

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

DATE: May 7, 2021  
TIME: 9:05 AM

## MEETING AGENDA

### **HISTORIC DISTRICT COMMISSION Tuesday, May 11, 2021 7:00PM Remote Meeting**

In keeping with Governor Baker's Executive Order of March 12, 2020;  
"Order Suspending Certain Provisions of the Open Meeting Law" –  
All Participation by Committee and Town Residents will be by Remote Access  
If the audio becomes unavailable, the meeting will be paused until it can be restored, or the  
meeting will end.

#### To listen to the meeting online:

By computer or smartphone, go to:

- <https://us02web.zoom.us/j/81579723051?pwd=SUFaT1FKRklNFpaNFdObSsxTTI3UT09>
- Passcode: 906304
- Follow on-screen instructions
- Enter your Full Name under participant (only those with a name entered will be allowed to comment if desired)

#### By telephone:

- 1 929 205 6099
- When prompted, enter Meeting ID: 815 7972 3051
- Passcode: 906304
- If prompted, enter #
- Follow any additional prompts.

#### **To Provide Resident Comments:**

If you wish to provide comments when prompted by the Chair (related to the specific agenda) here is what you do:

- By Computer or Smartphone – once logged in you will be able to raise your hand(accessed in the participant box)
- By telephone press \*9
- When the host is ready for you, you will be called on by the last digits of your phone number or name (when prompted always start by presenting your full name)
- Comments will be limited by the Chair, shall be concise, and shall not repeat previous comments or questions presented by others before you
- Chair is not obligated to recognize all comments and may end comment period prior to your comment being heard



**OFFICE OF COMMUNITY DEVELOPMENT  
TOWN OF BELMONT**

19 Moore Street  
Homer Municipal Building  
Belmont, Massachusetts 02478-0900

**BELMONT HISTORIC DISTRICT COMMISSION**

**AGENDA**

**May 11, 2021**

**7:00 PM**

**Remote Access**

**Agenda items**

**1. Meeting called to order;** Minutes: Mike Smith

**2. New Public Hearing:**

- a. Case 21-08: 661 Pleasant Street, Belmont Woman's Club; install 12 parking spaces on the left side of the driveway, install a granite retaining wall, pave the driveway, and install an asphalt curb

**3. Informal Consultation:**

- a. 41 Willow Street, adding artist studio with bathroom to carriage barn (Historic Accessory Building Bylaw)
- b. 455 Concord Avenue, Select Board Meeting Room interior repairs and renovations

**4. New Business:**

- a. Upcoming projects for HDC review
  - i. McLean Barn – second phase, adaptive reuse study; graffiti removal

**5. Continuing Discussions:**

- a. Property Updates
  - i. N/A
- b. Administrative Matters
  - i. GIS Map
- c. CPC Request

- i. Compile catalogue of historic structures and buildings for potential CPA funded projects – temp. subcommittee meetings
  - a. Sign design; Mike Chesson
  - ii. Administrative Funds/ Project Study: Mike Chesson
- d. BSA Nominees for HDC Members
- e. Demolition Delay
  - I. Bylaw Renewal
- e. Work Plan
  - i. Police Station: Mike Smith
  - ii. Municipal Light Building : Lisa Harrington
    - a. Draft RFP
  - iii. Update Design Guidelines
  - iv. ON HOLD
    - a. General Bylaws/Historic Districts: Lauren Meier
    - b. CPC Historic Resources edits and additions: Lauren Meier & Mike Chesson

**2. General Housekeeping:**

- a. Update web page

**3. Minutes:**

Meeting Date	Meeting Type	Assigned Party	Status
1/14/20	Monthly	Sue Pew	Pending
12/8/20	Monthly	Lisa Harrington	Approved
1/12/21	Monthly	Lauren Meier	Approved
2/9/21	Monthly	Carl Solander	Approved
3/9/21	Monthly	Terry McCarthy	Pending
4/13/21	Monthly	Carol Moyles	DRAFT
4/27/21	EXTRA	Lauren Meier	DRAFT
5/11/21	Monthly	Mike Smith	
6/8/21	Monthly	Sue Pew	
7/13/21	Monthly	Nushin Yazdi	
8/10/21	Monthly	Mike Chesson	
9/14/21	Monthly	Lisa Harrington	
10/14/21	Monthly	Lauren Meier	
11/9/21	Monthly	Carl Solander	
12/14/21	Monthly	Terry McCarthy	

Next meeting: Tuesday, May 11th 2021; minutes assigned to Mike Smith