

**BELMONT HIGH SCHOOL BUILDING COMMITTEE
FINAL MEETING MINUTES**

**April 20, 2017
Homer Building Gallery
7:30 AM**

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Meeting #18

Committee Members Attending:

Chair Lovallo; Members: Adam Dash, Tom Caputo, Gerald Boyle, Pat Bruschi, Dan Richards, Phyllis Marshall, Bob McLaughlin, Joe DeStefano, Joel Mooney, Diane Miller, Chris Messer, and Jamie Shea

From Daedalus: Tom Gatzunis, Project Director

Members Absent: John Phelan and Phil Ruggiero

I. Call to Order

The meeting was called to order at 7:33 a.m. by Chair Lovallo.

II. Minutes of Previous Meetings

Mr. Bruschi moved: To approve the Minutes of 4/6/17 (Community Forum), as amended.
The motion passed unanimously (from all who attended).

Mr. Boyle explained the issue with the BHSBC email list. He noted what needs to happen in order to get the full BHSBC email list: each member needs to create his/her own email list entering all the email addresses. He also explained the archive email address (bhsbc@belmont-ma.gov) and noted that it needs to be used on all emails that are sent out.

III. Schedule Update

Chair Lovallo reviewed the upcoming two key MSBA meeting dates: June 20 and July 11. However, the MSBA needs to adjust the above noted meetings.

The revised dates are:

June 13 (review the RFS)
July 11 (interview dates)

Mr. Gatzunis emphasized that these dates are also tentative.

The next BHSBC meeting (#19) will be held on Thursday, May 4 at 6:00 p.m. This will be a joint meeting with the School Committee to hear an update from Mr. Locker.

IV. Zero Net Energy (ZNE) Discussion

Chair Lovallo noted that two community members spoke at the last BHSBC meeting and raised the Zero Net Energy issue. He further stated that there is a Citizen's Petition that discusses the benefits of

the ZNE concept. There seems to be one school in Cambridge utilizing ZNE.

ZNE, Chair Lovallo explained, does not just concern “bricks and mortar” – it is a philosophical, holistic design approach to using a building. He stated this concept may be beyond the BHS Building Committee’s scope. He reviewed the ways in which the Wellington was built with energy efficiencies. Design and operation need to go hand-in-hand.

It is a great concept, he continued; however, it should not be a requirement (for the design team) at this time. Most design teams are not steeped in this concept; it is rather new. The design team’s contract could be modified to address ZNE, further down the road. Mr. Gatzunis added that there is a school in NYC that is operating under full ZNE, and Mr. Richard Marks will visit this school.

Chair Lovallo said that, while the upfront costs may rise under ZNE, the operational costs could be lessened, long-term. This will need to be further explored.

Concerning the Citizen’s Petition, Chair Lovallo stated that issues raised can be addressed under BHSBC Committee Updates, which will occur periodically at meetings and can be placed on the website. Ms. Shea added that updates could be added to press releases every other month, as well.

V. Review and Approve the Designer Selection Request for Services (RFS)

Chair Lovallo noted that the RFS Subcommittee met yesterday to create a draft of the RFS. Mr. Gatzunis reviewed several elements of the draft document, e.g., the Introduction, Project Goals, General Scope, Selection Criteria, and Proposal Requirements. He first noted that the construction cost estimations may need to be adjusted, especially if ZNE is factored in. Chair Lovallo reviewed how construction costs impact overall costs (feasibility, schematic, etc.) Ms. Bruschi noted that ZNE is a goal to explore; perhaps it should not be added in as a cost at this stage.

Mr. Gatzunis noted that the Statement of Interest (SOI) becomes a part of the RFS, then briefly discussed the MSBA clause on the inclusiveness of minority and women business enterprises. He continued summarizing the draft document. There are still some editorial adjustments that will be made.

Chair Lovallo highlighted the important sections for the committee to read carefully. The inclusion of the athletic fields and, potentially, the hockey rink were briefly explored. Mr. Gatzunis explained why the rink is not included at this point. Chair Lovallo agreed that the rink’s consultant could be put in touch with the design consultant, when the time is appropriate.

Chair Lovallo and Mr. Gatzunis continued the overview of the draft document, noting which sections are boilerplate and which are not.

Mr. McLaughlin moved: To approve the Designer Selection Request for Services (RFS) as amended today, and to authorize the Chairman to send the amended document to the MSBA – and that any non-substantive MSBA adjustments can be incorporated into the document. The motion passed unanimously.

VI. Other

Mr. Phil Thayer asked for clarification on how the residents can communicate with the BHSBC. If the

resident is submitting a design proposal, he/she cannot be in touch with the BHSBC and must deal with the MSBA directly. Other communications from the community can be directed to the BHSBC as usual.

VII. Related Meeting Documents


1. Draft RFS document
2. xxx

VIII. Adjournment

The meeting was ended at 8:37 a.m. by Mr. McLaughlin.

Respectfully submitted by:

Lisa Gibalerio

Approved: 
Gerald R. Boyle, Secretary

6/16/17
Date