Town will vote to appropriate a sum of money from various sources to replenish the Kendall Fund or in any way act thereon.

*This article would authorize the transfer of the excess premiums from the sale of general obligation bonds in the total amount of **\$3,662.96** to the Kendall Fund as follows: from the Belmont High School Project (\$868.89), from the Department of Public Works/ Police Station Project (\$837.35), from the Water (\$1,956.72), from the available balances of the Police and Department of Public Works Feasibility Studies **\$237,159.24**, and from the Wellington Building Project Fund **\$232,000**.*

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 3:**APPROPRIATION OF TRANSPORTATION GRANT**

To see if the Town will vote to appropriate a sum of money received from the Commonwealth Transportation Infrastructure Fund for the purpose of funding improvements to the Town's transportation infrastructure, or take any action thereto.

This article is to appropriate monies received from the Commonwealth as the Town's share of the Transportation Infrastructure Enhancement Trust Fund. The Town has decided to use this money for engineering work to improve the Sycamore/Lexington intersection.

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.

Majority vote required for passage.

ARTICLE 4:**PRIOR YEAR BILL**

To see if the Town will vote to pay prior year bills by transferring from available funds, or to take any other action relative thereto.

*This article seeks to appropriate a sum of **\$5,058.00** from available funds for payment of old bills in fiscal year 2017-2018. The bills represent payment owed for work performed at the Fire House, Homer Building, Police Station, and Town Hall.*

Submitted by the Board of Selectmen

The Board of Selectmen and Warrant Committee will report on this Article.


Majority vote required for passage.

Page 2 of 3

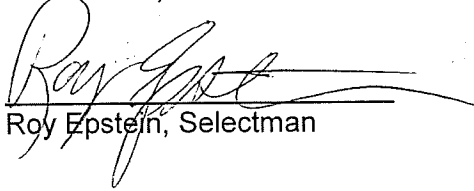
2019 Annual Report

Given under our hands this 8th day of April, 2019.

BELMONT - BOARD OF SELECTMEN


Thomas Caputo, Chair


Adam Dash, Vice Chair


Roy Epstein, Selectman

A True Copy, Attest
Ellen O'Brien Ashman
Town Clerk of Belmont, MA

2019 Annual Report

May 6, 2019 Special Town Meeting Motions

ARTICLE 1: ADDITIONAL APPROPRIATION FOR DEPARTMENT OF PUBLIC WORKS AND POLICE STATION RENOVATION PROJECT

MOVED: That an additional \$3,756,494.24 be appropriated to design, construct, reconstruct, renovate and equip the Department of Public Works and Police Station buildings, including site work and ancillary improvements, by (1) repurposing the balance of the amount appropriated for schematic level design under Article 4 of the November 13, 2017 Special Town Meeting in the amount of \$256,494.24, and (2) by borrowing the sum of \$3,500,000, and further to meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow a sum of \$3,500,000.00 under the provisions of Chapter 44, Section 7(1) or any other lawful authority.

The Motion was adopted by more than two-thirds majority utilizing electronic voting devices, by the vote: Yes 223 ; No 16 at the Special Town Meeting held May 6, 2019 at the Belmont High School Auditorium.

ARTICLE 2: TRANSFER TO KENDALL FUND

MOVED: That the Wellington Building Project Fund be closed out and the available remaining balance of \$232,000 be transferred to the Kendall Fund.

The Motion was adopted unanimously by voice vote at the Special Town Meeting held May 1, 2019 at the Belmont High School Auditorium.

MOVED: That \$3,662.96 of excess premiums from the sale of general obligation bonds be transferred to the Kendall Fund as set forth under Article 2 in the Warrant for this meeting.

The Motion was adopted unanimously by voice vote at the Special Town Meeting held May 1, 2019 at the Belmont High School Auditorium.

ARTICLE 3: APPROPRIATION OF TRANSPORTATION GRANT

MOVED: That the Town appropriate \$19,580.70 received from the Commonwealth Transportation Infrastructure Fund for the purpose of funding engineering and design services for intersection improvements.

The Motion was adopted unanimously by voice vote at the Special Town Meeting held May 1, 2019 at the Belmont High School Auditorium.

ARTICLE 4: PRIOR YEAR BILL

MOVED: That the Town appropriate \$5,058.00 from available funds to pay the following bill incurred in Fiscal Year 2018 which remains unpaid:

2019 Annual Report

	<u>Amount</u>
Independent Mechanical Contractors, Inc	\$5,058.00.

The Motion was adopted unanimously by voice vote at the Special Town Meeting held May 1, 2019 at the Belmont High School Auditorium.



**TOWN OF BELMONT
WARRANT FOR 2019 SPECIAL TOWN MEETING
JUNE 5, 2019
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on **WEDNESDAY, JUNE 5, 2019, at 7:30 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles:

ARTICLE 1: AMEND SEWER EASEMENT- BELMONT HILL SCHOOL

To see if the Town will authorize the Board of Selectmen to enter into an agreement to modify the easement granted by the Belmont Hill School to the Town of Belmont on August 25, 1936, recorded at the Middlesex South District Registry of Deeds, Land Court Division, as Document No. 144149, for the purpose of relocating an existing sewer main, as shown on the plan entitled "Easement Plan in Belmont, MA" dated April 16, 2019 by Precision Land Surveying, Inc., a copy of which is on file in the Office of the Town Clerk, or take any other action relative thereto.

This article will allow the relocation of a small portion of a sanitary sewer easement on the Belmont Hill School property.

Submitted by the Board of Selectmen

The Board of Selectmen will report on this article.


Majority vote required for passage.




Given under our hands this 13th day of **May, 2019**.

BELMONT - BOARD OF SELECTMEN


Thomas Caputo, Chair


Adam Dash, Vice Chair


Roy Epstein, Selectman

A True Copy, Attest
Ellen O'Brien Ashman
Town Clerk of Belmont, MA

2019 Annual Report

June 5, 2019 Special Town Meeting Motions

ARTICLE 1: AMEND SEWER EASEMENT-BELMONT HILL SCHOOL

MOVED: To authorize the Board of Selectmen to enter into an easement modification agreement with the Belmont Hill School as more particularly described in Article 1 of the Warrant for this Town Meeting.

The Motion was adopted unanimously by voice vote at the Special Town Meeting held June 5, 2019 at the Belmont High School Auditorium.

2019 Annual Report

2019 Annual Report

2019 Belmont Special Town Meeting Warrant

RECEIVED
TOWN CLERK
November 13, 2019
BELMONT, MA



2019 OCT 22 AM 9:12

**TOWN OF BELMONT
WARRANT FOR 2019 SPECIAL TOWN MEETING
NOVEMBER 13, 2019
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To any of the Constables of the Town of Belmont in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Chenery Middle School Auditorium on **WEDNESDAY, NOVEMBER 13, 2019, at 7:00 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles:

ARTICLE 1:

Reports

To hear the report of the Members of the Select Board and other Town Officers, and Committees heretofore appointed and to act thereon.

This article allows the Select Board and other Town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow Town officials and committees to report at the call of the Moderator.

Submitted by the Select Board

Majority vote required for passage.

ARTICLE 2: Capital Appropriation: Second Half of Funding for Fire Engine Pumper Truck

To see if the Town will vote to appropriate \$347,700 to purchase a Fire Engine Pumper Truck, said sum to be transferred from Free Cash, or in any way act thereon.

The Town appropriated \$347,100 at the 2019 Annual Town Meeting; we are now requesting the second half of the appropriation from Free Cash in order to purchase the engine by the end of the 2019 calendar year. Generally fire engine pumper trucks take up to a year to build.

Submitted by the Select Board

Page 1 of 5

2019 Annual Report

2019 Belmont Special Town Meeting Warrant

November 13, 2019

The Select Board, Warrant Committee, and Capital Budget Committee will report on this Article.

Majority vote required for passage

ARTICLE 3:

Transfer to General Stabilization Fund

To see if the Town will vote to appropriate a sum of money to the General Stabilization Fund, said sum to be transferred from Free Cash, or in any way act thereon.

The Town's 2019 Free Cash has been certified at \$8.1 Million. The Town is looking to transfer some of its Free Cash to the General Stabilization Fund. The current balance of the Town's General Stabilization Fund is \$331,926.60 .

Submitted by the Select Board

The Select Board and the Warrant Committee will report on this Article.

Majority vote required for passage

ARTICLE 4: Rescind Membership Withdrawal in Minuteman Regional Vocational High School

To see if the Town will vote to rescind its decision to withdraw from the Minuteman Regional Vocational School District (the "District") as voted at the Special Town Meeting on October 19, 2016, as provided in Section IX.A. of the Regional School District Agreement, as amended in March 2016, and to authorize the Select Board and other appropriate Town officials to take such actions as are necessary and appropriate to secure the District's agreement to Belmont's rescission of its withdrawal from the District, or in any way act thereon.

On October 16, 2016 Town Meeting voted to withdraw its membership from the Minuteman Regional Vocational School District; and Belmont's membership would expire on June 30, 2020. Subject to the unanimous consent of the members of the Regional School District Committee, an affirmative vote of this article would cancel the Town's previously announced withdrawal from the regional district, and continue the Town's membership therein.

Submitted by the Select Board

The Select Board, Warrant Committee, Capital Budget Committee and School Committee will report on this Article.

Majority vote required for passage

ARTICLE 5:

Amend General Bylaw: Town Meeting, Chapter 30, Procedural Rules

To see if the Town will vote to amend the Chapter 30 §§ 30-115F and 30-115H as set forth below, or to take any other action relative thereto:

(1) By deleting said § 30-115F and replacing it in its entirety with the following:

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2019 Belmont Special Town Meeting Warrant

November 13, 2019

F. Counting and Recording of Votes:

- (1) As used in this Section, the words "electronic" and "electronically," when used in reference to voting or the counting of votes at Town Meeting, shall refer to the use of computer software to record votes transmitted from wireless handheld mobile devices distributed and assigned to each Town Meeting Member in attendance. The Moderator shall review proper use of the mobile devices and direct a test of the electronic system at the beginning of each Town Meeting session.
- (2) Except as otherwise provided in this Section or by any other applicable law, all votes shall be taken in the first instance by a "YES" and "NO" voice vote. If the Moderator is in doubt as to the vote, or if any Town Meeting Member immediately doubts the vote, the Moderator shall count the vote electronically.
- (3) Electronic Roll Call Votes Required.

Any main motion that requires at least a two-thirds vote to be adopted by the Meeting shall be taken in the first instance by electronic roll call vote.

Any electronic vote on a main motion or amendment to a main motion that passes or fails by 10 votes or fewer shall be retaken by electronic roll call vote.

In all other cases, an electronic roll call vote shall be taken only on a motion supported by at least 50 Town Meeting members.

Roll call votes shall not be taken on privileged, incidental or subsidiary motions except for:

- (a) motions to postpone indefinitely that result in final action on the main motion; and
- (b) motions to amend (or substitute) that, in the sole judgment of the Moderator, would substantially alter the purpose of the main motion.

- (4) If an electronic roll call vote is taken as provided in this Subsection, the Town Clerk shall cause the operator of the electronic voting system to preserve the electronic file recording the "YES," "NO," and "ABSTAIN" votes of each individual Town Meeting Member who shall have voted, and such record shall be made available to the public at the office of the Town Clerk and on the Town's web page within two business days of the vote, and shall be printed in the Town Annual Report. The individual roll call votes of Town Meeting Members shall not be displayed contemporaneously to the Meeting. The Town Clerk shall cause the operator of the electronic voting system not to generate or preserve an electronic file recording the individual vote results unless the Moderator has duly called for an electronic roll call vote.
- (5) In the event that an electronic voting system is not available, then:
 - (a) in all cases where an electronic vote would otherwise be required under these Bylaws, the Moderator shall direct the "YES" and "NO" voters to stand and be counted by the tellers; and
 - (b) in all cases where an electronic roll call vote is required under these Bylaws, the Town Clerk shall call the roll, record the vote, "YES", "NO" or "ABSTAIN" of each Town Meeting Member

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2019 Annual Report

2019 Belmont Special Town Meeting Warrant

November 13, 2019

and make such record available as provided in Subsection F(4).

AND

(2) By inserting the following new sentence into § 30-115H between the first and second sentences of that Section:

If the vote to be reconsidered was taken by roll call vote, a motion to reconsider will not be in order unless it is made by a Town Meeting Member who had voted with the prevailing side.

The Town is proposing to amend its General Bylaw that provides procedures for Roll Call Voting and Reconsideration of articles at Town Meeting. This article is sponsored by the Moderator, Town Clerk and the Select Board in response to Town Meeting Member comments.

Submitted by the Select Board

The Select Board, the Bylaw Review Committee and Town Counsel will report on this Article.

Majority vote required for passage

Article 6: Non-Binding Citizens' Petition: To Protect the Health Benefits of Belmont Town Employees

To see if the Town Meeting will express its disapproval of the August 26, 2019 vote by the Select Board to elect to engage in the process to change health insurance benefits under M.G.L. c. 32B Sections 21 through 23.

Submitted by Daniel Barry, Town Meeting Member, Prec. 1
For the Petitioners

The Select Board and the Warrant Committee will report on this Article.

Non-Binding Vote

Majority vote required for passage

2019 Annual Report


2019 Belmont Special Town Meeting Warrant

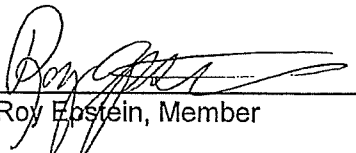
November 13, 2019

Given under our hands this 21st day of October, 2019.

BELMONT - SELECT BOARD


Thomas Caputo, Chair


Adam Dash, Vice Chair


Roy Epstein, Member

A True Copy, Attest
Ellen O'Brien Ashman
Town Clerk of Belmont, MA

2019 Annual Report

May 6, 2019 Special Town Meeting Motions

ARTICLE 1: REPORTS

MOVED: That Article 1 be taken from the table.

MOVED: That Article 1 be laid on the table.

ARTICLE 2: CAPITAL APPROPRIATION: SECOND HALF OF THE FIRE ENGINE PUMPER

MOVED: That the Town transfer \$347,700 from Free Cash to purchase a Fire Engine Pumper Truck, said sum to be expended under the direction of the Select Board.

The Motion was adopted unanimously at the Special Town Meeting held November 13, 2019 at the Chenery Middle School Auditorium.

ARTICLE 3: TRANSFER TO GENERAL STABILIZATION FUND

MOVED: That the Town transfer two million, five hundred thousand dollars (\$2.5M) from Free Cash to the General Stabilization Fund.

AMENDMENT BY SELECT BOARD

MOVED: That the Town transfer one million, five hundred thousand dollars (\$1.5M) from Free Cash to the General Stabilization Fund.

The Motion: was adopted, as amended, at the Special Town Meeting held November 13, 2019 at the Chenery Middle School Auditorium.

ARTICLE 4: RESCIND MEMBERSHIP WITHDRAWAL IN MINUTEMAN REGIONAL VOCATIONAL HIGH SCHOOL DISTRICT

MOVED: That the Town rescind its withdrawal from the Minuteman Regional Vocational Technical School District (the "District"), as voted at the Special Town Meeting on October 19, 2016, and that the Town authorize its representative to the District Committee and the Select Board to take such actions as may be necessary and appropriate to secure the District's agreement to the rescission of the Town's withdrawal, as provided in Section IX.A. of the Regional Agreement.

The Motion: was defeated utilizing electronic voting devices by vote: Yes 95; No 140 at the Special Town Meeting held November 13, 2019 at the Chenery Middle School Auditorium.

ARTICLE 5: AMEND GENERAL BYLAWS: TOWN MEETING, PROCEDURAL RULES §30-115(F) AND §30-115(H) – BYLAW REVIEW COMMITTEE

2019 Annual Report

MOVED: That the Town vote to amend Chapter 30, Sections 115 (F)and (H) of the General Bylaws as set forth in the document, "Article 5: Amend General Bylaw: Town Meeting, Chapter 30, Procedural Rules: Text After Substitute Motion By the Bylaw Review Committee", that has been distributed to all Town Meeting Members.

ARTICLE 5: Amend General Bylaw: Town Meeting, Chapter 30, Procedural Rules

TEXT AFTER SUBSTITUTE MOTION BY THE BYLAW REVIEW COMMITTEE

MOVED:

(1) To delete said § 30-115F and replacing it in its entirety with the following:

F. Counting and Recording of Votes:

- (1) As used in this section, the words "electronic" and "electronically," when used in reference to voting or the counting of votes at Town Meeting, shall refer to the use of computer software to record votes transmitted from wireless handheld mobile devices distributed and assigned to each Town Meeting Member in attendance. The Moderator shall review proper use of the mobile devices and direct a test of the electronic system at the beginning of each Town Meeting session.
- (2) Except as otherwise provided in this section or by any other applicable law, all votes shall be taken in the first instance by a "YES" and "NO" voice vote. If the Moderator is in doubt as to the vote, or if any Town Meeting Member immediately doubts the vote, the Moderator shall count the vote electronically, provided that at the beginning of each session of Town Meeting, at least two-thirds of the Town Meeting Members present and voting have approved a motion to allow electronic counting of non-roll call votes for that session of Town Meeting.
- (3) Electronic Roll Call Votes Required.

Any main motion that requires at least a two-thirds vote to be adopted by the Meeting shall be taken in the first instance by electronic roll call vote.

Any electronic vote on a main motion or amendment to a main motion that passes or fails by 10 votes or fewer shall be retaken by electronic roll call vote.

In all other cases, an electronic roll call vote shall be taken only on a motion supported by at least 50 Town Meeting Members.

Roll call votes shall not be taken on privileged, incidental, or subsidiary motions except for:

- (a) motions to postpone indefinitely that result in final action on the main motion; and
 - (b) motions to amend (or substitute) that, in the sole judgment of the Moderator, would substantially alter the purpose of the main motion.
- (4) If an electronic roll call vote is taken as provided in this Subsection, the Town Clerk shall cause the operator of the electronic voting system to preserve the electronic file recording

2019 Annual Report

the "YES," "NO," and "ABSTAIN" votes of each individual Town Meeting Member who shall have voted, and such record shall be made available to the public at the office of the Town Clerk and on the Town's web page within two business days of the vote, and shall be printed in the Town Annual Report. The individual roll call votes of Town Meeting Members shall be displayed contemporaneously to the Meeting. The Town Clerk shall cause the operator of the electronic voting system not to generate or preserve an electronic file recording the individual vote results unless the Moderator has duly called for an electronic roll call vote.

- (5) In the event that an electronic voting system is not available, then:
- (a) in all cases where an electronic vote would otherwise be required under these Bylaws, the Moderator shall direct the "YES" and "NO" voters to stand and be counted by the tellers; and
 - (b) in all cases where an electronic roll call vote is required under these Bylaws, the Town Clerk shall call the roll, record the vote, "YES", "NO," or "ABSTAIN" of each Town Meeting Member and make such record available as provided in Paragraph F(4).

AND

- (2) By inserting the following new sentence into § 30-115H between the first and second sentences of that section:

If the vote to be reconsidered was taken by roll call vote, a motion to reconsider will not be in order unless it is made by a Town Meeting Member who had voted with the prevailing side.

The Motion was adopted, as amended, utilizing electronic voting devices, by the vote:
Yes 145 ; No 63 at the Special Town Meeting held November 14, 2019 at the Belmont High School Auditorium.

ARTICLE 5: AMENDMENT BY JILL CLARK, TOWN MEETING MEMBER PRECINCT 7 TO THE SUBSTITUTE MOTION BY THE BYLAW REVIEW COMMITTEE

MOVED: To amend the substitute motion by the Bylaw Review Committee

Remove §30-115F (2) and replace with:

"Except as otherwise provided in this section or by any other applicable law, all votes shall be taken in the first instance by electronic roll call vote."

Remove §30-115F (3) and replace with:

Electronic Roll Call Votes Not Required:

Electronic roll call votes shall not be required on motions that are privileged, subsidiary, incidental, or non-binding; in these cases the vote shall be taken in the first instance by a "YES" and "NO" voice vote. If the Moderator is in doubt as to the vote, or if any Town Meeting Member immediately doubts the vote, the Moderator shall count the vote electronically, provided that at the beginning of each session of Town Meeting, at least two-thirds of the Town Meeting Members

2019 Annual Report

present and voting have approved a motion to allow electronic counting of non-roll call votes for that session of Town Meeting.

Edit §30-115F (4) as follows:

Delete the third sentence: (“The Town Clerk shall cause the operator of the electronic voting system not to generate or preserve an electronic file recording the individual vote results unless the Moderator has duly called for an electronic roll call vote.”)

The Motion to Amend was adopted utilizing electronic voting devices, by the vote: Yes 120 ; No 89 at the Special Town Meeting held November 14, 2019 at the Belmont High School Auditorium.

ARTICLE 6: NON-BINDING CITIZENS’ PETITION TO PROTECT THE HEALTH BENEFITS OF BELMONT TOWN EMPLOYEES

MOVED: That the Town vote to adopt the Non-Binding expression of disapproval, as set forth under Article 6 in the Warrant for this Town Meeting.

The Motion: was defeated utilizing electronic voting devices by vote: Yes 140; No 44 at the Special Town Meeting held November 13, 2019 at the Chenery Middle School Auditorium.

2019 Annual Report

4/5/2019 8:04 AM

Election Summary Report
ANNUAL TOWN ELECTION
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Election Results
4/2/2019

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total
Registered Voters	2155	2330	2157	1944	2075	2190	2164	2371	17386
Cards Cast	858	676	617	396	619	756	495	787	5204
Percent Turnout	39.81%	29.01%	28.60%	20.37%	29.83%	34.52%	22.87%	33.19%	29.93%

MODERATOR

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	1	8
Precincts Reporting	1	1	1	1	1	1	1	1	1	100.00%
Times Counted	858	676	617	396	619	756	495	787	5204	
Total Votes	622	485	462	285	446	568	368	490	3726	100.00%
Number of Uncast Votes	236	191	155	111	173	188	127	297	1478	

MICHAEL J WIDMER	619	485	461	285	438	566	368	488	3710	99.57%
All Other Write-in Votes	3	0	1	0	8	2	0	2	16	0.43%

BOARD OF SELECTMEN

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	1	8
Precincts Reporting	1	1	1	1	1	1	1	1	1	100.00%
Times Counted	858	676	617	396	619	756	495	787	5204	
Total Votes	851	667	612	390	617	752	491	781	5161	100.00%
Number of Uncast Votes	7	9	5	6	2	4	4	6	43	

ROY EPSTEIN	392	442	275	177	276	341	226	446	2575	49.89%
JESSICA BENNETT	444	208	324	192	315	400	255	309	2447	47.41%
TIMOTHY FLOOD	13	17	13	21	25	11	10	26	136	2.64%
All Other Write-in Votes	2	0	0	0	1	0	0	0	3	0.06%

TOWN CLERK

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	1	8
Precincts Reporting	1	1	1	1	1	1	1	1	1	100.00%
Times Counted	858	676	617	396	619	756	495	787	5204	
Total Votes	634	506	479	295	469	576	394	560	3913	100.00%
Number of Uncast Votes	224	170	138	101	150	180	101	227	1291	

ELLEN O'BRIEN CUSHMAN	631	505	478	295	466	574	393	559	3901	99.69%
All Other Write-in Votes	3	1	1	0	3	2	1	1	12	0.31%

BOARD OF ASSESSORS

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	1	8
Precincts Reporting	1	1	1	1	1	1	1	1	1	100.00%
Times Counted	858	676	617	396	619	756	495	787	5204	
Total Votes	582	447	427	269	412	522	359	490	3508	100.00%
Number of Uncast Votes	276	229	190	127	207	234	136	297	1696	

CHARLES LAVERTY, III	578	447	425	269	411	520	357	490	3497	99.69%
All Other Write-in Votes	4	0	2	0	1	2	2	0	11	0.31%

BOARD OF CEMETERY COMM.

