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BELMONT, MA

2016 DEC 20 PM 3: 14

APPROVED  
BOARD OF SELECTMEN  
DATE: 12/19/16

MINUTES  
TOWN OF BELMONT  
BOARD OF SELECTMEN  
SELECTMEN'S MEETING ROOM  
Monday, October 24, 2016  
7:00 PM

**CALL TO ORDER**

A regular meeting of the Board was called to order in open session at 7:06 p.m. by Chair Mark Paolillo in the Selectmen's Meeting Room. Selectmen Sami Baghdady and Jim Williams were present. Town Administrator David Kale and Assistant Town Administrator Phyllis Marshall were also present.

Chair Paolillo reviewed the agenda.

**COMMUNITY ANNOUNCEMENTS**

- **Early Voting Update:** Ms. Ellen Cushman, Town Clerk, updated the Board on day one of the early voting program. She noted that 388 residents participated in the early voting process. She noted dates and times that early voting is available; this information is also on the Town Clerk's website. Concerning absentee ballots, 900 have been issued. The Board congratulated the Town Clerk (and staff) on a recent recognition concerning early voting.
- **Community Path Implementation Advisory Committee:** The next public meeting is on Wednesday, October 26 at 7:00 p.m. at the Beech Street Center to discuss potential path routes. Check the town's web site for future meeting dates and times.
- **Health and Spa Day:** This event will be held at the Beech Street Center on Tuesday October 25 1:30-3:30 p.m.
- **Halloween Trick or Treat:** Cushing Village will host the annual event on October 31, from 3-5.
- **Veteran's Breakfast:** This will be held on Wednesday, November 9, from 9-10:30 a.m. at the Beech Street Center.
- **Level 1 School District Distinction:** This honor was achieved again by Belmont Public Schools.
- **Retirement Board Meeting:** This meeting will be held Monday, November 7, at 8:00 a.m. with the Warrant Committee.
- **Ms. Lydia Ogilby:** Spoke to the wonderful happenings in Belmont.

**QUESTIONS FROM TOWN RESIDENTS**

[There were none.]

**ACTION BY CONSENT**

**Convene as Board of Survey – 178 Marsh Street**

*The Board moved:* To convene as Board of Survey at 7:20 p.m.  
The motion passed unanimously (3-0).

Mr. Glenn Clancy, Director of Community Development, appeared before the Board to discuss the withdrawing of the application for the new road off of Marsh Street (presumably to be submitted again later). Mr. Clancy explained that there is a required environment review, which must be done before the application is submitted. He noted that a letter has been submitted to the DEP; their determination will be forthcoming and will help outline the necessary next steps.

Chair Paolillo noted that, once the DEP responds, the application will then need to be submitted to the Conservation Commission. Selectman Williams noted that this withdrawal is "without prejudice" and that the Board has not made a decision on the application.

*The Board moved:* To accept the application withdrawal, without prejudice.  
The motion passed unanimously (3-0).

**Resume as Board of Selectmen**

*The Board moved:* To adjourn as Board of Survey and to resume as Board of Selectmen at 7:25 p.m.  
The motion passed unanimously (3-0).

**Committee Appointments**

Mr. Kale reviewed that there are several outstanding committee appointments, but that the process is nearing completion. Chair Paolillo noted that the Economic Development Advisory Committee (EDAC) will need to be revisited, as the charge was being reformed.

*Energy Committee*

Chair Paolillo noted that the town representative appointments (Belmont Light, School Department, Town Business, etc.) will need to be made. Mr. Kale will follow up with Mr. Colton, Energy Committee Chair.

*The Board moved:* To appoint Mr. Travis Franck (Belmont Light Representative as well as regular appointment), to the Energy Committee.  
The motion passed unanimously (3-0).

*Conservation Committee*

The Board discussed potential appointment scenarios.

*The Board moved:* To re-appoint Ms. Miriam Weil and Mr. Charles Chang to the Conservation Committee for three-year terms.  
The motion passed unanimously (3-0).

