



**Jim Craft**  
Senior Project Manager

**Skanska USA Building Inc.**

101 Seaport Boulevard  
Boston, MA 02210  
P: 617-574-1400  
F: 866-317-4568  
E: jim.craft@skanska.com

December 4 2018

Mr. William Lovallo  
Chair, Belmont High School Building Committee  
Town of Belmont  
455 Concord Avenue,  
Belmont, MA 02478

Reference: Pre-GMP Amendment #3  
Belmont High School

Dear Mr. Lovallo,

Skanska is pleased to provide you with the attached Pre-GMP Amendment #3 in the amount of **Fifty Six Thousand Eight Hundred Fifty Five Dollars and Zero Cents (\$56,855.00)** for the **Early Bid Package 003 – Geothermal Test Well Support and Office Furniture** (per attached sheets) at the new Belmont High School.

This amendment is structured to add the items listed above to the amount previously approved.

Please do not hesitate to contact me with any questions.

Sincerely,

Jim Craft  
Senior Project Manager

Cc: G. Hall – Town of Belmont  
C. Subramanian – Town of Belmont  
P. Bruschi – Belmont HS Building Committee  
S. Nolan – Daedalus  
T. Gatzunis - Daedalus  
D. Lanneville – Skanska

Accounting  
File

**AMENDMENT NO. 3  
TO OWNER – CONSTRUCTION MANAGER AGREEMENT  
FOR  
BELMONT HIGH SCHOOL PROJECT**

Pursuant to Article 6.7.1 of the Agreement dated July 17<sup>th</sup>, 2018 between the Town of Belmont by its School Building Committee (Owner) and Skanska USA Building Inc. (Construction Manager), for construction of the Belmont High School (the Project), the Owner and Construction Manager establish an interim price to allow an interim phase of construction services to proceed prior to the execution of the Guaranteed Maximum Price (GMP) amendment. This Amendment shall also serve as the Notice to Proceed (NTP) for the Construction Manager to perform this initial phase of construction services.

**Pre-GMP Amendment #3  
CONTRACT VALUE**

The Construction Manager's price for this work is **Fifty Six Thousand Eight Hundred Fifty Five Dollars and Zero Cents (\$56,855.00)** This price is for the work associated with **Early Bid Package 003 – Geothermal Test Well Support and Office Furniture** all as set forth in the following pages of this Amendment and Exhibit 1 attached.

**Pre-GMP Amendment #3  
CONTRACT TIME**

The date of substantial completion for the Project is TBD.

Signatures next page

This agreement is made as of the \_\_\_\_ day of \_\_\_\_ by and between the Town of Belmont and Skanska USA Building, Inc.

**CONSTRUCTION MANAGER**  
Skanska USA Building, Inc.

By: \_\_\_\_\_

Jim Craft  
Senior Project Manager

**OWNER**  
Town of Belmont  
By its School Building Committee

By: \_\_\_\_\_

Mr. William D. Lovallo  
Chair, Belmont High School Building Committee

Approved as to Availability of Funds:

---

Name: Chitra Subramanian

Title: Town Accountant

Date:

G/L Account \_\_\_\_\_



Belmont High School - Belmont MA  
Pre-GMP Amendment 03  
Article 6.7.1a - List of Design Documents  
Page 1

December 4 2018

#### DESIGN DOCUMENTS

The work associated with **Pre-GMP - #3 - Geothermal Test Well Support & Office Furniture** is based on the following Design Documents included with this Amendment and attached.

- 1 Belmont HS\_Bid Package No. 002 - Geothermal Test Well Support
- 2 Belmont HS\_Office Supply Material Order
- 3



Belmont High School - Belmont MA  
Pre-GMP Amendment 03  
Article 6.7.1b Allowances  
Page 1

December 4 2018

ALLOWANCES

Allowance Description	Amount	Comments
<b>Allowances not included in Subcontracts</b>		
Testing of Spoils	\$6,000	
Street Sweeping in Support of Test Wells	\$4,000	
<b>Allowances included in Subcontracts</b>		
None	\$ -	
<b>TOTAL</b>	<b>\$ 10,000.00</b>	



**ASSUMPTIONS, QUALIFICATIONS AND CLARIFICATIONS**

The list below represents any assumptions, qualifications and clarifications made in preparation of **Pre-GMP Amendment #3** to supplement the information contained in the Project Design Documents, including a listing of any unavoidable constructability issues that may preclude the issuance of a Final Certificate of Occupancy, as described in paragraph 4.2 of the Contact Agreement.