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	1	8
Precincts Reporting	1	1	1	1	1	1	1	1	1	100.00%
Times Counted	858	676	617	396	619	756	495	787	5204	
Total Votes	567	431	429	281	413	516	357	482	3476	100.00%
Number of Uncast Votes	291	245	188	115	206	240	138	305	1728	

WILLIAM J CHEMELLI	564	431	429	281	412	515	356	480	3468	99.77%
All Other Write-in Votes	3	0	0	0	1	1	1	2	8	0.23%

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	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	
BOARD OF HEALTH										
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	858	676	617	396	619	756	495	787	5204	
Total Votes	549	417	420	264	400	507	352	457	3366	100.00%
Number of Uncast Votes	309	259	197	132	219	249	143	330	1838	
JULIE C LEMAY	546	416	420	264	400	504	352	454	3356	99.70%
All Other Write-in Votes	3	1	0	0	0	3	0	3	10	0.30%

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
HOUSING AUTHORITY										
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	858	676	617	396	619	756	495	787	5204	
Total Votes	720	560	534	367	547	654	436	650	4468	100.00%
Number of Uncast Votes	138	116	83	29	72	102	59	137	736	
CASSANDRA M PAGE	425	277	304	215	263	382	239	318	2423	54.23%
TOMMASINA ANNE OLSON	293	282	230	152	283	271	197	331	2039	45.64%
All Other Write-in Votes	2	1	0	0	1	1	0	1	6	0.13%

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
LIBRARY TRUSTEES										
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	1716	1352	1234	792	1238	1512	990	1574	10408	
Total Votes	1058	812	759	483	736	973	680	849	6350	100.00%
Number of Uncast Votes	658	540	475	309	502	539	310	725	4058	
MARY DONAHUE STEARNS	544	407	390	249	380	504	342	423	3239	51.01%
MARK CARTHY	508	402	367	234	356	468	338	424	3097	48.77%
All Other Write-in Votes	6	3	2	0	0	1	0	2	14	0.22%

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
SCHOOL COMMITTEE 3yrs										
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	1716	1352	1234	792	1238	1512	990	1574	10408	
Total Votes	1261	917	890	563	906	1164	764	1053	7518	100.00%
Number of Uncast Votes	455	435	344	229	332	348	226	521	2890	
AMY E CHECKOWAY	549	324	380	235	369	515	338	397	3107	41.33%
ANDREA H PRESTWICH	491	360	353	236	338	473	300	427	2978	39.61%
PETER PANTAZOPOULOS	215	233	157	92	195	173	125	228	1418	18.86%
All Other Write-in Votes	6	0	0	0	4	3	1	1	15	0.20%

	Total	Total	Total	Total	Total	Total	Total	Total	Total	Percent
SCHOOL COMMITTEE 1yr										
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	100.00%
Times Counted	858	676	617	396	619	756	495	787	5204	
Total Votes	539	412	402	264	391	486	350	458	3302	100.00%
Number of Uncast Votes	319	264	215	132	228	270	145	329	1902	
MICHAEL F CROWLEY	537	412	401	264	390	485	350	457	3296	99.82%
All Other Write-in Votes	2	0	1	0	1	1	0	1	6	0.18%

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PCT 1 MTG MBRS 3yrs		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	858	39.80%
Total Votes Cast	5609	
Number of Uncast Votes	4687	
CHRISTINE M DOYLE	482	8.60%
GRETCHEN M McCLAIN	480	8.56%
KRISTEN F ZECCHI	461	8.21%
KATHRYN M BONFIGLIO	456	8.13%
JOCELYN C HAYES	452	8.06%
ALINA LISANKE	445	7.94%
ADRIANA POOLE	441	7.85%
MARK CARTH Y	417	7.44%
JESSICA OLANS HAUSMAN	416	7.42%
JENNIFER WALKER THOMAS	416	7.40%
DANIEL W HALSTON	409	7.30%
ROBERT E McGAW	383	6.83%
ALEX K THURSTON	344	6.14%
All Other Write-in Votes	7	0.12%

PCT 1 MTG MBR 2yrs		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	858	39.80%
Total Votes Cast	586	
Number of Uncast Votes	272	
JENNIFER G AUSROTAS	299	50.76%
TERESE A HAMMERLE	286	48.56%
All Other Write-in Votes	1	0.68%

PCT 1 MTG MBR 1yr		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	858	39.80%
Total Votes Cast	553	
Number of Uncast Votes	305	
EMILY A PETERSON	310	55.86%
MARY C WYBIERALLA	240	43.24%
All Other Write-in Votes	3	0.90%

PCT 2 MTG MBRS		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	676	29.00%
Total Votes Cast	4319	
Number of Uncast Votes	3793	
ELIZABETH HARMER DIONNE	382	8.84%
MARYANN L SCALI	380	8.80%
KATHLEEN KEOHANE	369	8.54%
LINDA LEVIN-SCHERZ	361	8.36%
ANNE K HELGEN	332	7.69%
KAREN BARMAKIAN HEROSIAN	332	7.69%
ELIZABETH W PEW	331	7.66%
ELIZABETH FALLON WEINTRAUB	324	7.50%
JOSEPH G DESTEFANO	317	7.34%
KELLY ANN HIGGINS	311	7.20%
PETER R MAGNI	310	7.18%
CINDY G PAPA	304	7.04%
MICHELLE ANN MATHUR	265	6.14%
All Other Write-in Votes	1	0.02%

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PCT 3 MTG MBRS		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	617	28.60%
Total Votes	3952	
Number of Uncast Votes	3452	
JUDITH ANANIAN SARNO	351	8.88%
JILL SOUZA NORTON	344	8.70%
HELI TOMFORD	341	8.63%
JOHN T DIECKMANN	335	8.48%
DIANE BECKLEY MILLER	333	8.43%
VERA L ISKANDARIAN	332	8.40%
ROBERT L SARNO	328	8.30%
RAFFI M MANJIKIAN	322	8.15%
MARTIN PLASS	321	8.12%
ARIANE E. GOODMAN-BELKADI	318	8.05%
LISA A OTERI	317	8.02%
BRADLEY EARL ABRUZZI	302	7.64%
All Other Write-in Votes	8	0.20%

PCT 4 MTG MBRS		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	396	20.40%
Total Votes	2705	
Number of Uncast Votes	2047	
SHEILA M FLEWELLING	254	9.39%
DAVID R FLEWELLING	241	8.91%
HELEN E BAKEMAN	236	8.72%
LISA M GIBALERIO	236	8.72%
LAURA JOY VANDERHART	229	8.47%
KEVIN M CUNNINGHAM	220	8.13%
SANDRA M OCCHINO	219	8.10%
MICHAEL B CHESSON	216	7.99%
JOHN B OCCHINO	213	7.87%
JOSEPH P WHITE	213	7.87%
WILLIAM G MESSENGER	207	7.65%
JOHANNA M SWIFT	207	7.65%
CHAO-QIANG LAI	9	0.33%
All Other Write-in Votes	5	0.18%

PCT 5 MTG MBRS 3yrs		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	619	29.80%
Total Votes	3750	
Number of Uncast Votes	3678	
ARTO N ASADOORIAN	344	9.16%
JANICE M ELLARD	342	9.10%
KRISTEN R BELL	332	8.84%
JUDITH D FEINS	329	8.76%
ANDRES T ROJAS	322	8.57%
MARY BRADLEY	314	8.36%
ANA H SILVIA CRUZ	304	8.09%
JOHN W POLLOCK	303	8.06%
JOHN M O'CONNOR	302	8.04%
TRAVIS R FRANCK	298	7.93%
MATTHEW GARVER	293	7.80%
AZRA NELSON	263	7.00%
All Other Write-in Votes	4	0.29%

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PCT 5 MTG MBR 2yrs		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	619	29.80%
Total Votes	43	
Number of Uncast Votes	576	
TIMOTHY FLOOD	10	23.26%
All Other Write-in Votes	33	76.74%

PCT 6 MTG MBRS		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	756	34.40%
Total Votes	5296	
Number of Uncast Votes	3776	
ROY EPSTEIN	476	9.00%
ELIZABETH GIBSON	459	8.66%
JULIE WU	399	7.54%
LAURIE RUTHERFORD SLAP	382	7.20%
STEPHEN H KLIONSKY	370	6.99%
JOCELYN D RECORD	368	6.93%
KATHERINE OATES	364	6.86%
VIRGINIA JORDAN	345	6.54%
LAUREN G MEIER	344	6.48%
KATHERINE POULIN-KERSTIEN	310	5.85%
MARY ANN KAZANJIAN	302	5.72%
BRIAN S SAPER	299	5.65%
MARCIE S HIRSCH	297	5.61%
ELIZABETH G LIPSON	291	5.49%
APRIL EDRINGTON	286	5.40%
All Other Write-in Votes	4	0.08%

PCT 7 MTG MBRS 3yrs		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	495	22.90%
Total Votes	2074	
Number of Uncast Votes	3866	
PATRICIA A KELLEY	344	16.59%
SUSAN REBECCA TITUS	341	16.44%
MICHAEL McNAMARA	338	16.30%
BETHAN J BAILEY	308	14.85%
ANNIS WHITLOW SENGUPTA	307	14.80%
PAUL S NELSON	305	14.71%
DEBORAH LOCKETT	38	1.83%
SEETHA BURTNER	34	1.64%
SETH BELCHER	4	0.19%
JERRY HSIEH	4	0.19%
ELLEN LEWIS	4	0.19%
KIMBERLEY SELNESS	3	0.14%
All Other Write-in Votes	44	2.12%

PCT 7 MTG MBR 1yr		
	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	495	22.90%
Total Votes	354	
Number of Uncast Votes	141	
NATALIE M KOSTICH	352	99.44%
All Other Write-in Votes	2	0.56%

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PCT 8 MTG MBRS	Total	Percent
Number of Precincts	1	
Precincts Reporting	1	100.00%
Times Counted	787	33.20%
Total Votes	5002	
Number of Uncast Votes	4442	
DEBORAH M ROSALES	386	7.70%
MARK A PAOLILLO	385	7.68%
ANNE-MARIE M LAMBERT	367	7.32%
CHRISTINE W KOCHER	358	7.14%
ROGER H READ	351	7.00%
KATHLEEN COWING	348	6.94%
MICHAEL F CROWLEY	332	6.63%
BRIAN C CAPUTO	327	6.53%
PAUL F ROBERTS	324	6.47%
GI YOON-HUANG	308	6.15%
ANN M RITTENBURG	305	6.09%
PAUL C RICKTER	295	5.89%
KATHERINE DILAWARI	270	5.39%
RADHA IYENGAR	241	4.81%
COSMO CATERINO	213	4.25%
YINGCHUN YE	179	3.57%
All Other Write-in Votes	13	0.44%

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TOWN OF BELMONT, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

YEAR ENDED JUNE 30, 2019

2019 Annual Report

TOWN OF BELMONT, MASSACHUSETTS

REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

JUNE 30, 2019

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Independent Auditor’s Report

To the Honorable Select Board
Town of Belmont, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of and for the year ended June 30, 2019 (except for the Belmont Contributory Retirement System which is as of and for the year ended December 31, 2018), and the related notes to the financial statements, which collectively comprise the Town of Belmont, Massachusetts’ basic financial statements as listed in the table of contents.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Belmont Municipal Light Plant as of December 31, 2018, which represent 58.2%, 36.0%, and 60.3%, respectively, of the assets, net position, and revenues of the business-type activities. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the business-type activities of the Belmont Municipal Light Plant, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of June 30, 2019 (except for the Belmont Contributory Retirement System and Municipal Light Plant which are as of and for the year ended December 31, 2018), and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2020, on our consideration of the Town of Belmont, Massachusetts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Belmont, Massachusetts' internal control over financial reporting and compliance.

Powers + Sullivan, LLC

January 22, 2020

Management's Discussion and Analysis

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Management's Discussion and Analysis

As management of the Town of Belmont, we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the year ended June 30, 2019.

Financial Summary

- The Town's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at the close of 2019 by \$52.9 million.
- The Town's total net position increased by \$14.7 million.
- At the end of year 2019, the unassigned fund balance for the general fund was \$15.3 million or 12.8% of general fund expenditures.
- At year end, the balance in the Town's Internal Service Fund totaled \$4.4 million, an increase of \$413 thousand from the prior year.
- The Town has recorded the liability associated with GASB Statement # 68, *Accounting and Financial Reporting for Pensions*. At year end, the pension liability totaled \$80.7 million. Please see Note 12 in the financial statements for further details.
- The Town recognized OPEB expense of \$728,532 during 2019 in contrast to a negative expense of \$14,695,349 during 2018. The negative expense was principally due to the positive impact of changes in plan assumptions and provisions reflected in the new OPEB valuation for 2018.
- The Town issued \$100 million of long-term debt, which included a premium of \$5,572,000, in relation to the High School construction project. The Town has \$108 million in authorized borrowings remaining.

Overview of the Financial Statements

Our discussion and analysis of the Town is intended to serve as an introduction to the Town of Belmont's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This analysis also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all of the Town's assets and deferred outflows and liabilities and deferred inflows, with the difference between them reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future periods (e.g., uncollected taxes and earned but unused sick and vacation time).

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Both of the government-wide statement of activities distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general government, public safety, education, public works, health and human services, culture and recreation, community preservation and interest. The business-type activities of the Town include the water, sewer and the electric light plant.

The government-wide financial statements include not only the Town of Belmont itself (known as the *primary government*), but also a legally separate public employee retirement system for which the Town of Belmont is financially accountable. Financial information for this *component unit* is reported separately within the fiduciary fund statements.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. The focus of the Town of Belmont's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town of Belmont's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The Town has implemented GASB #54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The implementation of this standard changed the fund balance components to nonspendable, restricted, committed, assigned and unassigned. Additionally, under the new standard, the Town's general stabilization fund is reported within the general fund as unassigned while the Ash Landfill stabilization fund is reported within the general fund as committed.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, the Belmont High School construction fund and the community preservation fund, which are the Town's major governmental funds. Data from the other nonmajor governmental funds are combined into a single, aggregated presentation.

The Town of Belmont adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund as Required Supplementary Information fund to demonstrate compliance with this budget.

Proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer systems and light plant activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer systems, the light plant activities and the internal service fund all of which are considered to be major funds of the Town.

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Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs.

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: a pension trust fund, an other postemployment benefit trust, private purpose trust funds, and agency funds. Private purpose trust funds are used to account for trust arrangements that benefit individuals, private organizations, or other governments. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Town's agency fund accounts for primarily police off-duty details and school student activity funds.

The Town is trustee, or fiduciary, for its' employees' pension plan and other postemployment benefit plan. The Town's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. These activities are excluded from the Town's government-wide financial statements because the Town cannot use these assets to finance its operations.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the progress in funding its obligation to provide postemployment benefits to its employees.

Government-wide Financial Analysis

Governmental Activities

The Town is able to report positive balances in two out of three categories of net position. As noted below, liabilities and deferred inflows exceeded assets and deferred outflows by \$6.8 million at the close of the most recent year.

	2019	2018
Assets:		
Current assets..... \$	173,780,849	\$ 75,424,996
Capital assets, net of accumulated depreciation....	162,991,217	148,388,898
Total assets.....	336,772,066	223,813,894
Deferred outflows of resources.....	10,473,272	7,154,294
Liabilities:		
Current liabilities (excluding debt).....	9,994,018	5,393,447
Noncurrent liabilities (excluding debt).....	173,530,727	162,463,718
Current debt.....	5,871,232	3,413,988
Noncurrent debt.....	137,108,531	35,385,209
Total liabilities.....	326,504,508	206,656,362
Deferred inflows of resources.....	27,529,576	40,347,754
Net position:		
Net investment in capital assets.....	125,734,633	117,729,638
Restricted.....	9,440,877	10,484,549
Unrestricted.....	(141,964,256)	(144,250,115)
Total net position..... \$	(6,788,746)	\$ (16,035,928)

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A significant portion of the Town's net position, \$125.7 million, reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending.

Although the Town's investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net position, \$9.4 million, represents resources that are subject to external restrictions on how they may be used. The remaining deficit balance of unrestricted net position of \$142.0 million is due to the recognition of the Other Postemployment Benefits liability in the amount of \$94.5 million and the Net Pension liability in the amount of \$69.9 million.

The governmental activities net position increased by \$9.2 million in the current year. The increase was primarily due to the recognition of an \$3.7 million net decrease in the Town's other postemployment liability and related deferred inflows/outflows, the receipt of \$4.4 million of capital grants related to community preservation, Chapter 90 and MSBA reimbursements for school projects, the timing of the expenditure of grant funds versus the actual receipt of the grant proceeds, and the Town's ability to fund capital additions (approximately \$5.3 million) from current year revenues. These increases were offset by a net increase of \$1.4 million related to the net pension liability and its associated deferred inflows and outflows and the fact that depreciation on capital assets exceeded principal payments on long-term debt by \$1.9 million.

Key elements of the change in net position are as follows:

	2019	2018
Program Revenues:		
Charges for services..... \$	8,325,274	\$ 8,849,037
Operating grants and contributions.....	24,680,426	22,541,916
Capital grants and contributions.....	4,379,546	1,101,503
General Revenues:		
Real estate and personal property taxes, net of tax refunds payable.....	92,104,594	87,347,268
Tax and other liens.....	314,932	765,454
Motor vehicle and other excise taxes.....	3,919,536	3,805,072
Community preservation tax.....	1,189,608	1,169,732
Penalties and interest on taxes.....	378,528	345,150
Grants and contributions not restricted to specific programs.....	2,610,974	2,608,676
Unrestricted investment income.....	1,896,314	3,327,702
Total revenues.....	139,799,732	131,861,510
Expenses:		
General government.....	8,213,869	7,357,180
Public safety.....	19,068,455	15,875,445
Education.....	78,475,641	65,218,557
Public works.....	16,261,584	13,606,311
Health and human services.....	1,432,296	1,299,050
Culture and recreation.....	4,843,049	4,038,719
Interest.....	2,866,139	1,390,962
Total expenses.....	131,161,033	108,786,224
Excess (Deficiency) before transfers.....	8,638,699	23,075,286
Transfers.....	608,483	812,475
Change in net position.....	9,247,182	23,887,761
Net position, beginning of year.....	(16,035,928)	(39,923,689)
Net position, end of year..... \$	(6,788,746)	\$ (16,035,928)

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Business-type activities

Combined business-type activities net position increased by \$5.4 million in the current year. The following table identifies key elements of the enterprise operations:

	2019	2018 (As Revised)
Assets:		
Current assets.....	\$ 38,852,877	\$ 38,428,085
Noncurrent assets (excluding capital).....	12,540,066	13,370,771
Capital assets, net of accumulated depreciation....	68,853,380	63,881,750
Total assets.....	120,246,323	115,680,606
Deferred outflows of resources.....	2,746,769	2,006,603
Liabilities:		
Current liabilities (excluding debt).....	3,299,565	2,643,060
Noncurrent liabilities (excluding debt).....	17,574,106	16,284,624
Current debt.....	2,741,121	2,619,620
Noncurrent debt.....	35,757,726	36,884,847
Total liabilities.....	59,372,518	58,432,151
Deferred inflows of resources.....	3,910,141	4,983,651
Net position:		
Net investment in capital assets.....	44,004,671	39,687,652
Restricted.....	8,688,527	8,567,511
Unrestricted.....	7,017,235	6,016,244
Total net position.....	\$ 59,710,433	\$ 54,271,407
	2019	2018 (As Revised)
Program Revenues:		
Charges for services.....	\$ 41,338,575	\$ 40,728,595
Operating grants and contributions.....	-	15,000
General Revenues:		
Unrestricted investment income.....	409,356	295,229
Total revenues.....	41,747,931	41,038,824
Expenses:		
Water.....	5,946,483	5,385,604
Sewer.....	8,067,472	7,788,458
Municipal Light.....	21,686,467	22,440,203
Total expenses.....	35,700,422	35,614,265
Excess (Deficiency) before transfers.....	6,047,509	5,424,559
Transfers.....	(608,483)	(506,000)
Change in net position.....	5,439,026	4,918,559
Net position, beginning of year (as revised).....	54,271,407	49,352,848
Net position, end of year.....	\$ 59,710,433	\$ 54,271,407

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Beginning net position of the business-type activities has been revised to reflect the implementation of GASB Statement #75 within the Electric Light Department. The implementation of this standard required the beginning net position to be revised due to the use of different methods and assumptions as previously required by GASB Statement #45. Accordingly, previously reported net position of \$53.8 million has been revised by \$521,365 (See Note 17), and now totals \$54.3 million.

Financial Analysis of the Town's Governmental Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$154.3 million comprised of \$25.4 million in the general fund, \$90.8 million in the Belmont High School construction fund, \$4.3 million in the Community Preservation fund, and \$33.8 million in the nonmajor governmental funds. Overall fund balance increased by \$96.7 million in year 2019. This was primarily due to the issuance of \$101.4 million in long-term bonds and \$6.0 million of associated premiums received offset by the timing of the expenditure of grant funds versus the actual receipt of grant proceeds, the activity of the Belmont High School capital project fund and the CPA Fund had a surplus.

The general fund is the chief operating fund. At the end of the current year, the unassigned fund balance of the general fund was \$15.3 million, while the total fund balance was \$25.4 million. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 12.8% of general fund budgetary expenditures, while total fund balance represents 21.2% of that same amount. During 2019, the fund balance of the general fund decreased by \$235 thousand. The change was primarily due to better than expected budgetary results offset by transfers to fund various capital projects.

The Belmont High School construction fund is used to account for the activities related to the construction of the new school building. During 2019, the Town spent \$13.2 million on the project, issued long-term bonds of \$94.4 million and received a premium of \$5.6 million to fund the project. At June 30, 2019, the fund has a balance of \$90.8 million due to the timing of the expenditure of the debt proceeds.

The community preservation fund had a fund balance at June 30, 2019, of \$4.3 million, which is made up of \$2.4 million committed for future projects and \$1.9 million available for future appropriation. These funds are attributable to the Town's acceptance of the Community Preservation Act, which allows the Town to impose up to a 3% surcharge on property taxes, although currently the Town only charges 1.5%, and to receive matching state grant funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing. The fund increased by \$194.8 thousand during 2019 due to the net activity of the receipt of both state grants and the tax surcharges offset by \$1.3 million of project related expenditures.

