



RECEIVED
TOWN CLERK
BELMONT, MA.

BELMONT MEMORIAL LIBRARY
MEETING OF THE BOARD OF TRUSTEES

BELMONT, MASSACHUSETTS
March 26, 2013

APR 30 3 11 PM '13

Chair Matt Lowrie called the meeting to order at 7:33 p.m. Present were Trustees Mark Carthy, Mary Keenan, Sarah Phillips, Matt Sullivan, and Director Maureen Conners. Trustee Elaine Alligood was absent. Government Structure Review Committee chair Paul Solomon and members Ralph Jones, Anne Marie Mahoney, Robert McLaughlin, and Becky Vose attended the meeting.

The minutes for the meeting of February 19, 2013 were unanimously approved on a motion by Trustee Sullivan, seconded by Trustee Phillips.

Government Restructure Review Committee - Dr. Solomon called this committee to order. This committee was formed in the spring of 2008 with the goal of strengthening the role of the Town Administrator (TA) and making town government more efficient. This special act will go to Town Meeting and after approval by Town Meeting, to the General Court.

Dr. Solomon explained that Section 3 concerns appointments by the Town Administrator - "Appointments of department heads and other personnel under the jurisdiction of any other elected board shall be made with the advice and consent of that board." Mr. McLaughlin noted that this fits the overall plan to make the TA the chief administrator officer of the Town. Dr. Solomon hopes that the trustees would support this.

Trustee Keenan expressed the view that in a democracy, trustees are elected to carry out stated duties and sees no need to change the present system. Mr. McLaughlin emphasized that the trustees would have "advice and consent" on the appointment of a director. Trustee Phillips noted that this is a change. Chair Lowrie asked what by-law the statute would change. Trustee Carthy emphasized the quality of the day-to-day running of the library. Mr. McLaughlin explained that this is an attempt to break down the silos around various departments in town. Chair Lowrie thanked the Committee; his concern is that moving responsibilities from an elected body is not a positive move. This is an important principle: the trustees are responsible for the library. Dr. Solomon does not see how the changes suggested impede the role of the trustees. Chair Lowrie asked that a problem be identified that the trustees have failed to act upon.

The Building Facilities Consolidation Committee was discussed with concern that the library rejected this plan. Chair Lowrie clarified that the library trustees still have an open-ended view of this discussion. Ms. Vose asked if a Memorandum of Understanding that would clarify this issue would be of value. Trustee Keenan's understanding of this is that TA Kale is preparing an amendment to the Facilities Consolidation agreement to answer specific library concerns.

Dr. Solomon said that the Government Structure Review committee had consulted with previous town officials and library trustee chair in 2008-09 on government structure when the issue of appointed rather than elected trustees was under discussion. The Government Structure Review Committee would appreciate the

support of the trustees. Chair Lowrie summarized his position: valuing elected bodies is of the essence.

Old Business

FY14 Budget – Director Connors, Trustees Keenan and Phillips reported on the Warrant Sub-committee, Capital Budget Committee, and Warrant Committee meetings.

Trust Funds will be discussed at a future meeting.

New Business

Warrant Article – This will be for the May 29 session of Town Meeting.

Trustee Phillips discussed the idea of the Brooklyn Plan in which the town gives a developer a library building in return for first floor space in the new development (condos, offices, etc).

Chair Lowrie will confer with the Board of Selectmen regarding presenting library information at the special precinct meetings that will be held on April 8th and April 11th.

ITAC representative – The library needs to appoint a representative to this committee. Chair Lowrie will ask one candidate about this opening before further asks are made.

Friends Report – Trustee Phillips reported on the final report on Books in Bloom. The Friends will have a booth at Town Day. Membership renewals are coming in. There will be a “Friendraiser” on Saturday April 6th.

**Meeting – BOS – School Committee – Library Trustees April 8th Monday 8 AM
Meeting - April 16th 7:30 p.m. Trustee Carthy has invited Selectman Rojas to attend.**

The meeting was adjourned at 9:11 p.m. with a unanimous vote on a motion by Trustee Carthy, seconded by Trustee Sullivan.

Respectfully submitted,
Mary E. Keenan, secretary

Exhibits:

Agenda for meeting March 26, 2013

Minutes for meeting February 19, 2013

Chapter_ An Act Establishing the Position of Town Administrator in the Town of Belmont

Town of Belmont – Upcoming BOS meetings

Director’s Report

Activity Report February 2013

Trust Funds FY2012 Activity FY13 Funds spent

Belmont Memorial Library What’s Up?

