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UNDERWOOD POOL PROJECT
Belmont, Massachusetts

BELMONT UNDERWOOD POOL BUILDING COMMITTEE
MINUTES OF MEETING

December 27, 2013

Underwood Pool, Concord Avenue, Belmont

Attending:

Underwood Pool Building Committee (UPBC) – Anne Paulsen (Chair), Noreen Millane (Treasurer), Stephen Sala (Secretary & Permanent Building Committee member), David Kale (Town Manager), Joel Mooney (Permanent Building Committee member), Adam Dash (Vice-chair & Warrant Committee)

Also in attendance – Peter Castanino (Director DPW & liaison to UPBC), Gerald Boyle (Director of Facilities), Tom Scarlata (BH+A), Deborah Marai (PCI), Franklin Tucker (member of the press)

Call to Order: Anne Paulsen called the meeting to order at 8:00 a.m.

1. Site Visit to Determine Feasibility of Design

• **Cottage Street Sidewalk**

- Attendees walked along Cottage Street to review sidewalk conditions
- There is a jog and the sidewalk from School Street ends; if the project includes continuation of the sidewalk, there are storm drains and Verizon utility poles to be taken into consideration in terms of design and cost implications.
- Peter Castanino confirmed there is no Belmont Town standard for sidewalk width, but they are generally 4'.
- Anne Paulsen expressed concern about getting rid of trees. Tom Scarlata said that the tree line will need to be reviewed; significant trees will stay, but some of the smaller and dead trees may need to be culled. Any tree work will need to be reviewed by the Town Arborist.

• **Parking**

- The existing parking area was reviewed.
- Tom Scarlata explained the design approach to this area.
- Anne Paulsen expressed concern about safety if there was a drop off on Cottage Street or in the existing parking area. Anne would prefer a drop off on Concord Avenue, and will investigate how this might happen.
- Adam Dash said that there is a benefit to maintaining the existing parking lot as it is.
- Tom Scarlata suggested changing to angled parking and adding a curb at the street side and a walkway on the field side. This keeps the parking in the same area, potentially maintains the same number of spaces, and improves access and safety. Attendees agreed this is the way to proceed.
- Anne Paulsen will set up a meeting to review parking with the Planning Board once the plans are further along.

• **Bathhouse / Entry**

- Tom Scarlata indicated that even if a drop off area on Concord Avenue can be formalized, it still makes more sense to have the main entrance to the pool complex on Cottage Street.

- The size of the main bathhouse will be longer than the existing houses across Cottage Street, but will be lower.
- Adam Dash expressed concern about potential opposition to the main bathhouse on Cottage Street. BH+A is working on massing and images to share with the Community.

2. Meeting Adjourned

- Adam Dash made a motion to adjourn the meeting, Joel Mooney seconded the motion. The UPBC voted unanimously to adjourn the meeting at 8:25 a.m.

Adjourned: The meeting was adjourned at 8:25 a.m.

Next Meeting Date:

- Thursday, January 9, 2014 @ 7:30 p.m.

Upcoming Milestones:

- TBD: UPBC Update to Planning Board
- Thursday, January 16, 2014: Public Comment Meeting
- Friday, January 24, 2014: Schematic Design and Estimates to BOS
- Monday, January 27, 2014: Public Presentation by UPBC to Joint Town Committees
- Monday, February 3 or February 10, 2014: BOS Vote of Debt Exclusion Language
- February 17-21, 2014: School Vacation Week
- Tuesday, April 1, 2014: Town Election Day / Debt Exclusion Vote
- Monday, May 5, 2014: Town Meeting

Attachments:

- None

Respectfully Submitted, Deborah Marai, Pinck & Co. Inc.