

BELMONT MEMORIAL LIBRARY
MEETING OF THE BOARD OF TRUSTEES

BELMONT, MASSACHUSETTS
FEBRUARY 28, 2006

The meeting was called to order at 7:37 p.m. by Chair Jil Westcott. Present were Trustees Mary Keenan, Lawrence McCormick, Hal Shubin, Heli Tomford, Director Maureen Connors, LWV observer Audrey Lenk, BLF Board member Elissa Grad, and candidate for trustee Elaine Alligood.

BLF Update – Elissa Grad reported on the work of Jaques & Company, the consultants hired for the feasibility study and answered questions on the progress to date. It is recognized that the trustees have a major role to play in getting a commitment from the town for a new library.

New Business:

Capital Budget – The library budget will be reviewed on March 16th at a time TBA. Trustees Keenan and Shubin will meet with Director Connors to review the materials for the Capital Budget Committee.

Wetlands Draft – Nancy Davis reviewed this with the director and said there are no problems with the library plans. Trustee McCormick asked that a follow-up letter stating this be sent.

Human Right Commission – Trustee Keenan will represent the trustees and the Friends.

Old Business:

Trust Funds – The Revolving Fund must be approved at town meeting, with the warrant article for this due on March 10th. Director Connors will ask Barbara Hagg if this can be an item for the special (June) town meeting. The library's needs include printer/copiers that work off the PCs.
Jim Heighman Report – This was prepared after questions at the earlier Capital Budget meeting. See attached.

Other items – More extensive repairs than anticipated are needed for the elevator which has two feet of water in the pit; quotes will be sought to get the work done.

- Trustee Keenan reported on the February meeting of the Friends, noting their on-going purchases for the library – a sound system for the music series, in this case.

- Trustees Shubin and Tomford represented the trustees on a sub-committee to plan coordination with the BLF. Still pending is the appointment of two individuals to represent the trustees; said individuals will sit on the BLF Board. Chair Westcott asked that trustees bring recommendations of names to the next trustee meeting. One possible source would be the Selectmen's file of interested citizens.

- Director's Reports Financial and Activity - attached.

The meeting was adjourned at 9:42 p.m. on a motion by Trustee McCormick,
seconded by Trustee Shubin and approved unanimously. Submitted by Mary
E. Keenan