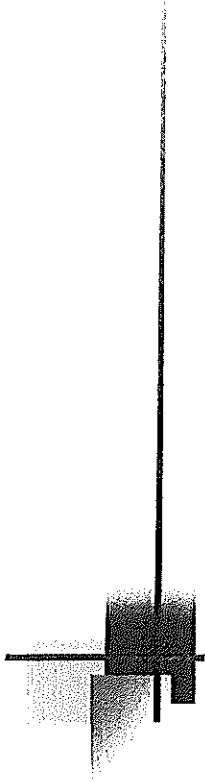
FY 2012 TRUSTEE FUNDS ACTIVITY

SPECIAL FUNDS	Notes	OPENING BALANCE 7/1/2011	WITHDRAWAL OF 80% FY11 INCOME	ACTUAL EXPENDITURE FY12	DEPOSITS FY12	TOTAL	PERCENT OF TOTAL	FY12 INCOME CARRY TO FY2013	ENDING BALANCE 6/30/2012
Michael E Deluty Fund	Holistic - Medical	\$ 15,300.63	\$ 228.01	\$ 268.39	\$ -	\$ 15,072.62		\$ 334.14	\$ 15,406.76
Katharine W Atkins Fund	Educing - Special Bk	21,638.06	322.46	351.25	-	\$21,315.60		472.58	21,788.18
Margaret Wrisley Fund	Educing - Special Bk	18,719.39	278.95	205.55	-	\$18,440.44		408.80	18,849.24
Esther Burdick Fund	Horticulture	12,186.77	181.59	143.52	-	\$12,005.18		266.14	12,271.32
Bianche Howe Jenney Fund	Educing - Special Bk	16,539.21	412.90	-	-	\$16,126.31		453.72	16,580.03
Special Fund "72" expenditure		162.30	-	877.48	1,423.91	\$1,586.21		-	708.73
Capital Building Fund	Building	21,446.38	-	-	508.18	\$21,954.56		476.43	22,430.99
Jane Dustan Children's Educ Fun	Children's	581,724.54	8,707.38	-	-	\$573,017.16		12,703.86	585,721.02
Jane Dustan Children's Expense		0.38	-	8,661.00	8,707.38	\$0.00		-	46.76
Jane Dustan Bequest		286,926.32	-	8,661.00	-	\$296,926.32		6,527.63	303,453.95
TOTAL SPECIAL FUNDS		\$ 984,643.98	\$ 18,792.28	\$ 10,507.19	\$ 10,639.47	\$ 976,444.41		\$ 21,643.30	\$ 997,256.99
LIBRARY GIFT FUNDS									
Frances Apt	Children's	\$ 8,308.58	\$ -	\$ 165.70	\$ -	\$ 8,308.58	5.07%	\$ 180.55	\$ 8,323.43
Alice B. Curtis Bequest	Non-fiction	4,989.64	-	20.59	-	\$4,989.64	3.04%	108.43	5,077.48
Clafin Fund	History	19,503.54	-	50.44	-	\$19,503.54	11.90%	423.82	19,876.92
Dr. Small Bequest	Non-fiction	4,972.63	-	50.44	-	\$4,972.63	3.03%	108.06	5,030.25
Lucy Luard Bequest	Art/crafts	2,489.38	-	20.59	-	\$2,489.38	1.52%	54.10	2,522.89
Rachel Atkins Bequest	Art/crafts	12,507.56	-	223.21	-	\$12,507.56	7.63%	271.80	12,556.15
Kaplan Fund		5,457.70	-	41.18	-	\$5,457.70	3.33%	118.60	5,535.12
Dressler Fund	Biography	11,197.36	-	115.44	1,750.00	\$12,947.36	7.90%	281.35	13,113.27
Van Norden Fund	Music	7,043.56	-	-	-	\$7,043.56	4.30%	153.06	7,196.62
Regina O'Brien	Irish studies	1,959.37	-	56.58	-	\$1,959.37	1.20%	42.58	1,945.37
Edith Mintz Fund	Classical literature	1,122.67	-	-	-	\$1,122.67	0.68%	24.40	1,147.07
Richard Lenk	General	13,762.23	-	232.28	500.00	\$14,262.23	8.70%	309.93	14,339.86
Belmont Village Hill	Unrestricted	4,273.62	-	34.79	-	\$4,273.62	2.61%	92.87	4,331.70
Dr. Samuelson		2,210.38	-	31.15	-	\$2,210.38	1.35%	48.03	2,227.26
Mildred A. Manfredi-King		963.95	-	-	-	\$963.95	0.59%	20.95	984.90
Mary Claire Phelan		1,636.85	-	-	-	\$1,636.85	1.00%	35.57	1,672.42
Misc. Dedicated Fund		31,376.97	-	-	-	\$31,376.97	19.14%	681.84	32,058.81
Misc.-Unrestricted Fund		27,899.70	-	-	-	\$27,899.70	17.02%	606.27	28,505.97
TOTAL LIBRARY GIFT FUNDS		\$ 161,675.69	\$ -	\$ 1,042.39	\$ 2,250.00	\$ 163,925.69	100.00%	\$ 3,562.19	\$ 166,445.49
TOTAL FUNDS		\$ 1,146,319.67	\$ 18,792.28	\$ 11,549.58	\$ 12,889.47	\$ 1,140,416.86		\$ 25,205.49	\$ 1,163,702.48
Small Gift									
		Balance as of 7/1/2011	Transfer in	Deposit	Expenses	Balance as of 6/30/2012			
		\$ 5,098.95	\$ 5,921.99	\$ 6,290.29	\$ -	\$ 4,730.65			

FY 13 TRUSTEE FUNDS SPEND

SPECIAL FUNDS	Notes	OPENING BALANCE 7/1/2012	INCOME EARNED FY12	80% INCOME WITHDRAWAL IN FY13	TOTAL	ENDING BALANCE 6/30/2013
Michael E Deluty Fund	Holistic - Medical	\$ 15,406.76	\$334.14	\$267.31	\$ 15,139.45	\$ 15,139.45
Katharine W Atkins Fund	Eduring - Special Bks	21,788.18	472.58	378.06	21,410.12	21,410.12
Margaret Wrisley Fund	Eduring - Special Bks	18,849.24	408.80	327.04	18,522.20	18,522.20
Esther Burdick Fund	Horticulture	12,271.32	266.14	212.91	12,058.41	12,058.41
Blanche Howe Jenney Fund	Eduring - Special Bks	16,580.03	453.72	362.98	16,217.05	16,217.05
Special Fund "72" expenditure		708.73			708.73	708.73
Capital Building Fund	Building	22,430.99	476.43		22,430.99	22,430.99
Jane Dustan Children's Educ Fun	Children's	585,721.02	12,703.86	10,163.09	575,557.93	575,557.93
Jane Dustan Children's Expense		46.76			46.76	46.76
Jane Dustan Bequest		303,453.95	6,527.63		309,981.58	309,981.58
TOTAL SPECIAL FUNDS		\$ 997,256.98	\$ 21,643.30	\$11,711.39	\$ 992,026.46	\$ 992,073.22

