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**Town of Belmont**  
Warrant Committee  
Education Subcommittee Meeting  
Thursday March 17, 2016 4:30 pm  
Town Hall Conference Room 1

Attending: Roy Epstein (RE), Jim Gammill (JG), Anne Helgen (AH), Robert Sarno (RS)

1. JG called the meeting to order at 4:30 pm.
2. The subcommittee approved (3 yes, 0 no, 1 abstain) the minutes of the February 29, 2016 as presented.
3. JG described the latest information about the town census process and the requirement that a household census form must be returned each year for that household to remain on the town census roles. This appears to explain the difference between the 2010 federal census data and the recent data derived from the town census records as of early March 2016. While forecasting enrollment remains an important topic, the subcommittee acknowledged that it is probably not a good use of the subcommittee members' time in the month ahead to conduct enrollment analysis separate from what the school administration has provided.
4. The members discussed Special Education budget items, including grants, , other out of district tuitions, use of SPED resources within the district schools, and the accounting for the Circuit Breaker funds. The members are looking forward to the school administration's responses to the subcommittees questions in this area.
5. Regarding the planned transfer of facilities related budget lines from the school department to the town, RE, as a member of the Public Services subcommittee of the WC, will talk to the accountant about the planned implementation of the transfer.
6. JG mentioned other sources of funding, and full loading of employees, especially new FTEs added to the budget.
7. The members discussed possible objectives of the report and next steps.
8. The meeting was adjourned at 6:02 pm.