BELMONT MEMORIAL LIBRARYBELMONT, MASSACHUSETTSMEETING OF THE BOARD OF TRUSTEESMAY 30, 2006

The meeting was called to order at 7:35 pm by Chair Hal Shubin. Present were Trustees Mary Keenan, Lawrence McCormick, and Heli Tomford and Director Maureen Conners.

Evaluation: Chair Shubin began the review of the Director by giving an overview of the process of the evaluation. The importance of working on a planning calendar with established personal and program goals was noted as was the fact that the instrument is a work in progress and will undergo further revision. Numbers will replace letters used for evaluation purposes. Chair Shubin will meet with Director Conners to discuss appropriate goals for the coming year. Chair Shubin was thanked for his work on compiling the results of the individual evaluation reports.

Old Business:

Town Administrator Tom Younger had asked about the use of state grant money to keep the library open summer Saturdays and some winter Sundays. With resignations/retirements, funds are now available for this purpose. The Benton Branch will be open for five hours one day a week with non-professional staff. A sub-committee of trustees will work with the Oakley Neighborhood Association on Benton issues. Trustee Keenan volunteered to serve on this committee. The elevator has been waterproofed! (Hurray!)

The trustees do not wish granite blocks to be placed in front of the wildflower garden as such barriers are ugly and uninviting. There has been only one incident of a car entering the garden, and it was unintentional.

Trustee McCormick will contact the person suggested as trustee representative to the BLF this week. A form for library volunteers was discussed to parallel that for volunteers to town committees; please give your suggestions on this to the Director. June was voted as Amnesty Month on a motion by Trustee Tomford, seconded by Trustee McCormick and approved unanimously. Director Conners will investigate the possibility of having collection points in Chenery and the high school.

Pat Brusch, Chair of the Permanent Building Committee, is interested in meeting with a trustee sub-committee regarding the reconfiguration of the circulation desk area at the main library. It was emphasized by the trustees that changes would be as minimal as effectively possible and that reconfiguration would have no impact on proceeding with plans for a new library.

The Green Building program is scheduled for 7:30 on June 14th in the Assembly Room.

Director Conners will investigate an appropriate title for a book to be placed in the library to honor Anna Pierce on her retirement after thirty-four years of service to the library.

There are no items for Trustee Keenan to bring to the Human Rights Committee meeting.

The meeting was adjourned at 8:25 pm on a motion made by Trustee McCormick, seconded by Chair Shubin and approved unanimously. Respectfully submitted, Mary E. Keenan