

Information Technology Advisory Committee (ITAC)  
Town of Belmont  
16 November 2016  
Conference Room 1

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APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Phil Lawrence <illinoisalumni.org!pwl> (chair) (VM)
- Jim Berets <verizon.net!jberets> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Dan Ellard <gmail.com!ellard> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
- Paul Roberts <gmail.com!paulroberts> (VM)
- Glenn Wong <gmail.com!glennpwong> (VM)
- Cheryl Fletterick <hotmail.com!cfletterick> (VM)

Town Staff Present:

- Robin Tillberg (IT Manager, Belmont Municipal Light Department)  
<belmontlight.com!rtillberg> (TS)

Key:

- VM = Voting ITAC Member
- NVM = Non-Voting Member
- FBL = Friend of Belmont Library
- TS = Town Staff

Meeting called to order at 7:30PM

Minutes of 5 October 2016 meeting accepted as is.

New member introductions: Welcome Glenn Wong and Cheryl Fletterick.

Phil Lawrence presented an overview of the committee, using the slide deck presented to the Board of Selectmen last winter.

We discussed the results of the last meeting regarding the regularity of the meetings. We revisited the conclusion from last time that we will meet two times a year plus any ad-hoc meetings. The question was raised as to whether we should have two regularly scheduled meetings or three. In addition we discussed the content and structure of meetings and committee leadership.

Proposal: meet "quarterly" with the summer off (e.g. three scheduled meetings) as opposed to twice. The chair and vice chair will be able to call additional ad-hoc meetings as needed. The motion carried.

Dan Ellard suggested two ways the committee can refocus its efforts:

1: Promote technical literacy and educate the Town citizenry on the risks associated with use of technology.

2: Evangelize the use of modern collaborative technology in a manner compliant with the open meeting law and, as needed, advocate for changes in the law to allow for it.

Phil Lawrence brought up the issue of committee leadership. We elected new officers.

Motion: Effective immediately, Paul Roberts will become the chair of the ITAC and Phil Lawrence will become the Vice Chair. David Goldberg will continue as secretary. The motion carried.

Next meeting scheduled for Tuesday, 10 January 2017 at 7:30PM

Meeting adjourned at 9:15PM