

**TOWN OF BELMONT
COMMUNITY PATH IMPLEMENTATION ADVISORY COMMITTEE**

2016 SEP -8 PM 3: 23

MEETING MINUTES

May 18, 2016

Present: Russell Leino, Chair; Brian Burke, Sr.; Michael Cicalese; Heather Ivester;
Vincent Stanton

Staff: Jeffrey Wheeler, Office of Community Development

8:05 a.m. Meeting called to order

The Committee met with the Board of Selectmen to interview Pare Corporation, the last finalists chosen to conduct the Community Path feasibility study. Mr. Wheeler reviewed the interview process and explained that the questions asked of Pare were the same asked of VHB. In order to make sure that all questions are asked and answered, everyone agreed that Mr. Wheeler should ask the questions. Pare Corporation provided a 25 minute PowerPoint presentation of its proposal and explained how it would conduct the study. Pare provided an overview of its variances from the RFP and explained why they were proposed. Mr. Wheeler asked questions and Pare responded. The Selectmen and Committee asked a few follow-up questions. The Selectmen expressed concern about the public meeting process and all agreed that it was going to be the key to the study's success.

After Pare exited the room, the Committee met to review its recommendation to the Board. The Committee agreed to recommend Pare over VHB and briefly discussed this position. The Committee voted to recommend Pare Corporation as the Town's consultant to conduct the Community Path Feasibility Study.

9:15 p.m. Adjourn