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Financial Analysis of Proprietary Funds

The Water, Sewer and Light enterprise funds maintained positive results of operations and demonstrated the ability to recover all costs from rates.

The net position of the water fund increased \$1.2 million in the current year. The increase is due to principal payments on long-term debt exceeding depreciation by \$233 thousand and the ability to set rates to cover both operational and capital costs of the fund.

The net position of the sewer fund increased \$1.4 million in the current year. The increase is due to the ability to set rates to cover both operational and capital costs of the fund.

The light department experienced an overall increase of \$2.9 million in net position. The increase is related to a decrease in overall operating costs with an emphasis on the purchased power costs, along with a slight increase in the sale of electricity.

The internal service fund had an ending fund balance of \$4.4 million, which represents an increase of \$413 thousand over the prior year. Contributions exceeded claim payments by \$247 thousand and the fund earned \$166 thousand in investment earnings.

General Fund Budgetary Highlights

There was a net increase of \$148 thousand between the original and final adopted budgets. This increase relates to minor increases in the Town's Departmental budgets.

Capital Asset and Debt Administration

Capital Asset Administration

The Town of Belmont's investment in capital assets for its governmental and business type activities as of June 30, 2019, amounted to \$231.8 million (net of depreciation). This investment in capital assets includes land, construction in progress, land improvements, buildings, machinery and equipment, vehicles and infrastructure assets. The Town's major capital projects relate to the Belmont High School Construction, DPW/Public Safety building renovations, the purchase of public safety vehicles, paving, Belmont Center project and various other infrastructure projects.

In conjunction with the operating budget, the Town annually prepares a capital budget for the upcoming year and a five-year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town annually budgets over \$2 million per year from current-year appropriations for capital projects.

The Belmont High School project for \$295,159,189, was approved by the Belmont Voters as a Debt Exclusion Vote on November 6, 2018. Subsequently, Town Meeting authorized the exclusion by a vote on November 13, 2018. The Select Board approved the financing on January 7, 2019.

The total cost of the project is \$295,159,189. On May 4, 2016, at a Special Town Meeting, \$1,750,000 was appropriated for design and demolition work. The Special Town Meeting on November 13, 2018, approved the project and appropriation for \$293,409,189, in addition to the \$1,750,000. On January 11, 2019, the Select Board approved financing for \$212,764,911 which was net of the prior appropriation of \$1,750,000 and the August 29, 2018, approved Massachusetts School Business Authority's grant of \$80,644,278.

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Debt Administration

Outstanding governmental bonded long-term debt, as of June 30, 2019, totaled \$133.8 million of which \$96.7 million relates to various School construction projects and purchases, \$24.0 million of refunding bonds, \$7.0 million related to the DPW/Public Safety building renovations, \$690 thousand relates to the purchase of fire vehicles, \$475 thousand relates to Harris Field repairs, \$2.1 million relates to the Underwood Pool construction, \$870 thousand relates to Town center construction, leaving a balance of \$2.0 million for other CIP projects. The enterprise funds have \$6.2 million in water debt and \$8.7 million in sewer debt, all of which are fully supported by the rates.

The Town issued \$101.4 million of long-term debt in relation to the Belmont High School project and the DPW/Public Safety Building renovation project. The water enterprise fund issued \$1.6 million in new water debt.

The Town has an “Aaa” rating from Moody’s and a AAA rating from S&P related to the issuance of general obligation debt.

Light Department

The Light Department also has \$21.9 million of long-term debt outstanding.

Please refer to notes 4, 7, and 8 for further discussion of the major capital and debt activity.

Economic Factors and Next Year’s Budget

A statewide tax limitation statute known as “Proposition 2-1/2” limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a year may exceed the preceding year’s allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by Town-wide referendum vote. The Town has taken advantage of this override capability to increase operating budgets and so-called “debt exclusions” that are not subject to the Proposition 2-1/2 limitations.

The Town collects 99.5% of its property tax billings in the year billed. Property taxes billed were \$92.7 million in 2019, which was a \$4.2 million increase from the prior year. \$2.0 million of this increase is the product of the certified new growth of the Town. Within this levy approximately \$3.5 million of previous debt exclusions were paid off.

The Town continues to experience growth in residential renovation and development. In year 2019, 1001 building permits were issued, resulting in \$845,960 in permit fees and realizing \$54.9 million in taxable value. This activity has produced new growth tax revenue, which is exempt from the limitation imposed by Proposition 2 ½. For year 2019, the Town realized \$2.0 million in new taxes from this source.

The unemployment rate for Belmont as of October 2019 was 2.5% compared to the state figure of 2.9% and the nationwide figure of 3.6%.

Requests for Information

This financial report is designed to provide a general overview of the Town of Belmont’s finances for all those with an interest in the government’s finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, Town Hall, 19 Moore Street, Belmont, MA 02478.

Basic Financial Statements

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STATEMENT OF NET POSITION

JUNE 30, 2019

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
ASSETS			
CURRENT:			
Cash and cash equivalents.....	\$ 153,635,027	\$ 28,885,909	\$ 182,520,936
Investments.....	14,126,858	-	14,126,858
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	1,102,226	-	1,102,226
Tax liens.....	1,234,912	58,273	1,293,185
Motor vehicle and other excise taxes.....	170,818	-	170,818
User charges.....	-	7,327,434	7,327,434
Departmental and other.....	470,871	-	470,871
Intergovernmental.....	2,774,032	-	2,774,032
Community preservation state share.....	128,000	-	128,000
Inventory.....	138,105	776,259	914,364
Other assets.....	-	36,217	36,217
Purchased power advanced deposits.....	-	1,768,785	1,768,785
Total current assets.....	173,780,849	38,852,877	212,633,726
NONCURRENT:			
Restricted cash and cash equivalents.....	-	12,540,066	12,540,066
Capital assets, nondepreciable.....	21,201,245	2,287,388	23,488,633
Capital assets, net of accumulated depreciation.....	141,789,972	66,565,992	208,355,964
Total noncurrent assets.....	162,991,217	81,393,446	244,384,663
TOTAL ASSETS.....	336,772,066	120,246,323	457,018,389
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows for refunding debt.....	99,261	-	99,261
Deferred outflows related to pensions.....	10,228,502	2,711,440	12,939,942
Deferred outflows related to other postemployment benefits.....	145,509	35,329	180,838
TOTAL DEFERRED OUTFLOWS OF RESOURCES.....	10,473,272	2,746,769	13,220,041
LIABILITIES			
CURRENT:			
Warrants payable.....	6,417,980	2,743,690	9,161,670
Health claims payable.....	1,175,000	-	1,175,000
Tax refunds payable.....	373,416	-	373,416
Accrued interest.....	1,774,996	79,217	1,854,213
Other liabilities.....	95,783	-	95,783
Customer deposits.....	-	457,820	457,820
Landfill closure.....	77,000	-	77,000
Compensated absences.....	79,843	18,838	98,681
Bonds payable.....	5,871,232	2,741,121	8,612,353
Total current liabilities.....	15,865,250	6,040,686	21,905,936
NONCURRENT:			
Landfill closure.....	7,587,000	-	7,587,000
Compensated absences.....	1,517,020	357,924	1,874,944
Net pension liability.....	69,937,996	10,749,103	80,687,099
Other postemployment benefits.....	94,488,711	6,467,079	100,955,790
Bonds payable.....	137,108,531	35,757,726	172,866,257
Total noncurrent liabilities.....	310,639,258	53,331,832	363,971,090
TOTAL LIABILITIES.....	326,504,508	59,372,518	385,877,026
DEFERRED INFLOWS OF RESOURCES			
Taxes paid in advance.....	2,183,336	-	2,183,336
Contribution in aid of construction, net of amortization.....	-	714,799	714,799
Rate stabilization reserve.....	-	2,073,338	2,073,338
Deferred inflows related to pensions.....	1,078,523	492,200	1,570,723
Deferred inflows related to other postemployment benefits.....	24,267,717	629,804	24,897,521
TOTAL DEFERRED INFLOWS OF RESOURCES.....	27,529,576	3,910,141	31,439,717
NET POSITION			
Net investment in capital assets.....	125,734,633	44,004,671	169,739,304
Restricted for:			
Depreciation.....	-	8,688,527	8,688,527
Permanent funds:			
Expendable.....	1,235,613	-	1,235,613
Nonexpendable.....	3,436,461	-	3,436,461
Other purposes.....	4,768,803	-	4,768,803
Unrestricted.....	(141,964,256)	7,017,235	(134,947,021)
TOTAL NET POSITION.....	\$ (6,788,746)	\$ 59,710,433	\$ 52,921,687

See notes to basic financial statements.

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STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2019

Functions/Programs	Program Revenues				
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue
Primary Government:					
<i>Governmental Activities:</i>					
General government.....	\$ 8,213,869	\$ 699,447	\$ 42,607	\$ 24,899	\$ (7,446,916)
Public safety.....	19,068,455	1,108,324	140,092	28,012	(17,792,027)
Education.....	78,475,641	4,253,484	23,940,870	3,294,451	(46,986,836)
Public works.....	16,261,584	1,375,424	229,885	649,616	(14,006,659)
Health and human services.....	1,432,296	219,974	241,375	121,134	(849,813)
Culture and recreation.....	4,843,049	668,621	85,597	43,500	(4,045,331)
Community preservation.....	-	-	-	217,934	217,934
Interest.....	2,866,139	-	-	-	(2,866,139)
Total Governmental Activities.....	131,161,033	8,325,274	24,680,426	4,379,546	(93,775,787)
<i>Business-Type Activities:</i>					
Water.....	5,946,483	7,078,749	-	-	1,132,266
Sewer.....	8,067,472	9,397,654	-	-	1,330,182
Municipal Light.....	21,686,467	24,862,172	-	-	3,175,705
Total Business-Type Activities.....	35,700,422	41,338,575	-	-	5,638,153
Total Primary Government.....	\$ 166,861,455	\$ 49,663,849	\$ 24,680,426	\$ 4,379,546	\$ (88,137,634)

See notes to basic financial statements.

(Continued)

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STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2019

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Changes in net position:			
Net (expense) revenue from previous page..... \$	(93,775,787)	5,638,153	(88,137,634)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	92,104,594	-	92,104,594
Tax and other liens.....	314,932	-	314,932
Motor vehicle and other excise taxes.....	3,919,536	-	3,919,536
Community preservation tax.....	1,189,608	-	1,189,608
Penalties and interest on taxes.....	378,528	-	378,528
Grants and contributions not restricted to specific programs.....	2,610,974	-	2,610,974
Unrestricted investment income.....	1,896,314	409,356	2,305,670
<i>Transfers, net</i>	608,483	(608,483)	-
Total general revenues and transfers.....	103,022,969	(199,127)	102,823,842
Change in net position.....	9,247,182	5,439,026	14,686,208
<i>Net position:</i>			
Beginning of year (as revised).....	(16,035,928)	54,271,407	38,235,479
End of year..... \$	(6,788,746)	59,710,433	52,921,687

See notes to basic financial statements.

(Concluded)

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GOVERNMENTAL FUNDS BALANCE SHEET

JUNE 30, 2019

	General	Belmont High School Construction Fund	Community Preservation Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents.....	\$ 23,615,753	\$ 93,990,734	\$ 2,656,499	\$ 27,757,597	\$ 148,020,583
Investments.....	5,468,373	-	1,847,346	6,811,139	14,126,858
Receivables, net of uncollectibles:					
Real estate and personal property taxes.....	1,097,596	-	4,630	-	1,102,226
Tax liens.....	1,234,912	-	-	-	1,234,912
Motor vehicle and other excise taxes.....	170,818	-	-	-	170,818
Departmental and other.....	451,510	-	-	19,361	470,871
Intergovernmental.....	-	420,305	-	2,353,727	2,774,032
Community preservation state share.....	-	-	128,000	-	128,000
TOTAL ASSETS.....	\$ 32,038,962	\$ 94,411,039	\$ 4,636,475	\$ 36,941,824	\$ 168,028,300
LIABILITIES					
Warrants payable.....	\$ 1,302,280	\$ 3,587,984	\$ 147,950	\$ 1,379,641	\$ 6,417,855
Tax refunds payable.....	373,416	-	-	-	373,416
Other liabilities.....	95,783	-	-	-	95,783
TOTAL LIABILITIES.....	1,771,479	3,587,984	147,950	1,379,641	6,887,054
DEFERRED INFLOWS OF RESOURCES					
Taxes paid in advance.....	2,151,248	-	32,088	-	2,183,336
Unavailable revenue.....	2,737,079	-	132,630	1,753,774	4,623,483
TOTAL DEFERRED INFLOWS OF RESOURCES.....	4,888,327	-	164,718	1,753,774	6,806,819
FUND BALANCES					
Nonspendable.....	-	-	-	3,436,461	3,436,461
Restricted.....	-	90,823,055	4,323,807	30,371,948	125,518,810
Committed.....	2,822,063	-	-	-	2,822,063
Assigned.....	7,245,267	-	-	-	7,245,267
Unassigned.....	15,311,826	-	-	-	15,311,826
TOTAL FUND BALANCES.....	25,379,156	90,823,055	4,323,807	33,808,409	154,334,427
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES.....	\$ 32,038,962	\$ 94,411,039	\$ 4,636,475	\$ 36,941,824	\$ 168,028,300

See notes to basic financial statements.

2019 Annual Report

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION

JUNE 30, 2019

Total governmental fund balances.....		\$ 154,334,427
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		162,991,217
Accounts receivable are not available to pay for current-period expenditures and, therefore, are unavailable in the funds.....		4,623,483
The statement of net position includes certain deferred inflows of resources and deferred outflows of resources that will be amortized over future periods. In governmental funds, these amounts are not deferred.....		(14,972,229)
The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net position.....		4,439,319
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(1,774,996)
Inventory is capitalized in the Statement of Activities.....		138,105
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:		
Bonds payable.....	(142,979,763)	
Net pension liability.....	(69,937,996)	
Other postemployment benefits.....	(94,488,711)	
Landfill closure.....	(7,664,000)	
Compensated absences.....	(1,596,863)	
Net effect of reporting long-term liabilities.....		(316,667,333)
In the statement of activities, deferred losses are reported for refundings of debt, which are amortized over the shorter of the remaining life of the refunding bonds or refunded bonds. In governmental funds, defeasances of debt are expensed when the refunding bonds are issued.....		99,261
Net position of governmental activities.....		\$ (6,788,746)

See notes to basic financial statements.

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GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

YEAR ENDED JUNE 30, 2019

	General	Belmont High School Construction Fund	Community Preservation Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:					
Real estate and personal property taxes, net of tax refunds.....	\$ 92,060,845	\$ -	\$ -	\$ -	\$ 92,060,845
Tax liens.....	457,832	-	-	-	457,832
Motor vehicle and other excise taxes.....	3,954,674	-	-	-	3,954,674
Charges for services.....	2,647,855	-	-	-	2,647,855
Penalties and interest on taxes.....	378,528	-	-	-	378,528
Licenses and permits.....	1,345,629	-	-	-	1,345,629
Fines and forfeitures.....	259,822	-	-	-	259,822
Intergovernmental - Teachers Retirement.....	10,430,036	-	-	-	10,430,036
Intergovernmental - other.....	10,937,678	3,231,952	-	5,441,721	19,611,351
Departmental and other.....	-	-	-	4,381,208	4,381,208
Community preservation taxes.....	-	-	1,212,154	-	1,212,154
Community preservation state match.....	-	-	217,934	-	217,934
Contributions and donations.....	-	-	-	440,199	440,199
Investment income (loss).....	1,314,183	-	74,080	342,039	1,730,302
Miscellaneous.....	-	-	-	1,837	1,837
TOTAL REVENUES.....	123,787,082	3,231,952	1,504,168	10,607,004	139,130,206
EXPENDITURES:					
Current:					
General government.....	3,744,618	-	95,219	249,222	4,089,059
Public safety.....	14,391,871	-	-	2,475,510	16,867,381
Education.....	68,001,927	13,247,365	-	9,157,468	90,406,760
Public works.....	12,552,564	-	-	3,526,199	16,078,763
Health and human services.....	946,759	-	-	268,872	1,215,631
Culture and recreation.....	3,214,159	-	1,214,135	298,113	4,726,407
Pension benefits.....	7,878,787	-	-	2,990	7,881,777
Employee benefits.....	2,536,331	-	-	-	2,536,331
State and county charges.....	1,836,276	-	-	-	1,836,276
Debt service:					
Principal.....	3,233,134	-	-	-	3,233,134
Interest.....	1,441,817	-	-	-	1,441,817
TOTAL EXPENDITURES.....	119,778,243	13,247,365	1,309,354	15,978,374	150,313,336
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	4,008,839	(10,015,413)	194,814	(5,371,370)	(11,183,130)
OTHER FINANCING SOURCES (USES):					
Issuance of bonds.....	-	94,428,000	-	6,988,000	101,416,000
Issuance of refunding bonds.....	19,650,000	-	-	-	19,650,000
Premium from issuance of bonds.....	-	5,572,000	-	412,000	5,984,000
Premium from issuance of refunding bonds.....	1,719,554	-	-	-	1,719,554
Payments to refunded bond escrow agent.....	(21,476,049)	-	-	-	(21,476,049)
Transfers in.....	1,125,416	-	-	5,262,481	6,387,897
Transfers out.....	(5,262,481)	-	-	(516,933)	(5,779,414)
TOTAL OTHER FINANCING SOURCES (USES).....	(4,243,560)	100,000,000	-	12,145,548	107,901,988
NET CHANGE IN FUND BALANCES.....	(234,721)	89,984,587	194,814	6,774,178	96,718,858
FUND BALANCES AT BEGINNING OF YEAR.....	25,613,877	838,468	4,128,993	27,034,231	57,615,569
FUND BALANCES AT END OF YEAR.....	\$ 25,379,156	\$ 90,823,055	\$ 4,323,807	\$ 33,808,409	\$ 154,334,427

See notes to basic financial statements.

2019 Annual Report

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2019

Net change in fund balances - total governmental funds.....		\$ 96,718,858
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....	19,748,906	
Depreciation expense.....	<u>(5,146,587)</u>	
Net effect of reporting capital assets.....		14,602,319
<p>Governmental funds report inventories as expenditures. However in the Statement of Activities the cost of those assets is capitalized and expensed when depleted.....</p>		
		1,457
<p>Revenues in the Statement of Activities that do not provide current financial resources are unavailable in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable differ between the two statements. This amount represents the net change in unavailable revenue.....</p>		
		509,990
<p>The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are unavailable and amortized in the Statement of Activities.</p>		
Issuance of bonds.....	(101,416,000)	
Issuance of refunding bonds.....	(19,650,000)	
Premium from issuance of bonds.....	(5,984,000)	
Premium from issuance of refunding bonds.....	(1,719,554)	
Payments to refunded bond escrow agent.....	21,476,049	
Net amortization of premium from issuance of bonds.....	180,854	
Net change in deferred charge on refunding.....	(46,662)	
Debt service principal payments.....	<u>3,233,134</u>	
Net effect of reporting long-term debt.....		(103,926,179)
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....	(36,264)	
Net change in accrued interest on long-term debt.....	(1,558,514)	
Net change in deferred outflow/(inflow) of resources related to pensions.....	6,050,537	
Net change in net pension liability.....	(7,491,323)	
Net change in deferred outflow/(inflow) of resources related to other postemployment benefits....	7,502,877	
Net change in other postemployment benefits liability.....	(3,783,235)	
Net change in landfill closure.....	<u>244,000</u>	
Net effect of recording long-term liabilities.....		928,078
<p>The net activity of internal service funds is reported with Governmental Activities.....</p>		
		<u>412,659</u>
Change in net position of governmental activities.....		\$ <u><u>9,247,182</u></u>

See notes to basic financial statements.

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PROPRIETARY FUNDS STATEMENT OF NET POSITION

JUNE 30, 2019

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Fund
	Water	Sewer	Electric Light December 31, 2018	Total	
ASSETS					
CURRENT:					
Cash and cash equivalents.....	\$ 5,186,292	\$ 4,968,320	\$ 18,731,297	\$ 28,885,909	\$ 5,614,444
Receivables, net of allowance for uncollectibles:					
Liens - user charges.....	21,564	36,709	-	58,273	-
User charges.....	2,394,040	3,209,422	1,718,522	7,321,984	-
Inventory.....	409,429	20,838	345,992	776,259	-
Other assets.....	-	-	41,667	41,667	-
Purchased power advanced deposits.....	-	-	1,768,785	1,768,785	-
Total current assets.....	<u>8,011,325</u>	<u>8,235,289</u>	<u>22,606,263</u>	<u>38,852,877</u>	<u>5,614,444</u>
NONCURRENT:					
Restricted cash and cash equivalents.....	-	-	12,540,066	12,540,066	-
Capital assets, nondepreciable.....	3,138	-	2,284,250	2,287,388	-
Capital assets, net of accumulated depreciation.....	<u>19,532,326</u>	<u>23,981,707</u>	<u>23,051,959</u>	<u>66,565,992</u>	<u>-</u>
Total noncurrent assets.....	<u>19,535,464</u>	<u>23,981,707</u>	<u>37,876,275</u>	<u>81,393,446</u>	<u>-</u>
TOTAL ASSETS.....	<u>27,546,789</u>	<u>32,216,996</u>	<u>60,482,538</u>	<u>120,246,323</u>	<u>5,614,444</u>
DEFERRED OUTFLOWS OF RESOURCES					
Deferred loss on refunding.....	-	-	-	-	-
Deferred outflows related to pensions.....	430,482	200,328	2,080,630	2,711,440	-
Deferred outflows related to other postemployment benefits.....	<u>1,696</u>	<u>1,743</u>	<u>31,890</u>	<u>35,329</u>	<u>-</u>
TOTAL DEFERRED OUTFLOWS OF RESOURCES.....	<u>432,178</u>	<u>202,071</u>	<u>2,112,520</u>	<u>2,746,769</u>	<u>-</u>
LIABILITIES					
CURRENT:					
Warrants payable.....	74,997	75,217	2,593,476	2,743,690	125
Accrued interest.....	-	79,217	-	79,217	-
Customer deposits.....	-	-	457,820	457,820	-
Claims and judgments.....	-	-	-	-	1,175,000
Compensated absences.....	3,489	3,736	11,613	18,838	-
Bonds payable.....	<u>868,762</u>	<u>652,421</u>	<u>1,219,938</u>	<u>2,741,121</u>	<u>-</u>
Total current liabilities.....	<u>947,248</u>	<u>810,591</u>	<u>4,282,847</u>	<u>6,040,686</u>	<u>1,175,125</u>
NONCURRENT:					
Compensated absences.....	66,285	70,988	220,651	357,924	-
Net pension liability.....	2,374,853	1,398,564	6,975,686	10,749,103	-
Other postemployment benefits.....	1,101,167	1,131,572	4,234,340	6,467,079	-
Bonds payable.....	<u>5,503,970</u>	<u>8,085,182</u>	<u>22,168,574</u>	<u>35,757,726</u>	<u>-</u>
Total noncurrent liabilities.....	<u>9,046,275</u>	<u>10,686,306</u>	<u>33,599,251</u>	<u>53,331,832</u>	<u>-</u>
TOTAL LIABILITIES.....	<u>9,993,523</u>	<u>11,496,897</u>	<u>37,882,098</u>	<u>59,372,518</u>	<u>1,175,125</u>
DEFERRED INFLOWS OF RESOURCES					
Contribution in aid of construction, net of amortization.....	-	-	714,799	714,799	-
Rate stabilization reserve.....	-	-	2,073,338	2,073,338	-
Deferred inflows related to pensions.....	49,708	38,009	404,483	492,200	-
Deferred inflows related to other postemployment benefits.....	<u>282,815</u>	<u>290,624</u>	<u>56,365</u>	<u>629,804</u>	<u>-</u>
TOTAL DEFERRED INFLOWS OF RESOURCES.....	<u>332,523</u>	<u>328,633</u>	<u>3,248,985</u>	<u>3,910,141</u>	<u>-</u>
NET POSITION					
Net investment in capital assets.....	13,900,123	15,890,678	14,213,870	44,004,671	-
Restricted for:					
Depreciation.....	-	-	8,688,527	8,688,527	-
Unrestricted.....	<u>3,752,798</u>	<u>4,702,859</u>	<u>(1,438,422)</u>	<u>7,017,235</u>	<u>4,439,319</u>
TOTAL NET POSITION.....	<u>\$ 17,652,921</u>	<u>\$ 20,593,537</u>	<u>\$ 21,463,975</u>	<u>\$ 59,710,433</u>	<u>\$ 4,439,319</u>

See notes to basic financial statements.

