

# WATER ADVISORY BOARD



BELMONT, MA, 02478  
(617) 993-2700

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## Water Advisory Board Meeting Minutes of March 2, 2016.

In attendance: Chairman Frank E. French Jr., Member Joseph Barrell, Member William Shea, DPW members; Director Jay Marcotte, Assistant Director Michael Santoro, Water Manager Michael Bishop and Business Manager Judi Carmody. Customers; Ms. MARRISA De La Paz, Ms. Elizabeth Gibson.

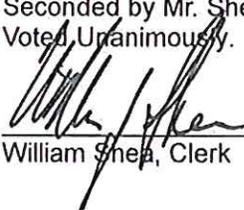
1. Chairman French called the meeting to order at 10:01 am.
2. Water Manager Mr. Bishop presented the issue with water/sewer bill #890049 from July 31, 2015 for 87 Pine Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one-time water and sewer use adjustment of 50% based on the average usage for the prior two similar quarters.  
Seconded by Mr. Barrell.  
Voted unanimously.
3. Water Manager Mr. Bishop presented the issue with water/sewer bill #890049 from November 30, 2015 for 75 Oakley Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one-time water and sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Chairman French.  
Voted unanimously.
4. Water Manager Mr. Bishop presented the issue with water/sewer bills #903226 and #948685 from September 30, 2015 and December 31, 2015 for 58 Summit Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Barrell made a motion for a one-time water and sewer adjustment of 50% based on the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
5. Water Manager Mr. Bishop presented the issue with water/sewer bill #749733 from October 31, 2014 for 512 Concord Avenue. The customer is requesting a one-time irrigation adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one-time irrigation adjustment based on 25% of the average usage for the prior two similar quarters.  
Seconded by Chairman French.  
Voted unanimously.
6. Water Manager Mr. Bishop presented the issue with water/sewer bill #921859 from October 31, 2015 for 120 Crestview Road. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Barrell made a motion for a one-time sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
7. Water Manager Mr. Bishop presented the issue with water/sewer bill #947460 from December 31, 2015 for 37 Hastings Road. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one-time sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Mr. Barrell.  
Voted unanimously.

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8. Water Manager Mr. Bishop presented the issue with water/sewer bill #860527 from June 30, 2015 for 1 South Cottage Road. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Chairman French made a motion for a one-time sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Mr. Barrell.  
Voted unanimously.
9. Water Manager Mr. Bishop presented the issue with water/sewer bill #2919896 from October 31, 2015 for 119 Channing Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Barrell made a motion for a one-time sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Chairman French.  
Voted unanimously.  
  
Chairman French made a motion to approve the meeting minutes of December 1, 2015.  
Seconded by Mr. Barrell.  
Voted unanimously.
10. Water Manager Mr. Bishop updated the board on the FY15 and FY16 water capital program.
11. Water Manager Mr. Bishop updated the board on the Smart Meter Pilot Program and new billing software.
12. Director Mr. Marcotte updated the board on the FY17 budget and FY17 water and sewer rates.
13. Chairman French moved to adjourn the meeting at 11:12 am.  
Seconded by Mr. Shea.  
Voted Unanimously.

  
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William Shea, Clerk