- 1 Assumes all permits are to be obtained by the Drilling Company (By Others)
- 2 Assumes no issues/regulation exist which would prevent the lined dumpster containing spoils to be left on the existing Tennis Courts for 6 months  
Assumes driller (by others) will be responsible for cleaning equipment and preventing soil and debris from impacting roads and walkways. Street sweeping and/or labor to clean sidewalks and roadways has been included as an allowance and is to be used if driller is not completing this scope to the Town's standards.
- 3
- 4 Police details presumed not required and not included in the attached proposal
- 5 There is no oversight or in field support included in this proposal beyond the scope outlined on EBP 002 - Geothermal Test Well Support
- 6 No additional protection / oversight included related to the dumpsters once they have been placed on the tennis courts
- 7 The Driller (by others) will be responsible for containing all water run off and preventing any from entering the existing drainage system or surrounding areas. No Stormwater protection is included in this proposal

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Belmont High School - Belmont MA  
Pre-GMP Amendment 03  
Article 6.7.1d - Schedule  
Page 1

December 4 2018

**CONTRACT TIME**

The Substantial Completion Date is yet to be determined. The work associated within Pre-GMP Amendment is in accordance with our Preliminary Project Schedule.

The scope associated with Pre GMP Amendment has a schedule of 12/05/2018 - 1/15/2019.





2018 1057

Belmont High School - Belmont MA  
 Pre-GMP Amendment 03  
 Article 6.7.1e - GMP  
 Page 1