2019 Annual Report

PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

YEAR ENDED JUNE 30, 2019

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Fund
	Water	Sewer	Electric Light December 31, 2018	Total	
OPERATING REVENUES:					
Employee contributions.....	\$ -	\$ -	\$ -	\$ -	\$ 3,729,364
Employer contributions.....	-	-	-	-	12,420,314
Charges for services.....	7,078,749	9,397,328	24,445,754	40,921,831	-
Other.....	-	-	416,418	416,418	313,031
TOTAL OPERATING REVENUES	7,078,749	9,397,328	24,862,172	41,338,249	16,462,709
OPERATING EXPENSES:					
Cost of services and administration.....	5,306,372	7,199,805	19,951,793	32,457,970	-
Depreciation.....	549,752	668,548	1,262,545	2,480,845	-
Employee benefits.....	-	-	-	-	16,216,062
TOTAL OPERATING EXPENSES.....	5,856,124	7,868,353	21,214,338	34,938,815	16,216,062
OPERATING INCOME (LOSS).....	1,222,625	1,528,975	3,647,834	6,399,434	246,647
NONOPERATING REVENUES (EXPENSES):					
Investment income.....	59,956	22,246	327,480	409,682	166,012
Interest expense.....	(90,359)	(199,119)	(472,129)	(761,607)	-
TOTAL NONOPERATING REVENUES (EXPENSES), NET.....	(30,403)	(176,873)	(144,649)	(351,925)	166,012
INCOME (LOSS) BEFORE TRANSFERS.....	1,192,222	1,352,102	3,503,185	6,047,509	412,659
TRANSFERS:					
Transfers in.....	-	41,517	-	41,517	-
Transfers out.....	-	-	(650,000)	(650,000)	-
TOTAL TRANSFERS.....	-	41,517	(650,000)	(608,483)	-
CHANGE IN NET POSITION.....	1,192,222	1,393,619	2,853,185	5,439,026	412,659
NET POSITION AT BEGINNING OF YEAR (as revised).....	16,460,699	19,199,918	18,610,790	54,271,407	4,026,660
NET POSITION AT END OF YEAR.....	\$ 17,652,921	\$ 20,593,537	\$ 21,463,975	\$ 59,710,433	\$ 4,439,319

2019 Annual Report

PROPRIETARY FUNDS STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2019

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Fund
	Water	Sewer	Electric Light December 31, 2018	Total	
CASH FLOWS FROM OPERATING ACTIVITIES:					
Receipts from customers and users.....	\$ 6,948,688	\$ 9,242,200	\$ 23,841,779	\$ 40,032,667	\$ 3,729,364
Receipts from interfund services provided.....	-	-	-	-	12,733,345
Payments to vendors.....	(4,257,101)	(5,594,480)	(13,552,688)	(23,404,269)	(525,000)
Payments to employees.....	(1,523,998)	(1,606,814)	(3,320,698)	(6,451,510)	-
Payments for benefits.....	-	-	(1,806,464)	(1,806,464)	-
Payment in lieu of taxes.....	-	-	(650,000)	(650,000)	-
Payments for interfund services used.....	-	-	-	-	(16,215,936)
NET CASH FROM OPERATING ACTIVITIES.....	1,167,589	2,040,906	4,511,929	7,720,424	(278,227)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:					
Transfers in.....	-	41,517	-	41,517	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Proceeds from the issuance of bonds.....	1,614,000	-	-	1,614,000	-
Acquisition and construction of capital assets.....	(3,112,754)	(1,447,209)	(2,543,116)	(7,103,079)	-
Principal payments on bonds and notes.....	(782,657)	(641,819)	(1,080,000)	(2,504,476)	-
Contribution in aid of construction.....	-	-	40,173	40,173	-
Interest expense.....	(105,565)	(204,948)	(694,407)	(1,004,920)	-
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....	(2,386,976)	(2,293,976)	(4,277,350)	(8,958,302)	-
CASH FLOWS FROM INVESTING ACTIVITIES:					
Investment income.....	59,956	22,246	49,080	131,282	166,012
NET CHANGE IN CASH AND CASH EQUIVALENTS.....	(1,159,431)	(189,307)	283,659	(1,065,079)	(112,215)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR.....	6,345,723	5,157,627	30,987,704	42,491,054	5,726,659
CASH AND CASH EQUIVALENTS AT END OF YEAR.....	\$ 5,186,292	\$ 4,968,320	\$ 31,271,363	\$ 41,425,975	\$ 5,614,444
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:					
Operating income (loss).....	\$ 1,222,625	\$ 1,528,975	\$ 3,647,834	\$ 6,399,434	\$ 246,647
Adjustments to reconcile operating income to net cash from operating activities:					
Depreciation.....	549,752	668,548	1,284,107	2,502,407	-
Deferred (outflows)/inflows related to pensions.....	(209,071)	(126,139)	604,460	269,250	-
Deferred (outflows)/inflows related to other postemployment benefits.....	(64,414)	(95,861)	412,284	252,009	-
Deferred (outflows)/inflows related to rate stabilization reserve.....	-	-	(965,282)	(965,282)	-
Amortization of contribution in aid of construction.....	-	-	(21,562)	(21,562)	-
Allowance for doubtful accounts.....	-	-	95,736	95,736	-
Liens - user charges.....	8,234	4,491	-	12,725	-
User charges.....	(138,295)	(159,619)	(141,679)	(439,593)	-
Payment in lieu of taxes.....	-	-	(650,000)	(650,000)	-
Inventory.....	(260,263)	(8,875)	-	(269,138)	-
Other assets.....	-	-	40,062	40,062	-
Purchased power advanced deposits.....	-	-	(85,229)	(85,229)	-
Warrants payable.....	(323,416)	56,176	1,005,954	738,714	126
Accrued expenses.....	-	-	(41,985)	(41,985)	-
Customer deposits.....	-	-	(9,168)	(9,168)	-
Prepaid expenses.....	-	-	(13,729)	(13,729)	-
Compensated absences.....	17,518	(884)	-	16,634	-
Net pension liability.....	254,793	146,018	(509,368)	(108,557)	-
Other postemployment benefits.....	110,126	28,076	(140,506)	(2,304)	-
Total adjustments.....	(55,036)	511,931	864,095	1,320,990	(524,874)
NET CASH FROM OPERATING ACTIVITIES.....	\$ 1,167,589	\$ 2,040,906	\$ 4,511,929	\$ 7,720,424	\$ (278,227)

See notes to basic financial statements.

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FIDUCIARY FUNDS STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2019

	Pension and Other Postemployment Benefit Trust Funds (1)	Private Purpose Trust Funds	Agency Funds
ASSETS			
Cash and cash equivalents.....	\$ 1,206,634	\$ 51,968	\$ 288,282
Investments:			
Other investments.....	104,526,768	859,372	-
Receivables, net of allowance for uncollectibles:			
Departmental and other.....	-	-	179,444
Intergovernmental.....	4,751,422	-	-
Interest and dividends.....	1,426	-	-
TOTAL ASSETS.....	110,486,250	911,340	467,726
LIABILITIES			
Warrants payable.....	2,137	-	-
Liabilities due depositors.....	-	-	288,313
Deferred revenue.....	-	-	179,413
TOTAL LIABILITIES.....	2,137	-	467,726
NET POSITION			
Restricted for pensions.....	106,008,143	-	-
Restricted for other postemployment benefits.....	4,475,970	-	-
Held in trust for other purposes.....	-	911,340	-
TOTAL NET POSITION.....	\$ 110,484,113	\$ 911,340	\$ -

(1) The Pension Trust Fund is as of December 31, 2018.

See notes to basic financial statements.

2019 Annual Report

FIDUCIARY FUNDS STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

YEAR ENDED JUNE 30, 2019

	Pension and Other Postemployment Benefit Trust Funds (1)	Private Purpose Trust Funds
ADDITIONS:		
Contributions:		
Employer contributions.....	\$ 10,214,930	\$ -
Employer contributions for other postemployment benefit payments...	4,101,700	-
Member contributions.....	2,770,687	-
Retirement benefits - transfers from other systems.....	445,684	-
Retirement benefits - 3(8)c contributions from other systems.....	228,283	-
Retirement benefits - workers compensation settlements.....	17,000	-
Retirement benefits - federal grant reimbursements.....	-	-
Retirement benefits - state COLA reimbursements.....	-	-
Retirement benefits - member makeup payments and redeposits.....	-	-
Retirement benefits - interest not refunded.....	-	-
Retirement benefits - reimbursement of 91A overearnings.....	-	-
Private donations.....	-	92,359
Intergovernmental.....	92,599	-
Total contributions.....	17,870,883	92,359
Net investment income:		
Investment income.....	1,928,803	17,650
Net change in fair value of investments.....	(4,360,514)	-
Less: investment expense.....	(427,227)	-
Net investment income (loss).....	(2,858,938)	17,650
TOTAL ADDITIONS.....	15,011,945	110,009
DEDUCTIONS:		
Administration.....	369,672	-
Retirement benefits - transfers to other systems.....	544,534	-
Retirement benefits - 3(8)c transfer to other systems.....	461,134	-
Retirement benefits and refunds.....	11,510,179	-
Other postemployment benefit payments.....	4,101,700	-
Educational scholarships.....	-	67,790
TOTAL DEDUCTIONS.....	16,987,219	67,790
NET INCREASE (DECREASE) IN NET POSITION.....	(1,975,274)	42,219
NET POSITION AT BEGINNING OF YEAR.....	112,459,387	869,121
NET POSITION AT END OF YEAR.....	\$ 110,484,113	\$ 911,340

(1) The Pension Trust Fund is as of December 31, 2018.

See notes to basic financial statements.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Belmont, Massachusetts have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Belmont, Massachusetts (Town) is a municipal corporation that is governed by a Town-wide elected three member Select Board with staggered three-year terms. The Select Board has the general direction and management of the property and affairs of the Town in all matters not otherwise provided by Federal, State or local laws and regulations. They are assisted by a Town Administrator who has responsibility for general supervision over certain general government operating departments and provides coordination with other Town-wide elected positions (e.g. including, but not limited to the Town Clerk, the Treasurer, the Board of Assessors, and the School Committee) and all other Officials, Boards, Commissions, and Committees. A principal duty of the Administrator and Town Administration is Town-wide coordination of the Town's annual fiscal budget. The legislative body of the Town is a representative Town Meeting which consists of 288 precinct elected members with staggered three-year terms in addition to certain ex-officio members. The Town Meeting assembles annually to legislate policy and budgets for the local government.

For financial reporting purposes, the Town has included reporting on Government Activities (i.e. general government), Business-type Activities (i.e. Water, Sewer, and Light services), and Fiduciary Activities (i.e. Trusteeships for the Pension and Other Postemployment Benefits funds, which are restricted to their intended purposes). The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. One entity has been included as a component unit in the reporting entity because of the significance of its operational and/or financial relationship.

Component Unit Presented as a Fiduciary Fund – The following component unit is presented as a fiduciary fund of the primary government due to the nature and significance of relationship between the Town and the component unit.

In the Fiduciary Funds:

- (1) The Belmont Contributory Retirement System (System) was established to provide retirement benefits to Town employees and the Belmont Housing Authority employees and their beneficiaries. The System is governed by a five-member board comprised of the Town Accountant (ex-officio), two members elected by the System's participants, one member appointed by the Select Board and one member appointed by the Board members. The System is presented using the accrual basis of accounting and is reported as a pension trust fund in the fiduciary fund financial statements.

Availability of Financial Information for Component Units

The System issues a publicly available audited financial report in accordance with guidelines established by the Commonwealth of Massachusetts' (Commonwealth) Public Employee Retirement Administration Commission (PERAC). That report may be obtained by contacting the System located at Town Hall, 455 Concord Ave, Belmont, MA 02478.

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B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government and its component units.

Governmental activities, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Non-major funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets and deferred outflows, liabilities and deferred inflows, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

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Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. However, the effect of interfund services provided and used between functions is not eliminated as the elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the *primary* operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *Belmont High School construction fund* accounts for activity related to the construction of the new High School.

The Belmont High School project for \$295,159,189, was approved by the Belmont Voters as a Debt Exclusion Vote on November 6, 2018. Subsequently, Town Meeting authorized the exclusion by a vote on November 13, 2018. The Select Board approved the financing on January 7, 2019.

The total cost of the project is \$295,159,189. On May 4, 2016, at a Special Town Meeting, \$1,750,000 was appropriated for design and demolition work. The Special Town Meeting on November 13, 2018, approved the project and appropriation for \$293,409,189, in addition to the \$1,750,000. On January 11, 2019, the Select Board

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approved financing for \$212,764,911 which was net of the prior appropriation of \$1,750,000 and the August 29, 2018, approved Massachusetts School Business Authority's grant of \$80,644,278.

The *community preservation fund* is used to account for funds held for uses restricted by law for community preservation purposes. These funds are attributable to the Town's acceptance of the Community Preservation Act, which allows the Town to impose up to a 3% surcharge, (currently Town only charges 1.5%), on property taxes and to receive matching state grant funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than permanent funds or capital projects.

The *capital projects fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets of the governmental funds.

The *permanent fund* is used to account for and report financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The following major proprietary funds are reported:

The *water enterprise fund* is used to account for the water activities.

The *sewer enterprise fund* is used to account for the sewer activities.

The *light enterprise fund* is used to account for the Town's electric light department activities.

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to the self-insured employee health program.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity by the Town for others that cannot be used to support the governmental programs.

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The following fiduciary fund types are reported:

The *pension trust fund* is used to account for the activities of the System, which accumulates resources to provide pension benefits to eligible retirees and their beneficiaries.

The *other postemployment benefit trust fund* is a fund established under special legislation to accumulate resources to provide funding for future OPEB (other postemployment benefits) liabilities.

The *private-purpose trust fund* is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings.

The Town's educational scholarship trusts are accounted for in this fund.

The *agency fund* is used to account for assets held in a purely custodial capacity by the Town.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Fair Value Measurements

The Town reports required types of financial instruments in accordance with the fair value standards. These standards require an entity to maximize the use of observable inputs (such as quoted prices in active markets) and minimize the use of unobservable inputs (such as appraisals or valuation techniques) to determine fair value. Fair value standards also require the government to classify these financial instruments into a three-level hierarchy, based on the priority of inputs to the valuation technique or in accordance with net asset value practical expedient rules, which allow for either Level 2 or Level 3 depending on lock up and notice periods associated with the underlying funds.

Instruments measured and reported at fair value are classified and disclosed in one of the following categories:

Level 1 – Quoted prices are available in active markets for identical instruments as of the reporting date. Instruments, which are generally included in this category, include actively traded equity and debt securities, U.S. government obligations, and mutual funds with quoted market prices in active markets.

Level 2 – Pricing inputs are other than quoted in active markets, which are either directly or indirectly observable as of the reporting date, and fair value is determined through the use of models or other valuation methodologies. Certain fixed income securities, primarily corporate bonds, are classified as Level 2 because fair values are estimated using pricing models, matrix pricing, or discounted cash flows.

Level 3 – Pricing inputs are unobservable for the instrument and include situations where there is little, if any, market activity for the instrument. The inputs into the determination of fair value require significant management judgment or estimation.

In some instances the inputs used to measure fair value may fall into different levels of the fair value hierarchy and is based on the lowest level of input that is significant to the fair value measurement.

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Market price is affected by a number of factors, including the type of instrument and the characteristics specific to the instrument. Instruments with readily available active quoted prices generally will have a higher degree of market price observability and a lesser degree of judgment used in measuring fair value. It is reasonably possible that change in values of these instruments will occur in the near term and that such changes could materially affect amounts reported in these financial statements. For more information on the fair value of the Town's financial instruments, see Note 2 for further details.

F. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the year of the levy.

Real estate tax liens are processed during the year on delinquent properties and are recorded as receivables in the year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the year of the levy.

Since the receivables are secured via the lien process they are considered 100% collectible and therefore do not report an allowance for uncollectibles.

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Departmental and Other

Departmental and other receivables are recorded as receivables in the year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Sale of Electricity

Revenues from the sale of electricity are recorded on the basis of bills rendered from monthly readings taken on a cycle basis. The revenues are based on rates established by Belmont Light which are applied to customers' consumption of electricity.

Belmont's rates contain an adjustable component pursuant to which increased power costs (power costs in excess of amounts recovered through base rates) are billable to customers.

The allowance for uncollectibles is estimated based on a history of past write-offs and collections and current credit conditions.

G. Inventories

Government-Wide and Fund Financial Statements

Inventories are recorded as expenditures at the time of purchase in the fund financial statements. Such inventories are capitalized in the government-wide financial statements and carried at cost. Inventories of the Light Fund are carried at average cost.

H. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, construction in progress, land improvements, buildings, machinery and equipment, vehicles and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets, donated works of art, historical treasures and similar assets, and capital assets received in service concession arrangements are recorded at acquisition value. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$25,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

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Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

Capital Asset Type	Estimated Useful Life (in years)
Land improvements.....	20
Buildings.....	40-50
Machinery and equipment.....	5-20
Vehicles.....	5-15
Infrastructure.....	15-100

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

The fixed assets of the municipal light enterprise fund are capitalized upon purchase and depreciated at a rate of 3% of the cost of plant in service at the beginning of the calendar year, exclusive of land and land rights. The municipal light enterprise fund charges maintenance to expense when incurred. Replacements and betterments are charged to fixed assets.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the year of the purchase.

I. Deferred Outflows/Inflows of Resources

Government-Wide Financial Statements (Net Position)

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/ expenditure) until then. The Town reported deferred outflows of resources for a refunding, pensions and postemployment benefits.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Town reported deferred inflows of resources related to taxes paid in advance, pensions, postemployment benefits, contribution in aid of construction, and the rate stabilization reserve.

Governmental Fund Financial Statements

In addition to liabilities, the governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents assets that have been recorded in the governmental fund financial statements but the revenue is not available and so will not be recognized as an inflow of resources (revenue) until it becomes available. The Town has recorded taxes paid in advance as unavailable revenue as deferred inflows of resources in the governmental funds balance sheet.

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J. Unavailable Revenue

Unavailable revenue at the governmental fund financial statement level represents billed receivables that do not meet the availability criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Unavailable revenue is recognized as revenue in the conversion to the entity-wide (full accrual) financial statements.

K. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net position as "internal balances".

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

L. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

M. Net Position and Fund Equity

Government-Wide Financial Statements (Net position)

Net position reported as "net investment in capital assets" includes capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt are not considered to be capital assets. Outstanding debt related to future reimbursements from the state's school building program is not considered to be capital related debt.

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Net position is reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net position has been “restricted for” the following:

“Depreciation” – represents amounts restricted in the Electric Light Fund for the statutory reserve for funded depreciation.

“Permanent funds – expendable” represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allows the trustees to approve spending of the realized investment earnings that support governmental programs.

“Permanent funds – nonexpendable” represents the endowment portion of donor restricted trusts that support governmental programs.

“Other purposes” represents restrictions placed on assets from outside parties.

Sometimes the Town will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Town’s policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund Financial Statements (Fund Balances)

Governmental fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The governmental fund balance classifications are as follows:

“Nonspendable” fund balance includes amounts that cannot be spent because they are either not in spendable form or they are legally or contractually required to be maintained intact.

“Restricted” fund balance includes amounts subject to constraints placed on the use of resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or that are imposed by law through constitutional provisions or enabling legislation.

“Committed” fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority. Town meeting is the highest level of decision making authority for the government that can, by adoption of an ordinance prior to the end of the year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

“Assigned” fund balance includes amounts that are constrained by the Town’s intent to be used for specific purposes, but are neither restricted nor committed. The Select Board has by resolution authorized the Town Accountant to assign fund balance. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year’s budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment.

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“Unassigned” fund balance includes the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

Sometimes the Town will fund outlays for a particular purpose from different components of fund balance. In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balances in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. When different components of fund balance can be used for the same purpose, it is the Town’s policy to consider restricted fund balance to have been depleted first, followed by committed fund balance, and assigned fund balance. Unassigned fund balance is applied last.

N. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of both the Belmont Contributory Retirement System and the Massachusetts Teachers Retirement System and additions to/deductions from the Systems fiduciary net position have been determined on the same basis as they are reported by the Systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

O. Long-term debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net position. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

P. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds, trust funds, and internal service funds is retained within the respective fund.

Q. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

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Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred. Sick leave though accrued is expensed as incurred. There is no obligation to pay for sick time upon termination of employment.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability.

R. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the year. Actual results could vary from estimates that were used.

S. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Cash Equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

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Custodial Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a formal policy for custodial credit risk, however the Treasurer periodically reviews the Veribank ratings and overall performance of each financial institution. At year-end, the carrying amount of deposits totaled \$183,264,109 and the bank balance totaled \$185,024,743. Of the bank balance, \$2,386,539 was covered by Federal Depository Insurance, \$140,873,288 was covered by the Depositors Insurance Fund, \$10,138,852 was insured/collateralized and \$31,626,064 was exposed to custodial credit risk because it was uninsured and uncollateralized.

At December 31, 2018, the carrying amount of the Retirement System's deposits totaled \$1,191,620 and the bank balance totaled \$1,455,024. All of the bank balance was covered by Federal Depository Insurance.

Investments

Following are the investments of the Town as of June 30, 2019, and the Retirement System as of December 31, 2018.

