

**ZONING BOARD OF APPEALS
MEETING MINUTES
June 9, 2015**

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Present: Eric Smith, Chair; David Iaia (Associate member); Faustino Lichauco; John McManus (Associate member); Craig White (Associate member).

Staff: Ara Yogurtian, Liaison to the Office of Community Development

7:04 p.m. Meeting called to order

Chair Eric Smith welcomed everyone to the June 9, 2015 meeting of the Zoning Board of Appeals, introduced all the members of the Board, and then proceeded to give a brief outline of the process. He encouraged audience participation before the committee's deliberations at the end of the meeting, as well as encouraging the submission of relevant documents and other materials necessary to support each case. Associate Members are encouraged to sit in on the cases, as they may be called in to substitute for regular members in a vote. He stated that whenever possible, the Board tries to deliberate and present a decision the same evening that the case is heard, and invited audience members to stay until the end of the Open Hearing. He also stated that the Board has reviewed all submitted materials and reminded the audience that there was no need to repeat information already given.

Case 15-13, Rebecca Pizzi, 92 Payson Road

Rebecca Pizzi, applicant stated that she ran a family daycare, and seeks licensing to increase to 10 children. This is partially to allow siblings of children already attending to also attend. She reports:

The outdoors area is enclosed by a retractable fence.

There is on-street parking and drop-off will also occur here.

There are fire extinguishers and carbon monoxide detectors on the premises.

The day care operates year round.

In response to traffic concerns, the applicant noted that there will not be an increase in traffic if siblings attend.

Mr. and Mrs. Fred Pizzi, 92 Payson Road, parents of the applicant, speak in support.

No one else spoke. The Board took the matter under advisement.

MOTION made by Tino Lichauco to grant relief subject to the standard conditions and seconded by John McManus. Motion passed

The Board discussed coming up with regulations and guidelines for when applying for relief.

Craig White it would be nice to have a summary document of the application process to give to new applicants.

Ara Yogurtian suggested to the Board that it include in the summary and guidelines that all plans be stamped by an architect for commercial projects.

MOTION to adjourn was made by Chair Smith and seconded by John McManus. Motion passed.

Adjourn: 7:50 pm

The next meeting of the Zoning Board of Appeals will be July 13, 2015 in the Art Gallery.