December 4 2018

PRE-GMP AMENDMENT #3 SCHEDULE OF VALUES

DESCRIPTION	MSBA COST CODE	BASE CONTRACT	PRE-GMP AMENDMENT 1	PRE-GMP AMENDMENT 2	PRE-GMP AMENDMENT 3	PROJECT TOTAL
Schematic Design Preconstruction Services	0004-0000	\$ 103,912.00	\$ -	\$ -	\$ -	\$ 103,912.00
Preconstruction Services	0501-0000	\$ -	\$ 446,582.00	\$ -	\$ -	\$ 446,582.00
General Conditions	0502-0100	\$ -	\$ -	\$ 22,622.00	\$ -	\$ 22,622.00
Division 01 - General Requirements	0502-0100	\$ -	\$ -	\$ 33,392.00	\$ 11,368.00	\$ 44,760.00
Division 02 - Existing Conditions	0502-0200	\$ -	\$ -	\$ 380,280.00	\$ 44,400.00	\$ 424,680.00
Division 03 - Concrete	0502-0300	\$ -	\$ -	\$ -	\$ -	\$ -
Division 04 - Masonry	0502-0400	\$ -	\$ -	\$ -	\$ -	\$ -
Division 05 - Metals	0502-0500	\$ -	\$ -	\$ -	\$ -	\$ -
Division 06 - Wood, Plastics and Composite	0502-0600	\$ -	\$ -	\$ -	\$ -	\$ -
Division 07 - Thermal & Moisture Protection	0502-0700	\$ -	\$ -	\$ -	\$ -	\$ -
Division 08 - Opening	0502-0800	\$ -	\$ -	\$ -	\$ -	\$ -
Division 09 - Finishes	0502-0900	\$ -	\$ -	\$ -	\$ -	\$ -
Division 10 - Specialties	0502-1000	\$ -	\$ -	\$ -	\$ -	\$ -
Division 11 - Equipment	0502-1100	\$ -	\$ -	\$ -	\$ -	\$ -
Division 12 - Furnishings	0502-1200	\$ -	\$ -	\$ -	\$ -	\$ -
Division 13 - Special Construction	0502-1300	\$ -	\$ -	\$ -	\$ -	\$ -
Division 14 - Conveying Systems	0502-1400	\$ -	\$ -	\$ -	\$ -	\$ -
Division 21 - Fire Suppression	0502-2100	\$ -	\$ -	\$ -	\$ -	\$ -
Division 22 - Plumbing	0502-2200	\$ -	\$ -	\$ -	\$ -	\$ -
Division 23 - Heating Ventilation Air Conditioning	0502-2300	\$ -	\$ -	\$ -	\$ -	\$ -
Division 25 - Integrated Automation	0502-2500	\$ -	\$ -	\$ -	\$ -	\$ -
Division 26 - Electrical	0502-2600	\$ -	\$ -	\$ -	\$ -	\$ -
Division 27 - Communications	0502-2700	\$ -	\$ -	\$ -	\$ -	\$ -
Division 28 - Electronic Safety and Security	0502-2800	\$ -	\$ -	\$ -	\$ -	\$ -
Division 31 - Earthwork	0502-3100	\$ -	\$ -	\$ -	\$ -	\$ -
Division 32 - Exterior Improvements	0502-3200	\$ -	\$ -	\$ -	\$ -	\$ -
Division 33 - Utilities	0502-3300	\$ -	\$ -	\$ -	\$ -	\$ -
Alternates	0506-0000	\$ -	\$ -	\$ -	\$ -	\$ -
Fee	0502-0010	\$ -	\$ -	\$ 8,508.00	\$ 1,087.00	\$ 9,595.00
Insurance	0502-0020	\$ -	\$ -	\$ -	\$ -	\$ -
GMP Contingency	0502-0030	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 103,912.00</b>	<b>\$ 446,582.00</b>	<b>\$ 444,802.00</b>	<b>\$ 56,855.00</b>	<b>\$ 1,052,151.00</b>



Belmont High School - Belmont MA  
Pre-GMP Amendment 03  
Article 6.7.1f - Alternates  
Page 1

December 4 2018

ALTERNATES

ALT #	DESCRIPTION	ADD/DED.	AMOUNT	BID PKG	Accept	Reject	Hold
001	None this Amendment	N/A	\$ -	N/A			
002	None this Amendment	N/A	\$ -	N/A			
003	None this Amendment	N/A	\$ -	N/A			
004	None this Amendment	N/A	\$ -	N/A			
TOTAL ALTERNATES			\$ -				

NOTES:



AM2-1A42

Belmont High School - Belmont MA  
Pre-GMP Amendment 03  
Article 6.7.1g - Unit Prices  
Page 1

December 4 2018

UNIT PRICES

UNIT PRICE #	BID PKG	DESCRIPTION	ASSUMED QTY	UNIT COST ADD	UNIT COST DEDUCT
001	N/A	None this Amendment	\$ -	\$ -	\$ -
002	N/A	None this Amendment	\$ -	\$ -	\$ -
003	N/A	None this Amendment	\$ -	\$ -	\$ -
004	N/A	None this Amendment	\$ -	\$ -	\$ -
005	N/A	None this Amendment	\$ -	\$ -	\$ -
006	N/A	None this Amendment	\$ -	\$ -	\$ -
007	N/A	None this Amendment	\$ -	\$ -	\$ -
008	N/A	None this Amendment	\$ -	\$ -	\$ -
009	N/A	None this Amendment	\$ -	\$ -	\$ -
010	N/A	None this Amendment	\$ -	\$ -	\$ -
011	N/A	None this Amendment	\$ -	\$ -	\$ -
012	N/A	None this Amendment	\$ -	\$ -	\$ -

NOTES:



Belmont High School - Belmont MA  
Pre-GMP Amendment 03  
Article 6.7.1h - Time Acceptance  
Page 1

December 4 2018

**TIME LIMIT FOR ACCEPTANCE**

Limit for acceptance of Pre-GMP Amendment #3 Proposal (which shall not be less than 90 days).

