

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

DATE: March 5, 2021  
TIME: 9:33 AM

MEETING AGENDA  
**HISTORIC DISTRICT COMMISSION**  
**Tuesday, March 9th, 2021**  
**7:00PM Remote Meeting**

In keeping with Governor Baker's Executive Order of March 12, 2020;  
"Order Suspending Certain Provisions of the Open Meeting Law" –  
All Participation by Committee and Town Residents will be by Remote Access  
If the audio becomes unavailable, the meeting will be paused until it can be restored, or the  
meeting will end.

To listen to the meeting online:

By computer or smartphone, go to:

- <https://us02web.zoom.us/j/89095408046>
- Follow on-screen instructions
- Enter your Full Name under participant (only those with a name entered will be allowed to comment if desired)

By telephone:

- [1-929-205-6099](tel:1-929-205-6099)
- When prompted, enter Meeting ID:
- If prompted, enter # [890 9540 8046](tel:890-9540-8046)
- Follow any additional prompts.

To Provide Resident Comments:

If you wish to provide comments when prompted by the Chair (related to the specific agenda) here is what you do:

- By Computer or Smartphone – once logged in you will be able to raise your hand(accessed in the participant box)
- By telephone press \*9
- When the host is ready for you, you will be called on by the last digits of your phone number or name (when prompted always start by presenting your full name)
- Comments will be limited by the Chair, shall be concise, and shall not repeat previous comments or questions presented by others before you
- Chair is not obligated to recognize all comments and may end comment period prior to your comment being heard



**OFFICE OF COMMUNITY DEVELOPMENT  
TOWN OF BELMONT**

19 Moore Street  
Homer Municipal Building  
Belmont, Massachusetts 02478-0900

**BELMONT HISTORIC DISTRICT COMMISSION**

**AGENDA**

**March 9, 2021**

**7:00 PM**

**Remote Access**

**Agenda items**

**1. Meeting called to order;** Minutes: Terry McCarthy

**2. Application for a Certificate of Non-Applicability:**

- a. CASE 21-04: 21 Sunnyside Place: Urgent repair of rot damage to porch deck and railing, maintaining existing dimension, design, materials, and appearance

**3. New Public Hearing:** N/A

**4. Public Meeting:**

- a. 624 Pleasant Street; fence
- b. 661 Pleasant Street ; Belmont Women's club parking spaces

**5. Site Visit Needed:**

- a. 722 Pleasant Street; Privacy fence, retaining wall, painting & staining exterior walls

**6. New Business:**

- a. Upcoming projects for HDC review
  - i. Draft of Annual report
- b. Demolition Delay List Projects
  - i. N/A
- c. Records Retention- Lauren

**7. Continuing Discussions:**

- a. Property Updates
  - i. 515 Concord Ave; Proposed Addition & Renovation Project
  - ii. 41 Willow Street; Proposed art studio in barn
  - iii. Clay Pit Pond Eagle Scout Project; Alexander Wong
- b. Administrative Matters
  - i. GIS Map
- c. CPC Request

- i. Compile catalogue of historic structures and buildings for potential CPA funded projects – temp. subcommittee meetings
  - a. Sign design; Mike Chesson
- d. Work Plan
  - i. Police Station: Mike Smith
  - ii. Municipal Light Building : Lisa Harrington
    - a. Draft RFP
  - iii. Richardson Farm National Register Nomination: Mike Chesson & Lauren Meier
  - iv. Realtor Education: Terry McCarthy & Sue Pew
  - v. ON HOLD
    - a. General Bylaws/Historic Districts: Lauren Meier
    - b. CPC Historic Resources edits and additions: Lauren Meier & Mike Chesson

**8. General Housekeeping:**

- a. N/A

**9. Minutes:**

Meeting Date	Meeting Type	Assigned Party	Status
<b>1/14/20</b>	<b>Monthly</b>	<b>Sue Pew</b>	<b>Pending</b>
<b>12/8/20</b>	<b>Monthly</b>	<b>Lisa Harrington</b>	DRAFT-Approved
1/12/21	Monthly	Lauren Meier	DRAFT- Approved
2/9/21	Monthly	Carl Solander	DRAFT
3/9/21	Monthly	Terry McCarthy	
4/13/21	Monthly	Carol Moyles	
5/11/21	Monthly	Mike Smith	
6/8/21	Monthly	Sue Pew	
7/13/21	Monthly	Nushin Yazdi	
8/10/21	Monthly	Mike Chesson	
9/14/21	Monthly	Lisa Harrington	
10/14/21	Monthly	Lauren Meier	
11/9/21	Monthly	Carl Solander	
12/14/21	Monthly	Terry McCarthy	

Next meeting: Tuesday, April 13<sup>th</sup> 2021; minutes assigned to Carol Moyles