

# WATER ADVISORY BOARD



BELMONT, MA, 02478  
(617) 993-2700

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Water Advisory Board Meeting Minutes of April 3, 2014.

In attendance: Chairman Frank E. French Jr., Clerk William Shea, Member Joseph Barrell, DPW members; Director Peter Castanino, Assistant Director Michael Santoro, Water Manager Michael Bishop, Water Operations Manager Mark Mancuso and Business Manager Judi Carmody, Customers; Jane Haffner of 36 Stewart Terrace, Edwin Wright 73 Clafin Street.

1. Chairman French called the meeting to order at 10:05 am.
2. Water Manager Mr. Bishop presented the issue with water/sewer bill #593065 from December 31, 2013 for 36 Stewart Terrace. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested. Chairman French made a motion for a one-time sewer adjustment based on 100% of the average usage for the prior two similar quarters. Seconded by Mr. Shea. Voted unanimously.
3. Water Manager Mr. Bishop presented the issue with water/sewer bill #630625 and others from January 31, 2013 through January 31, 2014 for 73 Clafin Street. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested. Chairman French made a motion due to extenuating circumstances for a one-time water and sewer adjustment based on 75% of the average usage for the prior two similar quarters. Seconded by Mr. Shea. Voted unanimously.
4. Water Manager Mr. Bishop presented the issue with water/sewer bill #632303 from February 28, 2014 for 42 Audrey Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested. Mr. Shea made a motion for a one-time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters. Seconded by Chairman French. Voted unanimously.
5. Water Manager Mr. Bishop presented the issue with water/sewer bill #632292 from February 28, 2014 for 9 Audrey Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested. Mr. Shea made a motion for a one-time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters. Seconded by Mr. Barrell. Voted unanimously.
6. Water Manager Mr. Bishop presented the issue with water/sewer bill #606707 from December 31, 2013 for 75 Lexington Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested. Mr. Shea made a motion for a one-time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters. Seconded by Chairman French.

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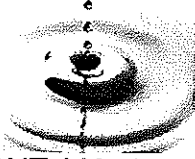


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Voted unanimously.

7. Water Manager Mr. Bishop presented the issue with water/sewer bill #620788 from January 31, 2014 for 490 Pleasant Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one-time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.  
Seconded by Chairman French.  
Voted unanimously.
8. Water Manager Mr. Bishop presented the issue with water/sewer bill #631214 from February 28, 2014 for 80 Stone Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Chairman French made a motion for a one-time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
9. Water Manager Mr. Bishop presented the issue with water/sewer bill #561086 from January 31, 2014 for 42 Spring Valley Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Barrell made a motion for a one-time water and sewer adjustment based on 75% of the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
10. Water Manager Mr. Bishop presented the issue with water/sewer bill #561086 from September 30, 2013 for 41-43 Bartlett Avenue. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Chairman French made a motion for a one-time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
11. There was a discussion about limiting the allotted time frame for disputed bills.
12. Chairman French made a motion to approve the meeting minutes of January 15, 2014.  
Seconded by Mr. Barrell .  
Voted unanimously.
13. Director Castanino presented the FY15 proposed Water and Sewer rates to the board.  
Mr. Shea made a motion to approve the FY15 Water and Sewer rates.  
Seconded by Mr. Barrell.  
Voted unanimously.
14. Director Castanino updated the board on the FY15 budget request.

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15. Water Manager Mr. Bishop updated the board about on the FY15 water capital program and the construction bid dates.

16. Chairman French moved to adjourn the meeting at 12:20 pm.

Seconded by Mr. Shea.

Voted Unanimously.

A handwritten signature in cursive script, appearing to read "William Shea".

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William Shea, Clerk