Town's Investments:

<u>Investment Type</u>	<u>Fair value</u>	<u>Maturities</u>		<u>Quality Rating</u>
		<u>Under 1 Year</u>	<u>1-5 Years</u>	
<u>Debt securities:</u>				
U.S. treasury bonds.....	\$ 1,496,387	\$ 1,496,387	\$ -	AAA
Government sponsored enterprises.....	8,816,083	4,692,813	4,123,270	AA+
Corporate bonds.....	507,455	192,072	315,383	AAA/AA-/A+/A-/BBB
Total debt securities.....	10,819,925	\$ 6,381,272	\$ 4,438,653	
<u>Other investments:</u>				
Equity securities.....	5,456,942			
Equity mutual funds.....	1,723,984			
Negotiable Certificates of Deposit.....	1,446,335			
MMDT - Cash portfolio.....	12,152,157			
Total investments.....	\$ 31,599,343			

Retirement System's Investments:

<u>Investment Type</u>	<u>Fair value</u>	<u>Maturities</u>		<u>Quality Rating</u>
		<u>1-5 Years</u>	<u>6-10 Years</u>	
<u>Debt securities:</u>				
Scout Core Plus Bond Fund.....	\$ 11,164,771	\$ -	\$ 11,164,771	AA
Loomis Sayles Multisector.....	10,451,088	10,451,088	-	BB
Total debt securities.....	21,615,859	\$ 10,451,088	\$ 11,164,771	
<u>Other investments:</u>				
Equity securities.....	5,941,104			
Equity mutual funds.....	18,719,217			
Real estate investment trust.....	4,000,976			
PRIT Hedge Fund Account.....	6,654,231			
PRIT Alternative.....	13,933,423			
PRIT Real Estate Fund.....	9,247,714			
PRIT International Equity Fund.....	11,427,247			
PRIT Emerging Markets.....	6,092,471			
PRIT Fund.....	2,433,570			
Total investments.....	\$ 100,065,812			

* Duration of underlying holdings in Scout Core Plus Bond Fund is 5.2 years and the Loomis Sayles Multisector is 3.2 years

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Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of an outside party. Investments in external investment pools and in open-end mutual funds are not exposed to custodial credit risks because their existence is not evidenced by securities that exist in physical or book entry form. Of the Town's investments in U.S. Treasury bonds, corporate bonds, government sponsored enterprises and equity securities the Town has a custodial credit risk exposure of \$16,276,867 because the related securities are uninsured, unregistered and held by the counterparty.

The Town's investment policy states that before conducting any business with a brokerage house, the Town must obtain a copy of their latest audited financial statement, proof of National Association of Security Dealers certification and proof of credit worthiness, which the Town defines as at least five years in operation and minimum capital of \$10 million.

The Retirement System has custodial credit risk exposure of \$5,941,104 because the related equity securities are uninsured, unregistered and held by the counterparty.

The Retirement System limits its custodial credit risk by utilizing an institutional custodial bank, currently People's United Bank. Assets held in commingled fund accounts are also held in a similar fashion, with individual fund securities held in the fund's name at their custodian bank. A small percentage of the Retirement System's assets (typically less than 5%) may be held from time to time in commingled cash equivalent vehicles where the assets are subject to counterparty risk.

Interest Rate Risk

The Town's investment policy states that safety of principal is the foremost objective, followed by liquidity and then yield. Investments shall be made to achieve the best rate of return, taking into account safety and liquidity constraints, as well as, legal requirements while not explicitly limiting the maturities of allowable investments.

The Retirement System's fixed income assets are held in professionally managed, institutional commingled funds. The Retirement System limits its effective exposure to interest rate risk by benchmarking its commingled fixed income investment accounts to an intermediate duration benchmark (LB Aggregate) with a duration of 4-5 years. Further, the Retirement System's current fixed income investments are diversified by sector (corporate, government, asset-backed, mortgage, non-US dollar) to provide additional protection in various interest rate environments.

The Town participates in MMDT, which maintains a cash portfolio and a short-term bond fund with combined average maturities of approximately 2 months.

The System participates in PRIT. The effective weighted duration rate for PRIT investments ranged from 0.18 to 15.31 years.

Credit Risk

The Town's investment policy seeks to lessen the credit risk associated with certain types of investments through diversification and prudent selection of investments in line with MGL CH 44 Sec. 55B.

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The Retirement System has a policy that states no more than 20% of the fixed income assets may be invested in below investment grade securities (rated BBB by Standard & Poor's) and the average duration of the fixed income portfolio cannot be more than 20% higher than the market as measured by Lehman Aggregate Index.

Concentration of Credit Risk

The Town places a limit of 10% on the amount the Town may invest in any one issuer. The Town does not have more than 10% of its investments with any one issuer as of June 30, 2019. For the Retirement System, no fixed income security, except issues of the U. S. Government, can comprise more than 5% of the Retirement Systems assets, measured at market; and no individual portfolio can hold more than 5% of its assets in securities of any single entity, except issues of the U. S. Government. Further, no equity security can comprise more than 5% of the equity portfolio measured at book value. The Retirement System does have investments in individual commingled mutual funds and trusts that represent more than 5% of the Retirement System's assets, but in each case these investments are in institutional commingled funds that are invested in diversified portfolios of between 50 and 200 individual securities.

Foreign Currency Risk

The Retirement System's exposure to foreign currency risk is attributable to its investments in individual commingled mutual funds and trusts that are invested in diversified (by country and security) portfolios on international stocks and bonds that are denominated in foreign currencies. The Retirement System's combined policy target allocation to all non-US securities is currently 20% of the Retirement System's total assets (12% international equities and 8% international bonds).

Fair Market Value of Investments

The Town holds investments that are measured at fair value on a recurring basis. Because investing is not a core part of the Town's mission, the Town determines that the disclosures related to these investments only need to be disaggregated by major type. The Town chooses a tabular format for disclosing the levels within the fair value hierarchy.

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

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The Town has the following recurring fair value measurements as of June 30, 2019:

Investment Type	June 30, 2019	Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments measured at fair value:				
<u>Debt securities:</u>				
U.S. treasury bonds.....	\$ 1,496,387	\$ 1,496,387	\$ -	\$ -
Government sponsored enterprises.....	8,816,083	8,816,083	-	-
Corporate bonds.....	507,455	-	507,455	-
Total debt securities.....	10,819,925	10,312,470	507,455	-
<u>Other investments:</u>				
Equity securities.....	5,456,942	5,456,942	-	-
Equity mutual funds.....	1,723,984	1,723,984	-	-
Negotiable Certificates of Deposit.....	1,446,335	1,446,335	-	-
Total other investments.....	8,627,261	8,627,261	-	-
Total investments measured at fair value.....	19,447,186	\$ 18,939,731	\$ 507,455	\$ -
Investments measured at amortized cost:				
MMDT - Cash portfolio.....	12,152,157			
Total investments.....	\$ 31,599,343			

U.S. treasury bonds, government sponsored enterprises, equity securities, negotiable certificates of deposit, and equity mutual funds classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Corporate bonds classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

MMDT investments are valued at amortized cost. Under the amortized cost method, an investment is valued initially at its cost and adjusted for the amount of interest income accrued each day over the term of the investment to account for any difference between the initial cost and the amount payable at its maturity. If amortized cost is determined not to approximate fair value, the value of the portfolio securities will be determined under procedures established by the Advisor.

Retirement System

The retiree pension defined benefit plan holds significant amounts of investments that are measured at fair value on a recurring basis. Because investing is a key part of the plan's activities, the plan shows greater disaggregation in its disclosures. The plan chooses a tabular format for disclosing the levels within the fair value hierarchy.

The System categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles.

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The System has the following recurring fair value measurements as of December 31, 2018:

Investment Type	Fair Value Measurements Using			
	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	
Investments measured at fair value:				
<u>Debt securities:</u>				
Carillon Reams Core Plus Bond Fund.....	\$ 11,164,771	\$ 11,164,771	\$ -	\$ -
Loomis Sayles Multisector.....	10,451,088	10,451,088	-	-
Total debt securities.....	21,615,859	21,615,859	-	-
<u>Other investments:</u>				
Equity securities.....	5,941,104	5,941,104	-	-
Equity mutual funds.....	18,719,217	18,719,217	-	-
Real estate investment trust.....	4,000,976	-	-	4,000,976
Total other investments.....	28,661,297	24,660,321	-	4,000,976
Total investments measured at fair value.....	50,277,156	\$ 46,276,180	\$ -	\$ 4,000,976
Investments measured at net asset value:				
Pension Reserve Investment Trust (PRIT).....	49,788,656			
Total investments.....	\$ 100,065,812			

Equity and fixed income mutual funds and equity securities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Real estate investments in level 3 are valued using either a discounted cash flow or market comparable companies technique.

PRIT Investments are valued using the net asset value method. This investment pool was established by the Treasurer of the Commonwealth of Massachusetts, who serves as Trustee. PRIT is administered by the Pension Reserves Investment Management Board (PRIM). The fair values of the positions in each investment Pool are the same as the value of each Pool's shares. The System does not have the ability to control any of the investment decisions relative to its funds in PRIT.

NOTE 3 – RECEIVABLES

Receivables as of June 30, 2019, for the individual major and nonmajor governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 1,103,329	\$ (1,103)	\$ 1,102,226
Tax liens.....	1,234,912	-	1,234,912
Motor vehicle and other excise taxes.....	439,796	(268,978)	170,818
Departmental and other.....	738,412	(267,541)	470,871
Intergovernmental.....	2,774,032	-	2,774,032
Community preservation state share.....	128,000	-	128,000
Total.....	\$ 6,418,481	\$ (537,622)	\$ 5,880,859

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Receivables for the enterprise funds consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Water liens - user charges.....	\$ 21,564	\$ -	\$ 21,564
Water user charges.....	2,394,040	-	2,394,040
Sewer liens - user charges.....	36,709	-	36,709
Sewer user charges.....	3,209,422	-	3,209,422
Electric light user charges.....	1,989,534	(271,012)	1,718,522
Total.....	<u>\$ 7,651,269</u>	<u>\$ (271,012)</u>	<u>\$ 7,380,257</u>

Governmental funds report unavailable revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current year, the various components of unavailable revenue reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 880,505	\$ 151,655	\$ 1,032,160
Tax liens.....	1,234,912	-	1,234,912
Motor vehicle and other excise taxes.....	170,837	-	170,837
Departmental and other.....	450,825	-	450,825
Intergovernmental.....	-	1,734,749	1,734,749
Total.....	<u>\$ 2,737,079</u>	<u>\$ 1,886,404</u>	<u>\$ 4,623,483</u>

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2019, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 16,221,456	\$ -	\$ -	\$ 16,221,456
Construction in progress.....	1,068,764	4,979,789	(1,068,764)	4,979,789
Total capital assets not being depreciated..	<u>17,290,220</u>	<u>4,979,789</u>	<u>(1,068,764)</u>	<u>21,201,245</u>
<u>Capital assets being depreciated:</u>				
Land improvements.....	12,226,912	931,937		13,158,849
Buildings.....	135,480,171	13,573,387		149,053,558
Machinery and equipment.....	17,639,178	463,662		18,102,840
Vehicles.....	7,236,385	147,027		7,383,412
Infrastructure.....	46,663,507	721,868		47,385,375
Total capital assets being depreciated.....	<u>219,246,153</u>	<u>15,837,881</u>	<u>-</u>	<u>235,084,034</u>
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(4,133,939)	(555,331)		(4,689,270)
Buildings.....	(50,754,189)	(2,253,788)		(53,007,977)
Machinery and equipment.....	(14,694,020)	(908,277)		(15,602,297)
Vehicles.....	(5,039,814)	(341,306)		(5,381,120)
Infrastructure.....	(13,525,513)	(1,087,885)		(14,613,398)
Total accumulated depreciation.....	<u>(88,147,475)</u>	<u>(5,146,587)</u>	<u>-</u>	<u>(93,294,062)</u>
Total capital assets being depreciated, net.....	<u>131,098,678</u>	<u>10,691,294</u>	<u>-</u>	<u>141,789,972</u>
Total governmental activities capital assets, net....	<u>\$ 148,388,898</u>	<u>\$ 15,671,083</u>	<u>\$ (1,068,764)</u>	<u>\$ 162,991,217</u>

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	Beginning Balance	Increases	Decreases	Ending Balance
Water:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 3,138	\$ -	\$ -	\$ 3,138
Construction in progress.....	39,104	-	(39,104)	-
Total capital assets not being depreciated....	42,242	-	(39,104)	3,138
<u>Capital assets being depreciated:</u>				
Land improvements.....	7,822	-	-	7,822
Buildings.....	519,034	-	-	519,034
Machinery and equipment.....	769,625	1,406,726	-	2,176,351
Vehicles.....	1,007,817	44,322	-	1,052,139
Infrastructure.....	36,162,693	1,700,810	-	37,863,503
Total capital assets being depreciated.....	38,466,991	3,151,858	-	41,618,849
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(7,822)	-	-	(7,822)
Buildings.....	(200,701)	(7,701)	-	(208,402)
Machinery and equipment.....	(712,437)	(222,167)	-	(934,604)
Vehicles.....	(867,798)	(36,652)	-	(904,450)
Infrastructure.....	(19,748,013)	(283,232)	-	(20,031,245)
Total accumulated depreciation.....	(21,536,771)	(549,752)	-	(22,086,523)
Total capital assets being depreciated, net.....	16,930,220	2,602,106	-	19,532,326
Total water activities capital assets, net.....	\$ 16,972,462	\$ 2,602,106	\$ (39,104)	\$ 19,535,464
	Beginning Balance	Increases	Decreases	Ending Balance
Sewer:				
<u>Capital assets being depreciated:</u>				
Machinery and equipment.....	\$ 1,771,902	\$ 937,817	\$ -	\$ 2,709,719
Vehicles.....	676,636	72,879	-	749,515
Infrastructure.....	27,273,066	436,513	-	27,709,579
Total capital assets being depreciated.....	29,721,604	1,447,209	-	31,168,813
<u>Less accumulated depreciation for:</u>				
Machinery and equipment.....	(352,291)	(223,610)	-	(575,901)
Vehicles.....	(1,385,254)	(79,393)	-	(1,464,647)
Infrastructure.....	(4,781,013)	(365,545)	-	(5,146,558)
Total accumulated depreciation.....	(6,518,558)	(668,548)	-	(7,187,106)
Total sewer activities capital assets, net.....	\$ 23,203,046	\$ 778,661	\$ -	\$ 23,981,707

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	Beginning Balance	Increases	Decreases	Ending Balance
Municipal Light:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 1,586,597	\$ -	\$ -	\$ 1,586,597
Construction in progress.....	2,689,488	2,215,785	(4,207,620)	697,653
Total capital assets not being depreciated....	4,276,085	2,215,785	(4,207,620)	2,284,250
<u>Capital assets being depreciated:</u>				
Distribution Plant.....	33,465,955	4,679,695	(164,512)	37,981,138
General Plant.....	9,337,585	226,214	-	9,563,799
Total capital assets being depreciated.....	42,803,540	4,905,909	(164,512)	47,544,937
<u>Less accumulated depreciation for:</u>				
Distribution Plant.....	(16,094,124)	(1,003,979)	164,512	(16,933,591)
General Plant.....	(7,279,259)	(280,128)	-	(7,559,387)
Total accumulated depreciation.....	(23,373,383)	(1,284,107)	164,512	(24,492,978)
Total capital assets being depreciated, net.....	19,430,157	3,621,802	-	23,051,959
Total municipal light activities capital assets, net....	\$ 23,706,242	\$ 5,837,587	\$ (4,207,620)	\$ 25,336,209

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General government.....	\$ 874,629
Public safety.....	895,601
Education.....	1,924,135
Public works.....	1,019,425
Health and human services.....	25,247
Culture and recreation.....	407,550
Total depreciation expense - governmental activities.....	\$ 5,146,587
Business-Type Activities:	
Water.....	\$ 549,752
Sewer.....	668,548
Municipal Light.....	1,284,107
Total depreciation expense - business-type activities.....	\$ 2,502,407

NOTE 6 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund transfers for the year ended June 30, 2019, are summarized as follows:

	Transfers In:			
Transfers Out:	General fund	Nonmajor governmental funds	Sewer Enterprise fund	Total
General fund.....	\$ -	\$ 5,262,481	\$ -	\$ 5,262,481 (1)
Nonmajor governmental funds.....	475,416	-	41,517	516,933 (2)
Light Enterprise fund.....	650,000	-	-	650,000 (3)
Total.....	\$ 1,125,416	\$ 5,262,481	\$ 41,517	\$ 6,429,414

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- (1) Transfers represent amounts voted to fund various capital projects.
- (2) Transfers represent amounts voted from receipts reserved for appropriation to fund the operating budget and sewer projects.
- (3) Transfers represent amounts voted for a payment in lieu of taxes from the Light enterprise fund.

NOTE 7 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds.

The Town and the Municipal Light Plant did not have any notes outstanding as of June 30, 2019.

NOTE 8 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

The Town issued \$103,030,000 of new general obligation bonds in 2019 of which \$101,416,000 was recognized in the governmental funds, \$1,614,000 was recognized in the water enterprise fund.

In order to take advantage of favorable interest rates, the Town issued \$19,650,000 of General Obligation Refunding Bonds on May 15, 2019. \$21,476,000 of general obligation bonds were refunded by placing the proceeds of the refunding bonds in an irrevocable trust to provide for all future debt service payments on the refunded bonds. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the statement of net position. This refunding was undertaken to reduce total debt service payments over the next 16 years by \$2,376,873 and resulted in an economic gain of \$2,273,705. At June 30, 2019, \$21,175,000 of governmental bonds outstanding from the refunding is considered defeased.

Details related to the outstanding indebtedness at June 30, 2019 and the debt service requirements are reported on the following page.

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Bonds Payable Schedule – Governmental Funds

Project	Maturities Through	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2019
Septic Loan 97-2002.....	2019	\$ 60,160	0.00	\$ 3,131
2012 Debt Refunding.....	2023	9,956,000	3.00-5.00	4,400,000
School Dept Vehicle.....	2020	30,000	3.00-4.00	5,000
Ladder Truck.....	2024	890,000	3.00-5.00	440,000
Fire Engine.....	2024	500,000	3.00-5.00	250,000
Harris Field Repairs.....	2024	960,000	3.00-5.00	475,000
Town Center.....	2025	1,450,000	3.00	870,000
Underwood Pool.....	2030	2,790,000	2.00-3.00	2,035,000
Fire Station.....	2026	979,900	2.00-3.00	674,900
Land.....	2025	350,150	3.00	230,000
Public Safety Radio Equipment.....	2026	1,086,000	4.00-2.00	750,000
School Fire Alarm Equipment.....	2021	800,000	4.00-2.25	320,000
Modular Classrooms.....	2028	2,426,000	3.00-5.00	2,231,000
High School.....	2049	94,428,000	3.00-5.00	94,428,000
DPW/ Police Station.....	2049	6,988,000	3.00-5.00	6,988,000
2019 Debt Refunding.....	2035	19,650,000	3.00-4.00	19,650,000
Total Bonds Payable.....				133,750,031
Add: Unamortized premium on bonds.....				<u>9,229,732</u>
Total Governmental Bonds Payable, net.....				\$ <u>142,979,763</u>

Debt service requirements for principal and interest for governmental bonds payable in future years are as follows:

Year	Principal	Interest	Total
2020.....	\$ 5,194,131	\$ 4,970,296	\$ 10,164,427
2021.....	5,005,000	4,928,211	9,933,211
2022.....	4,990,000	4,705,060	9,695,060
2023.....	5,140,000	4,482,261	9,622,261
2024.....	4,755,000	4,261,936	9,016,936
2025.....	4,225,000	4,056,685	8,281,685
2026.....	4,204,900	3,866,910	8,071,810
2027.....	4,015,000	3,677,363	7,692,363
2028.....	4,191,000	3,489,239	7,680,239
2029.....	4,070,000	3,306,087	7,376,087
2030.....	4,230,000	3,143,863	7,373,863
2031.....	4,205,000	2,975,237	7,180,237
2032.....	4,385,000	2,804,637	7,189,637
2033.....	4,565,000	2,626,837	7,191,837
2034.....	4,745,000	2,472,263	7,217,263
2035.....	4,895,000	2,328,489	7,223,489
2036.....	3,475,000	2,180,063	5,655,063
2037.....	3,580,000	2,074,237	5,654,237
2038 and thereafter....	53,880,000	13,615,850	67,495,850
Total.....	\$ <u>133,750,031</u>	\$ <u>75,965,524</u>	\$ <u>209,715,555</u>

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Notes to Basic Financial Statements

Year Ended June 30, 2019

Bonds Payable Schedule – Enterprise Funds

Project	Maturities Through	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2019
MWRA Water.....	2020	988,785	0%	\$ 98,880
MWRA Water.....	2021	988,785	0%	197,757
MWRA Water.....	2022	1,000,000	0%	300,000
MWRA Water.....	2023	500,000	0%	200,000
MWRA Water.....	2024	500,000	0%	250,000
General Obligation Bonds of 2015...	2034	482,000	2.75% - 4.00%	355,000
General Obligation Bonds of 2016...	2035	269,602	2.00% - 3.25%	205,000
MWRA Water.....	2025	500,000	0%	300,000
MWRA Water.....	2026	500,000	0%	350,000
General Obligation Bonds of 2018...	2038	2,054,000	3.00-5.00%	1,944,000
MWRA Water.....	2027	477,000	0%	429,300
MWRA Water.....	2028	1,000,000	0%	1,000,000
General Obligation Bonds of 2019...	2029	614,000	4.00 - 5.00%	<u>614,000</u>
Subtotal water bonds.....				6,243,937
Add: Unamortized premium on bonds.....				<u>128,795</u>
Total Water.....				<u>6,372,732</u>
MCWT Sewer.....	2031	\$ 7,226,667	2.00	4,677,182
MCWT Sewer.....	2033	1,579,600	2.00	1,174,778
2016 Debt Refunding.....	2027	1,259,950	2.0-3.0	970,100
MCWT Sewer.....	2035	2,300,000	2.00	<u>1,915,543</u>
Total Sewer.....				<u>8,737,603</u>
Light Plant Construction.....	2032	\$ 14,000,000	2.75-5.00	11,640,000
Light Plant Construction.....	2034	12,100,000	2.75-5.00	<u>10,340,000</u>
Subtotal light bonds.....				21,980,000
Add: Unamortized premium on bonds.....				<u>1,408,512</u>
Total Light.....				<u>23,388,512</u>
Total Enterprise Bonds Payable, net.....				<u>\$ 38,498,847</u>

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Debt service requirements for principal and interest for enterprise fund bonds payable in future years are as follows:

Year	Principal	Interest	Total
2020.....	\$ 2,626,879	\$ 1,111,233	\$ 3,738,112
2021.....	2,589,821	1,040,875	3,630,696
2022.....	2,546,986	968,381	3,515,367
2023.....	2,493,260	881,830	3,375,090
2024.....	2,504,767	820,018	3,324,785
2025.....	2,516,515	733,483	3,249,998
2026.....	2,538,604	654,911	3,193,515
2027.....	2,525,744	589,939	3,115,683
2028.....	2,487,235	513,630	3,000,865
2029.....	2,503,288	439,045	2,942,333
2030.....	2,401,303	361,475	2,762,778
2031.....	2,469,591	275,895	2,745,486
2032.....	2,110,331	193,996	2,304,327
2033.....	2,185,229	121,534	2,306,763
2034.....	1,072,005	88,415	1,160,420
2035.....	1,089,982	49,351	1,139,333
2036.....	100,000	9,625	109,625
2037.....	100,000	6,500	106,500
2038.....	100,000	3,250	103,250
Total.....	\$ <u>36,961,540</u>	\$ <u>8,863,386</u>	\$ <u>45,824,926</u>

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit.

