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**Transportation Advisory Committee**

October 3, 2019

Minutes

**Committee Members Present:** Dana Miller (Chair), David Coleman (acting Clerk), Chip Gaysunas, Charlie Hamid, Jeff Roth

**Ex Officio Committee Members Present:** Glenn Clancy (Director, Community Development and Town Engineer), Jamie MacIsaac (Assistant Chief, Police Department), Jay Marcotte (Director, Department of Public Works)

**7:05pm: Meeting called to order**

**7:05 - 7:25pm, Minutes:** The Committee approved the minutes for the September 5 and September 19 meetings. The Committee also agreed to change the language in its second recommendation to the Select Board about the Lexington-Sycamore intersection: the TAC recommends that Glenn explore traffic-calming options for Lexington Street, but the TAC recommends neither for nor against using a consultant in this effort.

**7:25 - 8:00pm, Traffic Calming Policy:** After making some small corrections to the draft, the Committee approved the draft in its entirety. Glenn will post the draft TCP on the Town website and schedule a November 7, 2019 meeting for the Committee to invite public comment on the draft. For those who can't come to the meeting, the Committee decided to invite comment via email to Glenn Clancy. Jay will explore whether we might use the Beech Street Center for the meeting. Dana has written a summary of the draft TCP, and the Committee's interest in comment on the draft. When Glenn provides the date that he will post the TCP online, Dana will provide the summary to the media. In addition, the Police Department will provide a link to the draft TCP and information about the November 7 meeting on both their website and their Facebook page.

**8:00 - 8:10pm, Upcoming TAC Work:** The Committee is accumulating a backlog of hearings that have not yet been scheduled:

- **Rutledge and Village Hill Roads:** Glenn recommends conducting traffic studies for the Village Hill/Rutledge Rd areas the week of October 14<sup>th</sup>. Jay believes that National Grid will be out of the area in two weeks. National Grid is not abiding by the schedule they themselves set so there is some ambiguity here. The Committee hopes to hold these hearings in November.
- **Somerset and Wellington Lanes:** Glenn will schedule an October traffic study on Wellington and Somerset Streets. Jamie agrees that traffic studies on Rutledge, Village

Hill, Somerset, and Wellington can be conducted in October. The Committee would like to hold a hearing in November.

- Trowbridge Street: We want to hold a hearing to make sure that the neighbors understand the chicane that is being implemented on the street.
- Myrtle Street: The residents have submitted a petition for restricting parking to one side of the street.

**8:10 - 8:15pm, Post-Intervention Assessments**: In a discussion of the value of conducting speed and volume studies at some point after the Town implements traffic calming or regulatory traffic controls, Glenn agreed that such post-assessment studies would provide useful information. The Committee observed that such post-assessment studies would not be best conducted immediately following a traffic intervention, and that there may be advantages in conducting post-intervention assessments some months following the traffic intervention.

**8:15 - 8:45pm, Budget Discussion**: Glenn and Jay presented budget information to help the TAC better understand the budgetary constraints under which the Town operates. In addition to the Pavement Management Program budget, which is currently funded at around \$1.7 million, the Town might be able to access up to \$400,000 annually through the State-run Complete Streets program--but Complete Streets funds are available only if the Town's proposed projects are approved by the State. Beyond these two possible sources of funding for TAC-recommended projects, the DPW has 200,000+ dollars for sidewalk repair and can sometimes access other small sums of money through the Town's general fund. The Town's Capital Budget can also fund TAC-recommended projects and is being used for work at the intersection of Lexington and Sycamore Streets, on Sharp Road, and for speed bumps in front of the Burbank school. Additional State funding is sometimes available and our State Representative, Dave Rogers, has obtained \$150,000 of State funding for our signalization of the Lexington/Sycamore intersection.

So that the Committee could better consider the budgetary implications of TAC recommendations, Glenn explained that moving a catch basin can cost \$10,000 for each basin moved--accordingly, curb extensions at an intersection can cost \$80,000 if there are 8 catch basins that must be moved. The State-funded Complete Streets program won't fund basin work, so if one has to be moved as part of a Complete Streets project, the Town has to pay for it. As other examples of the cost of possible TAC recommendations, Glenn explained that a raised intersection can cost around \$43,000. By contrast, signage is \$100 to \$150 per sign. Installing a speed table is less than \$5000. Solar-powered feedback signs cost around \$3500. There is competition for limited resources.

**8:45 - 9:00pm, New Business**: As its next long-term project, the TAC will develop a Town transportation plan that incorporates a bicycle and pedestrian plan.

**9:00pm Adjourn**



# Transportation Advisory Committee

## TOWN OF BELMONT

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Dana Miller - Chair  
Laurence MacDonald - Vice Chair  
Annis Sengupta - Clerk

Jessica Bennett  
David Coleman  
Clifford Gaysunas  
Charles Hamad  
Jeremy Romanul  
Jeffrey Roth

**Date:** September 30, 2019

**To:** Members – Transportation Advisory Committee

**From:** Glenn R. Clancy, Committee Liaison

**Subject:** Agenda for Meeting on **October 3, 2019 at 7:00 PM in Town Hall Conference Room 2, 455 Concord Avenue.** If you cannot attend the meeting, please contact me via e-mail.

**7:00 – 7:05** Approval of Minutes (September 5, 2019, September 19, 2019)

**7:05 – 8:00** Traffic Calming Policy:

- Residual Topics and Next Steps
- Plan for Public Hearing
- Post-Intervention Assessments

**8:00 – 8:20** Budget Discussion

- How are Projects Funded
- What are the Limitations

**8:20 – 8:25** Old Business

- Somerset Street Proposed Locations for Traffic Counting

**8:25 – 8:30** New Business

- High School Bike Route

**8:30** Adjourn

Note: Times are tentative depending on the flow of the meeting, the time of any particular item may deviate ten to fifteen minutes from the schedule.

**Cc:** Patrice Garvin, Town Administrator  
Sgt Marc Pugliese, Belmont Police Department  
Jay Marcotte, Director, Department of Public Works  
Richard McLaughlin, Belmont Police Chief