# **Meeting Minutes Report**

Date & Time: July 13, 7:00PM

Present: Michael Smith, Co-chair Historic District Commission

Peter Gunness, HDC member
Lisa Harrington, HDC member
Arleyn Levee, HDC member
Richard Cheek
Lauren Meier, HDC member
Richard Pichette
Joe Cornish, HDC member
Lydia Ogilby

Nancy Richards, *HDC member* Edwin Ozawa, *Waverley Square Fire Station Historic District property owner* 

Michael Gillette, 631 Pleasant Street Historic District property owner

All members
Office of the Town

By: Allan Vanderley, HDC member Administrator

The purpose of the monthly meeting was to review the agenda items previously posted, including the proposed fence addition to the Waverley Square Fire Station property, and the proposed paint color of the front door to 631 Pleasant Street. Non-attending members are encouraged to please notify either Co-chair as soon as possible to allow time to prepare the agenda for discussion. The items discussed were as follows:

Item: Description: Action:

## 1. BELMONT HDC/HISTORICAL COMMISSION APPOINTMENTS

Four of five members of the Commission have been approved for reappointment by the Belmont Board of Selectmen. The Co-chairs of the Commission will advocate approval of all for reappointment.

HDC

Absent:

Distribution:

## 2. WAVERLEY SQUARE FIRE STATION FENCE ADDITION REVIEW

Mr' Edwin Osawa presented a drawing proposing a six-foot high iron and wood fence enclosing the entry yard to their residence as part of the condominium association. The gated iron fence will be painted black and the wood plank privacy screen fence with door will be painted over pine wood with a cedar wood top rail to match the existing siding. The Commission noted and Mr' Osawa concurred that the hardware should be non-corrosive for the entire fence to maintain its durability in keeping with the upscale quality of the condominium building. A contractor has not been selected at this time.

HDC

The Commission moved, seconded, and approved a Certificate of Appropriateness with the amended condition that the proposal will also have the signature approval of the Condominium Association Chair.

Waverley Sq. Fire Station Condominium Association

## 3 631 PLEASANT STREET PAINT COLOR REVIEW

Mr' Michael Gillette presented a photograph of the proposed historic red ["Stage Coach No.-9"] color of the front door. The Commission suggested using a high gloss finish for durability which the owner concurred. The Commission moved, seconded, and approved a Certificate of Appropriateness.

HDC

### 4 LIASION REPORTS

4.1 Belmont Community Preservation Act: Allan Vanderley reported that signature collection strategies included either using individual preferred network or predetermined collection points and times. Those wishing to use the predetermined collection point strategy should contact Mr' Paul Solomon or Ms' Anne Paulsen.

HDC

- <u>4.2 Demolition Permit Activities</u>: Mr' Joe Cornish informed the Commission that a demolition permit has been requested for 20 Howells Road.
  - A. Awareness Michael Smith suggested that a historic survey recording structures of a Modern Era is important. Arleyn Levee suggested that such a survey could be used as a basis for a lecture series to the general public.

**HDC** 

- 4.3 Demolition Review Bylaw: To be determined [Mike Smith].
- 4.4 Town Hall Operational Improvements: To be determined [Allan Vanderley].
- 4.5 Mill Street Barn: To be determined [Mike Smith].

#### McLEAN OPEN SPACE NAMING

Chair Smith read a report by Richard Pichette on the unresolved status of the naming the open space "Wellington Hill" as suggested by the Commission.

#### 6. VERIZON CELL TOWER APPLICATION REVIEW

An application for a Verizon telecommunication tower previous withdrawn due to a procedural error will be resubmitted. The Chairmenship will draft a position statement to be issued.

M.S./P.B.

## 7. MEETING MINUTES REVIEW

Meeting minutes reports for the month of May and June to be reviewed for approval at the August monthly meeting.

## 8. OTHER BUSINESS:

8.1 Guidelines: Allan noted that the *Clean-Air/Cool-Planet* guide for Historic District Commissions [*Energy Efficiency, Renewable Energy and Historic Preservation*, 2009] is a sound document along with the Belmont Historical Commission's guidelines publication as good first steps to move forward with the Sustainability Review Bylaw and Belmont Energy Committee progress issues.

HDC

# 9. NEXT MEETINGS:

9.1 August ......Tuesday, August 10, 2010

9.2 September......Tuesday, September 14, 2010

Adjourned. Meeting Minutes approved 8.10.10 and submitted for record.

A.V.

#### **END OF REPORT**