At June 30, 2019, the Town had the following authorized and unissued debt:

Purpose	Amount
Belmont High School.....	\$ 193,409,189
Water Main.....	2,852,000
MWRA Phase 8.....	245,850
MWRA Phase 9 & 10.....	424,000
DPW & Police Department Renovations..	3,500,000
Total.....	\$ <u>200,431,039</u>

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Changes in Long-Term Liabilities

During the year ended June 30, 2019, the following changes occurred in long-term liabilities:

	Beginning Balance	Bonds and Notes Issued	Bonds and Notes Redeemed	Other Increases	Other Decreases	Ending Balance	Due Within One Year
Governmental Activities:							
Long-term bonds payable.....	\$ 37,092,165	\$ 121,066,000	\$ (24,408,134)	\$ -	\$ -	\$ 133,750,031	\$ 5,194,131
Add: Unamortized premium on bonds.....	1,707,032	-	-	7,703,554	(180,854)	9,229,732	677,101
Total bonds payable.....	38,799,197	121,066,000	(24,408,134)	7,703,554	(180,854)	142,979,763	5,871,232
Landfill closure.....	7,908,000	-	-	(244,000)	-	7,664,000	77,000
Compensated absences.....	1,560,599	-	-	114,294	(78,030)	1,596,863	79,843
Net pension liability.....	62,446,673	-	-	15,641,267	(8,149,944)	69,937,996	-
Other postemployment benefits.....	90,705,476	-	-	7,502,877	(3,719,642)	94,488,711	-
Total governmental activity long-term liabilities.....	<u>\$ 201,419,945</u>	<u>\$ 121,066,000</u>	<u>\$ (24,408,134)</u>	<u>\$ 30,717,992</u>	<u>\$ (12,128,470)</u>	<u>\$ 316,667,333</u>	<u>\$ 6,028,075</u>
Business-Type Activities:							
Long-term bonds payable.....	\$ 37,852,017	\$ 1,614,000	\$ (2,504,477)	\$ -	\$ -	\$ 36,961,540	\$ 2,726,817
Add: Unamortized premium on bonds.....	1,652,450	-	-	-	(115,143)	1,537,307	14,304
Total bonds payable.....	39,504,467	1,614,000	(2,504,477)	-	(115,143)	38,498,847	2,741,121
Compensated absences.....	342,317	-	-	51,561	(17,116)	376,762	18,838
Net pension liability.....	9,838,924	-	-	1,349,899	(439,720)	10,749,103	-
Other postemployment benefits.....	6,623,585	-	-	(134,433)	(22,073)	6,467,079	-
Total business-type activity long-term liabilities.....	<u>\$ 56,309,293</u>	<u>\$ 1,614,000</u>	<u>\$ (2,504,477)</u>	<u>\$ 1,267,027</u>	<u>\$ (594,052)</u>	<u>\$ 56,091,791</u>	<u>\$ 2,759,959</u>

The long-term liabilities will be liquidated in the future by the general fund and enterprise funds.

NOTE 9 – GOVERNMENTAL FUND BALANCE CLASSIFICATIONS

The Town classifies fund balance according to constraints imposed on the uses of those resources.

GASB 54 provides for two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund. The Town has reported principal portions of endowment funds as nonspendable.

Massachusetts General Law Ch.40 §5B allows for the establishment of Stabilization funds for one or more different purposes. The creation of a fund requires a two-thirds vote of the legislative body and must clearly define the purpose of the fund. Any change to the purpose of the fund along with any additions to or appropriations from the fund requires a two-thirds vote of the legislative body.

At year end, the balance of the General Stabilization Fund is \$2,729,866 and is reported as unassigned fund balance within the general fund; the balance of the Ash Landfill Stabilization Fund is \$2,822,063 and is reported as committed fund balance within the general fund.

In addition to the nonspendable fund balance, GASB 54 has provided a hierarchy of spendable fund balances, based on a hierarchy of spending constraints.

- **Restricted:** fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.

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- **Committed:** fund balances that contain self-imposed constraints of the government from its highest level of decision making authority.
- **Assigned:** fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- **Unassigned:** fund balance of the general fund that is not constrained for any particular purpose

The Town has classified its fund balances with the following hierarchy:

	General	Belmont High School Construction Fund	Community Preservation Fund	Nonmajor Governmental Funds	Total Governmental Funds
Fund Balances:					
Nonspendable:					
Permanent fund principal.....	\$ -	\$ -	\$ -	\$ 3,436,461	\$ 3,436,461
Restricted for:					
Belmont High School Construction Fund.....	-	90,823,055	-	-	90,823,055
Community Preservation Fund.....	-	-	4,323,807	-	4,323,807
Nonmajor governmental funds.....	-	-	-	30,371,948	30,371,948
Committed to:					
Articles and continuing appropriations:					
Ash Landfill Stabilization Fund.....	2,822,063	-	-	-	2,822,063
Assigned to:					
Encumbrances:					
General government.....	218,852	-	-	-	218,852
Public safety.....	99,824	-	-	-	99,824
Education.....	375,683	-	-	-	375,683
Public works.....	728,240	-	-	-	728,240
Human services.....	8,128	-	-	-	8,128
Culture and recreation.....	15,887	-	-	-	15,887
Employee benefits.....	482,000	-	-	-	482,000
Free Cash used for 2020 Appropriations.....	2,359,710	-	-	-	2,359,710
Release of overlay for 2020 Budget.....	235,000	-	-	-	235,000
Free cash used to offset 2020 property tax debt exclusion.....	18,000	-	-	-	18,000
Free Cash used for 2020 OPEB contribution....	552,695	-	-	-	552,695
Free cash used for subsequent year budget....	2,151,248	-	-	-	2,151,248
Unassigned.....	<u>15,311,826</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,311,826</u>
Total Fund Balances.....	\$ <u>25,379,156</u>	\$ <u>90,823,055</u>	\$ <u>4,323,807</u>	\$ <u>33,808,409</u>	\$ <u>154,334,427</u>

NOTE 10 – LANDFILL CLOSURE

State and federal laws and regulations require the Town to close its old landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site after closure. The Town operated a solid waste landfill that ceased operations in 1973. The Town has reflected \$7.7 million as the estimate of the landfill closure liability at June 30, 2019. This amount is based on estimates of what it would cost to perform all future closure and post closure care in year 2019.

Actual costs may be higher due to inflation, changes in technology, or changes in regulations. Town meeting has voted a special purpose stabilization fund for this liability, which had a balance of \$2.8 million at year end.

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NOTE 11 – RISK FINANCING

The Town is self-insured for its health insurance activities. The health insurance activities are accounted for in the internal service fund where revenues are recorded when earned and expenses are recorded when the liability is incurred.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

Health Insurance

The Town estimates Incurred But Not Reported (IBNR) claims based on an approximate two month claims paid average. The Town purchases individual stop loss insurance for claims in excess of the \$100,000 coverage provided by the Town. At June 30, 2019, the amount of the liability for health insurance claims totaled \$1,175,000.

Changes in the reported liability since July 1, 2017, are as follows:

	Balance at Beginning of Year		Current Year Claims and Changes in Estimate		Claims Payments		Balance at Year-End
2018.....	\$ 1,700,000	\$	16,975,171	\$	(16,975,171)	\$	1,700,000
2019.....	1,700,000		15,690,936		(16,215,936)		1,175,000

Insurance

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

Workers' Compensation

The Town participates in a premium based workers' compensation insurance plan for its employees, except for police officers and firefighters for which the Town is self-insured. The Town's liability related to incurred but not reported claims for police officers and/or firefighters workers compensation is not material at June 30, 2019, and is therefore not reported.

General Liability

The Town is self-insured for its general liability insurance. MGL Chapter 258 limits the liability to a maximum of \$100,000 per claim in all matters except actions relating to federal/civil rights, eminent domain and breach of contract.

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NOTE 12 - PENSION PLAN

The Town and the Belmont Municipal Light Plant report their figures on different year ends and as a result, there will always be a variance between the figures reported in the footnotes and the required supplementary information to the actual amount reported in the financial statements.

Plan Descriptions

The Town is a member of the Belmont Contributory Retirement System (BCRS), a cost-sharing multiple-employer defined benefit pension plan covering eligible employees of the 2 member units. The BCRS is administered by five board members (Board) on behalf of all current employees and retirees except for current teachers and retired teachers. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. The BCRS is a component unit and is reported as a pension trust fund in the fiduciary fund financial statements.

The Town is a member of the Massachusetts Teachers' Retirement System (MTRS), a cost-sharing multi-employer defined benefit plan. MTRS is managed by the Commonwealth of Massachusetts (Commonwealth) on behalf of municipal teachers and municipal teacher retirees. The Commonwealth is a nonemployer contributor and is responsible for 100% of the contributions and future benefit requirements of the MTRS. The MTRS covers certified teachers in cities (except Boston), towns, regional school districts, charter schools, educational collaboratives and Quincy College. The MTRS is part of the Commonwealth's reporting entity and the audited financial report may be obtained by visiting <http://www.mass.gov/osc/publications-and-reports/financial-reports/>.

Special Funding Situation

The Commonwealth is a nonemployer contributor and is required by statute to make 100% of all actuarially determined employer contributions on behalf of the Town to the MTRS. Therefore, the Town is considered to be in a special funding situation as defined by GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and the Commonwealth is a nonemployer contributor in MTRS. Since the Town does not contribute directly to MTRS, there is no net pension liability to recognize. The total of the Commonwealth provided contributions have been allocated based on each employer's covered payroll to the total covered payroll of employers in MTRS as of the measurement date of June 30, 2018. The Town's portion of the collective pension expense, contributed by the Commonwealth, of \$10,430,036 is reported in the general fund as intergovernmental revenue and pension benefits in the current fiscal year. The portion of the Commonwealth's collective net pension liability associated with the Town is \$102,925,762 as of the measurement date.

Benefits Provided

Both Systems provide retirement, disability, survivor and death benefits to plan members and beneficiaries. Massachusetts Contributory Retirement System benefits are, with certain minor exceptions, uniform from system to system. The Systems provide retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. For persons who became members on or after April 2, 2012, average salary is the average annual rate of regular compensation received during the five consecutive years that produce the highest average, or, if greater, during the last five years (whether or not consecutive) preceding retirement. Benefit payments are based upon a member's age, length of creditable service, level of compensation, and group classification. Members become vested after ten years of creditable service.

Employees who resign from service and who are not eligible to receive a retirement allowance or are under the age of 55 are entitled to request a refund of their accumulated total deductions. Survivor benefits are extended to eligible beneficiaries of members whose death occurs prior to or following retirement.

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Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Board and are borne by the System.

At December 31, 2018, the BCRS membership consists of the following:

Active members.....	460
Inactive members.....	230
Retirees and beneficiaries currently receiving benefits.....	348
 Total.....	 1,038

Contributions

Chapter 32 of the MGL governs the contributions of plan members and member units. Active plan members are required to contribute at rates ranging from 5% to 9% of gross regular compensation with an additional 2% contribution required for compensation exceeding \$30,000. The percentage rate is keyed to the date upon which an employee's membership commences. The member units are required to pay into the System a legislatively mandated actuarial determined contribution that, when combined with plan member contributions, is expected to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The total member units' contribution for the year ended December 31, 2018, was \$9,643,193, 35.12% of covered payroll, actuarially determined as an amount that, when combined with plan member contributions, is expected to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The Town's proportionate share of the required contribution was \$8,589,664.

Pension Liabilities

The components of the net pension liability of the participating member units at June 30, 2019, were as follows:

Total pension liability.....	\$ 188,760,318
Total pension plan's fiduciary net position.....	(106,008,143)
Total net pension liability.....	\$ 82,752,175
 The pension plan's fiduciary net position as a percentage of the total pension liability.....	56.16%

At June 30, 2019, the Town reported a liability of \$80.7 million for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2018, and December 31, 2017, for the Electric Light Plant. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2018. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members. At December 31, 2018 (inclusive of the Electric Light Plant), the Town's proportion was 98.52%, which changed from its proportion measured at December 31, 2017, of 98.27%.

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Pension Expense

For the year ended June 30, 2019, the Town recognized pension expense of \$10,096,049 and for the year ended December 31, 2018, the Electric Light Plant recognized pension expense of \$1,005,671. At June 30, 2019, the Town and the Electric Light Plant reported net deferred outflows/(inflows) of resources related to pensions of \$9,693,072 and \$1,676,147, respectively.

The balances of deferred outflows and inflows at June 30, 2019 for the Town, excluding the municipal light plant are as follows:

Deferred Category	Deferred Outflows of Resources	Deferred Inflows of Resources	Total
Differences between expected and actual experience.....	\$ 1,487,320	\$ (411,326)	\$ 1,075,994
Difference between projected and actual earnings.....	5,822,566	-	5,822,566
Changes in assumptions.....	2,947,513	-	2,947,513
Changes in proportion and proportionate share of contributions...	601,913	(754,914)	(153,001)
Total deferred outflows/(inflows) of resources.....	\$ 10,859,312	\$ (1,166,240)	\$ 9,693,072

The balances of deferred outflows and inflows at June 30, 2019 for the municipal light plant are as follows:

Deferred Category	Deferred Outflows of Resources	Deferred Inflows of Resources	Total
Differences between expected and actual experience.....	\$ 209,639	\$ (86,965)	\$ 122,674
Difference between projected and actual earnings.....	-	(237,093)	(237,093)
Changes in assumptions.....	499,371	-	499,371
Changes in proportion and proportionate share of contributions...	461,043	(80,425)	380,618
Contributions made subsequent to the measurement date.....	910,577	-	910,577
Total deferred outflows/(inflows) of resources.....	\$ 2,080,630	\$ (404,483)	\$ 1,676,147

The deferred outflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2020.....	\$ 4,060,685
2021.....	2,154,962
2022.....	2,064,221
2023.....	2,178,774
	<u>\$ 10,458,642</u>

The remaining balance of net deferred inflows/outflows of the Light Plant of \$910,577 will be an adjustment to the Net Pension Liability in their calendar year 2019 financial statements.

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Actuarial Assumptions - The total pension liability in the January 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods in the measurement that was updated to December 31, 2018:

Valuation date.....	January 1, 2018
Actuarial cost method.....	Individual Entry Age Normal Cost Method.
Amortization method.....	Level payments on the 2002 ERI liability, payments increasing 4.5% per year for the 2003 ERI liability, and remaining liability amortized so that total payment increases by 6.97% in fiscal 2018 and fiscal 2019 and 4.45% thereafter.
Remaining amortization period.....	As of January 1, 2018, 7 years for the 2003 ERI liability and 11 years for the remaining unfunded liability.
Asset valuation method.....	Market value of assets as reported in the System's Annual Statement less unrecognized return in each of the last five years. Unrecognized return is equal to the difference between the actual market value return and the expected market value return and is recognized at 20% per year over a five-year period, further adjusted, if necessary, to be within 20% of the market value.
Investment rate of return.....	7.40%, net of pension plan investment expense, including inflation.
Discount rate.....	7.40%
Inflation rate.....	3.00% per year
Projected salary increases.....	Groups 1/2: 3.75% to 6% based on service. Group 4: 4.25% - 7% based on service.
Cost of living adjustments.....	3% of first \$12,000
Mortality rates.....	<i>Pre-Retirement:</i> RP-2014 Blue Collar Employee Mortality Table set forward one year for females and projected generationally with Scale MP-2017. <i>Healthy Retiree:</i> RP-2014 Blue Collar Employee Annuitant Table set forward one year for females and projected generationally with Scale MP-2017. <i>Disabled Retiree:</i> RP-2014 Blue Collar Employee Annuitant Table set forward one year and projected generationally with Scale MP-2017.

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Investment policy

The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the Board. Plan assets are managed on a total return basis with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the pension plan.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of January 1, 2018, are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity.....	23.00%	6.16%
International developed markets equity..	13.00%	6.69%
International emerging markets equity...	7.00%	9.47%
Core fixed income.....	10.00%	1.89%
High-yield fixed income.....	11.00%	4.00%
Real estate.....	12.00%	4.58%
Commodities.....	10.00%	4.77%
Hedge fund, GTAA, Risk parity.....	7.00%	3.68%
Private equity.....	7.00%	10.00%
Total.....	<u>100.00%</u>	

Rate of return

For the year ended December 31, 2018, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was -2.69%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Discount rate

The discount rate used to measure the total pension liability was 7.40%. The projection of cash flows used to determine the discount rate assumed plan member contributions will be made at the current contribution rate and that contributions will be made at rates equal to the actuarially determined contribution rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

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Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability, calculated using the discount rate of 7.40%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.40%) or 1-percentage-point higher (8.40%) than the current rate:

	December 31, 2018 Measurement Date		
	1% Decrease (6.40%)	Current Discount (7.40%)	1% Increase (8.40%)
The Town's proportionate share of the net pension liability.....	\$ <u>91,764,335</u>	\$ <u>73,711,413</u>	\$ <u>58,555,939</u>
The Electric Light Plant's proportionate share of the net pension liability.....	\$ <u>8,839,909</u>	\$ <u>6,975,686</u>	\$ <u>5,409,127</u>

Change of Assumptions

- The investment return assumption was lowered from 7.50% to 7.40%.
- The mortality assumption for non-disabled participants was updated from the RP-2000 Employee and Healthy Annuitant Mortality Tables projected generationally from 2009 with Scale BB2D to the RP-2014 Blue Collar Employee and Healthy Annuitant Mortality Tables set forward one year for female participants projected generationally with Scale MP-2017.
- The mortality assumption for disabled participants was updated from the RP-2000 Healthy Annuitant Mortality Table projected generationally from 2015 with Scale BB2D to the RP-2014 Blue Collar Healthy Annuitant Mortality Table set forward one year projected generationally with Scale MP-2017.

Changes in Plan Provisions

- As permitted by Section 63 of Chapter 139 of the Acts of 2012, the Board has increased the Section 101 annual allowance from \$6,000 to \$12,000 as of July 1, 2018.
- As permitted by Section 19 of Chapter 188 of the Acts of 2010, the Cost of Living Adjustment base was increased from \$12,000 to \$13,000 as of July 1, 2019.
- As permitted by Section 30 of Chapter 176 of the Acts of 2011, the Board has adopted an increase to the Section 12 minimum annual allowance from \$3,000 to \$6,000.

NOTE 13 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

For 2019, the Postemployment Benefits Other than Pensions disclosures include amounts related to GASB #74 for the OPEB Plan related to the Town and Electric Light Plant, GASB #75 for the Town's implementation, and GASB #75 for the Electric Light Business-type activity. The GASB #74 information is for disclosure only. The GASB #75 liability detailed on page 64 for the Town and the Electric Light Plant, combined equal the total OPEB liability reported of \$100,955,790, on page 13 in the Statement of Net Position.

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Plan Description – The Town of Belmont administers a single-employer defined benefit healthcare plan (“the Plan”). The Plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town’s group health and life insurance plans, which cover both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit provisions are negotiated between the Town and the unions representing Town employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

Funding Policy – Contribution requirements are also negotiated between the Town and union representatives. The required contribution is based on a pay-as-you-go financing requirement. Retired plan members and beneficiaries currently receiving benefits are required to contribute 20% of the costs of benefits for the HMO and 50% of cost of benefits for the PPO plans if they are not participating in the Medicare Plan. Medicare eligible retirees and their spouses contribute 50% of the cost of the Medicare Enhance Supplement plan and the First Seniority. For year 2019, the Town contributed \$5.0 million to the plan.

During 2019, the Town pre-funded future OPEB liabilities totaling \$571,737 by contributing funds to the Other Postemployment Benefit Fund in excess of the pay-as-you-go required contribution. These funds are reported within the Fiduciary Funds financial statements. As of June 30, 2019, the balance of this fund totaled \$4.5 million.

For the year ended June 30, 2019, the annual money-weighted rate of return on OPEB plan investments was 10.16%. The money-weighted rate of return expresses investment performance, net of OPEB plan investment expense, adjusted for the changing amounts actually invested.

GASB Statement #74 – OPEB Plan Financial Reporting

Measurement Date

GASB #74 requires the net OPEB liability to be measured as of the OPEB Plan’s most recent fiscal year-end. Accordingly, the net OPEB liability was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017.

Plan Membership – The following table represents the Plan’s membership:

<u>Town</u>	
Active members.....	565
Inactive members currently receiving benefits.....	643
	643
Total.....	1,208
	1,208
 <u>Electric Light Plant</u>	
Active members.....	24
Inactive members currently receiving benefits.....	23
	23
Total.....	47
	47

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Components of OPEB Liability – The following table represents the components of the Town’s OPEB liability as of June 30, 2019:

Total OPEB liability.....	\$	106,055,795
Less: OPEB plan's fiduciary net position.....		<u>(4,169,410)</u>
 Net OPEB liability.....	 \$	 <u>101,886,385</u>
 The OPEB plan's fiduciary net position as a percentage of the total OPEB liability.....		 3.93%

The following table represents the components of the Light Plant’s OPEB liability as of December 31, 2018:

Total OPEB liability.....	\$	4,517,311
Less: OPEB plan's fiduciary net position.....		<u>(282,971)</u>
 Net OPEB liability.....	 \$	 <u>4,234,340</u>
 The OPEB plan's fiduciary net position as a percentage of the total OPEB liability.....		 6.26%

Significant Actuarial Methods and Assumptions – The Plan’s total OPEB liability in the June 30, 2017, actuarial valuation was determined using the following actuarial methods and assumptions, applied to all periods including the measurement date that was updated to December 31, 2018 for the Electric Light Plant, and to June 30, 2019 for the Town to be in accordance with GASB #74:

Valuation date.....	June 30, 2017
Actuarial cost method.....	Entry Age Normal, Level percentage of payroll
Investment rate of return.....	6.50%
Discount rate.....	Town- 5.96% as of June 30, 2018 and 5.88% as of June 30, 2019 Electric Light - 6.01% as of December 31, 2018 and 5.87% as of December 31, 2017
Inflation rate.....	3.00%
Projected salary increases...	Groups 1/2: 6% decreasing over 9 years to an ultimate of 4.5% per year. Group 4: 7% decreasing over 8 years to an ultimate of 4.25%. Teachers: 7.50% decreasing over twenty years to an ultimate level of 4%.
Health care trend rates.....	Non-Medicare (Medical): 7.0% decreasing by 0.5% each year to an ultimate level of 4.5%. Medicare (Medicare Only): 4.5% Prescription Drug: 9.0% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Medicare Advantage: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Administration: 3.0% Contributions: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year.

