

# Meeting Minutes Report

*Date & Time:* May 11, 7:00PM

*Present:* Paul Bell, *Co-chair Historic District Commission*  
 Lydia Ogilby, *HDC Emerita*  
 Peter Guinness, *HDC member*  
 Lisa Harrington, *HDC member*  
 Richard Pichette, *HDC member*  
 Lauren Meier, *HDC member*  
 Joe Cornish, *HDC member*  
 Nancy Richards, *HDC member*  
 Andy Duymovic, *480 Pleasant Street Historic District property owner*  
 Laura Duymovic, *480 Pleasant St Historic District property owner*

*Absent:*

Michael Smith,  
 Richard Cheek  
 Arleyn Levee

*Distribution:*  
 All members  
 Office of the Town  
 Administrator

*By:* Allan Vanderley, *HDC member*

The purpose of the monthly meeting was to review the agenda items previously posted, including the proposed window replacements at 480 Pleasant St. Non-attending members are encouraged to please notify either Co-chair as soon as possible to allow time to prepare the agenda for discussion. The items discussed were as follows:

<i>Item:</i>	<i>Description:</i>	<i>Action:</i>
1.	<p>COMPREHENSIVE PLAN</p> <p>The review and approval of the Town of Belmont Comprehensive Plan for 2010 to 2020 [ <i>A Vision for Belmont Mapping a Sustainable Future</i>, April 12, 2010] by the Town Meeting has been tabled pending further review of the study to address questions, including but not limited to the Board of Selectmen’s authority as it relates to the report. Mr Richard Pichette suggested that the Historic District Commission consider voting at the next monthly meeting to vote in support of the Comprehensive Plan.</p>	HDC
2.	<p>480 PLEASANT STREET</p> <p><u>2.1 Window Replacement:</u> Mr Andy Duymovic and Laura, owners of the property, informed the Commission that after reviewing options to window replacement-windows versus repair and restoration of existing double-hung single-glazed windows with storm combination windows, they feel pursuing cost alternatives with restoration contractors are appropriate [New England Restoration alliance, Sally Zimmerman].</p> <p><u>2.2 Certificate of Appropriateness:</u> Since the replacement of a storm combination window is different than repair and maintenance of an existing window, Mr Duymovic requested clarification and assistance. Co-chair Paul Bell suggested Andy contact the chairmanship, including Mr’ Mike Smith separately outside the open-meeting to expedite the administration process.</p>	<p>480 Pleasant St.</p> <p>480 Pleasant St.</p>

### 3. LIAISON REPORT

3.1 Guidelines: To be published for final review before publication [Allan to provide a hard copy for Lydia Ogilby].

HDC

A. A Single-page Fold-over Fact-sheet was reviewed for inclusion and distribution. The Commission felt the Fact-sheet should include a map of the town and its designated historic districts.

B. Printing Costs: Estimates will be reviewed at the next meeting.

HDC

3.2 Demolition Permit Activities: Mr Joe Cornish informed the Commission the following demolition permits were issued;

A. Circa 1920 fieldstone two-car garage

B. Lady of Mercy Parish Center

C. Fieldmount-tudor indoor pool

D. 81 Clarke Street – to be determined

M.S./P.B.  
J.C.

Mr Paul Bell asked for suggestions as to how the Commission can be more proactive in sharing information about the value of preservation. Mr Richard Pichette suggested involving trade alliances to volunteer time to take-up the cause to save a house. Ms Nancy Richards suggested getting a publication out to share with individual real estate brokers and agents at broker meetings with Commission members going to their regular meetings. Allan Vanderley suggested that perhaps brokers or agents could “tag” a notice of historical significance to property listed on the multiple listing services.

Ms Lauren Meier suggested an autumn open-house for realtors to notify brokers and agents. Ms Lydia Ogilby suggested distributing the Historic District map locations. Lisa Harrington suggested distributing the property listing of Historic District homes to realtors. Nancy noted that that listing property within the “New Wellington School” district has been a draw to potential buyers. Lauren suggested developing a “watch-list” in addition to watching grant activity for coordination with items of interest or urgency as part of the Belmont Community’s Preservation Act action.

H.D.C.

3.3 Demolition Review Bylaw: To be determined [Mike Smith].

3.4. Town Hall Operational Improvements: To be determined [Kevin Looney].

3.5. Mill Street Barn: To be determined [Mike Smith].

3.6. Belmont Community’s Preservation Act action: Mr Peter Gunness reported that a campaign committee has been formed to put the approval of the legislation on the November Town ballot. The citizen’s petition campaign will begin June 15, 2010.

### 4. “McLEAN” OPEN SPACE NAMING

To be determined. Mr Richard Pichette suggested the Commission should suggest an agreed to name of the open space. Peter Gunness added the Commission should also clearly specify the type and use of the open-space. After some discussion it was moved, seconded and unanimously approved to suggest to the “McLean Open Space naming Committee” to consider using the name as described below;

4.1 “Wellington Hill– An green open space for pedestrian use as part of the Pinehurst area with limited bicycle access and limited public parking”.

HDC

5. MEETING MINUTES REPORT APPROVAL

The meeting minutes report were approved for record with correction as noted by edits provided by Joe Cornish.

A.V.

6. OTHER BUSINESS

6.1 Records Management: Ms Ogilby noted that the Historical Society records, as previously noted by Arleyn Levee, in the "green-box" that contains the original survey forms, belong in the Town Hall safe. Lauren Meier added that copies should be accessible for reference by the Historical Society as an agent of archival conservation.

Ms Harrington recommended that a records management program be considered for use by the Belmont Community's Preservation Act action program.

Mr Cornish added that there ought to be a clear filing directory for the HDC - Certificate-of-Appropriateness as well.

6.2 Telecommunications Tower Proposal: It was noted that the proposal to install an additional cell-antennae tower in Belmont will not be submitted.

7. NEXT MEETINGS

7.1 June.....Tuesday, June 8, 2010

7.2 July.....Tuesday, July 13, 2010

8. Adjourned at 8:36PM. Meeting Report approved 8.10.10 and submitted for record.

A.V.

END OF REPORT