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MINUTES  
TOWN OF BELMONT  
BOARD OF SELECTMEN  
SELECTMEN'S MEETING ROOM  
Monday, November 14, 2016  
7:00 PM

APPROVED  
BOARD OF SELECTMEN  
DATE: 1-23-17

**CALL TO ORDER**

A regular meeting of the Board was called to order in open session at 7:14 p.m. by Chair Mark Paolillo in the Selectmen's Meeting Room. Selectmen Sami Baghdady and Jim Williams were present. Town Administrator David Kale was present; Assistant Town Administrator Phyllis Marshall was not present.

Chair Paolillo reviewed the agenda; he noted that a Light Board meeting preceded this meeting.

**COMMUNITY ANNOUNCEMENTS**

- **Mr. Robert Upton, Veterans Agent, "We Honor Veterans" Award Recipient: Care Dimensions.** Chair Paolillo explained that Mr. Upton received a "We Honor Veterans" award recently. He explained the role of Care Dimensions. The Board congratulated Mr. Upton. Mr. Kale added that Mr. Upton organized the recent Veterans breakfast, the Memorial Day Parade, and added that Belmont has become a Purple Heart Town.
- **DPW Highway Division Awards Recipients** – members of the DPW were honored with an award concerning the safe operation of heavy equipment. Mr. Jay Marcotte, DPW Director, and Mr. Mike Santoro, Assistant DPW Director, provided additional details on the competition. The Board congratulated the DPW on their award. Mr. Kale stated that this is a good illustration of the highly skilled DPW employees.
- **Jessica Porter, HR Director,** is organizing a Thanksgiving Food Pantry food drive, for the second year in a row. The Board thanked her for her efforts.
- **Benton Library Holiday Open House** – will be held on Saturday, December 10, from 2-5 pm.
- **Midnight Madness Belmont Business Center Association** – Stores in Belmont Center will stay open until midnight on December 6, 2016.

**QUESTIONS FROM TOWN RESIDENTS**

[There were none.]

**ACTION BY CONSENT**

**Food Pantry: New Location at Mount Hope Church on Lexington Street**

Ms. Patty Mihelich, Food Pantry Manager, Pastor Brian Krogh, Mt. Hope Church, Dr. David Alper, Chair of the Board of Health/Religious Counsel, and Mr. Paul Tocci, of Belmont Car Wash, appeared before the Board to provide an update on the Pantry's new location. Selectman

APPROVED

Baghdady explained the background behind the Food Pantry's need to leave its previous location behind Belmont High School. He explained that, starting November 5, 2016, the Belmont Food Pantry will be located at Mount Hope Church, 51 Lexington St near Waverley Square. He added that the Belmont Car Wash was gracious in providing a temporary location to the Pantry these past two months. Ms. Mihelich provided additional information on the transition. She noted that the Gifts of Hope program would take place at the Belmont Media Center in December. She expressed her appreciation of Mr. Tocci and Pastor Krogh for their efforts in establishing the new location.

The Board expressed its support for the Food Pantry and thanked all those involved in making this transition.

**Vote to Accept a Donation to the Police Department to Fund the Development of Policies and Procedures**

Police Chief McLaughlin appeared before the Board to discuss the donation to the Police Department to fund the development of Policies and Procedures. The Chief provided some background information on the donation of \$50,000. He thanked Liz and Graham Allison (of the Allison Family Foundation) for their generous support of the Police Department. He explained that the money will be used to fund the LexiPol program (concerning updating procedures, risk management, and state policies). This program will be an ongoing process.

The Board thanked Liz and Graham Allison for their generosity.

*The Board moved:* To accept the donation to the Police Department, details noted above. The motion passed unanimously (3-0).

**Mr. Jack Weis - Belmont's Representative on the Minuteman Regional Vocational Technical High School Committee**

Mr. Weis, Belmont's Representative on the Minuteman Regional Vocational Technical High School Committee (SC), appeared before the Board to discuss issues relating to his request to withdraw as Belmont's Representative. Mr. Weis noted that, while he agreed to be reappointed to another three-year term, he would now like to step down as Belmont's Representative. He said he has been deeply supported in Belmont, but that he will not be an effective representative (to Minuteman) going forward, given that Belmont will withdraw from the district. He said he will serve until the Board finds another SC Representative to Belmont.

Chair Paolillo said the Board will make this appointment jointly with the Town Moderator. He acknowledged Mr. Weis' outstanding service in representing Belmont to Minuteman. The Board praised Mr. Weis for his courage and perseverance over these past six years.

Mr. Kale will post this position and allow 30 days for applications to be submitted.

**Vote to Approve a Request from the Lions Club of Belmont to Exclude Parking In Front of the Lions Clubhouse, One Common Street, from Saturday, November 26, 2016 to**

### **December 24, 2016 for the purpose of conducting their annual sale**

Mr. Kale noted that there are 4 blocks of dates, in total, that the Lions Club is requesting to prohibit parking so as to sell flowers (or trees).

*The Board moved:* To approve a request from the Lions Club of Belmont to exclude parking in front of the Lions Clubhouse, dates noted above (11/26/16 through 12/24/16). The motion passed unanimously (3-0).

