

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, October 22, 2012
7:00 PM**

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:02 pm by Chair Paolillo in the Selectmen's Meeting Room. Selectmen Jones and Rojas were present. Town Administrator David Kale and Assistant Town Administrator Kellie Hebert were also present.

Chair Paolillo reviewed the evening's agenda.

QUESTIONS FROM TOWN RESIDENTS

[There were none.]

ACTION BY APPOINTMENT

National Grid Petition for Belmont Street and Harriet Ave.

Mr. Dennis Regan, National Grid, and Mr. Glenn Clancy, Community Development Director (from the audience), appeared before the Board to request approval of a petition which would install and maintain 100 feet of a six inch gas main line for Belmont Street and Harriett Ave. Mr. Regan provided the specific details for the grid petition noting that this is for a system reinforcement.

The Board moved: To approve the National Grid petition as noted above.
The motion passed unanimously (3-0).

Approval of the Final Revised Woodfall Road RFP

Mr. Glenn Clancy and Mr. Jay Skzlut, from the Office of Community Development, were present in the audience regarding the final Woodfall Road RFP. Mr. Kale reviewed some of the questions he has received from the public pertaining to the RFP – e.g., tree removal, environmental waste protocols, developer/contractor references, and the issue of the bids being open to the public.

Chair Paolillo stated that the RFP deadline is set for Tuesday, January 31, 2013. He said that if necessary, the date can be extended. Selectman Rojas clarified that the bids will be opened on this date as well.

The Board moved: To approve the revised Woodfall Road RFP.
The motion passed unanimously (3-0).

RECEIVED
TOWN CLERK
BELMONT, MA.
NOV 25 10:05 AM '12

ACTION BY WRITING

Contract for Engineering Services: to Vote and Sign Contract for Engineering Services “CDM Smith Inc.” for the Closure of the Concord Avenue Landfill Site

Mr. Glenn Clancy, Town Engineer, appeared before the Board with regard to the Contract for Engineering Services. Chair Paolillo noted that incinerator site discussions are to begin this week. These discussions should determine if Belmont (or the state) owns the incinerator site.

Mr. Clancy explained that this contract allows for the continuation of engineering services on the incinerator site. He explained that Town Meeting approved funding for cap design at this site. Mr. Clancy detailed the breakdown of where the money will be spent. He said that this will allow for the CAAA work to move forward. Mr. Clancy reminded the Board that Belmont is responsible for clean up at this site, regardless of ownership. The Board discussed details relating to this.

The Board moved: To approve the contract for Engineering Services with CDM Smith for continuation of the closure of the incinerator site as outlined by Mr. Clancy. The motion passed unanimously (3-0).

ACTION BY CONSENT

License Approval: New License for Antique – Belmont Jewelry Place, 5 Williston Rd

The new owners of Belmont Jewelry appeared before the Board to say that, while the business is an existing one, the ownership has changed.

The Board moved: To approve the license transfer request for the new owners as noted above. The motion passed unanimously (3-0).

ACTION BY APPOINTMENT (continued)

Deliberate and Vote on OPEB Reserve Policy

Mr. Floyd Carman, Town Treasurer, appeared before the Board to discuss the OPEB Reserve policy. Mr. Carman reviewed that the purpose of this policy is to fund the OPEB liability (health coverage for retired employees). The establishment of this trust will allow the town to make contributions to fund the OPEB liability.

He then reviewed the annual appropriation formula based on general fund revenues. He said that he recommends taking 5% of the excess reserves and putting this amount (which would have been \$200,469 in FY11) into the OPEB fund. Mr. Kale said that this was a sound and reasonable approach to follow. Chair Paolillo noted that establishing a policy commits the town to abiding by that policy. Mr. Carman agreed and stated that the Board will review the policy every three

years.

The Board discussed the proposed OPEB policy in more detail as well as the investment process.

Chair Paolillo noted that the amounts will need to get updated with 2012 numbers. Mr. Carman agreed and added that the Warrant Committee will need to take a vote on the policy in the near future, as well.

The Board moved: To approve the OPEB Policy as presented by Mr. Carman.
The motion passed unanimously (3-0).

The Board signed the policy.

Committee Update: Community Path Advisory Committee (CPAC)

Mr. Jeff Roth, CPAC Chair, Mr. Cosmo Caterino, CPAC member, and Mr. Brian Burke appeared before the Board to provide an update for the CPAC.