LIBRARY GIFT FUNDS	Notes	OPENING BALANCE 7/1/2012	INCOME EARNED FY12	80% INCOME WITHDRAWAL IN FY13	TOTAL	ENDING BALANCE 6/30/2013
Frances Apt	Children's	\$ 8,323.43	\$ 180.55	\$144.44	\$ 8,178.99	\$ 8,178.99
Alice B. Curtis Bequest	Non-fiction	5,077.48	108.43	86.74	4,990.74	4,990.74
Claflin Fund	History	19,876.92	423.82	339.06	19,537.86	19,537.86
Dr. Small Bequest	Non-fiction	5,030.25	108.06	86.45	4,943.80	4,943.80
Lucy Luard Bequest	Art/crafts	2,522.88	54.10	43.28	2,479.60	2,479.60
Rachel Atkins Bequest	Art/crafts	12,556.15	271.80	217.44	12,338.71	12,338.71
Kaplan Fund		5,535.12	118.60	94.88	5,440.24	5,440.24
Dressler Fund	Biography	13,113.27	281.35	225.08	12,888.19	12,888.19
Van Norden Fund	Music	7,196.62	153.06	122.45	7,074.17	7,074.17
Regina O'Brien	Irish studies	1,945.37	42.58	34.06	1,911.31	1,911.31
Edith Mintz Fund	Classical literature	1,147.07	24.40	19.52	1,127.55	1,127.55
Richard Lenk	General	14,339.87	309.93	247.94	14,091.93	14,091.93
Belmont Village Hill	Unrestricted	4,331.70	92.87	74.30	4,257.40	4,257.40
Dr. Samuelson		2,227.27	48.03	38.42	2,188.85	2,188.85
Mildred A. Manfredi-King		984.90	20.95	16.76	968.14	968.14
Mary Claire Phelan		1,672.42	35.57	28.46	1,643.96	1,643.96
Misc. Dedicated Fund		32,058.81	681.84	545.47	31,513.34	31,513.34
Misc.-Unrestricted Fund		\$ 28,505.98	\$ 606.27	\$ 485.02	\$ 28,020.96	\$ 28,020.96
TOTAL LIBRARY GIFT FUND		\$ 166,445.51	\$ 3,562.21	\$2,849.77	\$ 163,595.74	\$ 163,595.74
TOTAL FUNDS		\$1,163,702.49	\$ 25,205.51	\$ 14,561.16	\$ 1,155,622.20	\$ 1,155,668.96



BELMONT MEMORIAL LIBRARY

What's up?



Agenda/overview

- How did I get here?
 - A *brief* walk through time
- What does *that* mean?
 - A field. My kingdom for a field.
- Where am I?
 - Current time line
- So what do you want?
 - A vote. (Not tonight!)
- Why me? (Also a topic for another day)

Location process – only the last decade worth

- 2002 Cluster (remember 2001 TM?) – build across the street
- 2005 grant application (on current location)
- 2008 CPOC formed, in response
 - Why? Study site, in cooperative setting
- CPOC – build across the street
- 2013 –another committee?



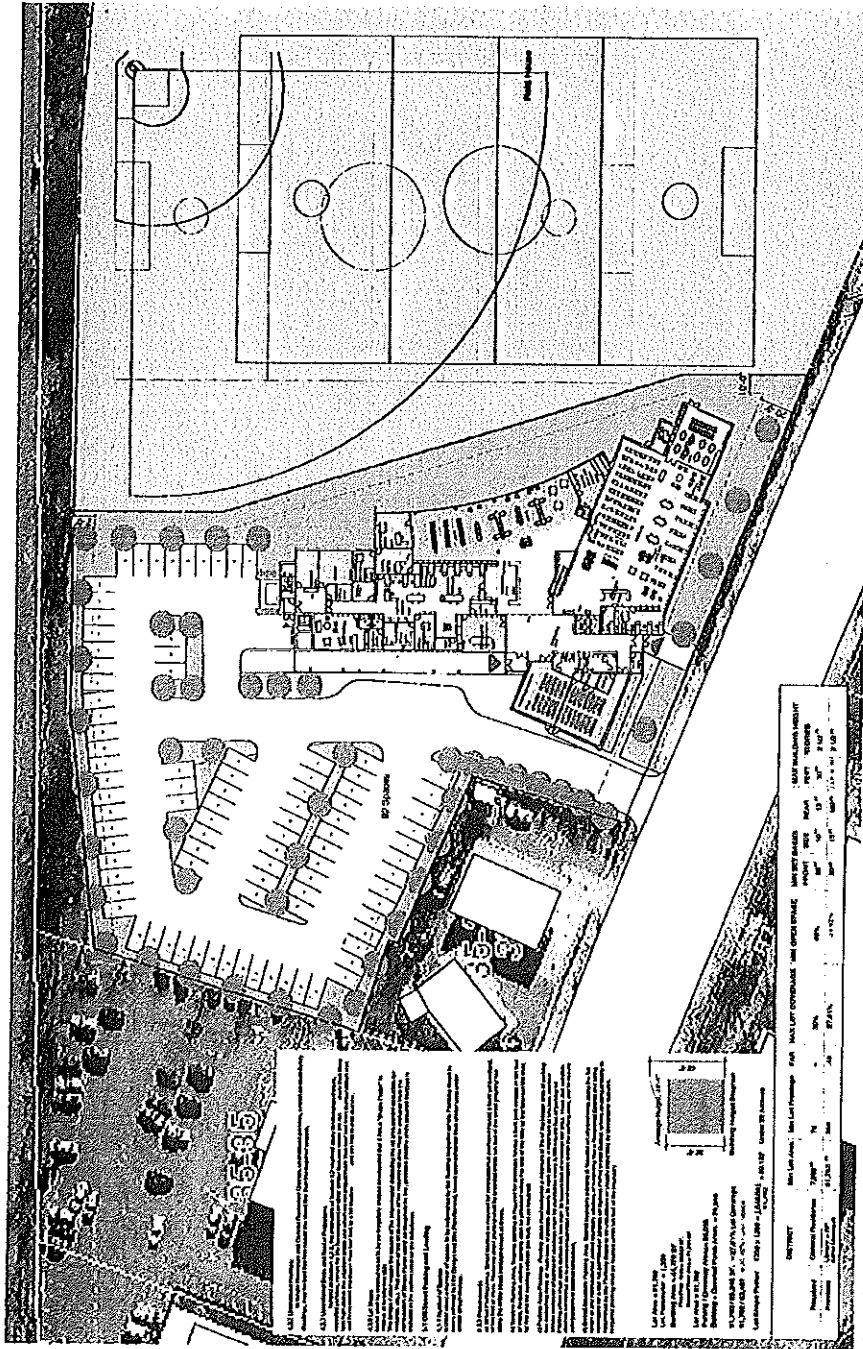
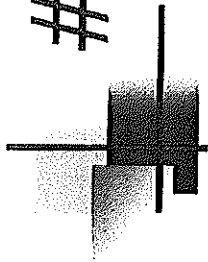
Across the street – why?

