

# WATER ADVISORY BOARD



BELMONT, MA, 02478  
(617) 993-2700

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Water Advisory Board Meeting Minutes of November 20, 2013.

In attendance: Chairman Frank E. French Jr., Clerk William Shea, Member Joseph Barrell, DPW members; Director Peter Castanino, Water Manager Michael Bishop, Water Operations Manager Mark Mancuso, Assistant Director Michael Santoro and Business Manager Judi Carmody, Customers; Maria Mingrace of 168 Dean St, James Aylward & Kijia Kim of 65 Clark St.

1. Chairman French called the meeting to order at 10:30 am.
2. Water Manager Mr. Bishop presented the issue with water/sewer bill #579832 from October 31, 2013 for 168 Dean Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested. Mr. Barrell made a motion due to extenuating circumstances for a one-time water and sewer adjustment based on 100% of the average usage for the prior two similar quarters. Seconded by Mr. Shea. Voted unanimously.
3. Water Manager Mr. Bishop presented the issue with water/sewer bill #562705 from September 30, 2013 for 65 Clark Street. The customer is requesting a one-time irrigation adjustment. There was a brief discussion to grant relief to this customer as requested. Mr. Barrell made a motion due to extenuating circumstances for a one-time water and sewer adjustment based on 100% of the average usage for the prior two similar quarters. Seconded by Mr. Shea. Voted unanimously.
4. Water Manager Mr. Bishop presented the issue with water/sewer bills #393512 and 461744 from September 30, 2012 and September 30, 2013 for 255 Common Street. The customer is requesting a one-time irrigation and water adjustments. There was a brief discussion to grant relief to this customer as requested.
5. Mr. Shea made a motion for a one-time irrigation and water adjustment based on 50% of the average usage for the prior two similar quarters. Seconded by Mr. Barrell. Voted unanimously.
6. Water Manager Mr. Bishop presented the issue with water/sewer bill #580911 from October 31, 2013 for 18 Edmunds Way. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested. Mr. Barrell made a motion for a one-time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters. Seconded by Mr. Shea. Voted unanimously.

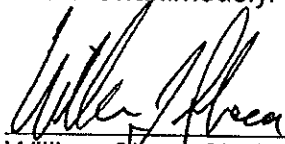
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7. Water Manager Mr. Bishop presented the issue with water/sewer bill #581303 from October 31, 2013 for 45 Hay Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.  
Seconded by Mr. Barrell.  
Voted unanimously.
8. Water Manager Mr. Bishop presented the issue with water/sewer bill #578971 from October 31, 2013 for 12 Moore Street. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one-time sewer adjustment based on 100% of the average usage for the prior two similar quarters.  
Seconded by Chairman French.  
Voted unanimously.
9. Director Castanino updated the board about the results from 533 Pleasant Street billing issues.
10. Chairman French made a motion to approve the meeting minutes of September 18, 2013  
Seconded by Mr. Shea.  
Voted unanimously.
11. Mr. Mancuso explained to the board about the Cross Connection Control Program that he is implementing in house to save the town some outsourced expenses.
12. Water Manager Mr. Bishop updated the board on the Waverley Street and Belmont Center Water Main Improvement Program
13. Director Castanino updated the board about the FY15 water capital program and where the proposed areas for the FY15 Water Main Project.
14. Chairman French moved to adjourn the meeting at 12:10 pm.  
Seconded by Mr. Shea.  
Voted Unanimously.

  
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William Shea, Clerk