

BELMONT HIGH SCHOOL BUILDING COMMITTEE (BHSBC)
FINAL MEETING MINUTES
Wednesday, May 25, 2016
BHS Conference Room
8:00 AM

RECEIVED
TOWN CLERK
BELMONT, MA
2017 JAN 31 AM 9:01

Meeting #3

Committee Members Attending:

Chair Lovallo; Members: David Kale, John Phelan, Tom Caputo, Gerry Boyle, Dan Richards, Phyllis Marshall, Bob McLaughlin, Joe DeStefano, Joel Mooney, Diane Miller, Chris Messer and Jamie Shea

Members Absent: Sami Baghdady, Pat Bruschi, Phil Ruggiero

Call to Order

The meeting was called to order at 8:02 a.m. by Chair Lovallo.

Minutes of Previous Meetings

Mr. Mooney moved: To approve the meeting Minutes of 4/27/16.
The motion passed unanimously.

Treasurer's Report

Chair Lovallo requested a brief report from Ms. Marshall.

Ms. Marshall reported that she distributed the certificate of votes to the MSBA and they have received them. She is working with the Accounting Department to set up the appropriate accounts. Chair Lovallo said that as a result of these actions, the committee is officially up and running; he thanked the community for their trust in the BHSBC.

Discussion of District Enrollment Submission and Evaluation

Chair Lovallo noted that the committee is working with the MSBA in submitting their requests for information. Specifically, the MSBA has requested enrollment data. He then asked Superintendent Phelan to give a brief report.

Superintendent Phelan stated that the "eligibility deliverables" and online enrollment projections were submitted. He is meeting soon (June 13) with the MSBA concerning the enrollment numbers. He has engaged a company (McKibben Demographic Research, LLC) to do an enrollment study and to review the current projections. The company should have summary data available by June 10 – in time for the June 13 meeting. In September, the McKibben report will be adjusted for the new school year enrollment numbers.

He distributed a proposal that discussed the enrollment analysis that McKibben will undertake as well as the cost of the study: \$5,000.

The BHSBC briefly discussed the proposal to engage McKibben to collect data enrollment.

Mr. Caputo moved: To approve the proposal to fund the enrollment study.

The motion passed unanimously.

Superintendent Phelan reviewed the next steps on the enrollment data presentation and certification for the MSBA.

Review of BHSBC Web Page

Chair Lovallo thanked the Town Administrator and the Facilities Offices for getting the web page live. It is linked to the town and school websites. He reviewed that several documents have already been uploaded to the web site.

Ms. Miller asked if the Town Meeting vote to not support the new Minuteman building would hurt the BHS project. Mr. McLaughlin said there may be bullying involved and Mr. Kale added that even if that occurs, it will be out of Belmont's control.

Walking Tour of Belmont High School

Chair Lovallo noted that the upcoming tour will be discussed (as a committee) in more detail at the next meeting. Mr. McLaughlin raised the issue of the non-reimbursable (by MSBA) items, e.g., pool, field house, auditorium. Ms. Shea asked if photos should be taken – which may be helpful in building the case for the debt exclusion.

Other

Chair Lovallo stated that the next meeting is Wednesday, June 29, 2016 (at 7:30 a.m. at the Homer Building). Mr. McLaughlin will offer some information on Open Meeting Law (OML) and conflict of interest. Other agenda items will include: the MSBA June 13 meeting update, a discussion of today's Belmont High School tour.

Mr. Caputo requested that a future agenda item include a Public Relations plan going forward concerning the work of the committee – among other items. The community, he said, is already asking questions.

Chair Lovallo distributed Google plans of the building. Mr. Richards explained the nature of the tour, noting that the committee will be broken up into three groups and that the tour will move fast. He advised against taking photos at this point, given that there are students in the building. He discussed that future tours might include students.

Adjournment

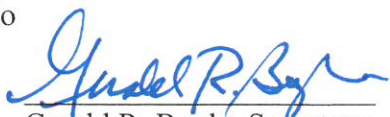
The meeting was adjourned at 8:27 a.m. by Mr. McLaughlin.

The BHSBC then broke up into groups to tour the high school.