*The Board moved:* To appoint Ms. Kate Weinstein to the Conservation Committee, to finish up a term which expires in 2018.  
The motion passed unanimously (3-0).

*The Board moved:* To affirm the appointment of Mr. Jeffrey [??] to the Conservation Committee as the Land Management Committee representative.  
The motion passed unanimously (3-0).

### ***Recreation Commission***

Chair Paolillo noted that the recent appointee stepped down, having only served a month. The Board opted to wait until discussing the opening with the Chair of the Recreation Commission.

### ***Historic District Commission (HDC)***

Ms. Lauren Meier, HDC Co-Chair, appeared before the Board to discuss the HDC appointments. She explained the need to appoint an architect. She noted that it would be helpful if the alternates could be officially appointed as they often serve helpful roles at the meetings.

*The Board moved:* To appoint Mr. Carl Leabo (architect slot) to the HDC for a three year term.  
The motion passed unanimously (3-0).

*The Board moved:* To appoint Ms. Nushin Yazdi to the HDC.  
The motion passed unanimously (3-0).

*The Board moved:* To appoint Mr. Michael Chesson to the HDC.  
The motion passed unanimously (3-0).

Ms. Meier then raised the topic on the recent guidelines and term limits (put forth by the Selectmen in draft form) concerning committee appointments. Chair Paolillo explained his rationale on the term limit guidelines, and noted that he was prepared to withdraw the guidelines as it was noted that the Board can authorize appointments without a formal policy or guideline. However, the Board will make every effort to appoint newer residents to committees. More participation by more people will be a focus of the Board.

### **Approval of a Request from the Belmont Garden Club to place a total of 13 wreaths on the Town Hall, Homer Building, Police Station, and School Administration Building doors.**

Ms. Sue Kelleher, President of the Garden Club, appeared before the Board to discuss the fundraiser, which will include the placing of wreaths on the town offices. The Garden Club expects to have these put up shortly after Thanksgiving.

*The Board moved:* To accept the Garden Club's generous gift of the wreaths.  
The motion passed unanimously (3-0).

**Update: Logan Advisory Committee (LACU) – Myron Kassaraba**

Mr. Myron Kassaraba, Town Representative of the LACU, appeared before the Board to provide a Logan Advisory Committee update. Mr. Kassaraba began by noting what has been done to date concerning the increased airplane traffic issue. The FAA will meet with the working group on November 8, 2016. Massport has signed an MOU with the FAA concerning the traffic routes, e.g., runway 33L. The new proposals may possibly be beneficial to Belmont. He noted that equitable use of the runways is also being explored.

Mr. Kassaraba added that there is a symposium to be held soon focusing on a study (conducted by Tufts, Harvard, MIT) on the impact of aviation noise on people (*Perspectives on Environmental Health - Aviation Air and Noise Pollution*). He requested the Board's support, which would include adding Belmont's name to the list of partners.

*The Board moved:* To support the symposium to be held on Saturday, November 5, 2016 from 8 am – 5 pm.

The motion passed unanimously (3-0).

The Board discussed issues relating to airplane noise, helicopter noise, etc.

The Board thanked Mr. Kassaraba for his efforts concerning this issue.

**Approval of a Request from the Belmont Center Business Association (BCBA) to close Leonard Street at Channing Road to Alexandra Ave from 5:45 pm to 8:30 pm on December 1, 2016 for the 26<sup>th</sup> Annual Holiday Celebration/Tree Lighting Ceremony**

Chair Paolillo thanked the BCBA for their support of this traditional holiday event.

*The Board moved:* To approve the request from the Belmont Center Business Association (BCBA) to close Leonard Street at Channing Road to Alexandra Ave from 5:45 pm to 8:30 pm on December 1, 2016 for the 26<sup>th</sup> Annual Holiday Celebration/Tree Lighting Ceremony.

The motion passed unanimously (3-0).