- Current site
 - Wetlands and set back limitations
 - Underground parking necessary (\$3M+)
 - Load bearing exterior walls – limits flexibility of design
 - Demolition expense
- Across the street
 - Above ground parking, hidden from view
 - Building could be sold or used for other Town purposes
 - Above ground parking located behind the library
- Doesn't change
 - Proximity to center
 - Walkability
 - Public transport
- A new mole will be hard to find

Location – can't we have a 3,4,5,6,7 story library?



And so we lose a field –
 #%\$!(@*&#\$\$

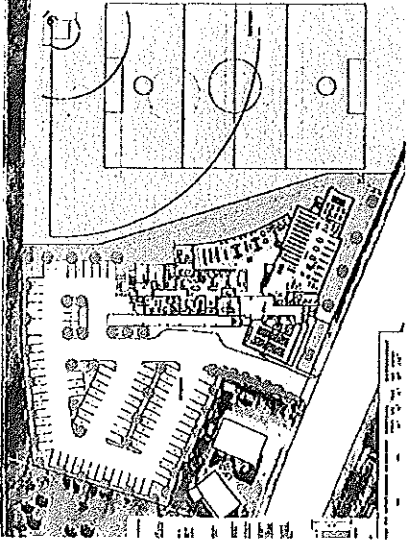


Belmont Memorial Library
 Belmont, Massachusetts

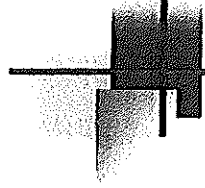
Process

- "C-MAG"
 - Selectmen: Mark Paolillo
 - Town: Peter Castanino, Glenn Clancy
 - Schools: Laurie Graham, Tom Kingston, Jim Davis
 - Conservation committee: David Webster
 - Rec (sort of): James Fitzgerald
 - Library: Matt Lowrie, Mark Carthy, Maureen Connors
 - Attendees have included recreational hockey and soccer representatives, CPA committee, CBC, etc.
- Process
 - Fact gathering – meeting
 - Fact gathering – meeting
 - Fact gathering...

The field problem defined



- Issue (a good thing):
 - HS -- 1970 fields -- 9 sports in Fall/Spring
 - 2012; same fields but 20+ sports in Fall and 17+ Spring
 - Recreational use growing (Belmont soccer, etc.)
- And don't forget!
 - Ultimate frisbee
 - (However many versions of) Rugby
 - Quidditch (?)
- The Schools are adapting
 - PQ fields; Chenery fields; Town fields



Assumptions

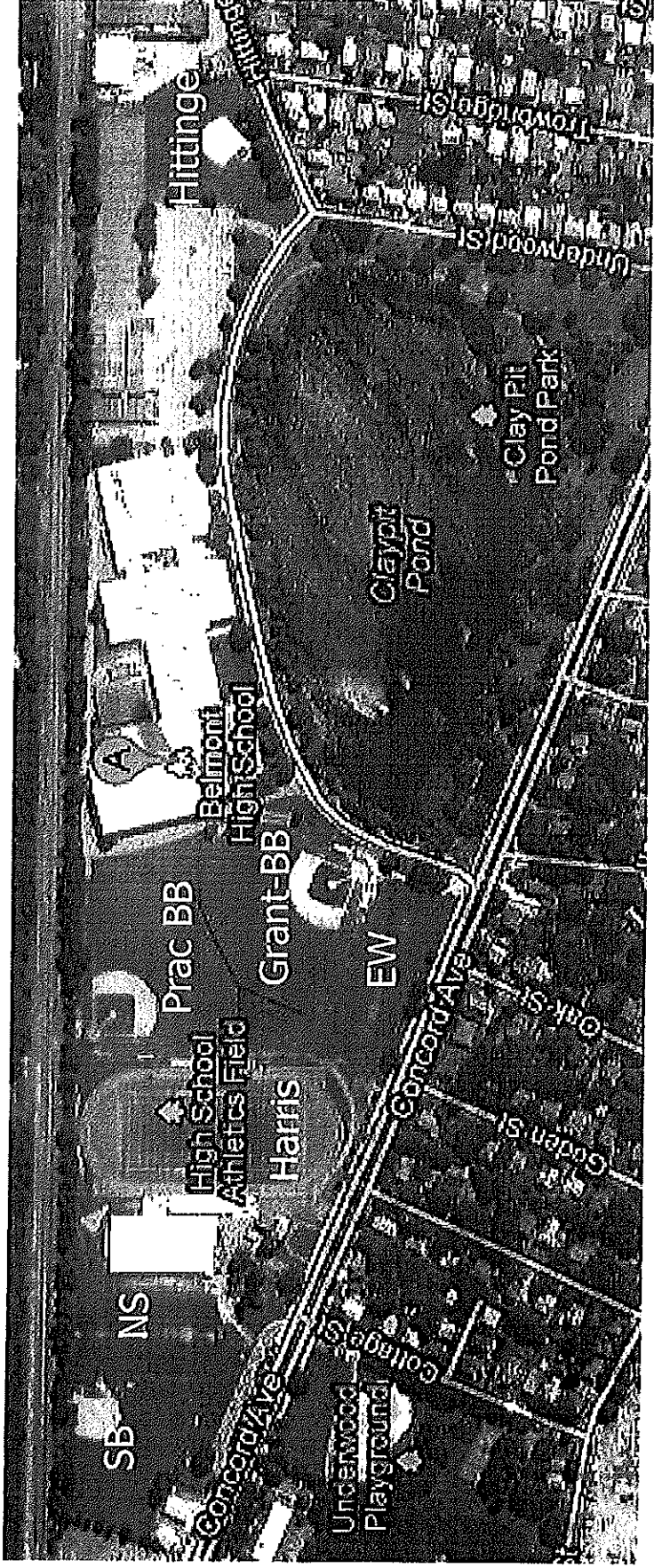
- Every field in Belmont is used at every moment
- Reduction of field space is, therefore, unacceptable