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Mortality rates.....	Pre-Retirement (Non-Teachers): RP-2000 Employee Mortality Table projected generationally from 2009 with Scale BB2D Healthy (Non-Teachers): RP-2000 Healthy Annuitant Mortality Table projected generationally from 2009 with Scale BB2D Disabled (Non-Teachers): RP-2000 Health Annuitant Mortality Table projected generationally from 2015 with Scale BB2D Pre-Retirement (Teachers): RP-2014 White Collar Employee Mortality Table projected generationally with Scale MP-2016 Healthy (Teachers): RP-2014 White Collar Healthy Annuitant Mortality Table projected generationally with Scale MP-2016 Disabled (Teachers): RP-2014 Healthy Annuitant Mortality Table set forward 4 years projected generationally with Scale BB2D from 2014
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Investment policy

The OPEB plan's assets are managed on a total return basis with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the OPEB plan. The long-term real rate of return on OPEB investments was determined using the Town's investment policy. The Town's policy is to fund contributions of a minimum of \$250,000 per year to the OPEB Trust through 2029 and to redirect the amount paid to the Retirement System (approximately \$12 million) toward the unfunded liability beginning in 2030 when the Retirement System is fully funded.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of geometric real rates of return for each major asset class included in the OPEB plan's target asset allocation as of June 30, 2019 are summarized in the following table:

Asset Class	Long-Term Expected Asset Allocation	Long-Term Expected Real Rate of Return
Domestic equity.....	60.00%	6.16%
Core fixed income.....	40.00%	1.89%
Total.....	100.00%	

Discount Rate – The discount rate used to measure the total OPEB liability was 5.88% as of June 30, 2019, for the Town and 6.01% for the Municipal Light Plant. The projection of cash flows used to determine the discount rate assumed that contributions will be made in accordance with the Plan's funding policy. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected benefit payments to current plan members. Therefore, the long-term expected rate of return on the OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

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Sensitivity of the net OPEB liability to changes in the discount rate – The following tables presents the Plan’s net OPEB liability, calculated using the discount rate of 5.88% for the Town and 6.01% for the Electric Light Plant, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.88%) and (5.01%) or 1-percentage-point higher (6.88%) and (7.01%) than the current rate.

	<u>1% Decrease (4.88%)</u>	<u>Current Discount Rate (5.88%)</u>	<u>1% Increase (6.88%)</u>
Town			
Net OPEB liability.....	\$ 115,989,577	\$ 101,886,385	\$ 90,271,610

	<u>1% Decrease (5.01%)</u>	<u>Current Discount Rate (6.01%)</u>	<u>1% Increase (7.01%)</u>
Electric Light Plant			
Net OPEB liability.....	\$ 4,781,379	\$ 4,234,340	\$ 3,780,488

Sensitivity of the net OPEB liability to changes in the healthcare trend – The following table presents the net other postemployment benefit liability, calculated the healthcare trend rate if it was 1-percentage-point lower or 1-percentage-point higher than the current rate.

	<u>1% Decrease</u>	<u>Current Trend</u>	<u>1% Increase</u>
Town			
Net OPEB liability.....	\$ 86,981,926	\$ 101,886,385	\$ 120,651,042

	<u>1% Decrease</u>	<u>Current Trend</u>	<u>1% Increase</u>
Electric Light Plant			
Net OPEB liability.....	\$ 3,680,912	\$ 4,234,340	\$ 4,916,762

Changes of Assumptions –

- The Town’s discount rate was decreased from 5.96% as of June 30, 2018 to 5.88% as of June 30, 2019.
- The Electric Light Plant’s discount rate was increased from 5.87% as of December 31, 2017 to 6.01% as of December 31, 2018.

Changes in Plan Provisions – None.

GASB Statement #75 – OPEB Employer Financial Reporting

Summary of Significant Accounting Policies

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan’s fiduciary net position have been determined on the same basis as they

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are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts (repurchase agreements) that have a maturity at the time of purchase of one year or less, which are reported at cost.

Measurement Date

GASB Statement #75 requires the net OPEB liability to be measured as of a date no earlier than the end of the employer's prior fiscal year and no later than the end of the employer's current fiscal year, consistently applied from period to period. Accordingly, the net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017.

Plan Membership

Plan membership measured under GASB 75 is the same as under GASB 74.

Components of OPEB liability – The following table represents the components of the Town's OPEB liability as of June 30, 2018:

Total OPEB liability.....	\$	99,959,345
Less: OPEB plan's fiduciary net position.....		<u>(3,237,895)</u>
 Net OPEB liability.....	 \$	 <u><u>96,721,450</u></u>
 The OPEB plan's fiduciary net position		
as a percentage of the total OPEB liability.....		3.24%

The following table represents the components of the Electric Light Plant's OPEB liability as of December 31, 2018:

Total OPEB liability.....	\$	4,517,311
Less: OPEB plan's fiduciary net position.....		<u>(282,971)</u>
 Net OPEB liability.....	 \$	 <u><u>4,234,340</u></u>
 The OPEB plan's fiduciary net position		
as a percentage of the total OPEB liability.....		6.26%

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Investment Policy

Best estimates for the Town and the Electric Light Plant, of geometric real rates of return for each major asset class included in the OPEB plan's target asset allocation as of June 30, 2017 are summarized in the following table:

Asset Class	Long-Term Expected Asset Allocation	Long-Term Expected Real Rate of Return
Domestic equity.....	60.00%	6.15%
Core fixed income.....	40.00%	1.68%
Total.....	100.00%	

Significant Actuarial Methods and Assumptions – The Plan's total OPEB liability as of June 30, 2017 was measured by an actuarial valuation as of June 30, 2017 using the following assumptions, applied to all periods included in the measurement, unless otherwise specified to be in accordance with GASB #75:

Valuation date.....	June 30, 2017
Actuarial cost method.....	Entry Age Normal, Level percentage of payroll
Investment rate of return.....	6.50%
Discount rate.....	Town- 5.96% as of June 30, 2018 and 5.90% as of June 30, 2017 Electric Light - 6.01% as of December 31, 2018 and 5.87% as of December 31, 2017
Inflation rate.....	3.00%
Projected salary increases.....	Groups 1/2: 6% decreasing over 9 years to an ultimate of 3.75% per year. Group 4: 7% decreasing over 8 years to an ultimate of 4.25%. Teachers: 7.50% decreasing over 20 years to an ultimate level of 4.00%
Health care trend rates.....	Non-Medicare (Medical): 7.0% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Medicare (Medicare Only): 4.5% Prescription Drug: 9.0% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Medicare Advantage: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Administration: 3.0% Contributions: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year.

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Mortality rates..... Pre-Retirement (Non-Teachers): RP-2000 Employee Mortality Table projected generationally from 2009 with Scale BB2D

Healthy (Non-Teachers): RP-2000 Healthy Annuitant Mortality Table projected generationally from 2009 with Scale BB2D

Disabled (Non-Teachers): RP-2000 Health Annuitant Mortality Table projected generationally from 2015 with Scale BB2D

Pre-Retirement (Teachers): RP-2014 White Collar Employee Mortality Table projected generationally with Scale MP-2016

Healthy (Teachers): RP-2014 White Collar Healthy Annuitant Mortality Table projected generationally with Scale MP-2016

Disable (Teachers): RP-2014 Healthy Annuitant Mortality Table set forward 4 years projected generationally with Scale BB2D from 2014

Changes in the Net OPEB Liability

Town	Increase (Decrease)		
	Total OPEB	Plan	Net OPEB
	Liability (a)	Fiduciary Net Position (b)	Liability (a) - (b)
Balances at June 30, 2017.....	\$ 95,663,918	\$ 2,863,905	\$ 92,800,013
Changes for the year:			
Service cost.....	3,396,620	-	3,396,620
Interest.....	5,725,306	-	5,725,306
Contributions - employer.....	-	4,470,248	(4,470,248)
Net investment income.....	-	5,443	(5,443)
Changes in assumptions and other inputs.....	(724,798)	-	(724,798)
Benefit payments.....	<u>(4,101,700)</u>	<u>(4,101,700)</u>	<u>-</u>
Net change.....	<u>4,295,428</u>	<u>373,991</u>	<u>3,921,437</u>
Balances at June 30, 2018.....	<u>\$ 99,959,346</u>	<u>\$ 3,237,896</u>	<u>\$ 96,721,450</u>

Electric Light Department	Increase (Decrease)		
	Total OPEB	Plan	Net OPEB
	Liability (a)	Fiduciary Net Position (b)	Liability (a) - (b)
Balances at December 31, 2017.....	\$ 4,292,985	\$ 267,023	\$ 4,025,962
Changes for the year:			
Service cost.....	176,967	-	176,967
Interest.....	258,321	-	258,321
Contributions - employer.....	-	161,151	(161,151)
Net investment income.....	-	(4,697)	4,697
Changes in assumptions and other inputs.....	(70,456)	-	(70,456)
Benefit payments.....	<u>(140,506)</u>	<u>(140,506)</u>	<u>-</u>
Net change.....	<u>224,326</u>	<u>15,948</u>	<u>208,378</u>
Balances at December 31, 2018.....	<u>\$ 4,517,311</u>	<u>\$ 282,971</u>	<u>\$ 4,234,340</u>

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Sensitivity of the Net OPEB Liability to Changes in the Discount Rate – The following tables presents the Plan’s net OPEB liability, calculated using the discount rate of 5.96% for the Town and 6.01% for the Electric Light Plant, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.96%) and (5.01%) or 1-percentage-point higher (6.96%) and (7.01%) than the current rate.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB:

	1% Decrease (4.96%)	Current Discount Rate (5.96%)	1% Increase (6.96%)
Town			
Net OPEB liability as of June 30, 2018..... \$	109,994,207	\$ 96,721,450	\$ 85,777,003
	1% Decrease (5.01%)	Current Discount Rate (6.01%)	1% Increase (7.01%)
Electric Light Plant			
Net OPEB liability as of December 31, 2018.. \$	4,781,379	\$ 4,234,340	\$ 3,780,488

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following table presents the net other postemployment benefit liability, calculated using the current healthcare trend rate if it were calculated using a healthcare trend rate that is 1-percentage-point lower or 1-percentage-point higher:

	1% Decrease	Current Trend	1% Increase
Town			
Net OPEB liability as of June 30, 2018..... \$	83,436,488	\$ 96,721,450	\$ 114,400,038
	1% Decrease	Current Trend	1% Increase
Electric Light Plant			
Net OPEB liability as of December 31, 2018.. \$	3,680,912	\$ 4,234,340	\$ 4,916,762

For the year ended June 30, 2019, the Town recognized an OPEB expense of \$728,532 and the Electric Light Plant recognized an OPEB expense of \$412,284 as of December 31, 2018.

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At June 30, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

Town	Deferred Outflows of Resources	Deferred Inflows of Resources	Total
Deferred Category			
Difference between projected and actual earnings.....	\$ 148,948	\$ -	\$ 148,948
Changes in assumptions.....	<u> -</u>	<u>(24,841,156)</u>	<u>(24,841,156)</u>
Total deferred outflows/(inflows) of resources.....	<u>\$ 148,948</u>	<u>\$ (24,841,156)</u>	<u>\$ (24,692,208)</u>

At December 31, 2018, the Electric Light Plant reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

Electric Light Plant	Deferred Outflows of Resources	Deferred Inflows of Resources	Total
Deferred Category			
Difference between projected and actual earnings.....	\$ 11,650	\$ -	\$ 11,650
Changes in assumptions.....	<u>20,240</u>	<u>(56,365)</u>	<u>(36,125)</u>
Total deferred outflows/(inflows) of resources.....	<u>\$ 31,890</u>	<u>\$ (56,365)</u>	<u>\$ (24,475)</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Measurement date year ended June 30:	
2019.....	\$ (4,977)
2020.....	(8,200,239)
2021.....	(8,200,235)
2022.....	(8,204,810)
2023.....	<u>(106,422)</u>
	<u>\$ (24,716,683)</u>

Changes of Assumptions - Town

- The discount rate was increased from 5.90% to 5.96%.

Changes in Plan Provisions – None.

Changes of Assumptions - Light

- The discount rate was increased from 5.87% to 6.01%.

Changes in Plan Provisions – None.

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NOTE 14 – FINANCIAL STATEMENTS FOR INDIVIDUAL PENSION AND OTHER POSTEMPLOYMENT BENEFITS TRUST FUNDS

GAAP requires that all Pension and Other Postemployment Trust Funds be combined and presented in one column in the Fiduciary Funds financial statements and that the individual financial statements for each trust fund plan are reported in the notes to the financial statements.

Provided below are the individual financial statements for the pension and OPEB plans that are included in the Fiduciary Funds as Pension and Other Postemployment Benefit Trust Funds.

	Pension Trust Fund (as of December 31, 2018)	Other Postemployment Benefit Trust Fund	Total Pension and Other Postemployment Benefit Trust Funds
ASSETS			
Cash and cash equivalents.....	\$ 1,191,620	\$ 15,014	\$ 1,206,634
Investments:			
Other investments.....	100,065,812	4,460,956	104,526,768
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	4,751,422	-	4,751,422
Interest and dividends.....	1,426	-	1,426
TOTAL ASSETS.....	106,010,280	4,475,970	110,486,250
LIABILITIES			
Warrants payable.....	2,137	-	2,137
NET POSITION			
Restricted for pensions.....	106,008,143	-	106,008,143
Restricted for other postemployment benefits.....	-	4,475,970	4,475,970
TOTAL NET POSITION.....	\$ 106,008,143	\$ 4,475,970	\$ 110,484,113
ADDITIONS:			
Contributions:			
Employer contributions.....	\$ 9,643,193	\$ 571,737	\$ 10,214,930
Employer contributions for other postemployment benefit payments.....	-	4,101,700	4,101,700
Member contributions.....	2,770,687	-	2,770,687
Transfers from other systems.....	445,684	-	445,684
3(8)c contributions from other systems.....	228,283	-	228,283
Workers compensation settlements.....	17,000	-	17,000
Intergovernmental.....	92,599	-	92,599
Total contributions.....	13,197,446	4,673,437	17,870,883
Net investment income:			
Investment income.....	1,928,803	-	1,928,803
Net change in fair value of investments.....	(4,768,909)	408,395	(4,360,514)
Less: investment expense.....	(427,227)	-	(427,227)
Net investment income (loss).....	(3,267,333)	408,395	(2,858,938)
TOTAL ADDITIONS.....	9,930,113	5,081,832	15,011,945
DEDUCTIONS:			
Administration.....	369,672	-	369,672
Transfers to other systems.....	544,534	-	544,534
3(8)c transfer to other systems.....	461,134	-	461,134
Retirement benefits and refunds.....	11,510,179	-	11,510,179
Other postemployment benefit payments.....	-	4,101,700	4,101,700
TOTAL DEDUCTIONS.....	12,885,519	4,101,700	16,987,219
NET INCREASE (DECREASE) IN NET POSITION.....	(2,955,406)	980,132	(1,975,274)
NET POSITION AT BEGINNING OF YEAR.....	108,963,549	3,495,838	112,459,387
NET POSITION AT END OF YEAR.....	\$ 106,008,143	\$ 4,475,970	\$ 110,484,113

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NOTE 15 - COMMITMENTS

The Town has entered into or is planning to enter into contracts totaling approximately \$200.4 million related to the Belmont high school construction project, water infrastructure upgrades, and for renovations of the DPW and Police Department.

NOTE 16 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2019, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2019.

NOTE 17 – REVISION OF NET POSITION PREVIOUSLY REPORTED

Beginning net position of business-type activities and the applicable enterprise fund has been revised to reflect the implementation of GASB Statement #75. The revised balances are summarized in the following table:

	12/31/17 Previously Reported Balances	Implementation of GASB #75	12/31/18 Revised Balances
<i>Business-type Activities - Enterprise Funds</i>			
Light Enterprise fund.....	\$ 18,089,425	\$ 521,365	\$ 18,610,790

NOTE 18 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 22, 2020 which is the date the financial statements were available to be issued.

NOTE 19 – FUTURE IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During 2019, the following GASB pronouncements were implemented:

- GASB Statement #83, *Certain Asset Retirement Obligations*. This pronouncement did not impact the basic financial statements.

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- GASB Statement #88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. This pronouncement did not impact the basic financial statements.

The following GASB pronouncements will be implemented in the future:

- The GASB issued Statement #84, *Fiduciary Activities*, which is required to be implemented in 2020.
- The GASB issued Statement #87, *Leases*, which is required to be implemented in 2021.
- The GASB issued Statement #89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, which is required to be implemented in 2021.
- The GASB issued Statement #90, *Majority Equity Interests – an amendment of GASB Statements #14 and #61*, which is required to be implemented in 2020.
- The GASB issued Statement #91, *Conduit Debt Obligations*, which is required to be implemented in 2022.

Management is currently assessing the impact the implementation of these pronouncements will have on the basic financial statements.

Required Supplementary Information

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GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL

YEAR ENDED JUNE 30, 2019

	Budgeted Amounts			
	Amounts	Current Year		
	Carried Forward From Prior Year	Initial Budget	Original Budget	Final Budget
REVENUES:				
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 91,836,171	\$ 91,836,171	\$ 91,938,907
Tax liens.....	-	-	-	-
Motor vehicle and other excise taxes.....	-	3,655,375	3,655,375	3,395,097
Charges for services.....	-	2,348,860	2,348,860	2,083,360
Penalties and interest on taxes.....	-	230,000	230,000	200,000
Licenses and permits.....	-	1,128,900	1,128,900	1,084,525
Fines and forfeitures.....	-	185,875	185,875	125,075
Intergovernmental.....	-	11,435,606	11,435,606	11,435,606
Investment income.....	-	193,920	193,920	149,308
TOTAL REVENUES.....	-	111,014,707	111,014,707	110,411,878
EXPENDITURES:				
Current:				
General government.....	165,796	5,572,946	5,738,742	5,579,100
Public safety.....	63,630	14,518,286	14,581,916	14,980,914
Education.....	311,076	57,832,370	58,143,446	58,155,749
Public works.....	274,251	12,863,357	13,137,608	13,482,791
Human services.....	2,274	1,047,141	1,049,415	1,051,506
Culture and recreation.....	3,834	3,331,652	3,335,486	3,351,561
Pension benefits.....	-	7,878,787	7,878,787	7,878,787
Employee benefits.....	491,610	3,018,539	3,510,149	3,019,225
State and county charges.....	-	1,795,890	1,795,890	1,795,890
Debt service:				
Principal.....	-	3,277,134	3,277,134	3,242,983
Interest.....	-	1,460,267	1,460,267	1,514,318
TOTAL EXPENDITURES.....	1,312,471	112,596,369	113,908,840	114,052,824
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	(1,312,471)	(1,581,662)	(2,894,133)	(3,640,946)
OTHER FINANCING SOURCES (USES):				
Transfers in.....	-	2,546,362	2,546,362	2,546,362
Transfers out.....	-	(3,902,481)	(3,902,481)	(3,906,144)
TOTAL OTHER FINANCING SOURCES (USES).....	-	(1,356,119)	(1,356,119)	(1,359,782)
NET CHANGE IN FUND BALANCE.....	(1,312,471)	(2,937,781)	(4,250,252)	(5,000,728)
BUDGETARY FUND BALANCE, Beginning of year.....	-	15,109,516	15,109,516	15,109,516
BUDGETARY FUND BALANCE, End of year.....	\$ (1,312,471)	\$ 12,171,735	\$ 10,859,264	\$ 10,108,788

See notes to required supplementary information.

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Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$ 92,178,880	\$ -	\$ 239,973
457,832	-	457,832
3,954,674	-	559,577
2,647,855	-	564,495
378,528	-	178,528
1,345,629	-	261,104
259,822	-	134,747
11,470,908	-	35,302
1,156,358	-	1,007,050
113,850,486	-	3,438,608
4,163,718	218,852	1,196,530
14,391,871	99,824	489,219
57,571,896	375,683	208,170
12,552,564	728,240	201,987
946,759	8,128	96,619
3,214,159	15,887	121,515
7,878,787	-	-
2,536,331	482,000	894
1,836,276	-	(40,386)
3,233,134	-	9,849
1,441,817	-	72,501
109,767,312	1,928,614	2,356,898
4,083,174	(1,928,614)	5,795,506
2,546,362	-	-
(3,906,144)	-	-
(1,359,782)	-	-
2,723,392	(1,928,614)	5,795,506
15,109,516	-	-
\$ 17,832,908	\$ (1,928,614)	\$ 5,795,506

Pension Plan Schedules Retirement System

The Pension Plan's Schedule of Changes in the Net Pension Liability presents multi-year trend information on the net pension liability and related ratios.

The Pension Plan's Schedule of Contributions presents multi-year trend information on the required and actual contributions to the pension plan and related ratios.

The Pension Plan's Schedule of Investment Return presents multi-year trend information on the money-weighted investment return on retirement assets, net of investment expense.

These schedules are intended to present information for ten years. Until a ten year trend is compiled, information is presented for those years for which information is available.

