

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
BELMONT HIGH SCHOOL
Conference Room
Monday, May 12, 2014
5:45 PM**

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CALL TO ORDER

A regular meeting of the Board was called to order in open session at 5:50 p.m. by Chair Rojas in the BHS conference room. Selectmen Baghdady and Paolillo (arrived at 6:06 p.m.) were present. Town Administrator David Kale and Assistant Town Administrator Marshall were also present.

Chair Rojas reviewed the agenda.

QUESTIONS FROM TOWN RESIDENTS

[There were none.]

ACTION BY CONSENT

License Renewals

*Renewal of a Junk, Old Metals, and Second Hand Articles License:
Waverly Collectables, 503 Trapelo Road*

The Board moved: To approve the license renewal, as noted above.
The motion passed unanimously (2-0).

*Renewal of a Junk, Old Metals, and Second Hand Articles License:
GVS Jewelers, 6 Trapelo Road*

The Board moved: To approve the license renewal, as noted above.
The motion passed unanimously (2-0).

*Renewal of a Junk, Old Metals, and Second Hand Articles License:
Uncommon Finds, 432 Common Street*

The Board moved: To approve the license renewal, as noted above.
The motion passed unanimously (2-0).

Summer Hours

Ms. Diane Crimmins, HR Director, appeared before the Board, to discuss Summer Hours. Summer Hours began five years ago as a morale booster and as an energy saver. She explained that the lunch hour is reduced all week and employees leave at 1:00 p.m. on Friday afternoons.

She noted that the School Department does this as well. The Board expressed its support for this concept.

The Board moved: To approve the request for Summer Hours, as set forth in the MOU. The motion passed unanimously (2-0).

Town Administrator's Report

Mr. Kale reported on the following items:

- The reality TV show "Top Chef" may come to Belmont Center.
- Free Cash Policy: Mr. Carman, Town Treasurer, joined the table to discuss a free cash policy and the OPEB policy. Mr. Kale noted that the Warrant Committee would like to create a free cash policy. He said the OPEB policy could be used as a model for a potential free cash policy. The Board discussed the difference between creating a free cash policy and guidelines for use of free cash.

[Selectman Paolillo arrived.]

Mr. Kale suggested ways to allocate free cash amounts, such as setting a minimum percentage of the available free cash for use in a stabilization fund. Selectman Paolillo said he likes the idea of free cash guidelines (as opposed to a policy) because guidelines allow for more flexibility. Mr. Carman agreed. Mr. Kale said that ideally free cash should not be used to balance the operating budget. The Board discussed details relating to establishing guidelines for free cash and agreed that it would work on creating free cash guidelines.

Approval of FY15 Budget

Mr. Kale explained that the budget currently stands at \$95,238,925, which includes the updated state aid and new growth numbers. He discussed the budget approval process.

The Board moved: To approve the revised FY15 budget in the amount of \$95,238,925, as presented in the May 6, 2014 memo. The motion passed unanimously (3-0).

Discussion and Vote on Warrant Articles

Article 20 FY15 Budget Appropriation and Article 21 Authorization to Transfer Balances to Fund the FY15 Budget

The Board moved: To recommend favorable action of Articles 20 and 21. The motion passed unanimously (3-0).

Article 12: Medical Marijuana (a re-vote)

The Board moved: To recommend favorable action on Article 12. The motion passed unanimously (3-0).

ACTION BY APPOINTMENT

EXECUTIVE SESSION

The Board moved: To enter into executive session at 6:32 p.m. to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares.

A roll call vote was taken: Chair Rojas said aye, Selectman Baghdady and Paolillo also said aye and the motion passed unanimously (3-0).

Return to Open Session

The Board moved: To exit Executive Session at 6:47 p.m. and return to Open Session. A roll call vote was taken: Chair Rojas said aye, Selectman Baghdady and Paolillo also said aye and the motion passed unanimously (3-0).

Open Session

NEXT MEETINGS

Wednesday, May 28, 2014 at 7:00 p.m. Joint with the Warrant Committee
Monday, June 2, 2014 at 6:00 p.m. Chenery Middle School – Small Community Room

The Board moved to adjourn the meeting at 6:51 p.m.



Mr. David Kale, Town Administrator