Field mis-nomenclature

- HS Fields
 - Hittinger
 - Brendan Grant baseball; baseball practice
 - Astroturf (Harris)
 - Football/soccer practice (“EW practice”)
 - JV practice field (“NS practice”)
 - SB field

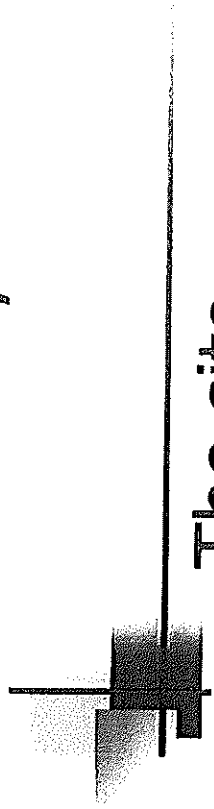
Field mis-nomenclature



Field misnomerclature (cont'd)

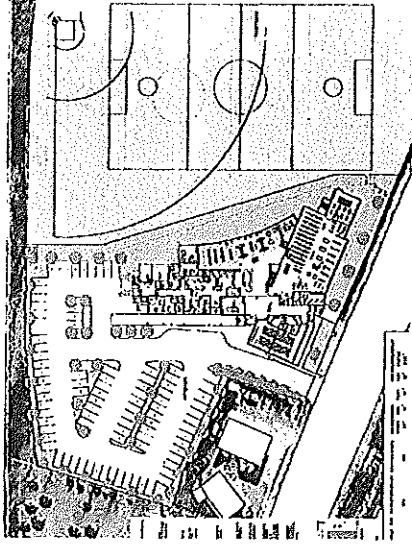
- Other fields used by HS (to varying degrees)
 - Town field (regular use)
 - Chenery SB (regular use)
 - PQ fields
 - Grove street

And so, the field:

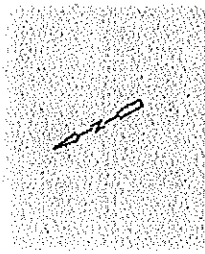
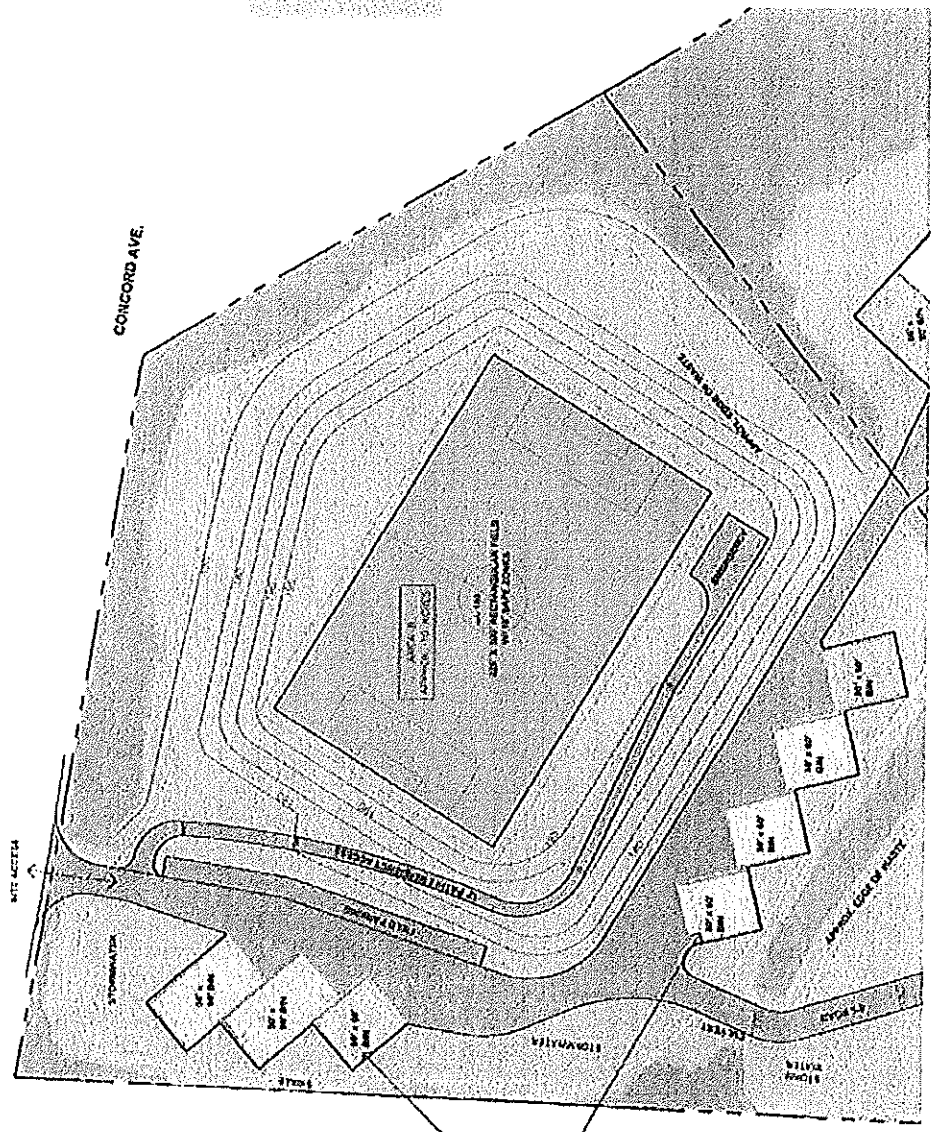
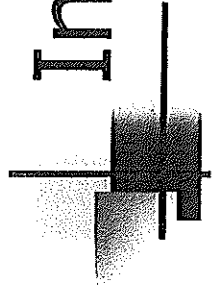