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SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS BELMONT CONTRIBUTORY RETIREMENT SYSTEM

	December 31, 2014	December 31, 2015	December 31, 2016	December 31, 2017	December 31, 2018
Total pension liability:					
Service cost.....	\$ 3,290,948	\$ 3,422,586	\$ 3,677,753	\$ 3,793,768	\$ 4,035,938
Interest.....	11,576,179	11,975,171	12,311,049	12,689,446	13,409,913
Changes in benefit terms.....	-	-	-	770,006	-
Differences between expected and actual experience.....	-	(2,308,867)	-	2,782,900	-
Changes in assumptions.....	-	6,683,815	-	3,287,108	-
Benefit payments.....	<u>(9,665,616)</u>	<u>(10,035,365)</u>	<u>(10,762,409)</u>	<u>(11,356,645)</u>	<u>(11,729,280)</u>
Net change in total pension liability.....	5,201,511	9,737,340	5,226,393	11,966,583	5,716,571
Total pension liability - beginning.....	<u>150,911,920</u>	<u>156,113,431</u>	<u>165,850,771</u>	<u>171,077,164</u>	<u>183,043,747</u>
Total pension liability - ending (a).....	<u>\$ 156,113,431</u>	<u>\$ 165,850,771</u>	<u>\$ 171,077,164</u>	<u>\$ 183,043,747</u>	<u>\$ 188,760,318</u>
Plan fiduciary net position:					
Employer contributions.....	\$ 7,364,523	\$ 7,877,960	\$ 8,432,117	\$ 9,014,711	\$ 9,643,193
Member contributions.....	2,378,296	2,460,974	2,582,816	2,665,509	2,770,687
Net investment income (loss).....	5,521,768	934,243	7,021,503	13,204,734	(3,325,333)
Administrative expenses.....	(182,627)	(154,097)	(321,612)	(323,187)	(314,673)
Retirement benefits and refunds.....	<u>(9,665,616)</u>	<u>(10,035,365)</u>	<u>(10,762,409)</u>	<u>(11,356,645)</u>	<u>(11,729,280)</u>
Net increase (decrease) in fiduciary net position.....	5,416,344	1,083,715	6,952,415	13,205,122	(2,955,406)
Fiduciary net position - beginning of year.....	<u>82,305,953</u>	<u>87,722,297</u>	<u>88,806,012</u>	<u>95,758,427</u>	<u>108,963,549</u>
Fiduciary net position - end of year (b).....	<u>\$ 87,722,297</u>	<u>\$ 88,806,012</u>	<u>\$ 95,758,427</u>	<u>\$ 108,963,549</u>	<u>\$ 106,008,143</u>
Net pension liability - ending (a)-(b).....	<u>\$ 68,391,134</u>	<u>\$ 77,044,759</u>	<u>\$ 75,318,737</u>	<u>\$ 74,080,198</u>	<u>\$ 82,752,175</u>
Plan fiduciary net position as a percentage of the total pension liability.....	56.19%	53.55%	55.97%	59.53%	56.16%
Covered payroll.....	\$ 25,142,886	\$ 25,031,508	\$ 26,016,467	\$ 26,395,332	\$ 27,455,996
Net pension liability as a percentage of covered payroll.....	272.01%	307.79%	289.50%	280.66%	301.40%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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SCHEDULE OF CONTRIBUTIONS BELMONT CONTRIBUTORY RETIREMENT SYSTEM

<u>Year</u>	<u>Actuarially determined contribution</u>	<u>Contributions in relation to the actuarially determined contribution</u>	<u>Contribution deficiency (excess)</u>	<u>Covered- payroll</u>	<u>Contributions as a percentage of covered- payroll</u>
December 31, 2018.....	\$ 9,643,193	\$ (9,643,193)	\$ -	\$ 27,455,996	35.12%
December 31, 2017.....	9,014,711	(9,014,711)	-	26,395,332	34.15%
December 31, 2016.....	8,427,189	(8,432,117)	(4,928)	26,016,467	32.41%
December 31, 2015.....	7,877,960	(7,877,960)	-	25,031,508	31.47%
December 31, 2014.....	7,364,523	(7,364,523)	-	25,142,886	29.29%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

2019 Annual Report

SCHEDULE OF INVESTMENT RETURNS **BELMONT CONTRIBUTORY RETIREMENT SYSTEM**

<u>Year</u>	<u>Annual money-weighted rate of return, net of investment expense</u>
December 31, 2018.....	-2.69%
December 31, 2017.....	14.50%
December 31, 2016.....	8.89%
December 31, 2015.....	1.32%
December 31, 2014.....	6.69%

Note: this schedule is intended to present information for 10 years. Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

Pension Plan Schedules Town & Electric Light Plant

The Schedule of the Town's Proportionate Share of the Net Pension Liability presents multi-year trend information on the Town's net pension liability and related ratios.

The Schedule of the Electric Light Plant's Proportionate Share of the Net Pension Liability presents multi-year trend information on the Light Plant's net pension liability and related ratios.

The Schedule of Town's Contributions presents multi-year trend information on the Town's required and actual contributions to the pension plan and related ratios.

The Schedule of the Special Funding Amounts of the Net Pension Liability for the Massachusetts Teachers Contributory Retirement System presents multi-year trend information on the liability and expense assumed by the Commonwealth of Massachusetts on behalf of the Town along with related ratios.

These schedules are intended to present information for ten years. Until a ten year trend is compiled, information is presented for those years for which information is available.

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SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY BELMONT CONTRIBUTORY RETIREMENT SYSTEM

Year	Proportion of the net pension liability (asset)	Proportionate share of the net pension liability (asset)	Covered- payroll	Net pension liability as a percentage of covered- payroll	Plan fiduciary net position as a percentage of the total pension liability
December 31, 2018.....	89.08%	\$ 73,711,413	\$ 24,303,047	303.30%	56.16%
December 31, 2017.....	88.85%	65,819,280	23,359,304	281.77%	59.53%
December 31, 2016.....	89.70%	67,554,485	23,154,141	291.76%	55.97%
December 31, 2015.....	89.68%	69,090,194	23,496,527	294.04%	53.55%
December 31, 2014.....	89.19%	61,000,401	22,592,814	270.00%	56.19%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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**SCHEDULE OF THE ELECTRIC LIGHT DEPARTMENT'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
BELMONT CONTRIBUTORY RETIREMENT SYSTEM**

<u>Year</u>	<u>Proportion of the net pension liability (asset)</u>	<u>Proportionate share of the net pension liability (asset)</u>	<u>Covered- employee payroll</u>	<u>Net pension liability as a percentage of covered- employee payroll</u>	<u>Plan fiduciary net position as a percentage of the total pension liability</u>
December 31, 2017.....	9.42%	\$ 6,975,686	\$ 2,730,334	255.49%	59.53%
December 31, 2016.....	8.59%	6,466,318	2,485,260	260.19%	55.97%
December 31, 2015.....	8.58%	6,611,771	2,384,359	277.30%	55.97%
December 31, 2014.....	8.87%	6,236,954	2,193,362	284.36%	53.55%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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SCHEDULE OF THE TOWN'S CONTRIBUTIONS BELMONT CONTRIBUTORY RETIREMENT SYSTEM

<u>Year</u>	<u>Actuarially determined contribution</u>	<u>Contributions in relation to the actuarially determined contribution</u>	<u>Contribution deficiency (excess)</u>	<u>Covered- employee payroll</u>	<u>Contributions as a percentage of covered- employee payroll</u>
December 31, 2018.....	\$ 8,589,664	\$ (8,589,664)	\$ -	\$ 24,303,047	35.34%
December 31, 2017.....	8,009,452	(8,009,452)	-	23,359,304	34.29%
December 31, 2016.....	7,558,470	(7,563,398)	(4,928)	23,154,141	32.67%
December 31, 2015.....	7,740,657	(7,740,657)	-	23,496,527	32.94%
December 31, 2014.....	7,222,270	(7,222,270)	-	22,592,814	31.97%

Note: this schedule is intended to present information for 10 years.

Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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SCHEDULE OF THE SPECIAL FUNDING AMOUNTS OF THE NET PENSION LIABILITY MASSACHUSETTS TEACHERS' RETIREMENT SYSTEM

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the member employers which creates a special funding situation. Therefore, there is no net pension liability to recognize. This schedule discloses the Commonwealth's 100% share of the associated collective net pension liability; the portion of the collective pension expense as both a revenue and pension expense recognized; and the Plan's fiduciary net position as a percentage of the total liability.

Year	Commonwealth's 100% Share of the Associated Net Pension Liability	Expense and Revenue Recognized for the Commonwealth's Support	Plan Fiduciary Net Position as a Percentage of the Total Liability
2019.....	\$ 102,925,762	\$ 10,430,036	54.84%
2018.....	95,442,966	9,961,660	54.25%
2017.....	91,342,059	9,317,489	52.73%
2016.....	82,041,160	6,654,268	55.38%
2015.....	64,046,291	4,449,603	61.64%

Note: this schedule is intended to present information for 10 years.

Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

Other Postemployment Benefit Plan Schedules –Town and Electric Light Plant

The Schedule of Changes in the Town's Net Other Postemployment Benefit Liability and Related Ratios presents multi-year trend information on changes in the Plan's total OPEB liability, changes in the Plan's net position, and ending net OPEB liability. It also demonstrates the Plan's net position as a percentage of the total liability and the Plan's net other postemployment benefit liability as a percentage of covered employee payroll.

The Schedule of Changes in the Electric Light's Net Other Postemployment Benefit Liability and Related Ratios presents multi-year trend information on changes in the Plan's total OPEB liability, changes in the Plan's net position, and ending net OPEB liability. It also demonstrates the Plan's net position as a percentage of the total liability and the Plan's net other postemployment benefit liability as a percentage of covered employee payroll.

The Schedule of the Town's Contributions presents multi-year trend information on the Town's actual contributions to the other postemployment benefit plan and related ratios.

The Schedule of the Electric Light's Contributions presents multi-year trend information on the Electric Light's actual contributions to the other postemployment benefit plan and related ratios.

The Schedule of Investment Return presents multi-year trend information on the money-weighted investment return on the Plan's other postemployment assets, net of investment expense.

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SCHEDULE OF CHANGES IN THE TOWN'S NET OPEB LIABILITY AND RELATED RATIOS OTHER POSTEMPLOYMENT BENEFIT PLAN

	June 30, 2017	June 30, 2018	June 30, 2019
Total OPEB Liability			
Service Cost.....	\$ 3,783,584	\$ 3,396,620	\$ 3,450,335
Interest.....	8,496,483	5,725,306	6,033,987
Changes of assumptions.....	(40,435,528)	(724,799)	1,012,397
Plan amendments.....	(18,722,360)	-	-
Benefit payments.....	(3,856,996)	(4,101,700)	(4,400,269)
Net change in total OPEB liability.....	(50,734,817)	4,295,427	6,096,450
Total OPEB liability - beginning.....	146,398,735	95,663,918	99,959,345
Total OPEB liability - ending (a).....	\$ <u>95,663,918</u>	\$ <u>99,959,345</u>	\$ <u>106,055,795</u>
Plan fiduciary net position			
Employer contributions.....	\$ 4,186,243	\$ 4,470,248	\$ 4,951,361
Net investment income.....	172,888	5,442	380,423
Benefit payments.....	(3,856,996)	(4,101,700)	(4,400,269)
Net change in plan fiduciary net position.....	502,135	373,990	931,515
Plan fiduciary net position - beginning of year.....	2,361,770	2,863,905	3,237,895
Plan fiduciary net position - end of year (b).....	\$ <u>2,863,905</u>	\$ <u>3,237,895</u>	\$ <u>4,169,410</u>
Net OPEB liability - ending (a)-(b).....	\$ <u>92,800,013</u>	\$ <u>96,721,450</u>	\$ <u>101,886,385</u>
Plan fiduciary net position as a percentage of the total OPEB liability.....	2.99%	3.24%	3.93%
Covered-employee payroll.....	\$ 59,585,846	\$ 62,323,993	\$ 65,123,251
Net OPEB liability as a percentage of covered-employee payroll.....	155.74%	155.19%	156.45%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for
which information is available.

See notes to required supplementary information.

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SCHEDULE OF CHANGES IN THE ELECTRIC LIGHT'S NET OPEB LIABILITY AND RELATED RATIOS OTHER POSTEMPLOYMENT BENEFIT PLAN

	<u>December 31,</u> <u>2017</u>	<u>December 31,</u> <u>2018</u>
Total OPEB Liability		
Service Cost.....	\$ 171,763	\$ 176,967
Interest.....	239,224	258,321
Changes of assumptions.....	33,732	(70,456)
Benefit payments.....	<u>(135,832)</u>	<u>(140,506)</u>
Net change in total OPEB liability.....	308,887	224,326
Total OPEB liability - beginning.....	<u>3,984,098</u>	<u>4,292,985</u>
Total OPEB liability - ending (a).....	<u>\$ 4,292,985</u>	<u>\$ 4,517,311</u>
Plan fiduciary net position		
Employer contributions.....	\$ 151,990	\$ 161,151
Net investment income.....	24,792	(4,697)
Benefit payments.....	<u>(135,832)</u>	<u>(140,506)</u>
Net change in plan fiduciary net position.....	40,950	15,948
Plan fiduciary net position - beginning of year.....	<u>226,073</u>	<u>267,023</u>
Plan fiduciary net position - end of year (b).....	<u>\$ 267,023</u>	<u>\$ 282,971</u>
Net OPEB liability - ending (a)-(b).....	<u>\$ 4,025,962</u>	<u>\$ 4,234,340</u>
Plan fiduciary net position as a percentage of the total OPEB liability.....	6.22%	6.26%
Covered-employee payroll.....	\$ 3,147,743	\$ 3,320,698
Net OPEB liability as a percentage of covered-employee payroll.....	127.90%	127.51%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

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SCHEDULE OF THE TOWN'S CONTRIBUTIONS OTHER POSTEMPLOYMENT BENEFIT PLAN

<u>Year</u>	<u>Actuarially determined contribution</u>	<u>Contributions in relation to the actuarially determined contribution</u>	<u>Contribution deficiency (excess)</u>	<u>Covered- employee payroll</u>	<u>Contributions as a percentage of covered- employee payroll</u>
June 30, 2019.....	\$ 8,469,671	\$ (4,951,361)	\$ 3,518,310	\$ 65,123,251	7.60%
June 30, 2018.....	8,029,300	(4,470,248)	3,559,052	62,323,993	7.17%
June 30, 2017.....	18,361,449	(4,186,243)	14,175,206	59,585,846	7.03%

Note: this schedule is intended to present information for 10 years.

Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

2019 Annual Report

SCHEDULE OF THE ELECTRIC LIGHT'S CONTRIBUTIONS OTHER POSTEMPLOYMENT BENEFIT PLAN

<u>Year</u>	<u>Actuarially determined contribution</u>	<u>Contributions in relation to the actuarially determined contribution</u>	<u>Contribution deficiency (excess)</u>	<u>Covered- employee payroll</u>	<u>Contributions as a percentage of covered- employee payroll</u>
December 31, 2018.....	\$ 194,521	\$ (161,151)	\$ 33,370	\$ 3,320,698	4.85%
December 31, 2017.....	759,438	(203,933)	555,505	3,147,743	6.48%
December 31, 2016.....	759,438	(203,933)	555,505	2,737,637	7.45%

Note: this schedule is intended to present information for 10 years.

Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

2019 Annual Report

SCHEDULE OF INVESTMENT RETURNS OTHER POSTEMPLOYMENT BENEFIT PLAN

<u>Year</u>	<u>Annual money-weighted rate of return, net of investment expense</u>
Town:	
June 30, 2019.....	10.16%
June 30, 2018.....	0.17%
June 30, 2017.....	6.50%
Light:	
December 31, 2018.....	-1.75%
December 31, 2017.....	4.67%

Note: this schedule is intended to present information for 10 years. Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

2019 Annual Report

NOTE A - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by the Select Board (the "Board"). The Board presents an annual budget to the representative Town meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The representative town meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between voted functions subsequent to the approval of the annual budget, requires a vote at a special Town meeting.

The majority of appropriations are non-continuing which lapse at the end of each year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior year be carried forward and made available for spending in the current year. These carry forwards are included as part of the subsequent year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by two-thirds majority vote of the Town meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original year 2019 approved budget authorized approximately \$117.8 million in appropriations and amounts carried forward from the prior year. Town meeting authorized an additional \$148 thousand increase in appropriations.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the year ended June 30, 2019, is presented below:

Net change in fund balance - budgetary basis.....	\$	2,723,392
<u>Perspective differences:</u>		
Activity of the stabilization fund recorded in the general fund for GAAP.....		(2,840,078)
<u>Basis of accounting differences:</u>		
Net change in recording tax refunds payable.....		(128,012)
Net change in recording 60 day receipts.....		9,977
Recognition of revenue for on-behalf payments.....		10,430,036
Recognition of expenditures for on-behalf payments.....		<u>(10,430,036)</u>
Net change in fund balance - GAAP basis.....	\$	<u>(234,721)</u>

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NOTE B – PENSION PLAN

Pension Plan Schedules – Retirement System

A. Schedule of Changes in the Net Pension Liability and Related Ratios

The Schedule of Changes in the Net Pension Liability and Related Ratios includes the detailed changes in the systems total pension liability, changes in the systems net position, and the ending net pension liability. It also demonstrates the plan's net position as a percentage of the total pension liability and the net pension liability as a percentage of covered payroll.

B. Schedule of Contributions

Governmental employers are required to pay an annual appropriation as established by PERAC. The total appropriation includes the amounts to pay the pension portion of each member's retirement allowance, an amount to amortize the actuarially determined unfunded liability to zero in accordance with the system's funding schedule, and additional appropriations in accordance with adopted early retirement incentive programs. The total appropriations are payable on July 1 and January 1. Employers may choose to pay the entire appropriation in July at a discounted rate. Accordingly, actual employer contributions may be less than the "total appropriation". The pension fund appropriations are allocated amongst employers based on covered payroll.

C. Schedule of Investment Return

The money weighted rate of return is calculated as the internal rate of return on pension plan investments, net of pension plan investment expense. A money weighted rate of return expresses investment performance, net of pension plan investment expense, adjusted for the changing amounts actually invested. Inputs to the money weighted rate of return calculation are determined monthly.

Pension Plan Schedules – Town and Electric Light

A. Schedules of the Town's and Electric Light's Proportionate Share of the Net Pension Liability

The Schedules of the Town's and Electric Light's Proportionate Share of the Net Pension Liability details the allocated percentage of the net pension liability (asset), the proportionate share of the net pension liability, and the covered employee payroll. It also demonstrates the net position as a percentage of the pension liability and the net pension liability as a percentage of covered payroll.

B. Schedules of Town's and Electric Light's Contributions

Governmental employers are required to pay an annual appropriation as established by PERAC. The appropriation includes the amounts to pay the pension portion of each member's retirement allowance, an amount to amortize the actuarially determined unfunded liability to zero in accordance with the system's funding schedule, and additional appropriations in accordance with adopted early retirement incentive programs. The appropriations are payable on July 1 and January 1. The Town may choose to pay the entire appropriation in July at a discounted rate. Accordingly, actual contributions may be less than the "total appropriation". The pension fund appropriation is allocated to the Town and Electric Light Department based on covered payroll.

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C. Schedule of the Special Funding Amounts of the Net Pension Liabilities

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the member employers which creates a special funding situation. Since the Town does not contribute directly to MTRS, there is no net pension liability to recognize. This schedule discloses the Commonwealth's 100% share of the collective net pension liability that is associated with the Town; the portion of the collective pension expense as both revenue and pension expense recognized by the Town; and the Plan's fiduciary net position as a percentage of the total liability.

D. Changes in Assumptions:

- The investment return assumption was lowered from 7.50% to 7.40%.
- The mortality assumption for non-disabled participants was updated from the RP-2000 Employee and Healthy Annuitant Mortality Tables projected generationally from 2009 with Scale BB2D to the RP-2014 Blue Collar Employee and Healthy Annuitant Mortality Tables set forward one year for female participants projected generationally with Scale MP-2017.
- The mortality assumption for disabled participants was updated from the RP-2000 Healthy Annuitant Mortality Table projected generationally from 2015 with Scale BB2D to the RP-2014 Blue Collar Healthy Annuitant Mortality Table set forward one year projected generationally with Scale MP-2017.

E. Changes in Plan Provisions:

- As permitted by Section 63 of Chapter 139 of the Acts of 2012, the Board has increased the Section 101 annual allowance from \$6,000 to \$12,000 as of July 1, 2018.
- As permitted by Section 19 of Chapter 188 of the Acts of 2010, the Cost of Living Adjustment base was increased from \$12,000 to \$13,000 as of July 1, 2019.
- As permitted by Section 30 of Chapter 176 of the Acts of 2011, the Board has adopted an increase to the Section 12 minimum annual allowance from \$3,000 to \$6,000

NOTE C – OTHER POSTEMPLOYMENT BENEFITS

The Town administers a single-employer defined benefit healthcare plan ("The Retiree Health Plan"). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town's group health and life insurance plans, which cover both active and retired members.

The Other Postemployment Benefit Plan

Schedule of Changes in the Town's Net Other Postemployment Benefit Liability and Related Ratios

The Schedule of Changes in the Town's Net Other Postemployment Benefit Liability and Related Ratios presents multi-year trend information on changes in the Plan's total OPEB liability, changes in the Plan's net position, and ending net OPEB liability. It also demonstrates the Plan's net position as a percentage of the total liability and the Plan's net other postemployment benefit liability as a percentage of covered employee payroll.

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Schedule of Changes in the Electric Light's Net Other Postemployment Benefit Liability and Related Ratios

The Schedule of Changes in the Electric Light's Net Other Postemployment Benefit Liability and Related Ratios presents multi-year trend information on changes in the Plan's total OPEB liability, changes in the Plan's net position, and ending net OPEB liability. It also demonstrates the Plan's net position as a percentage of the total liability and the Plan's net other postemployment benefit liability as a percentage of covered employee payroll.

Schedule of the Town's Contributions

The Schedule of the Town's Contributions includes the Town's annual required contribution to the Plan, along with the contribution made in relation to the actuarially determined contribution and the covered employee payroll. The Town is not required to fully fund this contribution. It also demonstrates the contributions as a percentage of covered payroll.

Schedule of the Electric Light's Contributions

The Schedule of the Electric Light's Contributions includes the Light's annual required contribution to the Plan, along with the contribution made in relation to the actuarially determined contribution and the covered employee payroll. The Light Plant is not required to fully fund this contribution. It also demonstrates the contributions as a percentage of covered payroll.

Valuation date.....	June 30, 2017
Actuarial cost method.....	Entry Age Normal, Level percentage of payroll
Investment rate of return.....	6.50%
Discount rate.....	Town- 5.96% as of June 30, 2018 and 5.88% as of June 30, 2019 Electric Light - 6.01% as of December 31, 2018 and 5.87% as of December 31, 2017
Inflation rate.....	3.00%
Projected salary increases...	Groups 1/2: 6% decreasing over 9 years to an ultimate of 4.5% per year. Group 4: 7% decreasing over 8 years to an ultimate of 4.25%. Teachers: 7.50% decreasing over twenty years to an ultimate level of 4%.
Health care trend rates.....	Non-Medicare (Medical): 7.0% decreasing by 0.5% each year to an ultimate level of 4.5%. Medicare (Medicare Only): 4.5% Prescription Drug: 9.0% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Medicare Advantage: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year. Administration: 3.0% Contributions: 7.5% decreasing by 0.5% each year to an ultimate level of 4.5% per year.

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Mortality rates.....	Pre-Retirement (Non-Teachers): RP-2000 Employee Mortality Table projected generationally from 2009 with Scale BB2D
	Healthy (Non-Teachers): RP-2000 Healthy Annuitant Mortality Table projected generationally from 2009 with Scale BB2D
	Disabled (Non-Teachers): RP-2000 Health Annuitant Mortality Table projected generationally from 2015 with Scale BB2D
	Pre-Retirement (Teachers): RP-2014 White Collar Employee Mortality Table projected generationally with Scale MP-2016
	Healthy (Teachers): RP-2014 White Collar Healthy Annuitant Mortality Table projected generationally with Scale MP-2016
	Disabled (Teachers): RP-2014 Healthy Annuitant Mortality Table set forward 4 years projected generationally with Scale BB2D from 2014

Schedule of Investment Returns

The Schedule of Investment Return includes the money-weighted investment return on the Plan's other postemployment assets, net of investment expense.

Changes of Assumptions

- The Town's discount rate was decreased from 5.96% as of June 30, 2018 to 5.88% as of June 30, 2019.
- The Electric Light Plant's discount rate was increased from 5.87% as of December 31, 2017 to 6.01% as of December 31, 2018.

Changes in Plan Provisions

None.



Town of Belmont, Massachusetts

Calendar Year 2019 Annual Town Report

**Report Compiled by
Office of the Town Administrator / Select Board**

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