### **April 14 – 16, 2017 – Easter Flower Sale**

*The Board moved:* To approve a request from the Lions Club of Belmont to exclude parking in front of the Lions Clubhouse, dates noted above (4/14/17 through 4/16/17). The motion passed unanimously (3-0).

### **May 12 - 14, 2017 - Mother's Day Flowers**

*The Board moved:* To approve a request from the Lions Club of Belmont to exclude parking in front of the Lions Clubhouse, dates noted above (5/12/17 through 5/14/17). The motion passed unanimously (3-0).

### **May 27, 2017 – Memorial Day Flowers**

*The Board moved:* To approve a request from the Lions Club of Belmont to exclude parking in front of the Lions Clubhouse, date noted above (5/27/17). The motion passed unanimously (3-0).

### **Approval of a One Day All-Alcoholic License Application from the Beth El Temple Center at 2 Concord Avenue in Belmont for a Swing Dance scheduled for January 21, 2017 from 6 pm – 11 pm**

*The Board moved:* To approve the One Day All-Alcoholic License Application from the Beth El Temple Center, details noted above. The motion passed unanimously (3-0).

### **Town Administrator's Report**

Mr. Kale reported on the following items:

- **Mr. Jim Sloman, Board of Selectmen Appointee to the Retirement Board (RB).** Chair Paolillo stated that Mr. Sloman has provided the Board with a funding schedule proposal, which includes full pension funding by 2027 and an ROI of 7.50%. The RB will vote on this issue on November 28, 2016. [WC Chair Epstein was present for this discussion, as well.] Selectman Williams noted that 1D and 1E are new funding schedules to be considered. He provided some information on these options, e.g., extending the funding schedule to 2032, using an ROI of 7.50%, and updating the mortality assumptions. WC Chair

Epstein noted that the extension to 2032 will be costly to the town. Mr. Mike Widmer, Town Moderator, spoke positively about this new proposal. He said that, given all the constraints on the town, the notion put forth by Selectman Williams makes sense, especially from a budget management perspective. He said that, while the payments will be extended, there is little risk in this proposal. Mr. Kale summarized Selectman Williams' proposal and the ensuing assumptions.

The Board further discussed Selectman Williams' proposal. Selectman Baghdady quoted from Moody's (as well as from Ms. Riley, the Segal Consultant) and noted that to extend to 2032 will have fiscal ramifications.

WC Chair Epstein said that, while extending to 2030 seems possible, he is concerned with 2032. However, he added that there is no painless solution on the table.

The Board continued to discuss the funding schedule proposal which resulted in the motion below to the Retirement Board.

*The Board moved:* That the Retirement Board *consider* a funding schedule which includes these four points:

1. utilize a 7.50% ROI (return on investment)
2. update the mortality assumptions
3. fund years 2018 and 2019 at the current funding schedules using the valuation assumptions from the 2014 actuarial report: \$9,014,711 for 2018 and \$9,643,193 for 2019
4. extend the funding schedule to 2030

(At this point, Selectman Baghdady suggested that money be put into a general stabilization fund in order to extend the override – to the extent that it is feasible to do so. The Board agreed.)

The motion (i.e., that the Retirement Board consider of the described funding schedule) passed unanimously (3-0).

- **MSBA/New BHS:** Module One of the High School building project effort has been completed. Module Two will involve hiring the OPM and an architect as the feasibility study phase will begin.
- **FY16/Q1 Report:** This report will be presented to the Board and WC soon. The Board suggested a working session meeting in the near future to discuss the FY18 budget.

## **Committee Appointments**

### *Energy Committee*

The Board discussed various appointing scenarios, and then moved the following five motions:

*The Board moved:* To re-appoint Mr. Don Mercier, as the business representative, to the Energy Committee.

The motion passed unanimously (3-0).

*The Board moved:* To appoint Mr. Travis Frank, BMLB representative, to the Energy Committee.

The motion passed unanimously (3-0).

*The Board moved:* To appoint Ms. Sarah Jackson, at large, to the Energy Committee.

The motion passed unanimously (3-0).

*The Board moved:* To appoint Mr. Martin Bitner to the Energy Committee.

The motion passed unanimously (3-0).

*The Board moved:* To appoint Mr. Quentin Fennessy to the Energy Committee.

The motion passed unanimously (3-0).

### ***Recreation Commission***

*The Board moved:* To appoint Mr. Anthony Morroso to the Recreation Commission.

The motion passed unanimously (3-0).

### **Approval of Meeting Minutes**

#### ***Approve Town Administrator recommendation for release of Executive Session Meeting Minutes 2010-2015***

Mr. Kale explained that he has met with Town Counsel concerning this request. Some confidential items have been redacted. This release will satisfy a public information request. The Board discussed the process of releasing Executive Session minutes going forward.

*The Board moved:* To approve the release of the Executive Session Meeting Minutes 2010-2015, as identified (and amended) by the Town Administrator.

The motion passed unanimously (3-0).

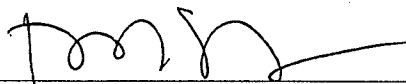
### **NEXT MEETINGS**

Monday, November 28, 2016 at 7:00 p.m.

Monday, December 12, 2016 at 7:00 p.m.

Monday, December 19, 2016 at 7:00 p.m.

The Board moved to adjourn the meeting at 9:12 p.m.



Mr. David Kale, Town Administrator