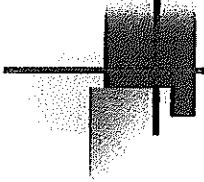
■ The site

- PureCoat
 - It's not ours
- Hittinger
 - Needed for other HS uses
- Rock meadow
 - Won't fit
- My backyard
 - Conservation committee would not approve
- Incinerator site ("Clean field")
- Underwood, under dale

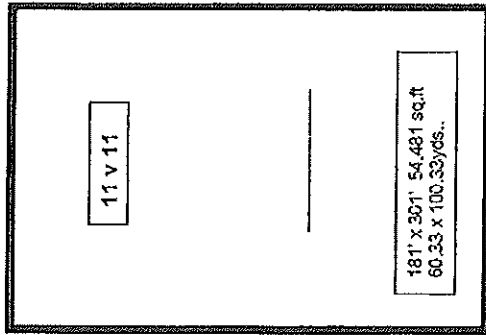


Incinerator site - 225' x 360'



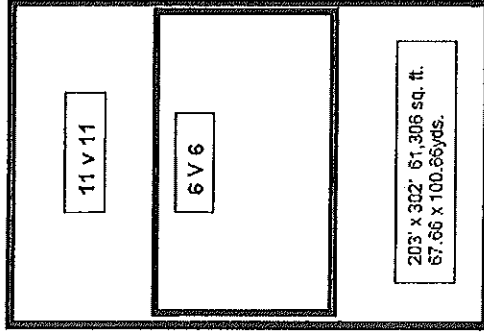


JV Field

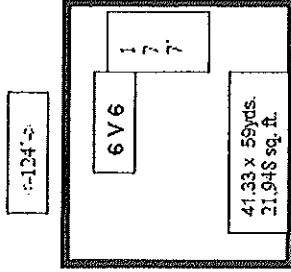


Concord Av.

PQ Field



Maple St.



124'

SC concerns -- Incinerator

1. Title 9
2. Medical/trainers for home athletic events
3. Shelter for inclement weather
4. Rec. programs (though that may be a community concern, rather than school)
5. Covering recurring added costs
6. Maintenance staff access
7. Power for score boards, if appropriate
8. Reservation of rights

Additional costs

- Total projected cost per season:
\$21,450.00
- Transportation: 55days x \$255.00 =
\$14,025.00
- Trainer coverage: 55days X 3hours/day@
\$45.00perhour = \$7,425.00
- Would need this cost covered

Incinerator upsides and downsides

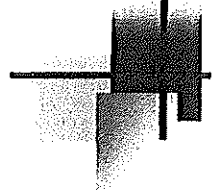
- Upsides
 - Bigger (regulation) field; can also be used as two (bigger) practice fields
 - More training staff
 - (New library!!!!!!!!!!!!!!!!!!!!!!)
- Downsides
 - Transportation inconvenience
 - Cost (transportation and staff)

Underwood – concept



Underwood

- Upsides
 - Great location when viewed solely from HS perspective – “on campus”
 - Bigger project
 - CPA money
- Downsides
 - Unresolved legal, political issues, practical issues
 - Field size?



Necessary approvals

- School Committee approval for land
- Town Meeting approval for land
- Town Meeting approval for building committee
- Town Meeting approval for debt exclusion
- Town vote to approve debt exclusion

Timeline

Solve the field issue;
Get (cond'l) SC approval

April 2013

Debt exclusion
in Fall

July 2012;
No award

TM cond'l approval land;
Building Committee

July 2013
Round
announced.

Fund-raising



SO what?

- We may need some form of approval from school committee
- Conditioned on:
 - Library moving forward (of course)
 - Provision by Town of adequate field space

CHAPTER __ AN ACT ESTABLISHING THE POSITION OF TOWN ADMINISTRATOR IN THE TOWN OF BELMONT.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The board of selectmen of the town of Belmont shall appoint a town administrator for a term of one or three years subject to removal by said board prior to the expiration of such term for just cause. Said administrator shall be a person especially fitted by education, training and experience to perform the duties of the office.

SECTION 2. Under the policy direction of the board of selectmen, the town administrator shall serve as the town's chief administrative officer, shall act as the agent for the board and shall be responsible to the board for the proper operation of town affairs for which said administrator is given responsibility under this act. The administrator shall supervise, direct and be responsible for the efficient administration of all departments and employees under the jurisdiction of the board and all functions for which the administrator is given responsibility, authority or control by this act, by-law, town meeting vote or by vote of said board.

