

October 27, 2004

The Board of Assessors met at 7:30 a.m., Mr. Borelli, Mr. Lavery and Mr. Shea were present. The minutes of the previous session were read and accepted as read.

The following Bills/Vouchers were ordered paid:

Corporate Express (office supplies)	dated 10/04/2004
rate Express (office supplies)	dated 10/11/2004
Corporate Express (office supplies)	dated 10/13/2004
Belmont Springs (water service)	dated 10/01/2004
Spaulding & Slye (subscription)	dated 10/22/2004
JF Ryan Assoc. (appraisal consulting)	dated 09/22/2004

The weekly list(s) of taxes exempted or abated was (were) signed: 10/8/2004, 10/15/2004 and 10/22/2004.

Assessors Warrants to the Treasurer for the 11<sup>th</sup> 2003 and 5<sup>th</sup> 2004 motor vehicle excise commitments, \$5,521.37 and \$148,651.16 respectively, were executed.

The Board will be reviewing the updated Taxpayer Manual for a possible bulk mailing to residents at the end of 2004 or beginning of 2005.

The Board reviewed the submission of the FY2006 Budget request and authorized the submission of such request.

The Board discussed the annual performance evaluation of Robert P. Reardon, CAE, Assessing Administrator, with the resulting overall rating of "outstanding".

The Board voted to hold the next meeting on Wednesday, November 10, 2004 at 7:30 a.m.

On motion by Mr. Shea seconded by Mr. Lavery, passed unanimously, the meeting adjourned at 9:15 a.m.

Shea

Raymond F.

Clerk

vmk