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**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE**

Minutes: Wednesday, July 10, 2013, Town Hall Conference Room 1, 5:00PM
Present: Joe DeStefano, Lisa Harrington, Gloria Leipzig, Anne Marie Mahoney,
Paul Solomon
Absent: Floyd Carman, John Owens, Andres Rojas, Margaret Velie
Other: Michael Trainor

Paul Solomon called the meeting to order at 5:07 PM.

Old Business

Minutes of June 12, 2013 approved with four votes.

- Gloria Leipzig was not eligible to vote as she had not attended the June meeting and had not yet been sworn in by the Town Clerk as the new Belmont Housing Authority designated member of the CPC.

Community Preservation Plan: Final Version – Vote To Approve

The CPC reviewed the most current draft of the Community Preservation Plan. Lisa Harrington proposed removing the list of examples of Belmont's historic resources pending the results of the Comprehensive Cultural Resources Survey. Gloria Leipzig questioned whether some of the possible areas of focus under Community Housing met the criteria for CPA-eligible projects. The CPC determined that more time was needed to research this issue, as well as to solicit feedback from CPC members who were not in attendance. Therefore, the final vote to approve the CPA Plan will be postponed until the next CPC meeting.

Committee's Role in Overseeing Approved CPA Projects

The CPC agreed to the general parameters of their role in overseeing approved projects as described in the award letters recently sent to recipients of FY14 CPA funds. However, it remains unclear what the CPC's role should be for critical milestones during the lifespan of CPA projects, such as drafting RFP requests and signing off on a project's completion. Paul Solomon will solicit advice from David Kale (Town Administrator), who has prior experience with the CPA process in Cambridge.

Other Business

The CPC discussed whether there would be a conflict of interest if Building Conservation Associates—Lisa Harrington's employer—were to submit a bid for the Building Survey & Investigation of the 1853 William Flagg Homer House project. Lisa Harrington is not a principal in the company, and in no way would benefit from Building Conservation Associates acquiring this new account. Given that the Selectmen have the ultimate authority to approve or deny bids, the CPC believes there would be no conflict of interest. Paul Solomon will confirm the Town's position on this matter with David Kale.

The next meeting is scheduled for Wednesday, August 14, 2013 at 5:00PM, Town Hall Conference Room 1.

Meeting was adjourned at 5:51 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Trainor", written in a cursive style.

Michael Trainor