SECTION 3. The town administrator shall appoint, based upon merit and fitness, all non-elected department heads of said town except (a) the chief and employees of the police department, (b) the chief and employees of the fire department, (c) employees of the treasurer and tax collector, (d) employees of the town clerk, and (e) the superintendent and employees of the school department. Appointments by the administrator of department heads under the jurisdiction of the board of selectmen shall be subject to confirmation by the board. Appointments by the administrator of department heads under the jurisdiction of any other elected board shall be made with the advice and consent of that board. Each Department Head, appointed by the Town Administrator, shall appoint its own subordinates and employees in compliance with the personnel By-Laws rules and regulations of said Town. All other appointments made by the Town Administrator shall be made in consultation with the appropriate Board, Commission or Committee and shall be in compliance with the personnel By-Laws, rules and regulations of said Town.

SECTION 4. The town administrator, acting jointly with the superintendent of schools, shall appoint the director of the department of public facilities established by the town under section 37M of chapter 71 of the general laws, or any successor department thereto, said director to serve at the pleasure of the town administrator and superintendent of schools.

SECTION 5. Any person holding office or employment in the town of Belmont upon the effective date of this act shall retain such office or employment and shall continue to perform his duties subject to the provisions of the personnel by-laws, rules and regulations of said town.

TRUSTEES MEETING

March 26, 2013

CLAFLIN ROOM

7:30 PM

Director's Report

Paul Solomon and members of the government Restructuring Committee will give a report at the meeting. The report is in your packet.

We need to find a replacement for the library liaison (Ray Hanna) to the ITAC committee. Please come to the meeting with some recommendations.

There have been several meetings regarding the budget, capital budget and warrant articles. We will report at the Trustees meeting.

We should decide if we want to make presentations at the Precinct meetings on April 8 and 11. They will give us 10 minutes. The precinct meetings will cover the regular FY14 Budget and the Capital Budget. I've included Matt's slides from his presentation to the SC in your packet.

BELMONT PUBLIC LIBRARY EXPENDITURES

26-Mar-13
2:57 PM

MARCH 2013

	ORIG./ADJ. APPROPR.TNS.	TRANSFER	ADJUSTED BUDGET	SPENT MARCH	SPENT JULY - MAR	BALANCE	PROJECTED 9 MONTHS	% EXP
LIBRARY ADMINISTRATION								
16111	200,007.47	1,495.00	201,502.47	15,382.16	147,336.68	54,165.79	151,126.85	73.1%
511000 SALARIES, FULL TIME	9,084.00	661.00	9,745.00	802.20	6,524.57	3,220.43	7,308.75	67.0%
511000 SALARIES, PART TIME	8,000.00	1,209.00	9,209.00	769.83	7,136.52	2,072.48	6,906.75	77.5%
514800 LONGEVITY	900.00	25.00	925.00	0.00	925.00	0.00	693.75	100.0%
517000 HEALTH INSURANCE	22,413.00		22,413.00	0.00	22,413.00	0.00	16,809.75	100.0%
517200 WORKER'S COMPENSATION	409.00		409.00	0.00	409.00	0.00	306.75	100.0%
517800 MEDICARE	3,091.00		3,091.00	0.00	3,091.00	0.00	2,318.25	100.0%
519900 UNIFORM	725.00	95.00	820.00	0.00	820.00	0.00	615.00	100.0%
16112	8,690.00		8,690.00	0.00	8,690.00	0.00	6,517.50	100.0%
521100 EBSCO	22,811.00		22,811.00	1,954.38	8,680.69	14,130.31	17,108.25	38.1%
522800 GAS	37,181.00		37,181.00	1,710.57	21,236.79	15,944.21	27,885.75	57.1%
522900 ELECTRICITY	5,000.00		5,000.00	0.00	1,869.21	3,130.79	3,750.00	37.4%
523100 WATER	80,398.00		80,398.00	7,214.32	51,915.11	28,482.89	60,298.50	64.6%
524300 MAINTENANCE BUILDINGS	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
524400 MAINTENANCE GROUNDS	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
524500 MAINTENANCE OFFICE EQUIP	5,032.00		5,032.00	0.00	4,139.88	892.12	3,774.00	82.3%
530001 MAINTENANCE LIBRARY EQUIP	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
530001 MEDICAL REPORTS & BILLS	285.00		285.00	0.00	155.00	130.00	213.75	54.4%
531700 EMPLOYEE TRAINING	300.00		300.00	0.00	0.00	300.00	225.00	0.0%
531900 ADVERTISING & PUBLIC RELA	250.00		250.00	0.00	0.00	250.00	187.50	0.0%
534500 POSTAGE	4,750.00		4,750.00	4.94	1,393.60	3,356.40	3,562.50	29.3%
534700 PRINTING	1,076.00		1,076.00	0.00	75.00	1,001.00	807.00	7.0%
542100 OFFICE SUPPLIES	857.00		857.00	0.00	0.00	857.00	642.75	0.0%
545000 CUSTODIAL SUPPLIES	9,682.00		9,682.00	0.00	7,572.50	2,109.50	7,261.50	78.2%
548900 GASOLINE	600.00		600.00	0.00	612.96	(12.96)	450.00	102.2%
571000 IN-STATE TRAVEL	330.00		330.00	98.83	166.97	163.03	247.50	50.6%
573000 DUES & MEMBERSHIP	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
TOTAL LIBRARY ADMIN	421,871.47	3,485.00	425,356.47	27,937.23	295,163.48	130,192.99	319,017.35	69.4%

