Meeting Minutes for the
Belmont Information Technology Advisory Committee,
Subcommittee on Technology, Cybersecurity, and Public Health

Date: Monday, May 22, 2017, 7-8pm
Location: Conference Room 1
Belmont Town Hall
455 Concord Avenue
Belmont, MA 02478

Present: Glenn Wong (chair), Dan Ellard, Cheryl Fletterwick, Charlie Smart

Minutes:

As a quorum was present, Glenn called the meeting to order at 7:08pm.

First order of business was to review the scope of the subcommittee and desired deliverables. Cheryl suggested and we agreed unanimously to define a specific objective that could be accomplished before the end of the year (ideally within the next 3-6 months).

Within the charter of the the subcommittee, we decided to focus specifically on the topic of cybersecurity. In considering intended audiences, we thought there probably is already some cybersecurity education through the schools for children; hence we agreed to focus instead on adults and seniors. Two topics that we thought might be especially interesting and relevant to Belmont citizens are home cybersecurity (perhaps as related to the "Internet of Things") and ransomware.

We also considered surveying different town groups and departments for available resources and programs on cybersecurity to assess and collect information on what is currently being done in Belmont. Charlie suggested and we agreed unanimously that

having a conversation first with Belmont's IT Director, David Petto, would be a good next step. Specifically, we will get his thoughts on these ideas and ask for suggestions on cybersecurity topics he thinks are important but might not be currently the focus of any group intown.

To share the information we gather, we agreed that the annual "Meet Belmont" evening, usually held in late summer, would be a good event for us to participate in. Cheryl reminded the group that October is Cybersecurity Awareness month. Cheryl also suggested that setting up a speaker series might be a specific outcome for the fall/early winter. Glenn thinks he could use his professional contacts to find speakers for such a series; Paul (and Phil) are also in this field and probably have good contacts as well.

The agreed upon next steps are:

(1) Glenn and Charlie will reach out to David Petto and setup a face to face meeting
(2) Dan will find date and sign up logistics for the fall's Meet Belmont event*
(3) Cheryl will find out what possible venues exist for a speaker series (e.g., middle school, high school, Beech st center, library, town hall)
(4) Depending on the conversation Glenn and Charlie have with David, Cheryl and Dan may follow up with the Beech St Center for additional info about programs they offer related to Cybersecurity

We scheduled our next meeting for Monday, June 19, at 7:30pm.

Meeting was adjourned at 8:09pm.

* Note: the 2017 Meet Belmont will be on Tuesday, August 29, 2017, from 6-8pm, at the Chenery Middle school on Washington Street in Belmont, MA