Submitted Date	Required Acceptance Date
December 4, 2018	March 4, 2019



**Morrison, Mike**

---

**From:** Bill Finn <bfinn@selectdemoservices.com>  
**Sent:** Monday, December 3, 2018 5:05 PM  
**To:** Morrison, Mike  
**Subject:** RE: Belmont\_EBP 002 - Geothermal Support

[External Email]

Items 1-9 – Lump Sum - \$34,400  
Item 10 – Allowance - \$5,000

Item Excluded from Pre GMP Amendment 03  
MM Skanska - 12/04/2018

**Bill Finn**

Project Executive

**SELECT DEMO SERVICES, LLC**

Main Office – Greater Boston  
40 Lowell Road  
Salem, NH 03079

Connecticut Office  
270 Murphy Road  
Hartford, CT 06114

Mobile: 617.895.8900  
bfinn@selectdemoservices.com

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---

**From:** Morrison, Mike <Mike.Morrison@skanska.com>  
**Sent:** Friday, November 30, 2018 5:43 PM  
**To:** Bill Finn <bfinn@selectdemoservices.com>  
**Cc:** Perera, Brigitte <Brigitte.Perera@skanska.com>  
**Subject:** FW: Belmont\_EBP 002 - Geothermal Support

Bill –

The link below and the Legend outlines what we believe the scope of our support will be for the geothermal test wells.

Can you provide a price to do what's outlined, and provide an alternate to test and remove the spoils as ACM as discussed?

Let me know if there is anything below you can't accommodate. We are supposed to have this in front of the Town on Wednesday for approval – so if you could send us something Monday that would be great.

Thanks and have a nice weekend.

**Mike Morrison**  
Project Manager

Skanska USA  
[usa.skanska.com](http://usa.skanska.com)  
 101 Seaport Boulevard, 2nd Floor  
 Boston, MA 02210, United States

Mobile +1 617 279 3474

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**From:** Morrison, Mike  
**Sent:** Friday, November 30, 2018 5:36 PM  
**Subject:** Belmont\_EBP 002 - Geothermal Support

All –

The link below should give you access to the Scope Document for EBP 002 – Geothermal Support. Jeremy helped me put it together from the Drone Scan – so it is a large file.  
 The anticipated scope is outlined below.

<https://skanska.box.com/s/004b9pn5sigap9z66lpzmepcks3revt2>

LEGEND				
STEP	SYMBOL	DESCRIPTION	QTY	UNIT
1		Remove 6 Lengths of 10' Fence	1	LS
2		Deliver Lined 10 Yard Dumpster	3	EA
3		Temp Fencing (Above Ground – Not Driven)	450	LF
4		Temp Toilet (1 Month Rental)	2	EA
GEOTHERMAL WELLS DRILLED & TESTED BY OTHERS				
6		Relocate (3) Dumpster to Tennis Courts	1	LS
7		Month Dumpster Rental (3 Dumpsters)	6	MO
8		Top Dress / Loam / Seed	750	SF

9		Top Dress / Stonedust / 2"	4250	SF
10		Misc Asphalt Repairs (If Required)	1500	SF

I am going to send the document off to Select for Pricing. Let me know if you have any questions or comments.

**Mike Morrison**  
Project Manager

Skanska USA  
[usa.skanska.com](http://usa.skanska.com)  
 101 Seaport Boulevard, 2nd Floor  
 Boston, MA 02210, United States

Mobile +1 617 279 3474

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## Morrison, Mike

---

**From:** Thomas Gatzunis <tgatzunis@dpi-boston.com>  
**Sent:** Monday, November 26, 2018 10:51 AM  
**To:** Morrison, Mike  
**Cc:** Shane Nolan  
**Subject:** FW: Belmont Furniture for temp office  
**Attachments:** chair specs.pdf

[External Email]

---

Good morning Mike, I hope you had a nice Thanksgiving. As we discussed last week, we would like the following furniture for the "classroom" office space:

- 4) 6-foot folding tables
- 4) folding chairs
- 3) office chairs (see attachment)
- 3) 27-inch HDMI capable monitors
- 1) printer/copier/scanner color and capable of making 11 x 17 copies.

