

Belmont Cultural Council

September 26, 2007 Meeting Minutes

Members attending: Juliet Jenkins, Laura Northridge, Eunice Chan, Sarah Freiberg, Victoria Campos and Mary Keith

The meeting was called to order at approximately 7:40 p.m.

Juliet announced that she is serving as acting chair for the evening as Patricia had a work commitment. Juliet then passed out informational packets, and made general introductions.

The position of Secretary was described, and although Mary Keith was acting Secretary during this meeting, the position is still available.

The council unanimously appointed Patricia Mihelich to Chair and Juliet Jenkins to Treasurer.

Juliet informed the council of available funds to distribute, and then presented sample grant application forms and described them to the council.

Juliet and Sarah briefly discussed business from the previous FY that needed to be addressed.

Juliet outlined the grant review process for the council and answered all questions.

Future meeting dates were discussed. Monday, October 22, 2007 at the Belmont Town Hall is confirmed as the next BCC meeting. Potential meeting dates in the future are:

Monday, November 5 at 7:30 p.m.

Monday, November 12 at 7:30 p.m.

Tuesday, November 20 at 8:00 p.m.

Juliet requested that everyone bring their calendars/planners to the next meeting.

Juliet described the reimbursement process to the group, and gave some examples of when an extension is appropriate.

Julie asked for a volunteer to bring snacks to the next meeting and Sarah volunteered.

The meeting was adjourned at approximately 8:45 p.m.