




OFFICE OF COMMUNITY DEVELOPMENT

MEMO

MEMO TO: Board of Survey
Phyllis Marshall, Interim Town Administrator

FROM: Glenn R. Clancy, P.E. 

SUBJECT: Proposed Sleepy Hollow Road – 178 Marsh Street

DATE: March 2, 2017

Attached please find an application and set of plans for the approval of a new roadway in Belmont. The proposed name is Sleepy Hollow Road. The road is proposed to be located on the property at 178 Marsh Street.

Three waivers from the Board of Survey Rules and Regulations are being requested. A letter is attached from the design engineer Gala Simon Associates, Inc with specific information on each waiver request.

The applicant is aware that coordination with the Department of Public Works Water Division is required for any water related work. The Fire Department and Police Department have approved the application.

During the internal review of this proposal a question was raised as to whether the project required Conservation Commission approval before the Board of Survey could act. Staff looked into this matter further and even queried the Massachusetts Department of Environmental Protection (DEP). DEP did not respond and staff eventually decided that the road proposal did not result in a jurisdictional issue for the commission. A peer review consultant, Stantec, was hired (at the applicant's expense) to review and comment on the proposed stormwater management system related to the proposed road. Part of this review included an evaluation of potential impacts to environmental resources on the property. The applicant's plans have been modified to reflect Stantec's review. The Stantec memo is attached.