If the office chairs are beyond what you had budgeted, DPI will contribute the balance. Please let me know if you have any questions, we would like to get the office set up this week. Thank you

Thomas G. Gatzunis P.E., C.B.O.

Senior Project Manager



1 Faneuil Hall Marketplace | South Market Bldg, Suite 4195 | Boston, MA 02109-6117

(p) 617-451-2717 x 129 | (m) 617-593-3337 | [www.daedalusprojects.com](http://www.daedalusprojects.com)

find us on: [Facebook](#) | [LinkedIn](#) | [Twitter](#) | [Instagram](#)

Belmont High School  
Early Bid Package 002 - Office Supplies  
December 4 2018

<b>Description</b>	<b>Vendor</b>	<b>Cost</b>
Four 6' Folding Tables & Four Folding Chairs	Staples	\$ 308
Three Upton Office Chairs	Office Furniture	\$ 1,240
Three 27 Inch HDMI Capable Monitors	CDW	\$ 519
One Printer/Copier/Scanner (Includes Ink & Toner)	Atlantic Office	\$ 9,301
<b>TOTAL</b>		<b>\$ 11,368</b>

**Quote Number:** 1BX28HZ  
**Ordered By:** Jacob Schreib  
**Quote date:** December 04, 2018  
**Quote sent to:** jacob.schreib@skanska.com  
**Billed from:** CDW Inc., 200 N. Milwaukee Ave, , Vernon Hills, IL - 60061 (800) 800-4239

Thank you for your online quote request. Prior to converting this quote to an order, please contact your account manager for configuration, pricing, and contract verification. Should you choose to convert this quote to an order without verification, you may be contacted by your account manager to confirm the details of your order.

Shipping Address	Shipping Method	Billing Address
Skanska USA Attn To: Jacob Schreib 101 Seaport Blvd 2nd floor Boston, MA - 02210	<b>Carrier</b> UPS Ground	Skanska Usa Attn To:Attn: David Ladnier 221 Yale Ave N Ste 400 Seattle, WA - 98109-5490
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Save time on your next purchase with <a href="#">Express Quote!</a> Set shipping and billing preferences for faster quote creation.		Save Selected Defaults

Quote Reference	
<b>Quote Description:</b> Belmont Monitors	<b>Notes to Account Manager:</b>
<b>Cost Center Code:</b>	

Product	CDW Part #	Availability	Qty	Unit Price	Extended Price
 ViewSonic VA2719-SMH - LED monitor - Full HD (1080p) - 27"	4434979	In Stock	3	\$158.91	\$476.73
<b>Subtotal</b>					\$476.73
<b>Shipping</b>					\$12.45
<b>Sales Tax</b>					\$29.80
<b>Grand Total</b>					<b>\$518.98</b>



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**Morrison, Mike**

---

**Subject:** FW: Confirmation of Staples Order: #9794140840

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On eligible orders. [See details.](#)

FURNITURE

PAPER

BREAKROOM

INK & TONER

ELECTRONICS

OFFICE SUPPLIES

**WE'VE GOT IT.**

Hello Michael Morrison,  
Please see [your order details](#) below.



**ORDER NUMBER: 9794140840**  
**ORDER DATE: 12/03/2018**

### ITEMS FOR DELIVERY

**Expected Delivery: Tuesday, December 04, 2018**  
Ship To: 221 Concord Ave, Belmont, MA 02478



**Staples 6 BiFold Table**  
Item #2794940

Quantity:  
4

Price:  
\$59.99

**Discounts:**  
**\$0.00**

You Paid:  
\$239.96

**Expected Delivery: Tuesday, December 04, 2018**

Ship To: 221 Concord Ave, Belmont, MA 02478



**Staples Metal Folding  
Chair Gray 4Pk**  
Item #2723011

Quantity:  
1

Price:  
\$59.99

**Discounts:**  
**\$10.00**  
10\$Off Staples Metal  
Folding Chair, Gray, 4/Pk

You Paid:  
\$49.99

To view or cancel your order please click below.

