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**Town of Belmont  
Warrant Committee  
Public Services Subcommittee**

**Minutes: Warrant Committee Public Services Subcommittee Meeting**

December 16, 2015 at 7:00 pm  
Chenery Community Room  
Chenery Middle School, 95 Washington Street, Belmont, MA

Present: Adam Dash, chair, Roy Epstein, Ed Starzec, Bob McLaughlin  
Not present: Christine McVay

Meeting called to order at 7:00 pm

I. Approval of minutes from March 4, 2015 and March 25, 2015

Minutes of March 4, 2015 meeting

Motion to approve by McLaughlin

Second by Starzec

Vote: 4-0 minutes approved

Minutes of March 25, 2015 meeting

Motion to approve by Starzec

Second by McLaughlin

Vote: 4-0 minutes approved

II. Assignment of departments for budget review

Public Works

Community Development

Recreation

## Facilities

These departments will be addressed together during the review process by the whole Subcommittee.

### III. Discussion of budget review process

The Subcommittee will review the draft budget, come up with questions, make sure the narrative and the budget match, review the Warrant Committee reports for the past few years, and note changes of items greater than 5% and \$5,000.

Issues to address include the DPW yard, trash removal, recycling, the new Underwood Pool, the fire station and service contracts for facilities.

### IV. Scheduling of department head meetings

The Subcommittee will meet with the relevant Department Heads after receiving the draft budget and will come up with questions, which will be emailed to the chair in advance of said meetings. The Subcommittee will invite David Kale to the meetings and will try to post the meetings for the same day back to back.

### V. Adjournment

Motion to approve by McLaughlin

Second by Starzec

Vote: 4-0 adjournment approved

Meeting adjourned at 7:25 pm

Submitted by Adam Dash,  
Public Services Subcommittee Chair