

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

MEETING AGENDA

**HISTORIC DISTRICT COMMISSION  
Tuesday, January 11, 2022  
7:00PM Remote Meeting**

DATE: January 6, 2022  
TIME: 1:58 PM

In keeping with Governor Baker's Executive Order of March 12, 2020;  
"Order Suspending Certain Provisions of the Open Meeting Law" –

All Participation by Committee and Town Residents will be by Remote Access

If the audio becomes unavailable, the meeting will be paused until it can be restored, or the meeting will end.

To listen to the meeting online:

By computer or smartphone, go to:

- <https://us02web.zoom.us/j/82073486757>
- Follow on-screen instructions
- Enter your Full Name under participant (only those with a name entered will be allowed to comment if desired)

By telephone:

- 1 929 205 6099
- When prompted, enter Meeting ID: 820 7348 6757
- If prompted, enter #
- Follow any additional prompts.

**To Provide Resident Comments:**

If you wish to provide comments when prompted by the Chair (related to the specific agenda) here is what you do:

- By Computer or Smartphone – once logged in you will be able to raise your hand (accessed in the participant box)
- By telephone press \*9
- When the host is ready for you, you will be called on by the last digits of your phone number or name (when prompted always start by presenting your full name)
- Comments will be limited by the Chair, shall be concise, and shall not repeat previous comments or questions presented by others before you
- Chair is not obligated to recognize all comments and may end comment period prior to your comment being heard



**OFFICE OF COMMUNITY DEVELOPMENT  
TOWN OF BELMONT**

19 Moore Street  
Homer Municipal Building  
Belmont, Massachusetts 02478

**BELMONT HISTORIC DISTRICT COMMISSION**

**AGENDA**

**January 11, 2022**

**7:00 PM**

**Remote Access**

**Agenda items**

**1. Meeting called to order**

**2. New Business:**

- a. Massachusetts Preservation Projects Fund (MPPF)
  - i. Project ideas
  - ii. Application due March 18, 2022
- b. Discuss replacing Pleasant Street Historic District Signage
  - i. Discuss funding for replacement of Pleasant Street Historic District Signs
- c. Draft 2021 Annual Report

**3. Continued Discussions:**

- a. Update design guidelines section of the website
  - i. Review work of Design Guidelines Subcommittee
  - ii. Streamline Application Submission section of website; assign review
- b. Discuss establishing a fee to charge applicants seeking approval from HDC
  - i. This fee would only cover cost associated with mailing and processing application and cannot be used as a revenue source for the HDC
  - ii. Share examples of fees similar committee charge in nearby towns and cities
- c. Updates relating to Belmont Community Path and its integration into the Historic District.
  - i. MassDOT CRU is conducting Section 106 Review in conjunction with the Massachusetts Historical Commission
  - ii. Invite representatives from MassDOT and abutters to future HDC meeting.
- d. Municipal Light Building RFP
- e. Upcoming projects for HDC review
  - i. Discuss McLean Barn second phase with LMC team
- f. HDC membership update
  - i. Updates from Select Board in regards to S. Ahlblad status as voting HDC member
  - ii. Update regarding recruitment of new alternate HDC members
- g. Demolition Delay Bylaw renewal
  - i. Review final 2022 Town Meeting timeline and deadlines
  - ii. Review any proposed changes made by C. Solander

- a. Discuss if the HDC should seek to make the Bylaw permanent or extend it for another 5-years
  - iii. Determine when Demolition Delay Bylaw needs to be submitted to Bylaw Committee
  - iv. Discuss other steps needed to ensure Demolition Delay Bylaw renewal or proposed amendments can be voted on at 2022 Annual Town Meeting
    - a. Discuss that it is important that HDC reach out to Select Board and Planning Board for support.
- h. Work Plan
  - 1. Discuss and design work plan document for all HDC business

**4. General Housekeeping:**

- a. Approve Draft 12/14/2021 Meeting Minutes
- b. HDC EXTRA Meeting to review Approve and rewrite Draft 01/08/2019, 01/31/2019 Subcommittee, 04/09/2019, 05/02/2019 Subcommittee, 06/06/2019 Subcommittee, 01/14/2020, 07/27/2021 Site Visit Meeting Minutes Scheduled for Tuesday, January 25, 2022
- c. Review Meeting and Minutes Assignment schedule
- d. Update the website to better clarify difference between “List of Significant Building,” “Protected Buildings,” and “Designated Landmarks”
  - i. Better clarify the HDC’s regulatory role relating to “List of Significant Building,” “Protected Buildings,” and “Designated Landmarks”
  - ii. Add list of “Protected Buildings” to website
  - iii. Add list of “Designated Landmarks” to website
- e. Discuss Accessory Building Zoning Bylaw
  - i. Information regarding Accessory Building Zoning Bylaw should be made available on the HDC Webpage.
  - ii. Discuss the Accessory Building Zoning Bylaw review process
- f. Update and approve Certificate Application Process with Gabriel Distler’s name, title, and contact information
- g. Update and approve Application Submission Requirements document with Gabriel Distler’s name, title, and contact information
- h. Community Development Administrative Updates

**5. Minutes**

Meeting Date	Meeting Type	Assigned Party	Proof-reader	Status	Posted Date
<del>12/14/21</del>	<del>Monthly</del>	<del>Carol Moyles</del>	<del>Michael Chesson</del>	<del>Draft</del>	
1/11/22	Monthly	Carl Solander	Carol Moyles		
1/25/22	Extra	Drew Nealon	Carl Solander		
2/8/22	Monthly	Nushin Yazdi	Drew Nealon		
3/8/22	Monthly	Stefan Ahlblad	Nushin Yazdi		
4/12/22	Monthly	Michael Chesson	Stefan Ahlblad		
5/10/22	Monthly	Carol Moyles	Michael Chesson		
6/14/22	Monthly	Drew Nealon	Carol Moyles		
7/12/22	Monthly	Carl Solander	Drew Nealon		
8/9/22	Monthly	Nushin Yazdi	Carl Solander		
9/13/22*	Monthly	Stefan Ahlblad	Nushin Yazdi		

10/11/22	Monthly	Michael Chesson	Stefan Ahlblad	
11/15/22**	Monthly	Carol Moyles	Michael Chesson	
12/13/22	Monthly	Drew Nealon	Carol Moyles	
1/10/23	Monthly	Carl Solander		

Note this is subject to change based on changes in membership, member availability, and the need for a special meeting.

\*Massachusetts Primary Elections has not been scheduled yet, should the primary be held on September 13<sup>th</sup> the HDC Meeting could move to a different day.

\*\*Federal and State Elections held on the second Tuesday in November (November 8<sup>th</sup>), HDC Meeting will instead be held on the third Tuesday in November, November 15<sup>th</sup>.

Next Extra Meeting: Tuesday, January 25, 2022 minutes assigned to Carl Drew Nealon

Next Monthly Meeting: Tuesday, February 8, 2022 minutes assigned to Nushin Yazdi