	ORIG./ADJ. APPROPR.TNS.	TRANSFER	ADJUSTED BUDGET	SPENT MARCH	SPENT JULY - MAR	BALANCE	PROJECTED 9 MONTHS	% EXP
LIBRARY PUBLIC SERVICE								
16121								
511000	636,006.37	5,173.00	641,179.37	49213.87	466,907.97	172,271.40	480,884.53	73.1%
511100	206,699.87	-5,257.00	201,442.87	15486.43	130,406.85	71,036.02	151,082.15	64.7%
513000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
514800	5,986.00		5,986.00	0.00	3,660.71	2,325.29	4,469.50	61.2%
517000	138,767.00		138,767.00	0.00	138,767.00	0.00	104,075.25	100.0%
517200	1,455.00		1,455.00	0.00	1,455.00	0.00	1,091.25	100.0%
517800	11,950.00		11,950.00	0.00	11,950.00	0.00	8,962.50	100.0%
517900	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
16122								
530000	810.00		810.00	0.00	565.00	245.00	607.50	69.8%
534100	7,852.00		7,852.00	330.66	5,202.62	2,649.38	5,889.00	66.3%
552900	306,005.00		306,005.00	18,528.78	224,755.60	81,249.40	229,503.75	73.4%
573000	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
	1,315,531.24	-84.00	1,315,447.24	83,559.74	985,670.75	329,776.49	986,585.43	74.93%
TOTAL LIB PUBLIC SERVC								
LIBRARY TECH SERVICE								
16131								
511000	143,091.39		143,091.39	11,061.35	106,137.41	36,953.98	107,318.54	74.2%
511100	12,020.00	292.00	12,312.00	907.52	8,782.61	3,529.39	9,234.00	71.3%
514800	1,925.00		1,925.00	0.00	1,487.50	437.50	1,443.75	77.3%
517000	16,404.00		16,404.00	0.00	16,404.00	0.00	12,303.00	100.0%
517200	399.00		399.00	0.00	399.00	0.00	299.25	100.0%
517800	2,216.00		2,216.00	0.00	2,216.00	0.00	1,662.00	100.0%
16132								
530600	75,469.00		75,469.00	750.00	60,374.77	15,094.23	56,601.75	80.0%
542200	11,000.00		11,000.00	993.98	7,742.24	3,257.76	8,250.00	70.4%
573000	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
	262,524.39	292.00	262,816.39	13,712.85	203,543.53	59,272.86	197,112.29	77.45%
TOTAL LIBRARY TECH SERV								
TOTAL LIBRARY DEPARTMT								
	1,999,927.10	3,693.00	2,003,620.10	125,209.82	1,484,377.76	519,242.34	1,502,715.08	74.06%

Belmont Public Library
Activity Report For The Month
of February 2013

Days open 2012: 28
Days open 2013: 25

Agency	February <u>2013</u>	Increase Over <u>Feb 2012</u>	Cumulated <u>2013</u>	Cumulated Increase <u>Over 2012</u>
Adult	22,969	(326)	47,813	1,483
Juvenile	<u>20,722</u>	<u>(2,290)</u>	<u>41,630</u>	<u>(2,893)</u>
Total	43,691	(2,616)	89,443	(1,410)

Downloadable Audiobooks (included in above figures)

Checkouts	987	2,194
-----------	-----	-------

Average Daily Circulation

	<u>2013</u>	<u>2012</u>
Adult	919	832
Juvenile	829	822

Non-Book (included in above figures)

Adult	10,229	(66)	20,916	674
Juvenile	<u>4,176</u>	<u>(432)</u>	<u>8,181</u>	<u>(705)</u>
Total	14,405	(498)	29,097	(31)

DVD

Adult	7,554	72	15,071	483
Juvenile	<u>3,197</u>	<u>(200)</u>	<u>6,131</u>	<u>(510)</u>
Total	10,751	(128)	21,202	(27)

Internet Use

Internet	1,649	3,659
----------	-------	-------

Interlibrary Loan:

Borrowed	33	61
Loaned	45	88
Faxed	1	2

Young Adult Circulation

1,477	(289)
-------	-------

ACTIVITY REPORT FOR THE MONTH OF FEBRUARY 2013

Reference and Information

	February <u>2013</u>	Increase Over <u>Feb 2012</u>	Cumulated <u>2013</u>	Cumulated Increase <u>Over 2012</u>
Adult	3,456	(44)	6,936	244
Email	5	2	19	15
Total	<u>3,461</u>	<u>(42)</u>	<u>6,955</u>	<u>259</u>

Book Processing

Added:	744
Withdrawn:	932
Repaired:	44

Meeting Room Use

<u>Room</u>	<u>Times Used</u>	<u>Attendance</u>	<u>Cumulated Times Used</u>	<u>Cumulated Attendance</u>
Assembly	21	811	45	1,887
Flett	28	677	60	1,423
Misc.	<u>9</u>	<u>165</u>	<u>17</u>	<u>297</u>
Total	58	1,653	122	3,607

Library Sponsored Programs (Included in above figures)

Adult	2	76	8	230
Juvenile	27	903	57	1,856
Young Adult	<u>3</u>	<u>33</u>	<u>9</u>	<u>118</u>
Total	32	1,012	74	2,204

Circulating Passes:

		<u>Pass Cumulated</u>
Aquarium	17	33
Audubon	1	2
Boston By Foot	- (Pass not available in Feb.)	-
Children's	21	38
DeCordova	5	9
Discovery	9	17
Essex/Peabody	8	20
Fine Arts	23	55
Gardner	8	23
Harvard Art	2	4
Harvard Natural History	12	24
Institute of Contemp. A	8	15
Kennedy Library	3	5
Mass Parks Pass	-	-
Plimoth Plantation	- (Pass not available in Feb.)	-
Science	31	62
Zoos	<u>7</u>	<u>11</u>
Total	155	318