Most orders may be canceled within 30 minutes of being placed.

[VIEW ORDER](#)

**BILLING INFORMATION**

**Billing address**

Michael Morrison  
101 Seaport Blvd  
Suite 200  
Boston, MA 02210

**Payment Information**

Subtotal: \$299.95  
**Discounts: \$10.00**  
Shipping/Fees: \$0.00  
Tax: \$18.12

**Payment Method**

VI ending in 1796: \$308.07

**Order Total: \$308.07**

**YOU MIGHT ALSO LIKE**



Sudden Comfort Vinyl Padded Folding Chairs, Black, 4 Pack



Cosco 14341BLK1E 20" x 48" Plastic/Steel Folding Table, Black



Sudden Comfort Metal Folding Chairs, Beige, 4 Pack

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Staples, Inc., 500 Staples Drive, Framingham, MA 01702



**Customer** [mike.morrison@skanska.com](mailto:mike.morrison@skanska.com) [Edit](#)

**Shipping**  
 Michael Morrison  
 (617) 953-5901  
 221 Concord Avenue  
 Belmont, Massachusetts, 02478 / United States  
 Free Shipping \$0.00 [Edit](#)

**Billing**

**Billing Address**

Country

First Name

Last Name

Address

Apartment/Suite/Building (Optional)

Company Name (Optional)

Order Summary		<a href="#">Edit Cart</a>
3 Items	 <p><b>3 x Upton Mesh Back Task Quickship</b>                      Center Type Standard Carpet Casters</p>	\$1,167.00
Subtotal		\$1,239.94
Shipping		Free
Tax		\$72.94
	<a href="#">Coupon/Gift Certificate</a>	
<b>Total (USD)</b>		<b>\$1,239.94</b>



# SKANSKA



# Atlantic

tomorrowsoffice.com

## NATIONAL ACCOUNT ORDER PROCESS

---

TO: BRIGITTE PERERA

FROM: JOHN CALU

This memo is intended to provide details regarding your purchase or lease of equipment through the Skanska –Atlantic National Account Program. With this explanation, we have provided a Lease Reservation or Purchase Agreement along with an Account Information Detail page. These documents have been approved by Skanska USA & E2E Global and they are the only documents necessary to order equipment.

Please fill in all the requested information and have the documents signed or initialed where indicated by one of the following authorized signers: Regional Executive Officer, Area General Manager, Vice President, Project Executive, Account Manager or Project Manager.

Please scan and email the signed documents to: [jcalu@tomorrowsoffice.com](mailto:jcalu@tomorrowsoffice.com) or fax to my attention at (609) 919-9783 and we will begin processing your order immediately.

Once we've processed your order, we will call within 72 hours to confirm an ETA and deliver and install your new equipment within 14 business days from receipt of your signed and authorized faxed documents. We will provide local contact information for service and support as well as comprehensive training.

As your National Account Manager, I will be available throughout the process to ensure your satisfaction. Please don't hesitate to call me for consultation or answers to any questions at any time. Thank you for the opportunity to serve your national account.

If your equipment is to be network connected, please contact your local IT Systems Engineer to coordinate the process with our technical support.

**For consultation please call:**

John Calu  
National Account Manager  
Direct Line: (609) 249-7909  
Cell Number: (609) 306-7729  
Fax Number: (609) 919-9783  
[jcalu@tomorrowsoffice.com](mailto:jcalu@tomorrowsoffice.com)



**ACCOUNT INFORMATION DETAIL:**

In accordance with the SKANSKA National Account Agreement, your annual service and supply contract is provided as follows:

