

Information Technology Advisory Committee (ITAC)
Town of Belmont
5 October 2016
Conference Room 4

2016 NOV 18 PM 12: 23

APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Phil Lawrence <illinoisalumni.org!pwl> (chair) (VM)
- Jim Berets <verizon.net!jberets> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Dan Ellard <gmail.com!ellard> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)

Town Staff Present:

- David Petto (Director of IT, Town of Belmont) <belmont-ma.gov!dpetto> (TS)
- Steve Mazzola (Director of Technology, Belmont Schools) <belmont.k12.ma.us!SMazzola> (TS)
- Robin Tillberg (IT Manager, Belmont Municipal Light Department) <belmontlight.com!rtillberg> (TS)
- John Steeves (IT/Technology, Belmont Police Department) <belmontpd.org!jsteeves> (TS)

Key:

- VM = Voting ITAC Member
- NVM = Non-Voting Member
- FBL = Friend of Belmont Library
- TS = Town Staff

Meeting called to order at 7:35PM

Minutes of the 15 June 2016 accepted as amended.

Phil Lawrence introduced the topic of the meeting which is to consider whether ITAC is still relevant in its current make up. Since ITAC started, Belmont IT has matured significantly and the staff has much more expertise. There is a question as to whether the current monthly read outs are providing value to the Town IT directors.

After much discussion we agreed that the current meeting schedule is too frequent relative to value provided by the individual meetings. We therefore concluded that we will hold two meetings, one in the fall, one in the spring. On an approximate monthly basis the Chair and Co-Chair will solicit topics from the IT directors and if justified will call a meeting outside the schedule.

Phil Lawrence reported that the Town Administrator provided a draft guideline on committee service from the Board of Selectmen, looking for feedback. The guidelines limit individual residents from serving more than two committees at a time and limit individual consecutive terms to two. A number of points were raised, including - does this apply to those of us appointed by the School Committee and the Library ; the Board already has the option to not reappoint someone whenever his or her term is up ; the exception rule takes away some of the strength ; and it may result in difficulty filling spots on some committees with qualified individuals. Motion: Phil Lawrence should draft a response to the Board of Selectmen regarding the newly proposed guidelines for committee service, as discussed. The motion carried.

Phil also brought a question about changing the committee leadership. Jim Berets and Phil have served as co-chair and chair respectively for a long time. We agreed to table this for now. There are two new members recently appointed who were not present so we will call an on demand meeting to introduce them to the rest of the committee and conclude on the leadership question then.

The date of the next meeting is still to be determined.

Meeting adjourned at 9:45