

DEPARTMENT OF HEALTH

Wesley Chin, MPH
DIRECTOR OF HEALTH



BOARD OF HEALTH
DONNA S. DAVID, R.N., M.N.
JULIE C. LEMAY, M.P.H.
STEPHEN M. FIORE, ESQ.

Telephone (617) 993-2720
Fascimile (617) 993-2721
wchin@belmont-ma.gov

P.O. BOX 56, 19 MOORE STREET
BELMONT, MASSACHUSETTS 02478

CATERING REGISTRATION FORM Fee \$25.00

In accordance with the provisions of Chapter 94, Section 305A and Chapter 111, Section 5 of the General Laws, and Section 590.033 of the State Sanitary Code for Food Establishments, all caterers are required to notify the local Board of Health when serving meals outside their own establishment.

NAME OF CATERING BUSINESS _____

BUSINESS ADDRESS _____ **Telephone#** _____
Email address _____

ADDRESS OF BUILDING WHERE MEAL WILL BE SERVED _____

DATE OF EVENT _____ **TIME OF EVENT** _____

TIME CATERER WILL BE ON SITE _____

ESTIMATED NUMBER OF MEALS TO BE SERVED _____

MENU *(Please be specific - Add if food will be hot or cold if not obvious, attaching a menu is acceptable)*

***Reminder:** Please hold aside one serving of all items served for 24 hours.

Return this form and fee to:

Board of Health
P. O. Box 56
Belmont, MA 02478

Signed _____
Title _____

(Attach a copy of your Catering License for the current licensing period issued by the Board of Health in the town where your base of operations is located.)

DO NOT WRITE BELOW THIS LINE

This is to certify that the caterer named below has registered with the Belmont Board of Health in accordance with State and Local Health Rules and Regulations.

Caterer _____
Date of Function _____
Location _____

BOARD OF HEALTH STAMP