Respectfully submitted by:

Lisa Gibalerio

Approved:


Gerald R. Boyle, Secretary

6/29/16
Date

McKibben Demographic Research, LLC

May 17, 2016

Mr. John P. Phelan, Superintendent
Belmont Public Schools
644 Pleasant Street
Belmont MA 02478

Dear Mr. Phelan,

Please consider this letter a proposal for the following demographic work to be completed for the Belmont Public Schools. The work will include the following:

1. Population estimate for the year 2015 and population forecasts for the years 2020 and 2025 by age, sex, and total population for the four elementary, one middle school one high school attendance area of the Belmont Public Schools.
2. Enrollment forecasts by grade for the years 2016-2017 to 2025-2026 inclusive, for the four elementary, one middle school one high school attendance area of the Belmont Public Schools.
3. One executive summary describing the methodology, assumptions, and historical patterns used in the calculations of the forecasts; and the results of the forecasts, as well as the primary implications. The demographic profile, population pyramids and key census variables will also be provided.
4. Provide revised enrollment forecasts for the years 2017-18 to 2026-27 within 2 weeks of receiving the 2016 October 1 enrollment by grade and by school.

The cost of this project will be \$5,000. This price includes all travel and materials expenses. If the district would like a presentation of the forecast results, there will be an additional \$950 charge per presentation.

If this proposal meets with your approval, we can begin work upon notification and receipt of six (6) previous years October 1 enrollment data by grade and by school for the Belmont Public Schools and one map showing the current boundaries of all attendance areas. The project will be completed within 4 week of contract approval and receiving enrollment data and map.

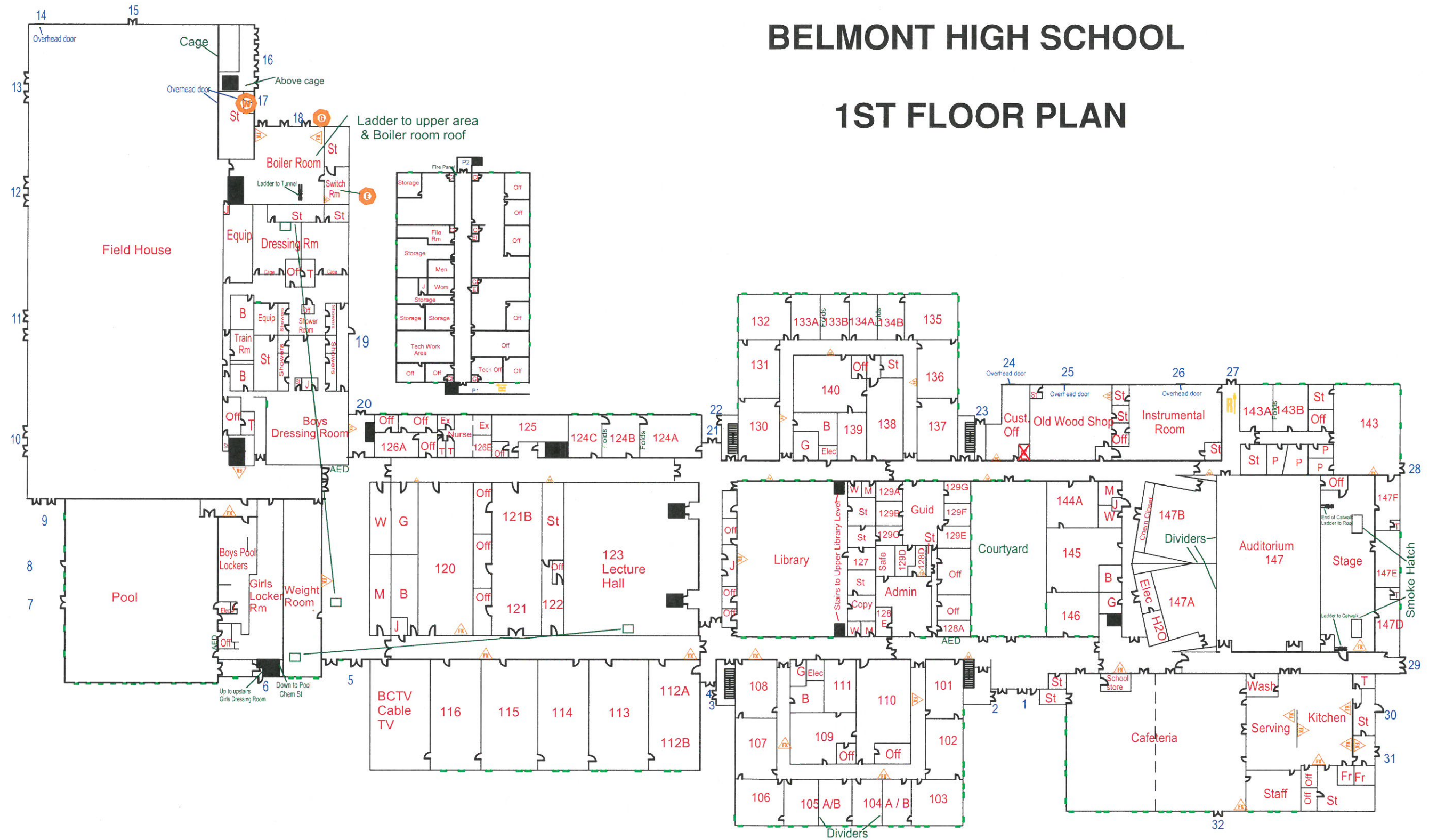
If you need additional information, please do no hesitate to contact me.