Committee Appointments: Community Path Advisory Committee

The Board moved: To appoint Mr. Brian Burke to the CPAC.
The motion passed unanimously (3-0).

Mr. Roth began by thanking the Board for appointing this committee. He informed the Board that CPAC has met five times. He said CPAC intends to have two public forums. The first will be held in January in order to solicit feedback from the community. In April, he hopes to hold another public forum to present some ideas to the community based on the community's input. He noted that CPAC has been familiarizing itself with existing literature and reports. He said that the committee will tour some existing bike paths and will post some of their findings on their website. He added that the group will focus specifically on the items it needs to deliver (to the Board).

Selectman Rojas asked that CPAC pay close attention to the affected neighborhood(s) from Brighton Street into Belmont. He said that this area will require special care as there are different interests. Mr. Roth agreed and noted that the committee will look at this very challenging piece of the path carefully.

Ms. Hebert offered that the committee is diverse, energetic, and committed to working through the issues. She acknowledged Mr. Wheeler, from the Office of Community Development, who has been a great resource for CPAC.

Committee Appointments: Municipal Light Advisory Board

The Board moved: To appoint Mr. Ashley Brown and Mr. Robert Forrester to the Municipal Light Advisory Board.
The motion passed unanimously (3-0).

The Board moved: To appoint Mr. Mark McVay as an alternate member to the Municipal Light Advisory Board.
The motion passed unanimously (3-0).

Town Administrator's Report

Mr. Kale reported on the following items:

- There were six RFP responses for the Underwood Pool – Mr. Kale is working with Mr. Castanino and hopes to have a final decision in early November.
- Recent CPA requests include replacing the windows at Town Hall and buying back land at the Uplands.
- There will be a Community Forum on November 1st regarding housing planning.

ACTION BY CONSENT (continued)

Holiday Celebration/Tree Lighting Ceremony: Approval for 22nd Holiday Celebration to be held on Thursday, November 29th - Belmont Center Business Association

The Board moved: To approve the Holiday Celebration as noted above.
The motion passed unanimously (3-0).

Approval of Meeting Minutes

Minutes of August 6, September 10, and September 24

The Board moved: To approve the Minutes from the meeting dates noted above.
The motion passed unanimously (3-0).

Minutes of October 1

The Board moved: To approve the Minutes from the meeting date noted above.
The motion passed with one abstention as Chair Paolillo was not present at the meeting.

Approval of One Day Liquor Licenses

- Harris Family, Bar Mitzvah Party, Beech Street Center, 266 Beech Street
Saturday, December 8, 2012: Wines and Malt from 12:45pm to 4:30pm

The Board moved: To approve the one-day liquor license as noted above.
The motion passed unanimously (3-0).

- Powers Music School, Red Carpet Jazz Event, 396 Concord Avenue,
Friday, November 2nd, 2012: Wines and Malt from 7:00pm – 9:30pm

The Board moved: To approve the one-day liquor license as noted above.
The motion passed unanimously (3-0).

ACTION BY WRITING (continued)

Proclamation: Pancreatic Cancer Awareness Month – November 2012

Chair Paolillo read the proclamation. The Board signed it.

Ms. Mary Lafenhaven appeared before the Board regarding this Proclamation. She thanked Board members for their support.

Resolution: Assistant Police Chief Richard J. Lane

Chair Paolillo read the resolution.

The Board moved: To issue the Proclamation.
The motion passed unanimously (3-0).

The Board signed the document.

A member of the audience, Ms. Janet Khattab of 11 Pierce Road, appeared before the Board to request one of the original street signs for Pierce Road. The Board agreed that this would not be a problem.

EXECUTIVE SESSION

The Board voted to enter into Executive Session at 8:30 p.m. to consider the purchase, exchange, taking, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiation position of the public body. The Board will not return to open session. A roll call vote was taken and the motion passed unanimously.

Before closing the meeting, the Board discussed holding a set of Town Meeting Precinct meetings since there will not be a Fall Town Meeting. The Board agreed that this was a good idea as there are several topics that could be reviewed: Woodfall Road, the Underwood Pool, the Library. Mr. Kale noted that a permanent building committee for the Library will need to be created at some point in the near future. However, he added that there are a set of conditions that must be met first, e.g., the land, School Department field resolution.

NEXT MEETINGS: November 5, 2012 at the Chenery Middle School & November 19, 2012

The Board moved to adjourn the meeting at 8:55 pm.



Mr. David Kale, Town Administrator