**Approval of Road Salt Contracts for Fiscal Year 2017 to Morton Salt Inc. of Chicago and Eastern Minerals of Lowell, MA**

Mr. Kale reviewed that this is a routine annual item to meet the town's salt needs. He explained why two vendors are needed and how much salt is used in Belmont.

*The Board moved:* To approve the Road Salt Contracts for Fiscal Year 2017 to Morton Salt Inc. of Chicago and Eastern Minerals of Lowell, MA. and to designate Mr. Kale to sign the contract.

The motion passed unanimously (3-0).

## Town Administrator's Report

Mr. Kale reported on the following items:

- **Minuteman:** Town Meeting voted to withdraw from the Minuteman District. Member districts will be notified and they may call a Town Meeting to allow Belmont to withdraw. If they do not call a TM, it is viewed as an acceptance of the withdrawal. The Board discussed the withdrawal process as well as the plan for the educational alternatives. Selectman Williams raised the concerns (SPED, for example) of some residents who wanted to stay in the district. He noted that the vote to withdraw was not taken lightly.
- **Committee Appointing Guidelines:** The guidelines will be used as a consideration for future appointments, but the guidelines will not be formally adopted.
- **Belmont Center Business Association (BCBA):** Parking plans are being explored and evaluated. New signage (with the new fees and time limits) will go up shortly. Delivery trucks will be encouraged to arrive later in the day. He noted that adjustments will be made, as various parking changes are implemented.
- **Holiday Half Day:** Mr. Kale broached the possibility of allowing for a half-day on Friday, December 23, 2016 for town employees. The Board discussed issues relating to this request, e.g., will it be seen as religious time off, etc. The Board agreed to authorize Mr. Kale to execute the 12/23/2016 half-day, and to evaluate the issue on a yearly basis.

*The Board moved:* To approve, for this year only, that there will be a half-day on Friday, December 23, 2016.

The motion passed unanimously (3-0).

## Other

It has been suggested (by her brother) that the Underwood Pool Bathhouse be renamed to acknowledge Ms. Lorraine Benoit for her 52 years of service to the pool. Chair Paolillo said the Board will consider this request and will, at the very least, issue a Proclamation. He added that name changes must be given careful consideration, lest precedents be set.

## Committee Liaison Reports

### *Taxi Policy*

Selectman Williams requested that the Board revisit this issue. The Board agreed to revisit it.

### *Retirement Board Meeting – November 7, 2016*

Selectman Williams asked what, if anything, Mr. Kale has revealed to the Retirement Board with regard to the funding schedule. Mr. Kale stated what materials were forwarded to the Retirement Board for their consideration. Selectman Williams noted that this is an important year because of the school bond issue. He requested that the Board review the materials that are available before the November 7 meeting. The Board agreed to review the materials (pertaining to the

funding schedule) at its scheduled Executive Session meeting (Friday, October 28, 2016).

### **NEXT MEETINGS**

Friday, October 28, 2016 at 8:00 a.m. Executive Session (Collective Bargaining)  
Wednesday, November 2, 2016 at 6:00 p.m. Beech Street Center (Recreation Strategic Plan)  
Monday, November 7, 2016 at 8:00 a.m. Selectmen's Room Town Hall (Retirement Board  
and Warrant Committee Joint Meeting)  
Monday, November 14, 2016 at 7:00 p.m. Selectmen's Room Town Hall

### **ACTION BY APPOINTMENT**

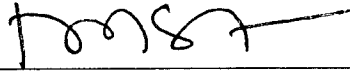
#### **Executive Session**

*The Board moved:* To enter into executive session at 8:49 p.m. to discuss strategy with respect to litigation (specifically, to discuss an EPA notice on stormwater) if an open meeting may have a detrimental effect on the litigation position of the public body and the Chair so declares. The Board will not return to open session.

A roll call vote was taken: Chair Paolillo said aye, Selectmen Baghdady and Williams also said aye and the motion passed unanimously (3-0).

[The Executive Session proceeded. See separate minutes.]

The Board moved to adjourn the Executive Session (and hence the meeting) at 9:35 p.m.



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Mr. David Kale, Town Administrator