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**TOWN OF BELMONT
COMMUNITY PATH IMPLEMENTATION ADVISORY COMMITTEE**

2016 APR -8 PM 2:24

MEETING MINUTES

February 9, 2016

Present: Russell Leino, Chair, Michael Cicalese, Vice Chair, Brian Burke, Sr., Heather Ivester, Vincent Stanton

Staff: Jeffrey Wheeler, Office of Community Development

6:00 p.m. Meeting called to order

The Committee discussed forwarding the RFP to the Board of Selectmen for their approval prior to issuing it. Mr. Leino stated that he hoped that the Selectmen will be able to review and approve the RFP at its February 22 meeting. Mr. Wheeler cautioned the Committee that a rescheduled Special Town Meeting was occurring that same night and as a result the BOS may not be able to discuss the RFP. The Committee agreed that it was important that the Selectmen know that the RFP was about how the Feasibility Study is conducted and not the details in it. The Committee agreed that the RFP needs to move forward so that state funds can be encumbered as soon as possible.

The rest of the meeting was devoted to reviewing the RFP. The Committee discussed each edit in depth. The Committee got half way through reviewing the RFP and agreed to continue its review to the next meeting. Mr. Leino requested that everyone finish reviewing the RFP and send edits to Mr. Wheeler who will then incorporate them into the RFP for distribution back to the Committee for its final approval at its next meeting on Friday. This will enable the RFP to be sent one week in advance of the Selectmen's meeting.

Adjourn 8:10 p.m.