**Location:** SKANSKA USA BUILDING INC **Project Name:** Belmont HS

**Address:** 221 CONCORD AVENUE **Contact:** THOMAS GATZUNIS  
(Project Office)

**Telephone:** 617-593-3337

**City/State:** BELMONT, MA **Fax:**

**Zip Code:** 02478 **e-mail:** [brigitte.perara@skanska.com](mailto:brigitte.perara@skanska.com)

**Cost #** 1318017-150.01000000.5031 **Location Code:** 130

**PROJECT ACCOUNTANT / BILLING CONTACT INFORMATION**

**Name:** Sue Lafrazia **e-mail:** [susan.lafrazia@skanska.com](mailto:susan.lafrazia@skanska.com)

**Title:** Project Accountant **Tel:** 617-574-1400

For Copier(s): Contract includes all service and supplies, all parts and labor (everything except paper) with no monthly minimum charge. You are billed only for the copies & prints you produce at the per copy rate agreed to for your particular system.

For Fax Unit(s): Contract includes all parts and labor (no supplies)

<u>Model</u>	<u>Cost per Copy for COPIER</u>	<u>Annual Service Pricing for FAX</u>
MPC4504EX	.07 color / .0095 black	n/a

Accepted  (please initial) Date \_\_\_\_\_

*All terms and conditions are in accordance with the Skanska National Account Agreement*



NATIONAL ACCOUNT LEASE RESERVATION

SAME AS INSTALL LOCATION

Bill To:

Name: SKANSKA USA BUILDING INC  
 Address: ACCOUNTS PAYABLE  
 389 INTERPACE PKWAY - 5TH FL  
 City: Parsippany State: NJ Zip: 07054  
 Phone #: 973-753-3500 Fax #: 973-753-3499  
 Contact Name: Sue Jonas  
 E-mail: sue.jonas@skanska.com

Install Location:

Name: SKANSKA USA BUILDING INC - BELMONT HS  
 Address: 221 CONCORD AVENUE  
 Project Office  
 City: BELMONT MA 02478  
 Phone #: 617-593-3337  
 Contact Name: THOMAS GATZUNIS  
 E-Mail: briqitte.perara@skanska.com

COST CENTER #		Tax Exempt	FMV Lease Term	Ship Date	New Account		Account #
1318017-150.01000000.5031		N/A	36 MONTHS	ASAP	<input checked="" type="checkbox"/> Existing Account	<input type="checkbox"/>	
Quantity	Model # / Vendor #	Description	Unit Price	ESTIMATED MONTHLY PAYMENT*			
1	417998	SAVIN MPC4504EX COLOR DIGITAL		\$269.00			
1	408112	PB3240 PAPERBANK UNIT	INCLUDED				
1	417483	SR3210 FINISHER	INCLUDED				
1	417587	BU3070 BRIDGE UNIT	INCLUDED				
1	418055	POSTSCRIPT M33	INCLUDED				

6.25% = \$547.13

TOTAL DOLLAR AMOUNT FINANCED = \$ 8,754.00

\* Estimated Monthly Payment is based on Current Lease Rates and may vary depending on length of time between order placement and acceptance of equipment when rate is finalized.  
 Leases are non-cancelable & Actual Lease Documents are prepared by CHG Meridian in accordance with E2E Global Inc, Master Agreement & questions should be directed to your National Account Manager or Lori Weitowitz @ 973-753-3685

Freight \$ NO CHARGE  
 Sales Tax \$ Skanska is responsible for all state & local taxes  
 Total \$  
 Deposit \$  
 Check #  
 Total Due \$ **\$9,301.13**

MAINTENANCE AGREEMENT

MODEL: MPC4504EX .07c/.0095b QUARTERLY  Quarterly  Month  Other  
 FAX: n/a ANNUAL  Monthly  Quarterly  Annually  
 INCLUDES:  Parts (non-consumable) and labor  Consumable Parts (copiers only)  Supplies (except paper)

SPECIAL INSTRUCTIONS:

Authorized by: [Redacted]  
 Printed Name: Mike Morrison  
 Title: Project Manager Date: [Redacted]

Sales Rep: CALU  
 Rep #  
 Date:

