

# WATER ADVISORY BOARD



BELMONT, MA, 02478  
(617) 993-2700

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Water Advisory Board Meeting Minutes of September 18, 2013.

In attendance: Chairman Frank E. French Jr., Clerk William Shea, Member Joseph Barrell, DPW members; Director Peter Castanino, Water Manager Michael Bishop, Water Operations Manager Mark Mancuso, Assistant Director Michael Santoro and Business Manager Judi Carmody, Customers; Daniel Wagner of 81 Richardson Rd, Mr. & Mrs. Barcello of 139 Fairview Ave, Mr. & Mrs. Clack of 533 Pleasant St.

1. Chairman French called the meeting to order at 10:06 am.
2. Water Manager Mr. Bishop presented the issue with water/sewer bill #547010 from August 31, 2013 for 81 Richardson Road. The customer is requesting a one time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested. Chairman French made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
3. Water Manager Mr. Bishop presented the issue with water/sewer bill #547849 from August 31, 2013 for 139 Fairview Avenue. The customer is requesting a one time irrigation adjustment. There was a brief discussion to grant relief to this customer as requested. Mr. and Mrs. Barcello suggested that the decision might need to wait until spring. Mr. Barrell made a motion to table this request until the spring because the irrigation system has been shut off making an investigation at this time costly also the next bill will be affected by this possible leak.  
Seconded by Chairman French.  
Voted unanimously.
4. Water Manager Mr. Bishop presented the issue with water/sewer bill #408522 from October 31, 2012 for 533 Pleasant Street. The customer is requesting a one-time irrigation adjustment and disputing the graph accuracy on the bill. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion to have Mr. Bishop investigate the graph accuracy and research the account. If there were no billing errors the board would grant a one-time irrigation adjustment based on 50% of the average usage for the prior two similar quarters not to exceed \$500.00.  
Seconded by Chairman French.  
Voted unanimously.
5. Water Manager Mr. Bishop presented the issue with water/sewer bill #422165 from November 30, 2012 for 23 Oak Avenue. The customer is requesting a one time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.  
Seconded by Chairman French.

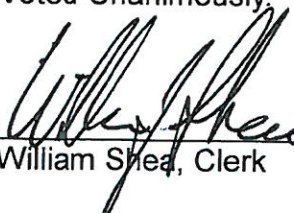
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Voted unanimously.

6. Water Manager Mr. Bishop presented the issue with water/sewer bill #546805 from August 31, 2013 for 42 Louise Road. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.  
Seconded by Chairman French.  
Voted unanimously.
7. Water Manager Mr. Bishop presented the issue with water/sewer bill #460251 from February 28, 2013 for 12 Livermore Road. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Chairman French made a motion for a one time water and sewer adjustment based on 100% of the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
8. Water Manager Mr. Bishop presented the issue with water/sewer bill #534909 from July 31, 2013 for 11 Woodbine Road. The customer is requesting a one-time irrigation adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one time irrigation adjustment based on 50% of the average usage for the prior two similar quarters.  
Seconded by Mr. Barrell.  
Voted unanimously.
9. Mr. Barrell made a motion to approve the meeting minutes of May 15, 2013  
Seconded by Mr. Shea.  
Voted unanimously.
10. Water Manager Mr. Bishop updated the board on the Waverley Street and Belmont Center Water Main Improvement Program.
11. There was a discussion about the future of the water capital program, that we are in our 18<sup>th</sup> year of a 30 year program and where the proposed areas for the FY14 Water Main Project.
12. Mr. Shea moved to adjourn the meeting at 11:45 am.  
Seconded by Mr. Barrell.  
Voted Unanimously.

  
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William Shea, Clerk