Sincerely,

Jerome N. McKibben Ph.D.
Senior Demographer

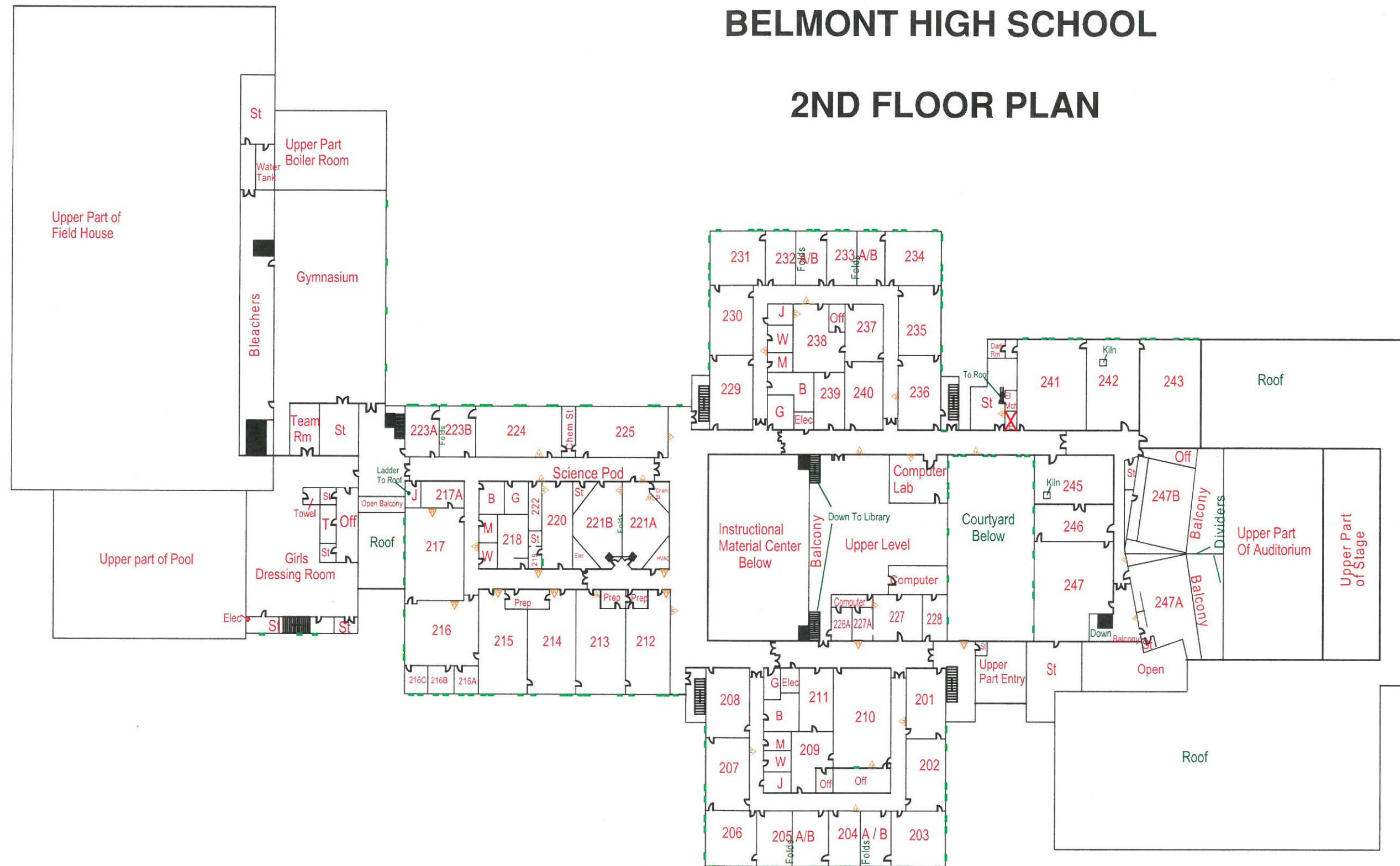
BELMONT HIGH SCHOOL

1ST FLOOR PLAN



BELMONT HIGH SCHOOL

2ND FLOOR PLAN



BELMONT HIGH SCHOOL

